



# SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

---

**Scappoose Rural Fire District  
Board of Directors Regular Meeting  
Thursday, July 13, 2023  
Microsoft Teams meeting**

Meeting ID: 273 755 937 628

- I. **Call to Order & Flag Salute**  
President Reeves called the meeting to order at 7:05 pm.
  
- II. **Roll Call**  
President Reeves, Vice President Gift, Director Kriek, Director Graham, Director Sorenson, Chief Pricher, Lt. DuBois, FF Chaffeur, FF Dietz, ERT Curio, ERT Cardoos, FA Heath
  
- III. **Public Comment**  
There was no public comment.
  
- IV. **Organizational Meeting - In accordance with Board Policy 2.18**  
Select President, Vice President, and Secretary/Treasurer of Board  
Director Sorenson nominated Director Reeves for Board President.  
Seconded by Director Graham.  
**Motion passed unanimously.**  
Director Gift nominated Director Graham for Board Vice President.  
Seconded by Director Sorenson.  
**Motion passed unanimously.**  
Director Graham nominated Director Gift for Board Secretary/Treasurer.  
Seconded by Director Kriek.  
**Motion passed unanimously.**

- State official newspaper  
Director Kriek moved that The Spotlight Newspaper be the paper of record. Director Gift seconded.  
**Motion passed unanimously.**
- State regular Board meeting date, time, and place  
Director Graham moved to keep the meeting time and place the same (second Thursday of the month at 7:00 pm at Scappoose Fire District Main Station).  
Director Gift seconded.  
**Motion passed unanimously.**
- Establish employee evaluation month  
Director Graham moved to keep February the employee evaluation month.  
Director Kriek seconded.  
**Motion passed unanimously.**
- Review the status of legal counsel  
Discussion on current legal counsel. After asking Chief Pricher for thoughts on the current counsel, the board decided to continue with Local Government Law Group another year.
- Review current contracts (no motion)  
The contract list in the packet needs additional updating. The Board directed staff to update and re-present the list at a future meeting.
- Annual ethics disclosure (no motion)  
Direct Kriek declared a potential conflict of interest due to his son being a current employee. President Reeves declared a potential conflict as a current employee of the City of Scappoose.

#### V. **Consent Agenda**

Director Graham moved to accept the consent agenda. Director Kriek seconded.  
Discussion: Questions from the Board included expenses in the 750 Maintenance of Equipment line, an expense for a SPOT tracker, insurance refunds, mowing charges, and Capital Outlay expenses in both General and Grant Funds. Directors commented on the positive tax revenue. After explanation of expenses the **motion carried unanimously.**

- A. Approve Minutes from 6-8-2023 regular meeting
- B. Approve June 2023 Profit & Loss Detail
- C. Approve June 2023 Budget vs. Actual

VI. **Statistical Data**

- A. Ambulance Activity Report – Directors commented on the high transport & revenue numbers.
- B. Response Activity Report – Directors asked about new hires & their responsibilities.
- C. UAS Flight Summary

VII. **Staff Reports**

A. **Chief's Report**

Discussion: Chief Pricher answered questions about the Marine Fire Investigation class, recently held at the station. He also answered questions about the program at Scappoose High School scheduled to begin next year and paid for with grant funds.

B. **Operations Report**

Discussion: Director Gift asked if the tender and engine were still in development and expected in early 2024. Directors also asked for an update on the Chapman roof replacement. There has been no new development on this project. Chief Pricher explained the need and upcoming move from a .us email domain to a .gov domain.

C. **EMS Operations Report**

Discussion: Director Gift asked a question about the new physical advisor and the Community Paramedic program. The employee for this program will start Monday, July 17, 2023.

D. **Fire Marshal & Training Report**

Discussion: Director Sorenson inquired about two calendar engagements listed on the Fire Marshal's report, as they were in the Chapman area. The Board commented on recent NFA class participation.

E. **Member Outreach/Battalion Aide Report**

Discussion: Board members liked that our outreach and pub ed has picked up and commented on the photos in the Member Outreach report. President Reeves requested that the report include the author's name.

F. **Finance Report**

Discussion: Director Sorenson asked about the impact of the PERS increase. FA Heath said she would get back to the board on the increase for FY23-24. There was discussion on the positive EMS and GEMT revenue for FY22-23.

VIII. **Old Business**

A. Lexipol Policy Updates

IX. **Committee Reports**

A. Management Team – The team met prior to the meeting to discuss financial oversight practices, fraud protection, and cash carryover calculations among other items.

B. Long Range Planning Committee – No meeting.

C. Awards & Incentives – On-going

X. **Miscellaneous** - Nothing

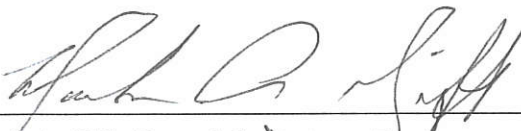
XI. **New Business** - Nothing

XII. **Communications** - Nothing

XIII. **Good of the Order** – Board members commented on the great response to the July 4<sup>th</sup> Breakfast which brought in \$8400 before expenses and served over a thousand people.

XIV. **Adjourn** – Director Gift moved to adjourn at 8:15. Director Kriek seconded.  
**Motion carried unanimously.**

**Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.**



Mark A. Gift, Board Secretary-Treasurer



Submitted by Maria Heath