

Clatskanie Fire / Scappoose Fire Civil Service Commission

Monday, November 6, 2023

Microsoft Teams Meeting
Meeting ID: 245 170 021 676

Attendance: Chief Marks, Chief Pricher, Karleigh Booth, Chief Sharek, FF KriECK, Commissioner Moon, ERT Cardoos.

Virtual Attendance: Chief Examiner Butman, Commissioner Jones.

- I. **Call to Order-** Chief Examiner Butman called the meeting to order at 12:10 p.m.
- II. **Roll Call-** Ted Moon, Jim Jones, and Isaac Butman are in attendance.
- III. **Election for Chair-** Ted Moon nominated himself to be the chair. Mr. Jones voted yes, and Mr. Moon seconded. Motion carried.
- IV. **Election for Vice Chair-** Mr. Jones nominated himself as vice chair. Mr. Moon called for a vote for Jim Jones to become the vice chairman. All in favor. Motion Carried.
- V. **Public Comment-** None.
- VI. **Approve the Agenda-** Mr. Jones moved to approve the agenda for the 11-6-23 meeting. All in favor. Motion carried.
- VII. **Approve Minutes from 9-28-2023 Meeting-** Mr. Moon moved to approve the minutes from the 9-28-23 meeting. All in favor. Motion carried.
- VIII. **Business-**
 - A. **Approve the first hiring list-** Chief Marks let everyone know that there were five candidates pulled from the NTN list, and all but one candidate passed the entire process with 70% or better. One person did not pass the PSSA portion of the exam. There are now four candidates on the final list; we are looking for approval. Discussion of the weighted scores (94.81%, 92.54%, 89.46%, and 84.66%). We will go to the Chief Examiner and ask for the list of names and interview those candidates. Once interviews have taken place, we will have another civil service meeting and show you the results of who we interviewed. It will be noted if someone declined an interview, asked to be taken off the list, or asked to please stay on the list. Mr. Jones moved to approve the hiring list for the firefighter/paramedic position. All in favor. Motion carried.

Scappoose Fire District Lieutenant hiring list. We had two candidates. They needed to get a 70% or better in all areas to pass. One candidate did not pass the testing process. Mr. Moon moved to approve the list. All in favor. Motion carried.
Chief Sharek would like to request the names from the NTN list. Chief Examiner Butman approved using those names and moving forward with the hiring process.
- IX. **Discussion on Meeting Procedures-** None.
- X. **Adjourn –** Mr. Moon adjourned the meeting at 12:30 pm