



SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

Clatskanie Fire / Scappoose Fire Civil Service Commission Thursday, September 21, 2023

Microsoft Teams Meeting
Meeting ID: 245 170 021 676

- I. **Call to Order-** Meeting called to order at 12:02 p.m.
- II. **Introductions and Roll Call-** Thank you all for being here. Moving forward, when questions come up with the commissioners, they need to go through the Chief Examiner to make sure we are divesting the fire districts from the business of the Civil Service Commission. All meetings will be recorded, and accessible to the Civil Service Commissioners in the Teams environment. The meeting minutes and the agenda will be emailed to the group as well. Going forward, the meeting minutes will be available on the Scappoose Fire District website.
Isaac Butman, Ted Moon, Jim Jones, Jeff Pricher, Karleigh Booth, Steve Sharek, Jim Tift.
Via Teams: Gabe Wiggins, Bruce Halsey.
- III. **Appointment to Chair-** Appointment to chair will be at the next meeting.
- IV. **Revisions to the Agenda as necessary-** No revisions to the agenda. Commissioner Moon moved to accept the agenda. Motion passed unanimously.
- V. **Public Comment-** There was no public comment.
- VI. **Business**
 - A. **Civil Service Rule Adoption-** Rules may be amended at a later date. Mr. Butman would like to change some phrasing for best practices, and Commissioner Moon would like to fix some typos at a later meeting. Commissioner Jones moved to adopt the rules. Motion passed unanimously.
 - B. **Appointment of Chief Examiner-** Mr. Butman was the only candidate to apply. If the commissioners wish, Mr. Butman could be terminated at any time, could reapply, or they could go through another hiring process. Commissioner Jones moved to appoint Mr. Butman as the Chief Examiner. Commissioner Moon seconded the motion. Motion passed.
 - C. **Set Meeting Dates-** Would like to meet next week to be able to move the hiring process along. Thursday, September 28, at 12:00 p.m.

- VII. **Set Next Meeting-** The next meeting will be held on Thursday, September 28, 2023, at 12:00 p.m.
- VIII. **Adjourn-** Chief Examiner Butman moved to adjourn. The meeting adjourned at 12:14 p.m.