

Clatskanie Fire / Scappoose Fire Civil Service Commission
Monday, March 11, 2024

Microsoft Teams Meeting
Meeting ID: 245 170 021 676

Attendance: Commissioner Ted Moon, Commissioner Jim Jones, Chief Marks
Virtual Attendance: Chief Examiner Isaac Butman

REGULAR MEETING AGENDA

- I. **Call to Order-** Commissioner Moon called the meeting to order.
- II. **Roll Call-** Ted Moon, Jim Jones, Isaac Butman.
- III. **Public Comment-** None.
- IV. **Approve the Agenda-** Commissioner Jones moved to approve the agenda. Commissioner Moon seconded. Agenda approved.
- V. **Approve Minutes from 12-19-2023 Meeting-** Commissioner Jones moved to approve the minutes from 12-19-2023. Commissioner Moon seconded. The minutes were approved.
- VI. **Business-**
 - A. **Entry Level/ Lateral Firefighter Paramedic List Certification-** Chief Marks pulled the list off NTN this morning and gave a copy to each commissioner to review. The list is color-coded. If the name is not highlighted, then they are eligible to be on the list. If a name is highlighted in yellow, it means that something has disqualified them from our process. Anything in blue is what items disqualified them. Discussion around what items could disqualify a person from the list. One name has been pulled from the list, as he was hired by Clatskanie Fire. There are currently six names on the list of people who have passed each portion of the test with 70% or greater, who are all certified paramedics, and who have completed their PHQ. Clatskanie Fire has already interviewed three people from the list. Two of them told Clatskanie Fire that they were not interested, and Clatskanie Fire passed on the third person. He will stay on the list because Scappoose Fire has not interviewed him, so he still qualifies as a potential candidate.
Commissioner Jones moved to approve the entry-level and lateral firefighter paramedics list certification. Commissioner Moon seconded the motion.
Chief Sharek should be reaching out to Chief Examiner Butman for the approved list soon.
 - B. **Discussion Around the Removal of a Member**
ORS 242.710 The governing body or fire commission which appoints commissioners may remove any commissioner for incompetency, dereliction of duty, or other good cause, after giving due notice in writing of the charges against

the commissioner and an opportunity to be heard publicly on such charges before the body which appointed the commissioner. A copy of the charges and a transcript of the record of the hearing shall be filed with the governing body of the political subdivision. [1959 c.252 §6]

Since starting this commission about six months ago, one commissioner has not attended any meetings and we need a third person. We are allowed to remove members for cause. We do have to follow the ORS by giving notice and giving that person a chance to be heard. We will do that via email and set up another meeting where the third commissioner may attend. After the notice and meeting or if the person withdraws, we can appoint another person to be the third commissioner. Discussion around removing the third commissioner. Both Commissioner Jones and Commissioner Moon agreed to proceed with removing the third member and looking for a new commissioner.

VII. Adjourn – Commissioner Moon moved to adjourn the meeting. Commissioner Jones seconded. Meeting adjourned.