

**Scappoose Rural Fire District  
Board of Directors Regular Meeting  
Thursday, December 11, 2025**

**Microsoft Teams meeting**

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Meeting ID: 273 755 937 628

Passcode: khapZx

I. Call to Order & Flag Salute

II. Roll Call

III. Public Comment

**“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”**

IV. Consent Agenda

A. Approve Minutes from 11-13-2025 regular meeting

B. Approve November 2025 Profit & Loss Detail

C. Approve November 2025 Budget vs. Actual

V. Statistical Data

A. Ambulance Activity Report

B. Community Paramedic Program

C. Response Activity Report

D. UAS Flight Summary

- VI. Staff Reports
  - A. Chief's Report
  - B. Operations & EMS Report
  - C. Fire Marshal & Training Report
  - E. Member Outreach Report
  - F. Finance Report
- VII. Old Business
  - A. Board Goals
- VIII. Committee Reports
  - A. Management Team
  - B. Strategic Planning Committee
    - i. Minutes attached
- IX. Miscellaneous
- X. New Business
  - A. Strategic Plan Consultant
  - B. Rescue Apparatus
- XI. Communications
  - A. Thank you from Oregon Emergency Management
  - B. Letter of Intent from Columbia 911 Communications District
- XII. Good of the Order

XIII. Adjourn

**Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published. Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.**

# **PREVIOUS MEETING MINUTES**



# SCAPPOOSE FIRE DISTRICT

P.O. BOX 625 SCAPPOOSE, OREGON 97056

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## Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, November 13<sup>th</sup>, 2025

**Call to Order & Flag Salute-** President Graham called the meeting to order at 7:00 pm and led the flag salute.

**Roll Call-** David Graham, David Sorenson, Mark Gift, Ken Wagner, Assistant Chief Marks, Lt. Heuer

Virtual Attendance: Chief Pricher

Director Reeves was excused from the meeting.

**Public Comment-** No public comment.

### **Consent Agenda:**

Approve Minutes from 10-9-2025 regular meeting- Director Gift would like “body shop” corrected to “auto repair shop” in the previous minutes, as well as going into more detail about spreading out the maintenance work due to the owner of one of the establishments being a retired firefighter.

Approve October 2025 Profit & Loss Detail- Director Gift noted that Maintenance on Equipment is 66% spent, and we are about 33% of the way through the fiscal year.

Approve October 2025 Budget vs. Actual- Director Gift asked what the “deleted” items are. Chief Pricher let the board know that it is a glitch in the report. It should not have shown up on the report, as it has no bearing on the budget. If the board wishes, we can put the revised version in the published board packet along with the original. Director Gift moved to approve the consent agenda with a review and update to the Profit and Loss. Director Wagner seconded. All in favor. The motion carried unanimously.

### **Statistical Data:**

Ambulance Activity Report- Director Gift asked about the “uncollected” category on page 23. Chief Pricher explained that there is no rhyme or reason as to when we get the ambulance revenue. The collections stay open until they are paid or we get a request for financial hardship. Chief Marks thinks medical debt collections fall off after four years, but is not positive about that timeline. Director Graham noted that our transports were down slightly from last month.

Community Paramedic Program- Chief Hennigan, Chief Marks, and Chief Pricher have had multiple meetings with ImageTrend to be able to gather data that was missing for the last few months. We now have reports covering all of the missing months we've had. Our Community Paramedics thought they only had 30 clients, and it turns out that they have well over 30. Our program gets kudos from all over the state, from local providers, and from Care Oregon. Director Gift asked if it is still possible that funding could be cut for the community paramedic program and our member outreach position. Chief Pricher answered that yes, it is possible. Chief Pricher has a meeting with our grantor next week, where they are going to give us an update on what that looks like, and Chief Pricher met with two State Senators in Washington, DC, to explain how important it is to make sure this funding is stable. We are very concerned about losing funding and are in the beginning stages of planning what we are going to do if we lose any funding. Director Gift asked if working with other fire agencies in the county to do a joint funding effort would be an option to keep the community paramedic program up and running. Chief Pricher explained that it would be a good topic of conversation for our fire agencies, but there might be competing interests with various programs that could take higher priority. Director Sorenson asked if the community paramedic program was reducing the number of calls we see (as well as Columbia River). Chief Marks explained that our community paramedics receive quite a few phone calls from clients, which prevents them from calling 911 and, in turn, frees up our medics to respond to other calls. Director Gift asked if the chart on page 25 could be adjusted. Chief Marks will speak with Chief Hennigan about renaming the chart/categories.

Response Activity Report- This year, compared to last year, our call volume is up about 5%. Director Gift asked why there is a discrepancy between the number of out-of-district calls on pages 34 and 35. One says there were 20, and the other said there were 22. Chief Pricher will look into the data and see where the discrepancy is coming from.

UAS Flight Summary- There were no flights in October.

#### **Staff Reports:**

Chief's Report- There was a request from the Oregon State Fire Marshal to put a committee together to look into stable funding options for fire agencies. Chief Pricher put in a request to be on the committee and has not heard back yet. Director Graham asked about the incident mentioned at the end of Chief Pricher's report, the drilling explosion that turned into a burn injury. Chief Pricher explained that a worker was in the process of grinding, and some gas vapors escaped into the steel casing/pipe that went into the ground. The grinding caused the flammable vapor to ignite, and the worker's face was over the top of the pipe. When the dispatch came in, it was reported as a gas explosion, which was odd due to the size of the pipe. The worker was left with significant face, neck, and hand burns, and they were transported.

Director Graham asked about Chief Pricher's meeting with the Senators in DC. Chief Pricher explained that he met with Senator Wyden's staff for about minutes and with Senator Wyden for about 25 minutes in the Senate building. Chief Pricher also met with Senator Merkley's staff for about 30 minutes and Senator Merkley for 15 minutes at the Capitol building. After meeting with Senator Merkley, he went into a filibustering session, where he ended up speaking on the Senate floor until 5:00 the next morning. Chief Pricher noted that it was very special for him to meet with a representative of Scappoose Fire District and to hear our concerns.

Operations & EMS Report - SDW was holding off on Medicare claims through October; they started running some test batches, and those batches included add-on payments. At the end of October, they couldn't hold off any longer, so they were submitting the claims and those dollars with the 3% add-on. With the spending bill that was recently signed, the ground ambulance add-ons are back until January 30<sup>th</sup>.

Chief Marks wanted to note that he had his quarterly stroke meeting with the Legacy Stroke Group, and they continue to say that our organization does well in identifying strokes and making alerts needed to help improve patient outcomes.

Fire Marshal & Training Report- Director Graham noted that we went to Vernonia for an inspection. Director Gift asked if we are working with Sauvie Island on a joint Volunteer Firefighter Academy and asked how many volunteers each agency has. Chief Pricher said he thinks Sauvie Island has between four and eight people in the academy, and Chief Marks explained that we have six people participating.

Member Outreach Report- Director Gift asked how the open house went and what it was for. Chief Pricher explained that it was for National Fire Prevention Week, and we didn't have quite as many people show up as we were prepared for. Director Gift asked if the water tender went on the driveway inspection to make sure they could turn around. Chief Pricher explained that Chief Bautista is trying to make that commonplace when we have questionable driveways. We want to make sure our biggest piece of equipment can turn around.

Finance Report- Director Graham asked about the money from the January California Wildfires; Chief Pricher let the board know that we should be receiving it any day. Director Sorenson asked if the audit was done. Chief Pricher answered that everything has been submitted to the auditors, but we have not received a draft yet.

#### **Old Business:**

Board Goals- Brief discussion around the board goals and whether to leave them on the agenda for the time being.

#### **Committee Reports:**

Management Team- Did not meet.

Strategic Planning Committee- Director Gift let the board know that the strategic planning committee met and has another meeting scheduled in December. The meeting went well. FF Cates is going to reach out to the volunteers for their input when necessary. There was a discussion about reaching out to the City Council and possibly some other partners to get a representative involved in the process, but there will be further discussion around who that should be. Director Sorenson asked if we were breaking this into parts because it looks like there are a few things that need to be repaired, and figure out what needs to be a priority, so we can look at the cost and move forward with those. Director Gift explained that in the meeting, it was broken down into priorities, but also had people responsible for each segment of those priorities, so we aren't focused on one thing moving forward. Director Sorenson noted the water heater. Chief Marks explained that he and Chief Pricher had been discussing the water heater being an issue, and were hoping that a remodel would happen because it would cost a good chunk of money to be replaced, and if it could be fixed during a remodel, that would save money, but we are at the point where it needs to be done. Thankfully, the subfloor shows no damage, but it does continue to slowly sink further down. Chief Pricher noted that another discussion point is that when the water heater comes out so that everything can be fixed and replaced, there is going to be a big logistical lift. We are going to bring in a shower trailer and figure out how to get hot water since we are operational 24 hours.

#### **Miscellaneous:**

Financial Hardship Waivers- There were no financial hardship waivers this month.

Director Graham asked if Share and Care had started. Chief Marks let the board know that it has started. Cedar has put in a lot of time with Chief Greisen and all the volunteers/supporting staff who help facilitate Share and Care.

#### **New Business:**

##### **Communications:**

Director Graham asked if everyone had a chance to read through Senator Merkley's letter. Chief Pricher noted that several of our staff members provided input on that, and Chief Marks put the Emergency Response Training Component document together when Senator Wyden was in Scappoose last year. We updated it to include the challenges we were experiencing due to the shutdown.

##### **Good of the Order:**

Director Gift reached out to a chief at Portland Fire, and they are discussing a truck swap. He will update again when he hears back from the chief. Director Gift also asked Lt. Anderson if he

could provide a list of upgrades, repairs, and costs associated with the apparatus since we've had it.

Chief Pricher wanted to give Lt. Anderson and Chief Marks a shoutout for working on TAK and getting a lot of agencies in the region set up to utilize this software. One of the biggest integrations came from a conversation Chief Marks had at the River Safety Meeting with the Coast Guard. We're at the beginning stage of bringing them on. So far, we have a majority of law enforcement in the county, a state agency, Portland Fire, and a few fire agencies around the county. This is going to be beneficial for any bigger responses in the future.

**Adjourn-** President Graham adjourned the meeting at 7:54 pm.

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

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Susan Reeves, Secretary/Treasurer

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Date

Submitted by Karleigh Booth



# **EXPENSE ACCOUNT ACTIVITY**

# Scappoose Rural Fire Protection District

## Profit and Loss Detail

November 2025

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Ordinary Income/Expenses				
Income				
1. GENERAL FUND REVENUES				
		Conflagration		\$252,069.77
		EMS Receipts		\$69,714.91
		FireMed		\$6,210.00
		Interest Earned on Investments		\$9,924.21
		Miscellaneous Revenue		\$1,000.46
		Property Taxes		\$3,637,726.13
<b>Total for 1. GENERAL FUND REVENUES</b>				<b>\$3,976,645.48</b>
3. PROPERTY FUND REVENUES				\$1,510.47
4. PERSONNEL SVCS FUND REVEN				\$229.40
<b>Total for Income</b>				<b>\$3,978,385.35</b>
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance				
11/13/2025	Bill	S.D.I.S.	Health & Dental premiums- Dec.	38,326.00
11/13/2025	Bill	Standard Insurance	Life, LTD, AD&D	1,571.12
11/18/2025	Expense	Benefit Help Solutions(FSA)	Monthly fee	130.00
11/25/2025	Expense	Benefit Help Solutions(FSA)	Reimbursement	245.00
11/26/2025	Expense	Paychex Payroll	Flex spend	9,819.59
11/26/2025	Bill	HRA VEBA Trust	ER Contributions Nov.	10,599.95
11/26/2025	Expense	Paychex - tax	OR ER Work Benefit	58.50
11/26/2025	Bill	Colonial Life	Accident/Cancer policy for volunteers	688.80
<b>Total for 550 Insurance</b>				<b>\$61,438.96</b>
560 Personnel Salaries				
11/07/2025	Expense	Cardinal Services, Inc.	Cardinal Services invoice- executive assist.	2,624.60
11/13/2025	Bill	American Heritage Life Insurance Co.	Life Ins - Anderson/Marks	136.90
11/13/2025	Expense	P.E.R.S.	EE PERS IAP Contribution	17,392.87
11/13/2025	Bill	S.D.I.S.	Sect. 125 Health Insurance	2,821.00
11/13/2025	Bill	Standard Insurance	STD	86.86
11/13/2025	Bill	Principal Financial Group	Employee Insurance- Heuer (quarterly premium)	440.04
11/21/2025	Expense	Cardinal Services, Inc.	Cardinal Services invoice- executive assist.	2,675.07
11/26/2025	Expense	Paychex Payroll	ShiftDif	270.40
11/26/2025	Expense	Paychex Payroll	OT	20,839.23
11/26/2025	Bill	Standard Insurance	EE OPFML	1,252.63
11/26/2025	Expense	Paychex - tax	EE Payroll Tax WH	67,533.08
11/26/2025	Expense	Paychex Payroll	Deferred compensation	10,427.90
11/26/2025	Expense	Paychex Payroll	FLSA	9,072.90
11/26/2025	Expense	Paychex Payroll	Incentives	4,335.76

# Scappoose Rural Fire Protection District

## Profit and Loss Detail

November 2025

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
11/26/2025	Expense	Paychex Payroll	Longevity	1,554.23
11/26/2025	Expense	Paychex Payroll	Phone Pay	50.00
11/26/2025	Bill	Inroads Credit Union	Food fund- Nov.	1,025.00
11/26/2025	Bill	Tualatin Valley Fire Fighters Union	Nov. Union dues	2,868.06
11/26/2025	Bill	HRA VEBA Trust	EE Contributions Nov.	3,188.00
11/26/2025	Expense	Paychex Payroll	Balance of Net Pay	112,368.40
11/26/2025	Expense	Paychex Check	Contract payment	805.00
11/28/2025	Expense	Voya - Oregon Savings Growth Plan	Nov. OSGP Contributions	24,003.80
<b>Total for 560 Personnel Salaries</b>				<b>\$285,771.73</b>
570 SocSec/Medicare(FICA)				
11/26/2025	Expense	Paychex - tax	ER Payroll Taxes	18,546.82
<b>Total for 570 SocSec/Medicare(FICA)</b>				<b>\$18,546.82</b>
580 Volunteer Services				
11/13/2025	Bill	LOSAP	2025 Annual Fee for LOSAP admin.	240.00
<b>Total for 580 Volunteer Services</b>				<b>\$240.00</b>
590 Personnel Benefits				
11/10/2025	Expense	ABC Trainerize	Monthly subscriptions	70.00
11/13/2025	Expense	P.E.R.S.	ER PERS retirement contributions	91,546.93
11/13/2025	Bill	Oregon Occupational Medicine	Physicals- Olson	736.00
11/26/2025	Bill	Standard Insurance	ER OPFML	1,878.95
<b>Total for 590 Personnel Benefits</b>				<b>\$94,231.88</b>
<b>Total for 1.1 GENERAL FUND PERSONNEL SVCS</b>				<b>\$460,229.39</b>
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services				
11/13/2025	Bill	Baker Tilly US, LLP	.75hrs. Finance/Accounting consult fees	187.50
<b>Total for 670 Contract Services</b>				<b>\$187.50</b>
740 Uniforms				
11/26/2025	Bill	MES Service Company, LLC	Jacket	175.00
<b>Total for 740 Uniforms</b>				<b>\$175.00</b>
750 Maintenance on Equipment				
11/08/2025	Expense	Amazon	Headlight restorer	22.75
11/09/2025	Expense	Amazon	Wireless CarPlay adapter	39.89
11/13/2025	Bill	L.N. Curtis and Sons	Quarterly NFPA air sample analysis kit	519.80
11/13/2025	Bill	Sunset Auto Parts	Headlight & fuse taps	37.38
11/13/2025	Bill	Wilcox & Flegel	non-ethanol gas 280.00 gal @ 3.883	1,201.25
11/13/2025	Bill	L.N. Curtis and Sons	Battery for 9430	215.10
11/13/2025	Bill	Sunset Auto Parts	TPS connector w/ harness	62.69
11/14/2025	Expense	Amazon	Wireless carplay adapter	39.89
11/17/2025	Expense	Premier Truck Group	Passenger door handle	20.91
11/20/2025	Expense	Amazon	Clay bars for apparatus cleaning	49.98

# Scappoose Rural Fire Protection District

## Profit and Loss Detail

November 2025

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
11/20/2025	Expense	Powerwerx	USB power ports x11	567.88
11/26/2025	Bill	Sunset Auto Parts	Icon blade	53.98
11/26/2025	Bill	Sunset Auto Parts	TPS sensor	53.19
11/26/2025	Bill	Wilcox & Flegel	non-ethanol gas 200.00 gal @ 4.235	928.54
11/26/2025	Bill	Ace Hardware - Scappoose	Files and handles	61.77
<b>Total for 750 Maintenance on Equipment</b>				<b>\$3,875.00</b>
760 Administration				
11/03/2025	Check			0.15
11/03/2025	Expense	RevSpring	Insurance claim reimbursement	74.92
11/05/2025	Expense	Stamp Connection.com	Notary Stamp Horton	36.05
11/13/2025	Bill	Xerox Corporation	Color copies Oct.	41.48
11/13/2025	Bill	Bio-Med Testing Service, Inc	New volunteer background checks	350.00
11/13/2025	Bill	Local Government Law Group	Phone calls & emails regarding ASA	570.00
11/13/2025	Bill	Xerox Corporation	B/W copies Oct.	5.88
11/17/2025	Expense	US Bank	Analysis service charge	17.95
11/17/2025	Expense	Scappoose Bagel	Member recognition	250.00
11/18/2025	Expense	Cloudbadging	Annual subscription	239.88
11/20/2025	Expense	Postal Annex	Shipping- radios	39.49
11/28/2025	Expense	Paychex Invoice	payroll processing invoice	257.87
<b>Total for 760 Administration</b>				<b>\$1,883.67</b>
765 Information Technology				
11/02/2025	Expense	CenturyLink	Holbrook modem	70.00
11/03/2025	Expense	JAMF Software, LLC	monthly subscription	256.00
11/04/2025	Expense	AirData UAV, Inc.	Enterprise fleet management July 18 2025-July 18 2026	1,920.00
11/12/2025	Expense	Apple Inc.	Monthly storage	0.99
11/13/2025	Bill	Verizon Wireless	iPads & iPhones	608.46
11/13/2025	Bill	Centerlogic, Inc.	Monthly billing for November	2,006.48
11/13/2025	Bill	Kleinberg Tech	October Report	210.00
11/13/2025	Bill	Verizon Wireless	machine to machine	7.87
11/13/2025	Bill	Comcast Business	Main station IT Nov.	267.80
11/14/2025	Expense	Starlink	Starlink 50 GB	100.00
11/17/2025	Expense	Starlink	Starlink	1,844.00
11/18/2025	Expense	CenturyLink	Holbrook modem	60.00
11/18/2025	Expense	Intuit Quickbooks	QB Online monthly fee	115.00
11/18/2025	Expense	Apple Inc.	Monthly storage	9.99
11/20/2025	Expense	Amazon	Computer mouse (x5)	32.35
11/26/2025	Bill	AT&T Mobility	Nov. charges - phones, iPads	882.38
11/26/2025	Bill	CenturyLink	Chapman Internet	84.01
11/26/2025	Bill	Centerlogic, Inc.	Remote and onsite support	345.00
<b>Total for 765 Information Technology</b>				<b>\$8,820.33</b>
770 Cleaning Materials & Supplies				
11/04/2025	Expense	Amazon	Cleaning supplies	84.53

# Scappoose Rural Fire Protection District

## Profit and Loss Detail

November 2025

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
11/04/2025	Expense	Amazon	Cleaning supplies	71.32
11/13/2025	Bill	Sunset Auto Parts	Oil absorbent, leather cleaner, RainX	71.43
11/26/2025	Bill	Ace Hardware - Scappoose	Cleaning vinegar & station hose nozzle	25.73
<b>Total for 770 Cleaning Materials &amp; Supplies</b>				<b>\$253.01</b>
775 Emerg. Operating Supplies				
11/13/2025	Bill	Ace Hardware - Scappoose	Reciprocating saw blades	49.98
11/18/2025	Expense	shopmtn.com	Rope bags	45.47
11/18/2025	Expense	Firehouse Technology	Strobe lights	350.81
11/18/2025	Expense	FirePenny	Rope bag	53.93
11/18/2025	Expense	Rescue direct	7mm accessory cord	210.99
11/20/2025	Expense	Amazon	C batteries	56.97
11/24/2025	Expense	hownot2.com	Assorted hardware	455.68
11/26/2025	Bill	SeaWestern Fire Apparatus	Helmet shield	41.50
<b>Total for 775 Emerg. Operating Supplies</b>				<b>\$1,265.33</b>
780 Building & Grounds Maint.				
11/13/2025	Bill	Ace Hardware - Scappoose	Epoxy & superglue	15.98
11/13/2025	Bill	Crow Water Systems	Backflow Test	225.00
11/19/2025	Expense	Hudson Portable Toilet Service	Maintenance at Chapman station	147.00
11/26/2025	Bill	Ace Hardware - Scappoose	Hose reel extension	11.95
11/26/2025	Bill	Paramount Pest Control Inc.	Chapman station	110.00
11/26/2025	Bill	Paramount Pest Control Inc.	Main station	89.00
11/26/2025	Bill	Nelson Truck Equipment	Plow for F550	3,945.54
<b>Total for 780 Building &amp; Grounds Maint.</b>				<b>\$4,544.47</b>
790 Training				
11/23/2025	Expense	United Airlines	Pricher flight to TSI conference	427.56
<b>Total for 790 Training</b>				<b>\$427.56</b>
810 Utilities				
11/13/2025	Bill	Waste Management of Oregon, Inc.	October garbage/recycling	154.93
11/13/2025	Bill	P.G.E.	Cleetwood	174.88
11/13/2025	Bill	N.W. Natural Gas	Monthly charges Acct 447881-4	144.55
11/26/2025	Bill	CenturyLink	Chapman Phone	63.75
11/26/2025	Bill	City of Scappoose	Base water charge	42.42
11/26/2025	Bill	City of Scappoose	Water and Sewer	665.47
11/26/2025	Bill	CenturyLink	Main Station Fax	64.75
11/26/2025	Bill	CRPUD	Nov. main station electricity	642.74
11/26/2025	Bill	CRPUD	Nov.. boathouse electricity	50.91
11/26/2025	Bill	Graybar Financial Services	Voip phones - Dec.	357.91
<b>Total for 810 Utilities</b>				<b>\$2,362.31</b>
870 EMS Operations				
11/03/2025	Expense	CLIA Laboratory Program	CLIA lab renewal	248.00
11/13/2025	Bill	Airgas - USA, LLC	Standard Invoice	78.89
11/13/2025	Bill	EMS Technology Solutions, LLC	24 Fleet mngmt licenses	120.00

# Scappoose Rural Fire Protection District

## Profit and Loss Detail

November 2025

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
11/13/2025	Bill	Airgas - USA, LLC	Cylinder Rental invoice	97.93
11/13/2025	Bill	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	185.00
11/13/2025	Bill	Life-Assist, Inc.	EMS medication & supplies	1,261.68
11/13/2025	Bill	Jenna Wiley, MD	Physician advisor - Nov.	666.00
11/13/2025	Bill	Systems Design West (SDW)	EMS billing for Oct. 88 @ \$25.00 + postage	2,328.70
11/13/2025	Bill	Life-Assist, Inc.	EMS medication	180.00
11/24/2025	Expense	Knox Company	KNOX Key & Med Vault management	721.00
11/26/2025	Bill	Airgas - USA, LLC	Standard invoice	284.01
11/26/2025	Bill	Life-Assist, Inc.	EMS medication & supplies	1,008.87
11/26/2025	Bill	Life-Assist, Inc.	EMS supplies	5.18
11/26/2025	Bill	Airgas - USA, LLC	Standard invoice	488.98
<b>Total for 870 EMS Operations</b>				<b>\$7,674.24</b>
<b>Total for 1.2 GENERAL FUND MATERIAL &amp; SVC</b>				<b>\$31,468.42</b>
<b>1.3 GENERAL FUND CAPITL OUTLAY</b>				
910 CO Equipment				
11/19/2025	Expense	Northwest Auto Accessories	Canopy and bed slides	7,878.06
<b>Total for 910 CO Equipment</b>				<b>\$7,878.06</b>
<b>Total for 1.3 GENERAL FUND CAPITL OUTLAY</b>				<b>\$7,878.06</b>
<b>Total for 1...</b>				<b>\$499,575.87</b>
<b>Total for 1..GENERAL FUND EXPENDITURES</b>				<b>\$499,575.87</b>
<b>3. PROPERTY FUND CAPITAL OUTLAY</b>				
Fire Apparatus & Equipment				
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	2,203.09
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	521.56
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	981.20
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	760.08
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	181.91
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	1,017.60
11/26/2025	Bill	Sirennet.com	Emergency vehicle upfitting equipment	83.25
<b>Total for Fire Apparatus &amp; Equipment</b>				<b>\$5,748.69</b>
<b>Total for 3. PROPERTY FUND CAPITAL OUTLAY</b>				<b>\$5,748.69</b>
Unapplied Cash Bill Payment Expense				
11/26/2025	Bill	US Bank	Nov. CC charges	-17,399.28
11/26/2025	Bill	US Bank	11-26-25	10,383.77
11/26/2025	Bill	US Bank	11-26-25	1,595.15
11/26/2025	Bill	US Bank	11-26-25	5,162.37
11/26/2025	Bill	US Bank	11-26-25	257.99
<b>Total for Unapplied Cash Bill Payment Expense</b>				<b>\$0.00</b>
<b>Total for Expenses</b>				<b>\$505,324.56</b>
<b>Net Income</b>				<b>\$3,473,060.79</b>

# BUDGET VS ACTUAL

# Scappoose Rural Fire Protection District

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	2,437,401.94	2,148,121.00	289,280.94	113.47 %
Conflagration	252,069.77	200,000.00	52,069.77	126.03 %
EMS Receipts	418,183.76	930,000.00	-511,816.24	44.97 %
Fire Marshal	1,111.64	1,500.00	-388.36	74.11 %
FireMed	8,550.00	18,000.00	-9,450.00	47.50 %
G.E.M.T. (Medicaid)	74,624.99	120,000.00	-45,375.01	62.19 %
Gas Royalties		1,000.00	-1,000.00	
Grant Awards	237,315.84	295,586.00	-58,270.16	80.29 %
Interest Earned on Investments	39,232.32	120,000.00	-80,767.68	32.69 %
Intergovernmental		1,500.00	-1,500.00	
Miscellaneous Revenue	16,965.52	50,000.00	-33,034.48	33.93 %
Property Taxes				
Taxes - Current				
Local Option Levy	2,448,282.86	3,227,596.00	-779,313.14	75.85 %
Permanent Rate Levy	1,328,061.95	1,748,759.00	-420,697.05	75.94 %
HERT Turnover	87.77		87.77	
<b>Total Permanent Rate Levy</b>	<b>1,328,149.72</b>	<b>1,748,759.00</b>	<b>-420,609.28</b>	<b>75.95 %</b>
<b>Total Taxes - Current</b>	<b>3,776,432.58</b>	<b>4,976,355.00</b>	<b>-1,199,922.42</b>	<b>75.89 %</b>
Taxes - Prior Years	85,072.90	115,000.00	-29,927.10	73.98 %
<b>Total Property Taxes</b>	<b>3,861,505.48</b>	<b>5,091,355.00</b>	<b>-1,229,849.52</b>	<b>75.84 %</b>
<b>Total 1. GENERAL FUND REVENUES</b>	<b>7,346,961.26</b>	<b>8,977,062.00</b>	<b>-1,630,100.74</b>	<b>81.84 %</b>
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	82,299.73	100,996.00	-18,696.27	81.49 %
<b>Total 2. GRANT FUND REVENUE</b>	<b>82,299.73</b>	<b>100,996.00</b>	<b>-18,696.27</b>	<b>81.49 %</b>
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	1,351,280.19	469,696.00	881,584.19	287.69 %
Interest Earned on Investments	19,258.28	3,700.00	15,558.28	520.49 %
<b>Total 3. PROPERTY FUND REVENUES</b>	<b>1,370,538.47</b>	<b>473,396.00</b>	<b>897,142.47</b>	<b>289.51 %</b>
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	225,699.87	224,947.00	752.87	100.33 %
Interest Earned on Investments	3,301.10	4,000.00	-698.90	82.53 %
<b>Total 4. PERSONNEL SVCS FUND REVEN</b>	<b>229,000.97</b>	<b>228,947.00</b>	<b>53.97</b>	<b>100.02 %</b>
<b>Total Income</b>	<b>\$9,028,800.43</b>	<b>\$9,780,401.00</b>	<b>\$ -751,600.57</b>	<b>92.32 %</b>
<b>GROSS PROFIT</b>	<b>\$9,028,800.43</b>	<b>\$9,780,401.00</b>	<b>\$ -751,600.57</b>	<b>92.32 %</b>
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	306,727.12	1,015,955.00	-709,227.88	30.19 %
560 Personnel Salaries	1,530,127.32	3,695,298.00	-2,165,170.68	41.41 %



# Scappoose Rural Fire Protection District

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
570 SocSec/Medicare(FICA)	112,727.57	290,849.00	-178,121.43	38.76 %
580 Volunteer Services	240.00	47,500.00	-47,260.00	0.51 %
590 Personnel Benefits	480,821.22	1,265,680.00	-784,858.78	37.99 %
<b>Total 1.1 GENERAL FUND PERSONNEL SVCS</b>	<b>2,430,643.23</b>	<b>6,315,282.00</b>	<b>-3,884,638.77</b>	<b>38.49 %</b>
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	14,333.71	204,420.00	-190,086.29	7.01 %
680 Communications Maintenance	1,921.25	6,100.00	-4,178.75	31.50 %
720 Public Fire Services	6,463.40	13,700.00	-7,236.60	47.18 %
730 Property & Liability Insur.		115,010.00	-115,010.00	
740 Uniforms	3,525.77	32,000.00	-28,474.23	11.02 %
750 Maintenance on Equipment	100,826.50	145,000.00	-44,173.50	69.54 %
760 Administration	20,313.81	74,700.00	-54,386.19	27.19 %
765 Information Technology	49,763.38	114,000.00	-64,236.62	43.65 %
770 Cleaning Materials & Supplies	1,783.22	5,500.00	-3,716.78	32.42 %
775 Emerg. Operating Supplies	12,125.60	90,000.00	-77,874.40	13.47 %
780 Building & Grounds Maint.	12,437.24	85,000.00	-72,562.76	14.63 %
790 Training	8,511.46	103,300.00	-94,788.54	8.24 %
810 Utilities	13,976.95	43,050.00	-29,073.05	32.47 %
870 EMS Operations	48,455.43	130,000.00	-81,544.57	37.27 %
<b>Total 1.2 GENERAL FUND MATERIAL &amp; SVC</b>	<b>294,437.72</b>	<b>1,161,780.00</b>	<b>-867,342.28</b>	<b>25.34 %</b>
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	40,191.15	100,000.00	-59,808.85	40.19 %
<b>Total 1.3 GENERAL FUND CAPITL OUTLAY</b>	<b>40,191.15</b>	<b>100,000.00</b>	<b>-59,808.85</b>	<b>40.19 %</b>
<b>Total 1...</b>	<b>2,765,272.10</b>	<b>7,577,062.00</b>	<b>-4,811,789.90</b>	<b>36.50 %</b>
1.6 GENERAL FUND CONTINGENCY		400,000.00	-400,000.00	
1.7 GENERAL RESERVED FOR FUTURE		1,000,000.00	-1,000,000.00	
<b>Total 1..GENERAL FUND EXPENDITURES</b>	<b>2,765,272.10</b>	<b>8,977,062.00</b>	<b>-6,211,789.90</b>	<b>30.80 %</b>
2. GRANT FUND EXPENSE				
2.1 PERSONNEL SVCS				
1. Personnel Salaries		56,698.00	-56,698.00	
2. Personnel Benefits		24,298.00	-24,298.00	
<b>Total 2.1 PERSONNEL SVCS</b>		<b>80,996.00</b>	<b>-80,996.00</b>	
2.3 MATERIALS & SERVICES		15,000.00	-15,000.00	
2.4 CAPITAL OUTLAY		5,000.00	-5,000.00	
<b>Total 2. GRANT FUND EXPENSE</b>		<b>100,996.00</b>	<b>-100,996.00</b>	
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements		32,396.00	-32,396.00	
EMS Apparatus & Equipment	67,972.66	310,000.00	-242,027.34	21.93 %
Fire Apparatus & Equipment	63,618.02	130,000.00	-66,381.98	48.94 %
Reserved for Future Expenses		1,000.00	-1,000.00	
<b>Total 3. PROPERTY FUND CAPITAL OUTLAY</b>	<b>131,590.68</b>	<b>473,396.00</b>	<b>-341,805.32</b>	<b>27.80 %</b>
4. PERSONNEL SVC FUND EXPENSE				

# Scappoose Rural Fire Protection District

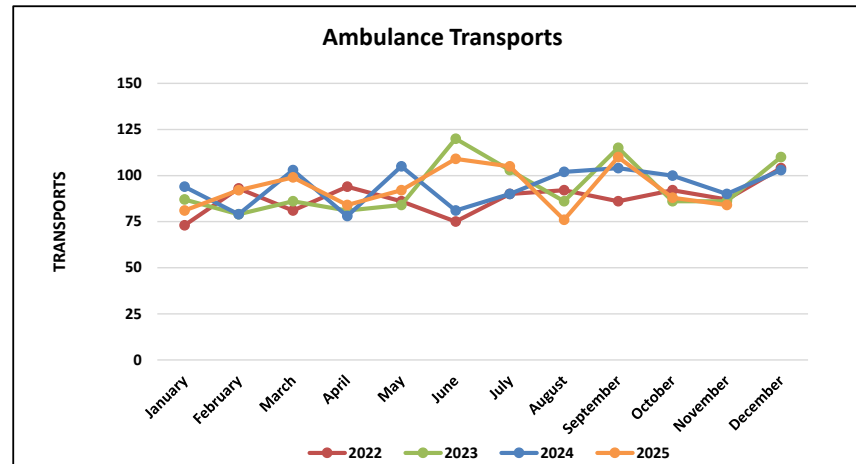
## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

July 2025 - June 2026

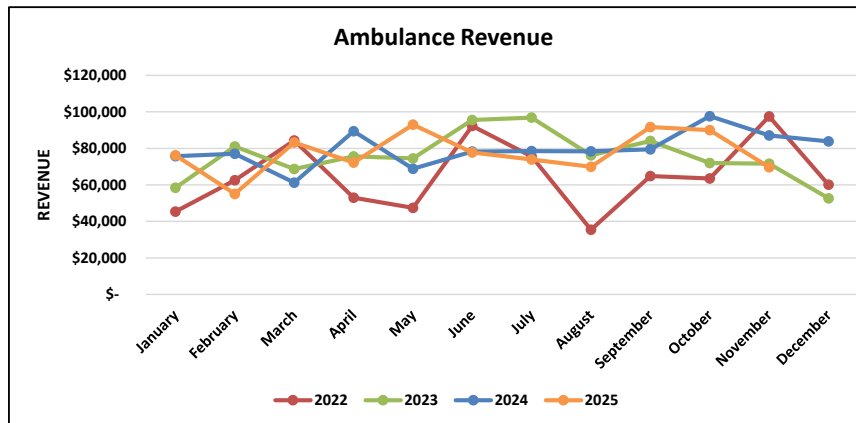
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Liability & Service		223,947.00	-223,947.00	
Reserved for Future Expenses		5,000.00	-5,000.00	
<b>Total 4. PERSONNEL SVC FUND EXPENSE</b>		<b>228,947.00</b>	<b>-228,947.00</b>	
Unapplied Cash Bill Payment Expense	0.00		0.00	
<b>Total Expenses</b>	<b>\$2,896,862.78</b>	<b>\$9,780,401.00</b>	<b>\$ -6,883,538.22</b>	<b>29.62 %</b>
NET OPERATING INCOME	<b>\$6,131,937.65</b>	<b>\$0.00</b>	<b>\$6,131,937.65</b>	<b>0.00%</b>
NET INCOME	<b>\$6,131,937.65</b>	<b>\$0.00</b>	<b>\$6,131,937.65</b>	<b>0.00%</b>

# **AMBULANCE BILLING & TRANSPORT REPORT**

Month	2022	2023	2024	2025
January	73	87	94	81
February	93	79	79	92
March	81	86	103	99
April	94	81	78	84
May	86	84	105	92
June	75	120	81	109
July	90	103	90	105
August	92	86	102	76
September	86	115	104	110
October	92	86	100	88
November	87	86	90	84
December	104	110	103	



Month	2022	2023	2024	2025
January	\$ 45,385	\$ 58,387	\$ 75,767	\$ 76,204
February	\$ 62,509	\$ 81,019	\$ 77,119	\$ 55,100
March	\$ 84,303	\$ 68,763	\$ 61,251	\$ 83,286
April	\$ 52,956	\$ 75,599	\$ 89,377	\$ 72,290
May	\$ 47,415	\$ 74,577	\$ 68,797	\$ 93,026
June	\$ 92,324	\$ 95,639	\$ 78,232	\$ 77,787
July	\$ 75,581	\$ 96,872	\$ 78,582	\$ 73,983
August	\$ 35,455	\$ 76,175	\$ 78,410	\$ 69,918
September	\$ 64,803	\$ 84,125	\$ 79,476	\$ 91,668
October	\$ 63,485	\$ 71,943	\$ 97,698	\$ 90,033
November	\$ 97,509	\$ 71,590	\$ 87,071	\$ 69,714
December	\$ 60,188	\$ 52,699	\$ 83,910	



**Scappoose RFPD**  
**ANNUAL COLLECTION STATISTICS**

Company	Scappoose RFPD
Date Of Service	12/1/2024
Date Of Service	11/30/2025
Invoices	0

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Dec 24	103	228,100.80	-88,299.24	39 %	-3,030.15	1 %	-129,065.05	57 %	-6,194.35	3 %	1,512.01	1 %
Jan 25	81	178,899.80	-59,221.50	33 %	-3,182.50	2 %	-111,372.62	62 %	-993.23	1 %	4,129.95	2 %
Feb 25	95	209,815.20	-74,464.28	35 %	-4,493.81	2 %	-118,641.48	57 %	-5,392.22	3 %	6,823.41	3 %
Mar 25	101	222,135.40	-77,749.24	35 %	-1,525.00	1 %	-115,305.52	52 %	-11,094.44	5 %	16,461.20	7 %
Apr 25	84	183,753.40	-59,586.47	32 %	-842.57	0 %	-115,120.01	63 %	-5,449.55	3 %	2,754.80	1 %
May 25	93	206,440.00	-66,193.21	32 %	-3,859.54	2 %	-115,074.46	56 %	-159.94	0 %	21,152.85	10 %
Jun 25	111	247,412.20	-90,988.63	37 %	-1,470.60	1 %	-135,095.62	55 %	-209.37	0 %	19,647.98	8 %
Jul 25	105	232,160.60	-71,843.59	31 %	-675.00	0 %	-125,049.87	54 %	0.00	0 %	34,592.14	15 %
Aug 25	76	167,257.40	-61,596.66	37 %	-1,520.13	1 %	-88,808.24	53 %	-315.00	0 %	15,017.37	9 %
Sep 25	110	244,504.60	-67,865.26	28 %	-1,343.85	1 %	-130,479.39	53 %	-2,506.40	1 %	42,309.70	17 %
Oct 25	91	200,483.60	-40,594.41	20 %	-2,008.63	1 %	-64,526.08	32 %	0.00	0 %	93,354.48	47 %
Nov 25	84	184,904.60	-10,831.67	6 %	0.00	0 %	-16,787.58	9 %	0.00	0 %	157,285.35	85 %

1,134

2,505,867.60

-769,234.16

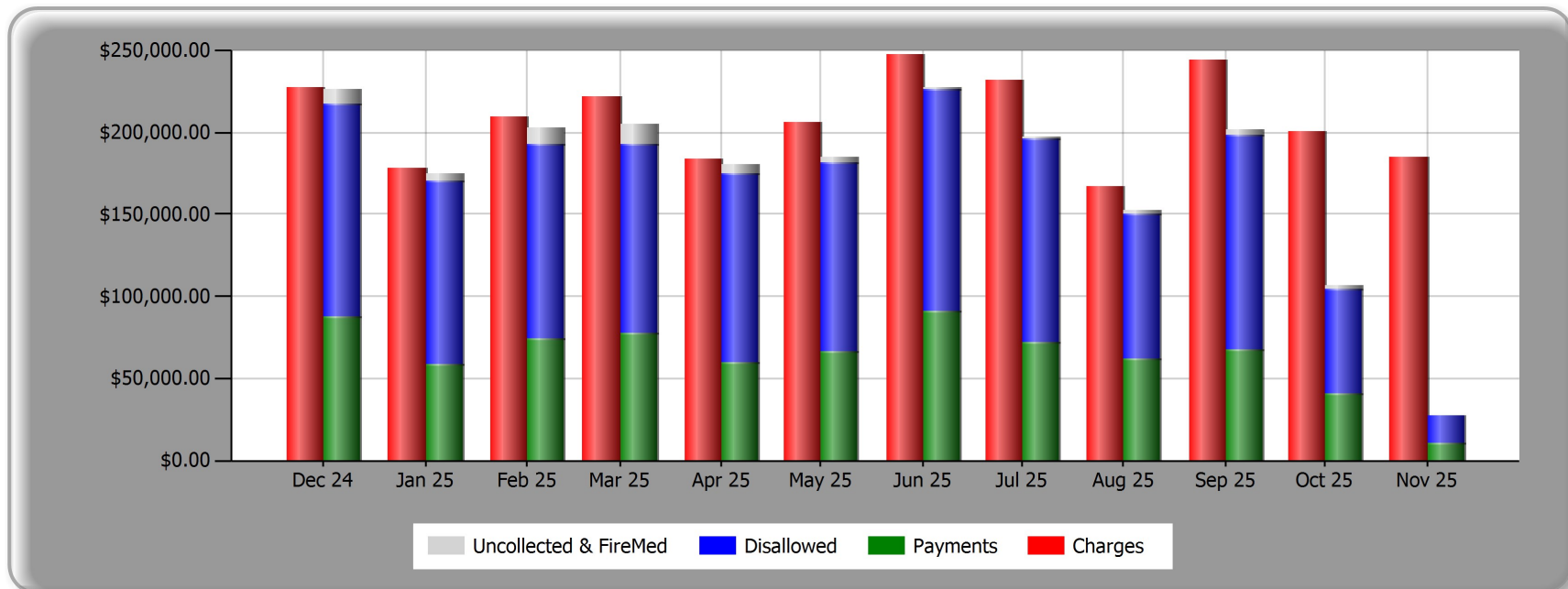
-23,951.78

-1,265,325.92

-32,314.50

415,041.24

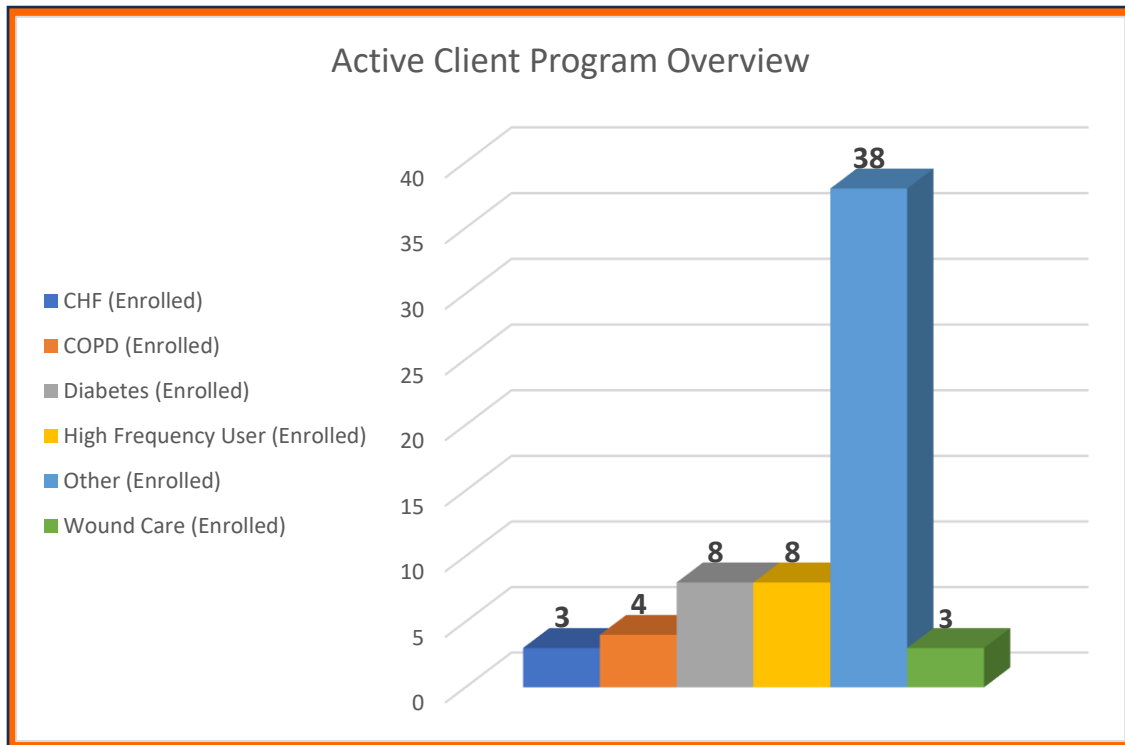
All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



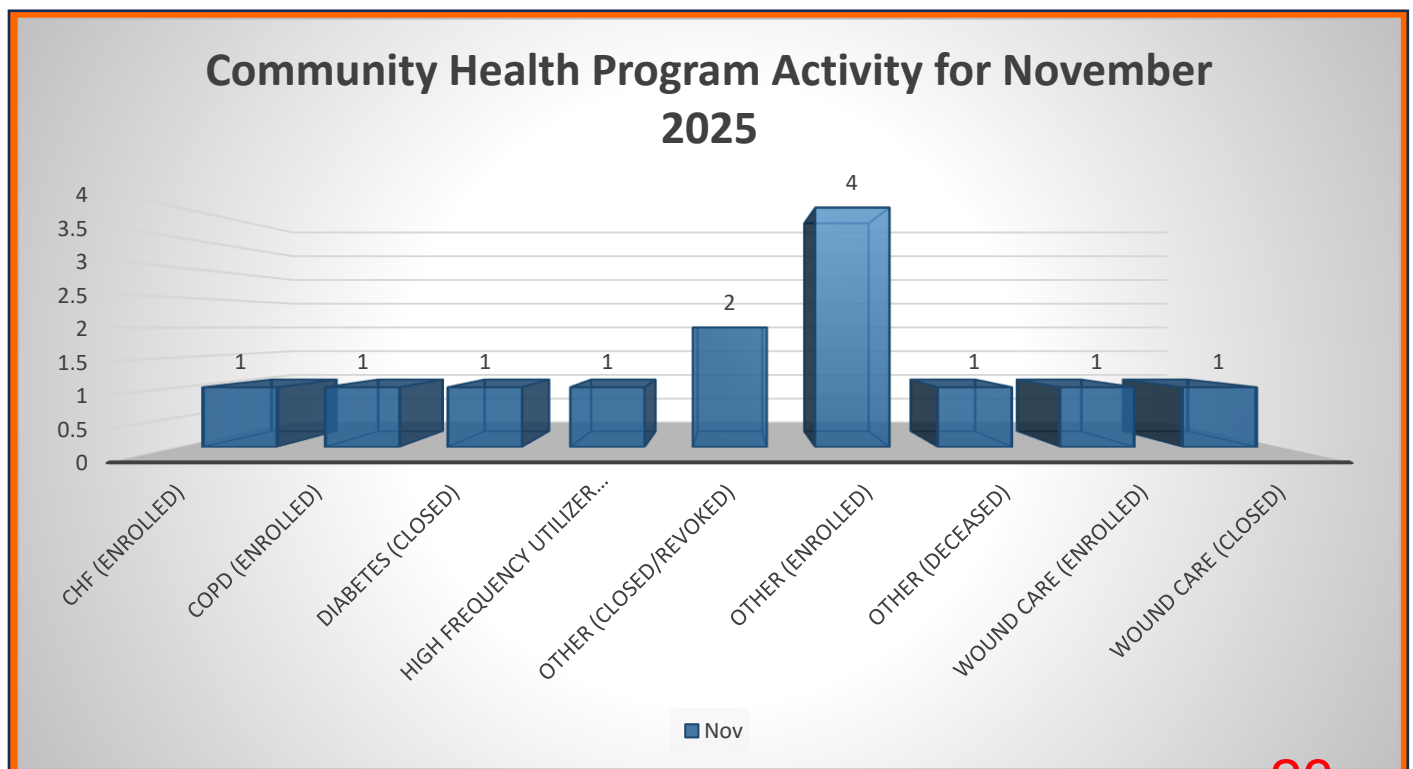
# **COMMUNITY PARAMEDIC REPORT**

## November 2025 Community Paramedic Program Report

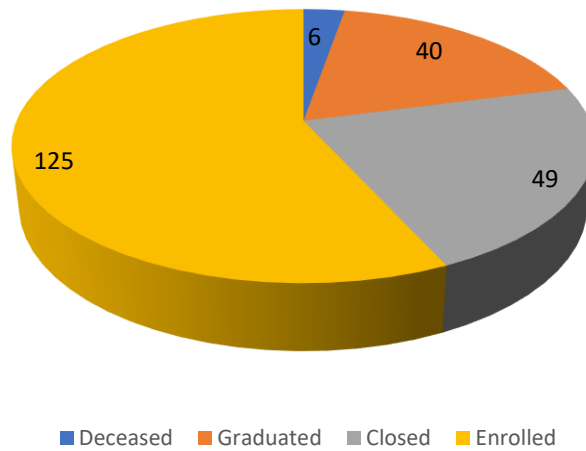
As of **November 1, 2025**, our Community Paramedics have **64 clients** in Columbia County enrolled and actively participating in one of the programs. The youngest being **19 years old**, the oldest being **95 years old**, with the average age being **66 years old**.



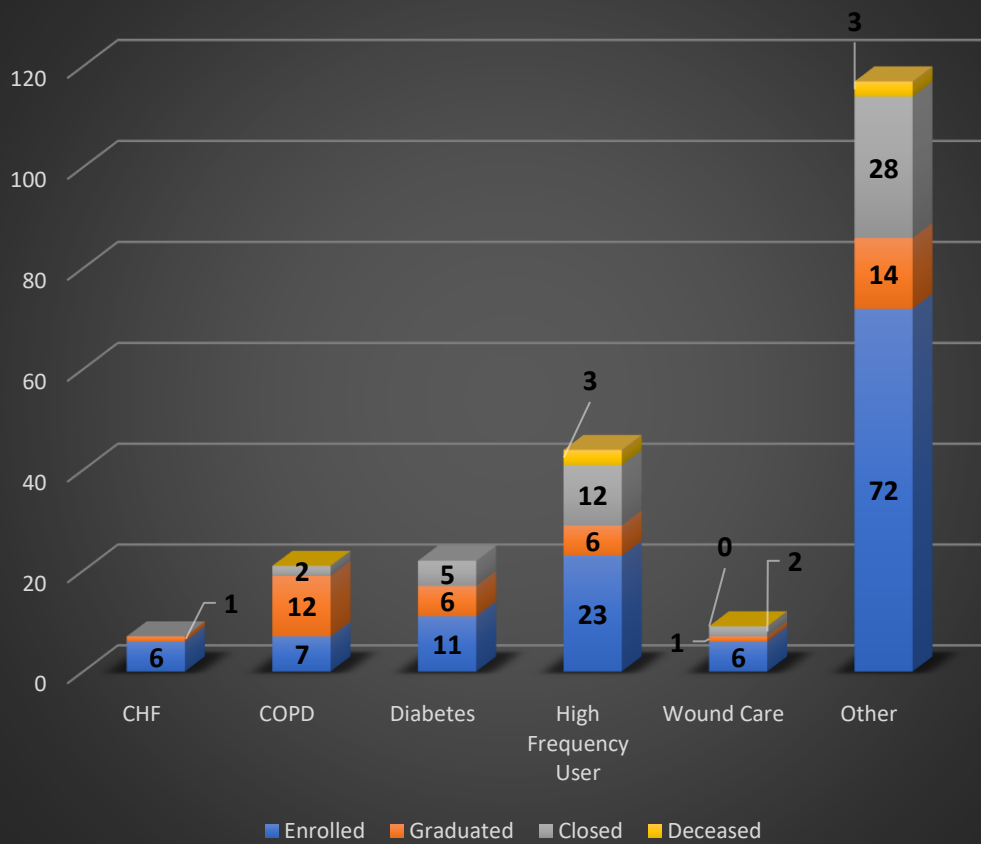
The graphic below represents program status changes that occurred in **November 2025**.



### Client Program Status Update Overview 2025

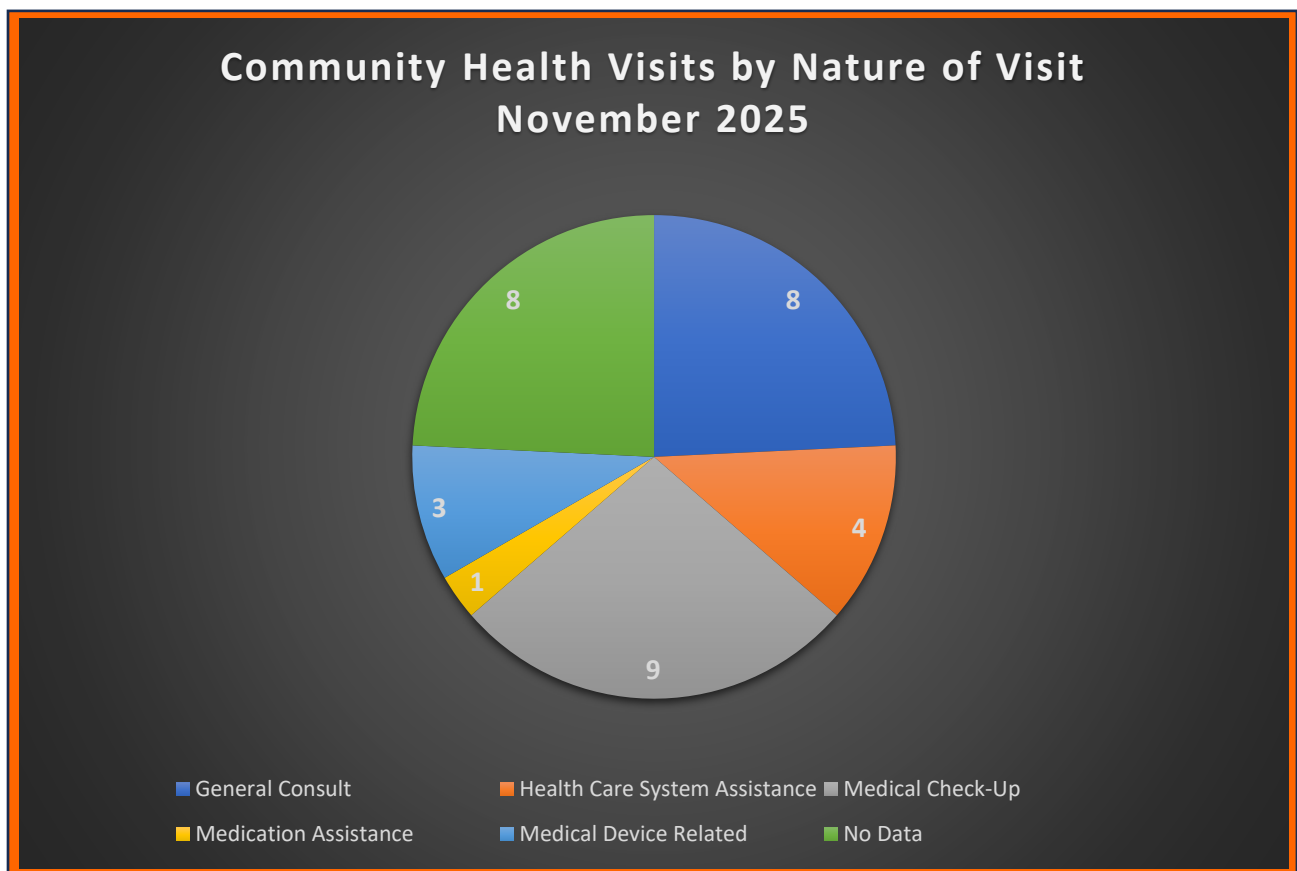
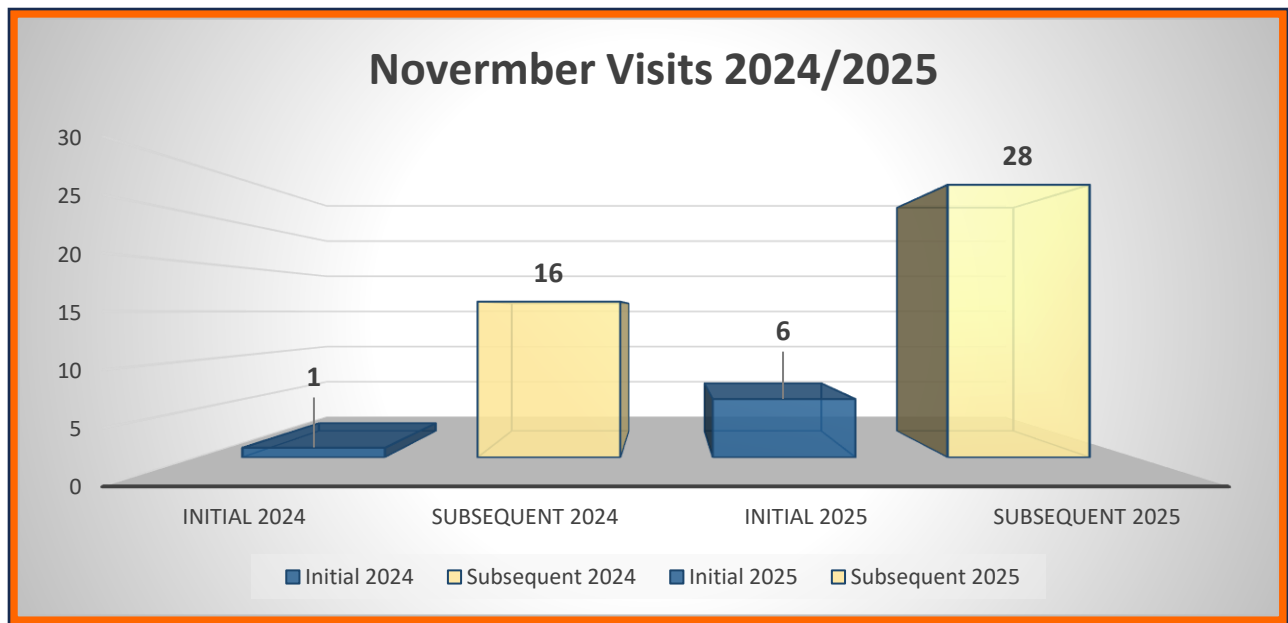


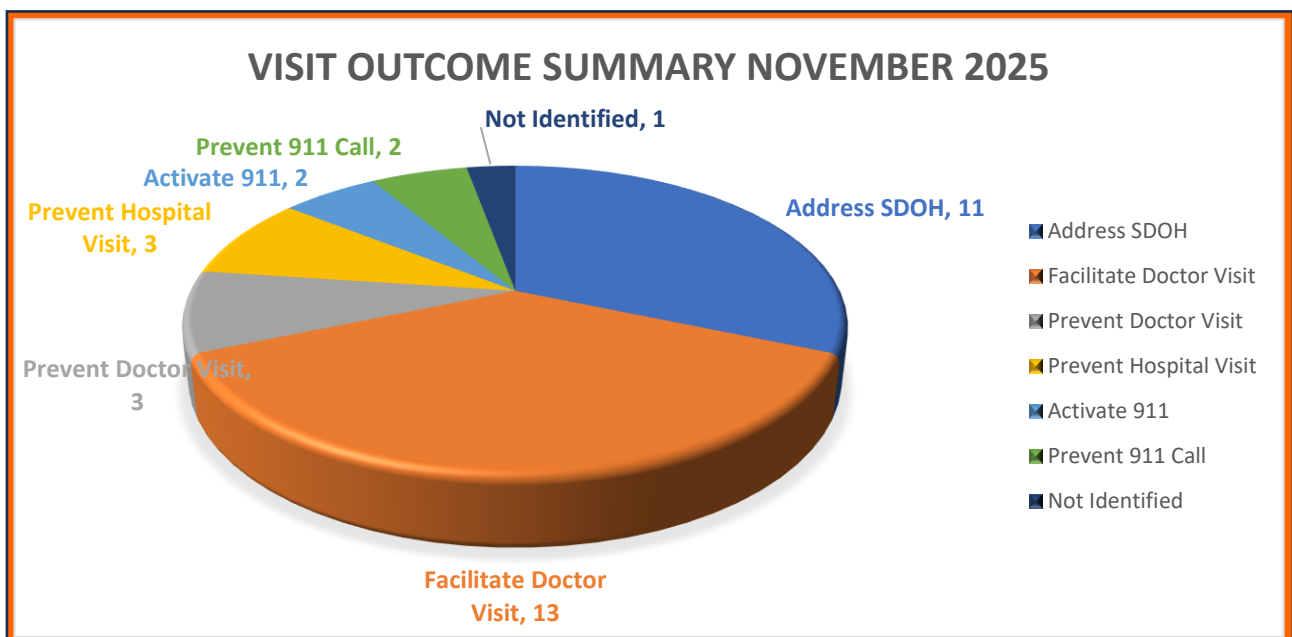
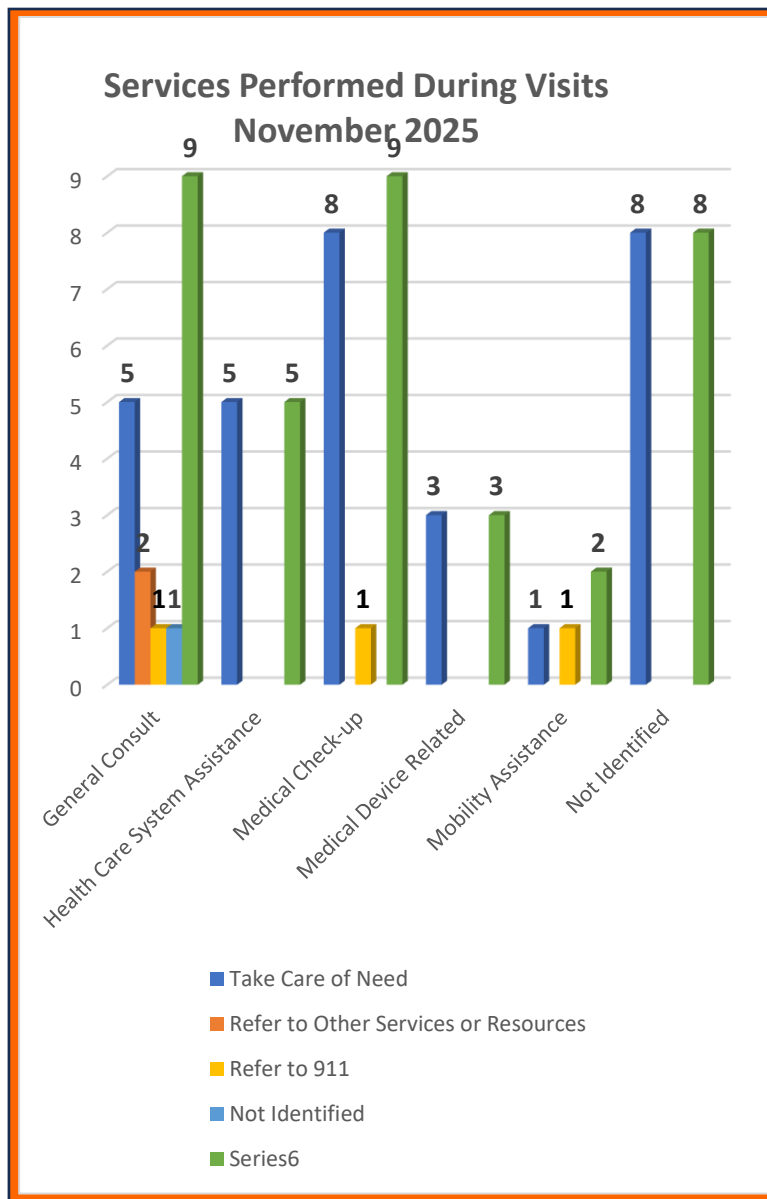
### Client Program Update Overview 2025





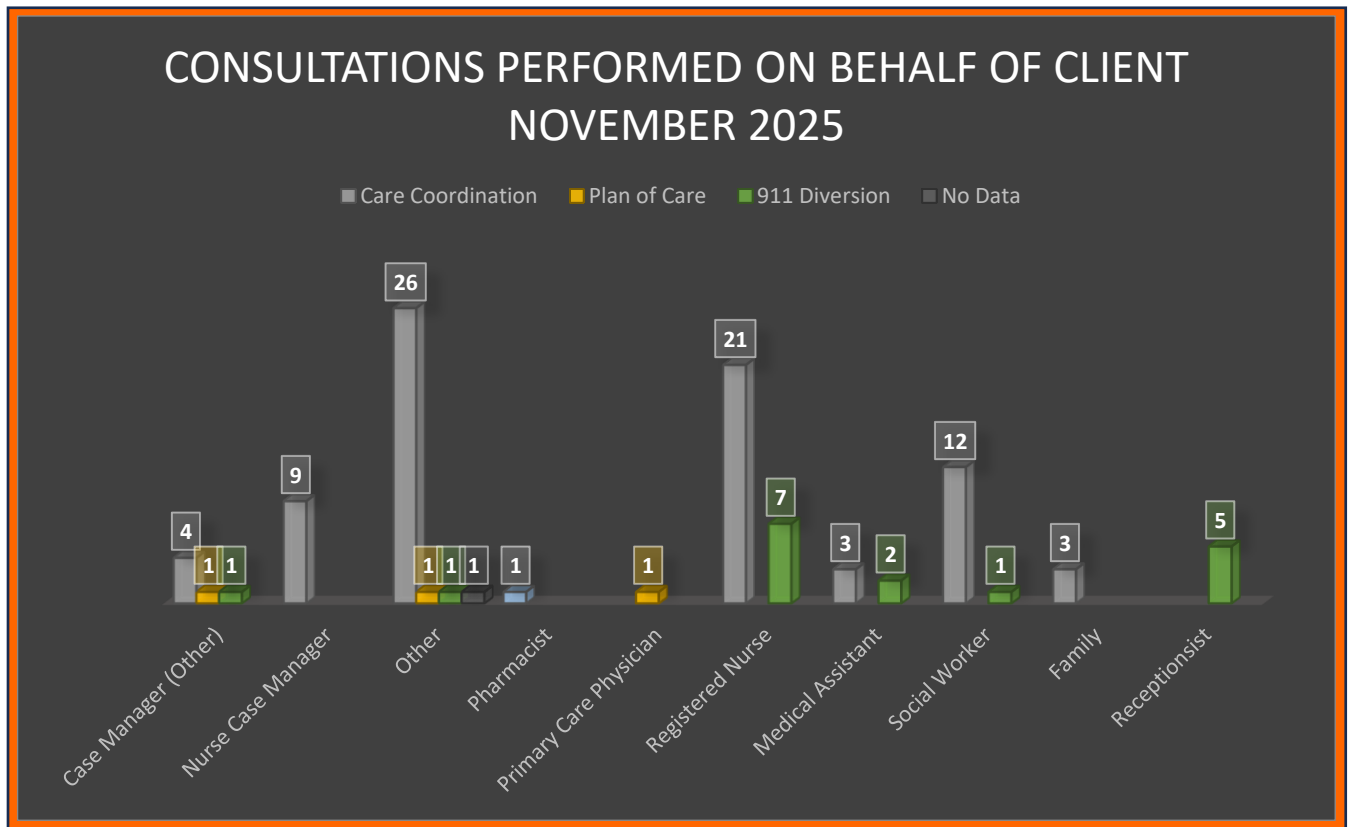
The total number of documented client visits during **November 2025** is **34** compared to **17** during the same time period in 2024. The graph below represents the comparison of initial client visits to subsequent client visits performed by the CP for **November 2024 / 2025**.





\*SDOH = Social Determinants of Health

A significant amount of the Community Paramedic's work is Client Advocacy. The chart below shows the number of times in **November 2025** resources were contacted on behalf of a Client. The purpose of these consultations can range from simply scheduling a medical appointment; to filling a prescription; to sharing information following a home visit; to ensuring a Client has access to food; to accessing high-quality pet food for clients so they don't have to forgo buying their prescription medications to buy food for their pet.



\*DME = Durable Medical Equipment

# **RESPONSE ACTIVITY REPORT**

# MONTHLY REPORT

## SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

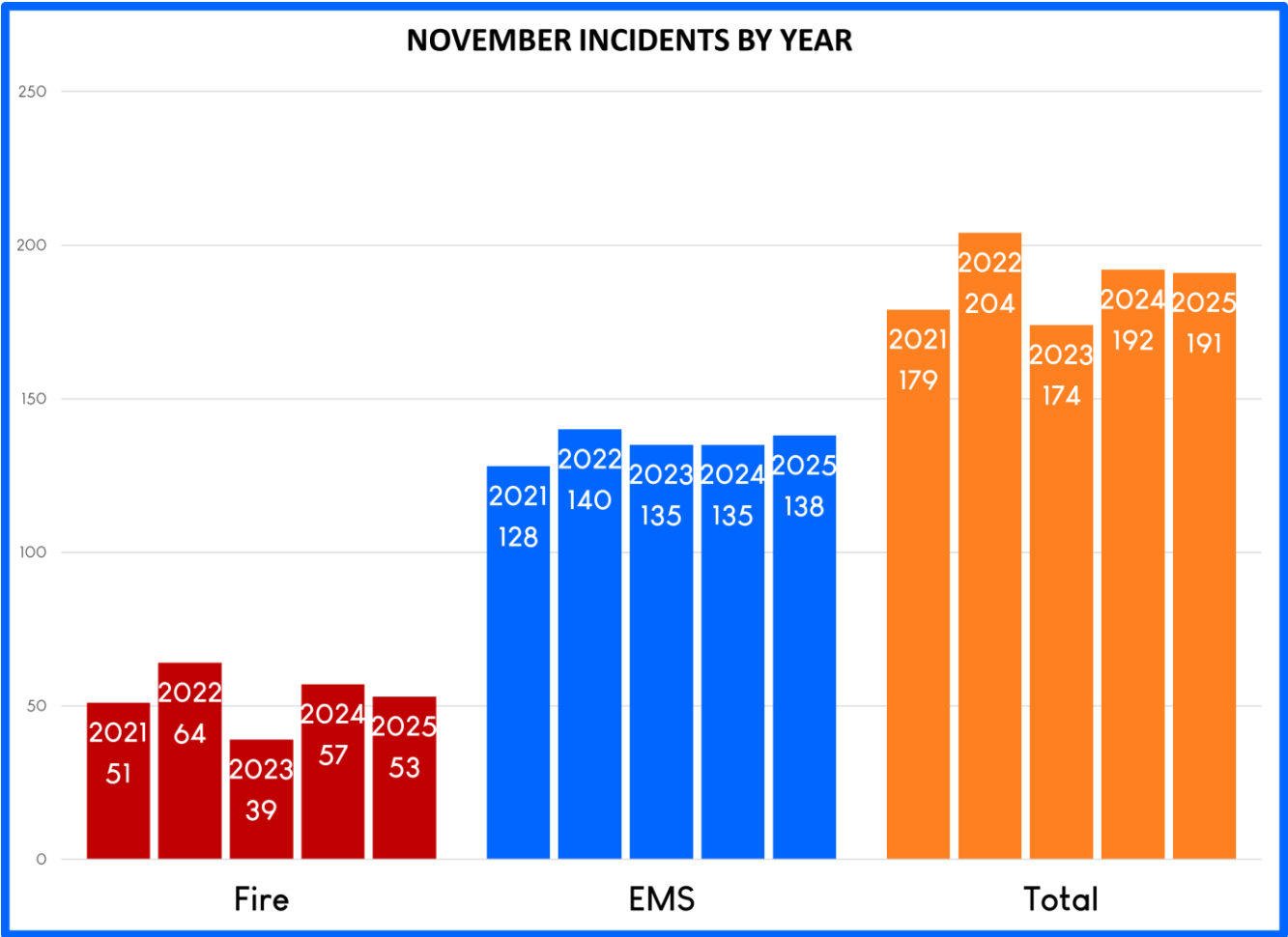


NOVEMBER 2025

For the month of November, Scappoose Rural Fire Protection District responded to a total of **191** calls for service. There was a total of **405** apparatus responses, spending **214** hours and **6** minutes of time. EMS incidents accounted for **72% (138)** of the call volume, while Fire incidents were **28% (53)**. The EMS-related calls for the month included a total of **155** patients treated, with **85 (55%)** of those transported to area hospitals. COVID-19 was suspected or confirmed in **one** patient.

Approximately **39%** of the calls for service (**75** incidents) represent overlapping calls (at least one other call in progress). Approximately **21% (12 incidents)** of the of the **57** incidents that occurred during the hours of 8 PM to 8 AM represent overlapping calls. There were **no** incidents where unit(s) were deployed for more than two days. Either of these situations could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

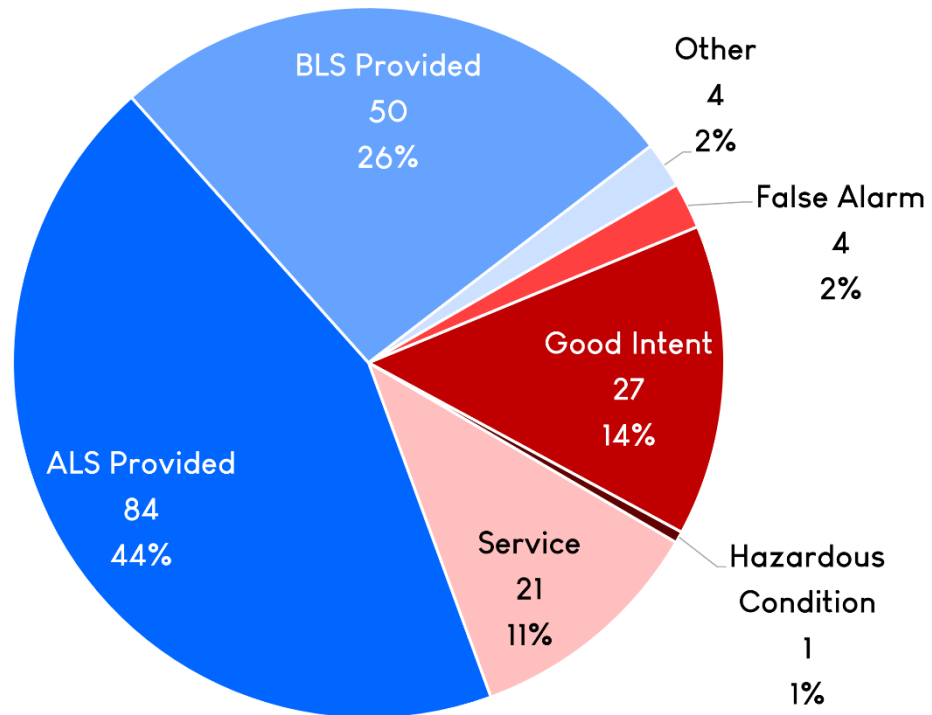
For the month of November, SRFD averaged **1.77** Fire calls per day and **4.60** EMS calls per day for an overall daily average of **6.37** calls per day. Total Fire & EMS incidents for the same month in 2024 were **192**. There were **0.52% less** calls this month compared to the same month last year.



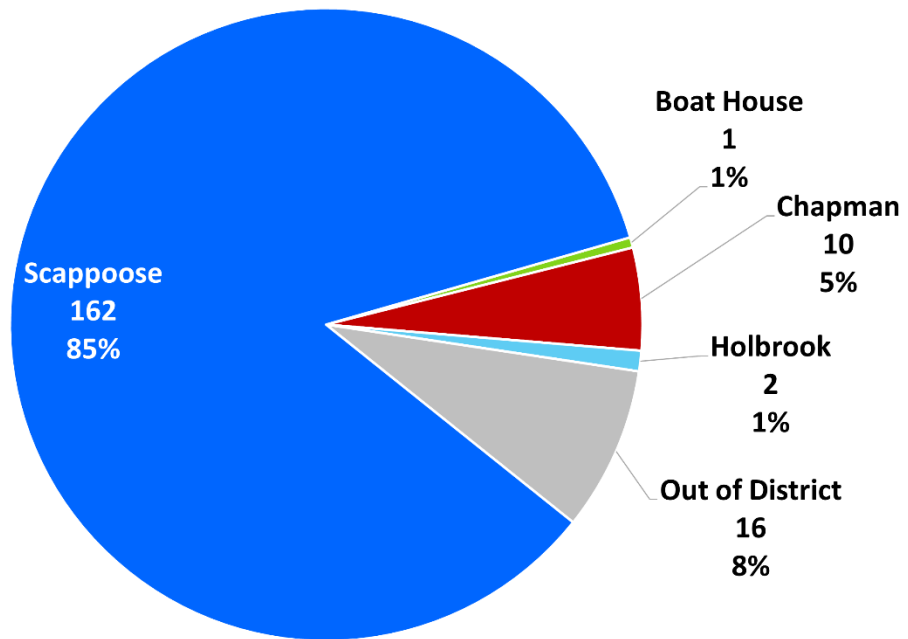
## FIRE AND EMS CALL BREAKDOWN FOR NOVEMBER 2025

### NOVEMBER 2025 - ALL CALLS BY TYPE

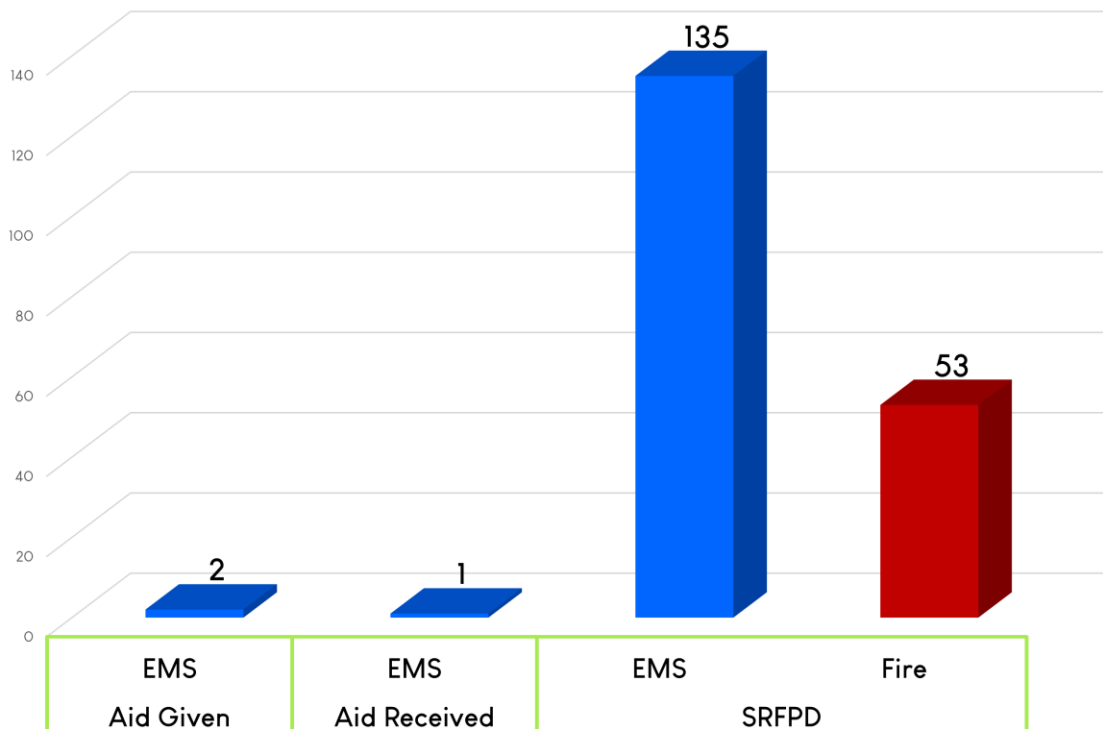
191 Incidents



**NOVEMBER 2025 - INCIDENTS BY STATION**  
**191 Incidents with 405 Apparatus Responses**

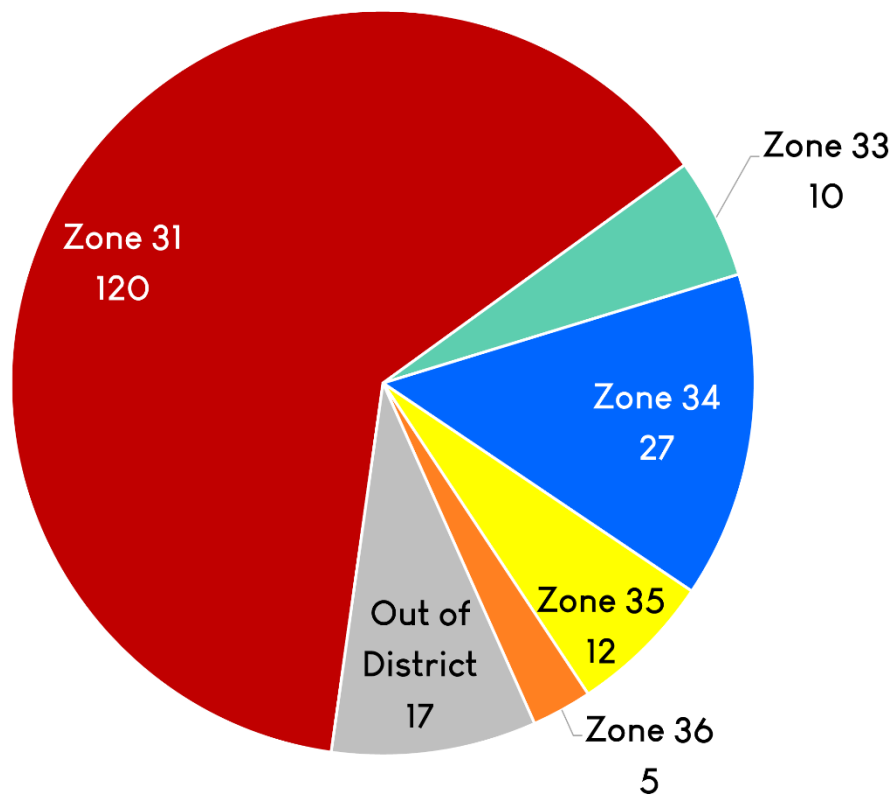


**INCIDENTS BY RESPONDING JURISDICTION**  
**November 2025**



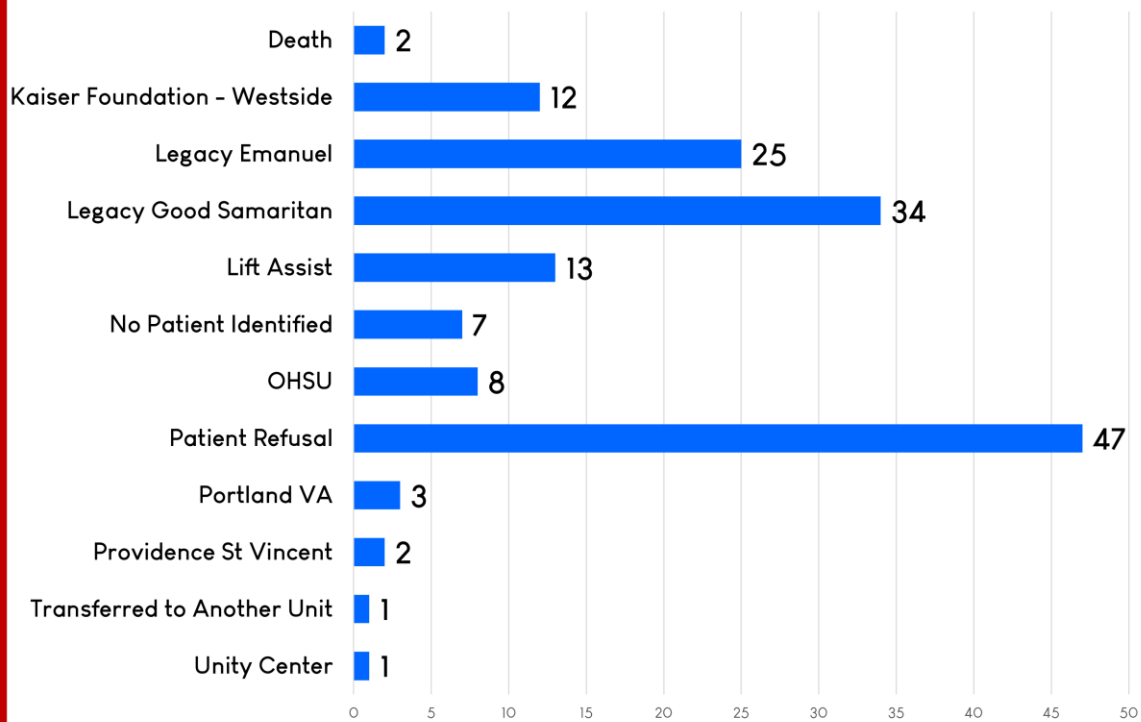


# NOVEMBER 2025 - INCIDENTS BY ZONE

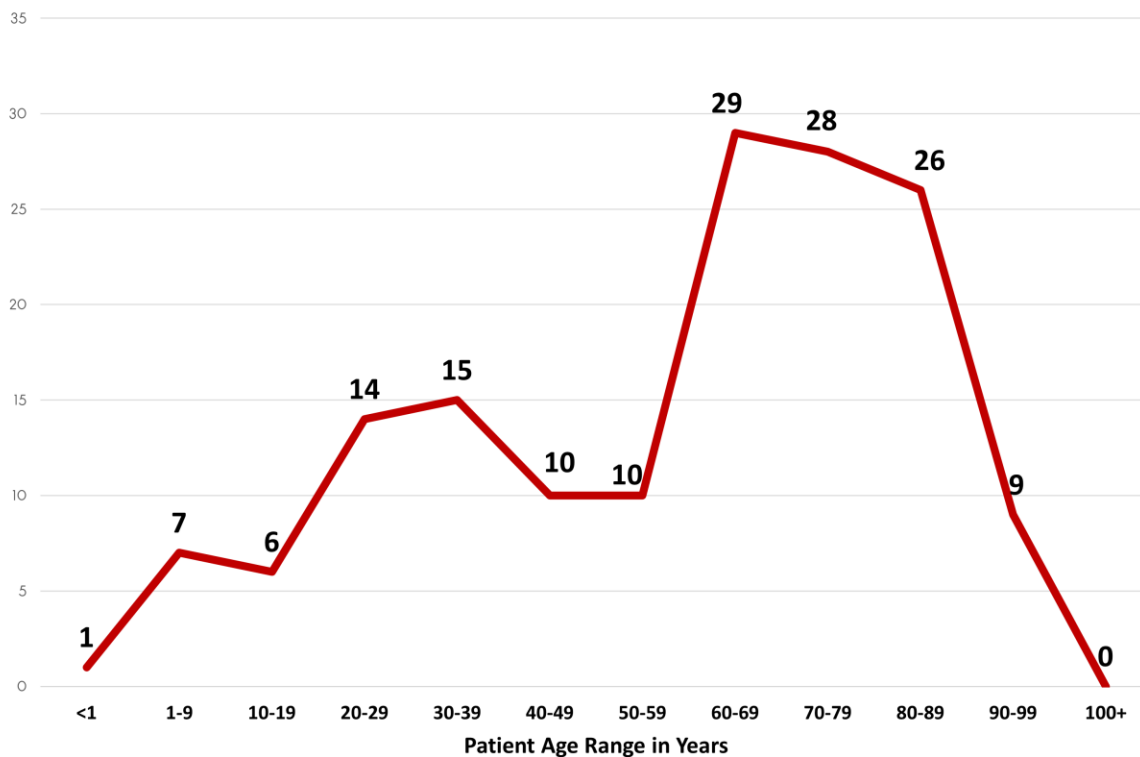


## NOVEMBER 2025 - PATIENT DISPOSITION

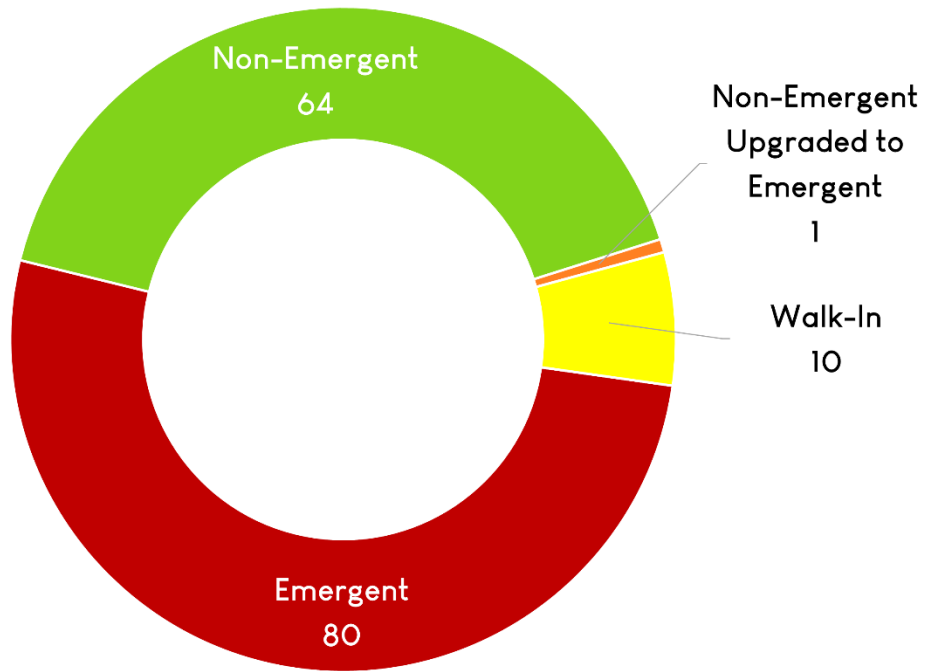
155 PATIENTS TREATED; 85 TRANSPORTED



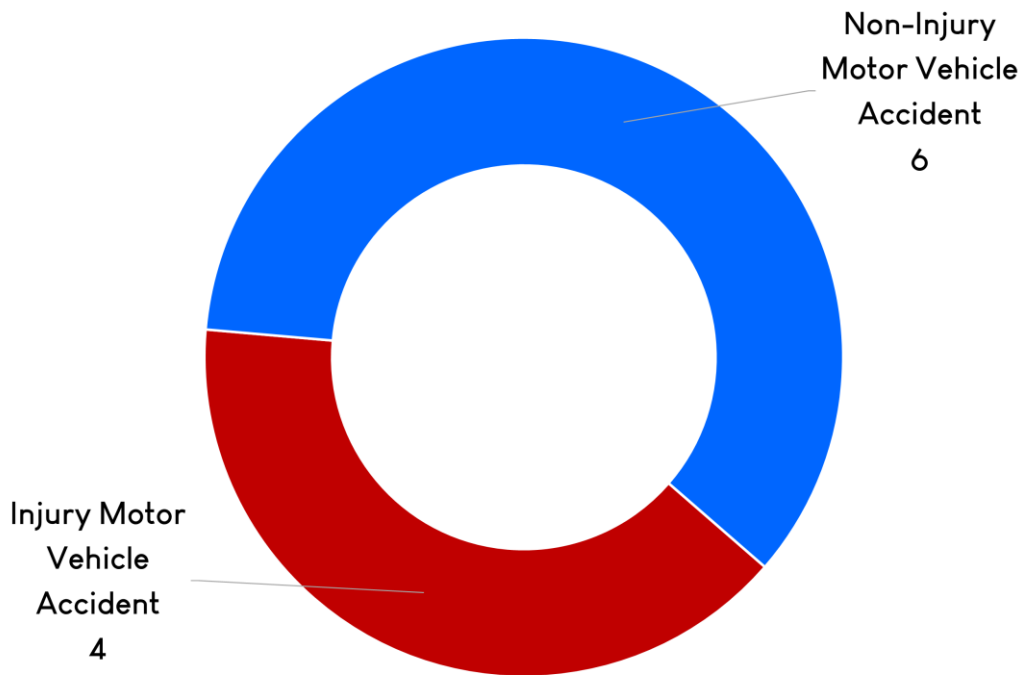
## NOVEMBER 2025 - AGE OF PATIENTS TREATED

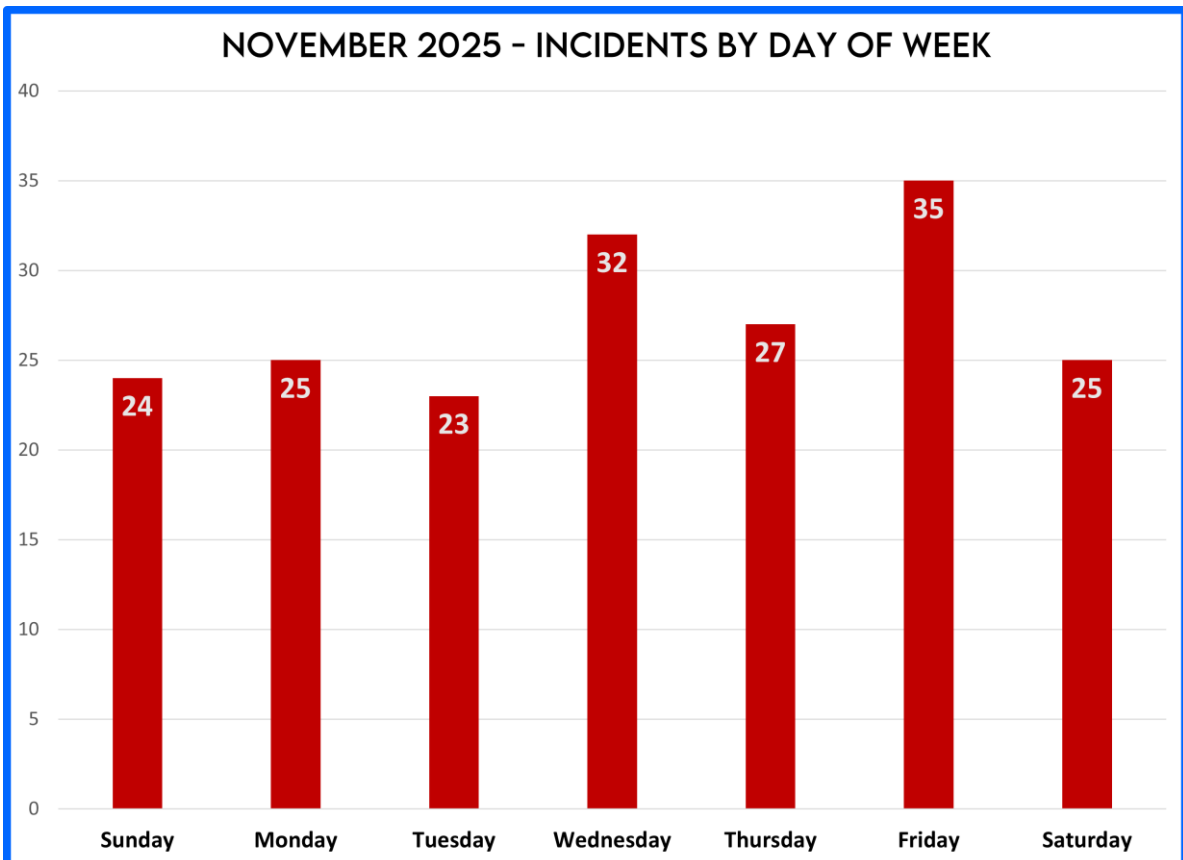
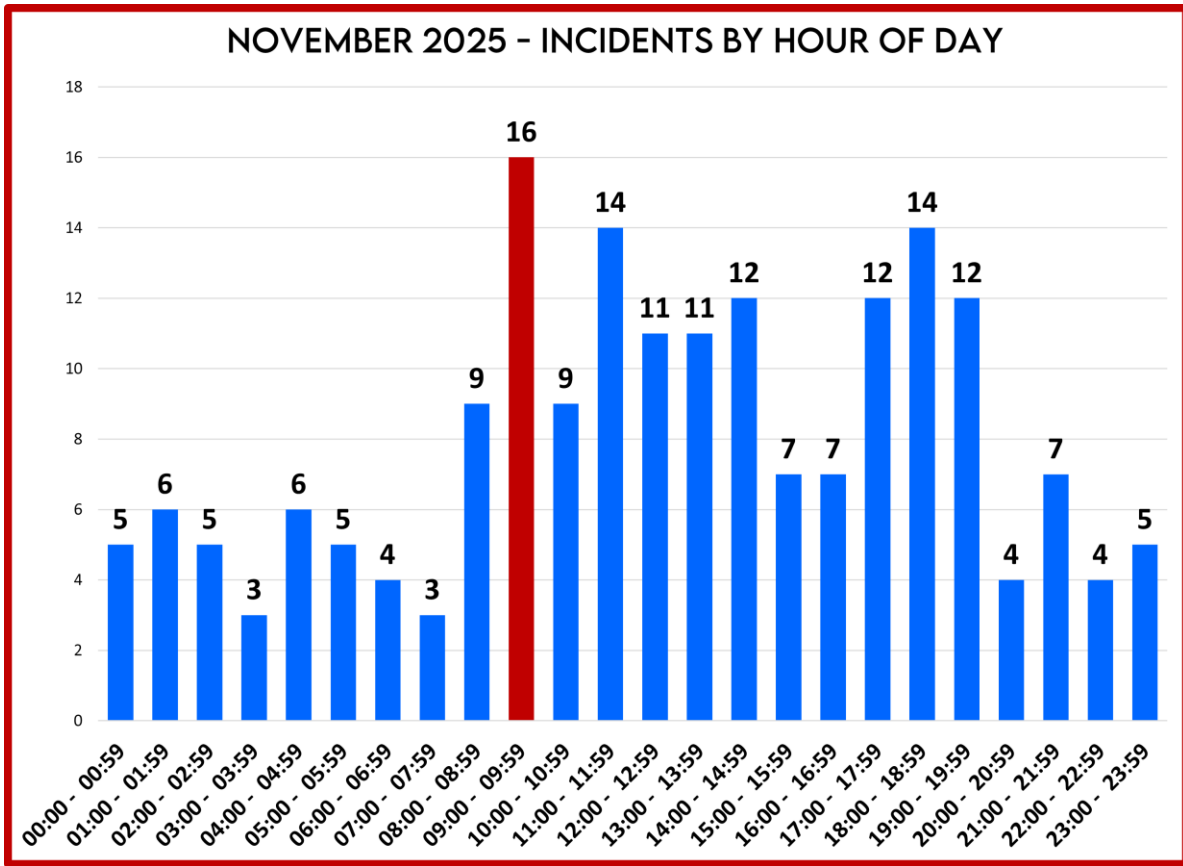


### NOVEMBER 2025 - EMS RESPONSE MODE

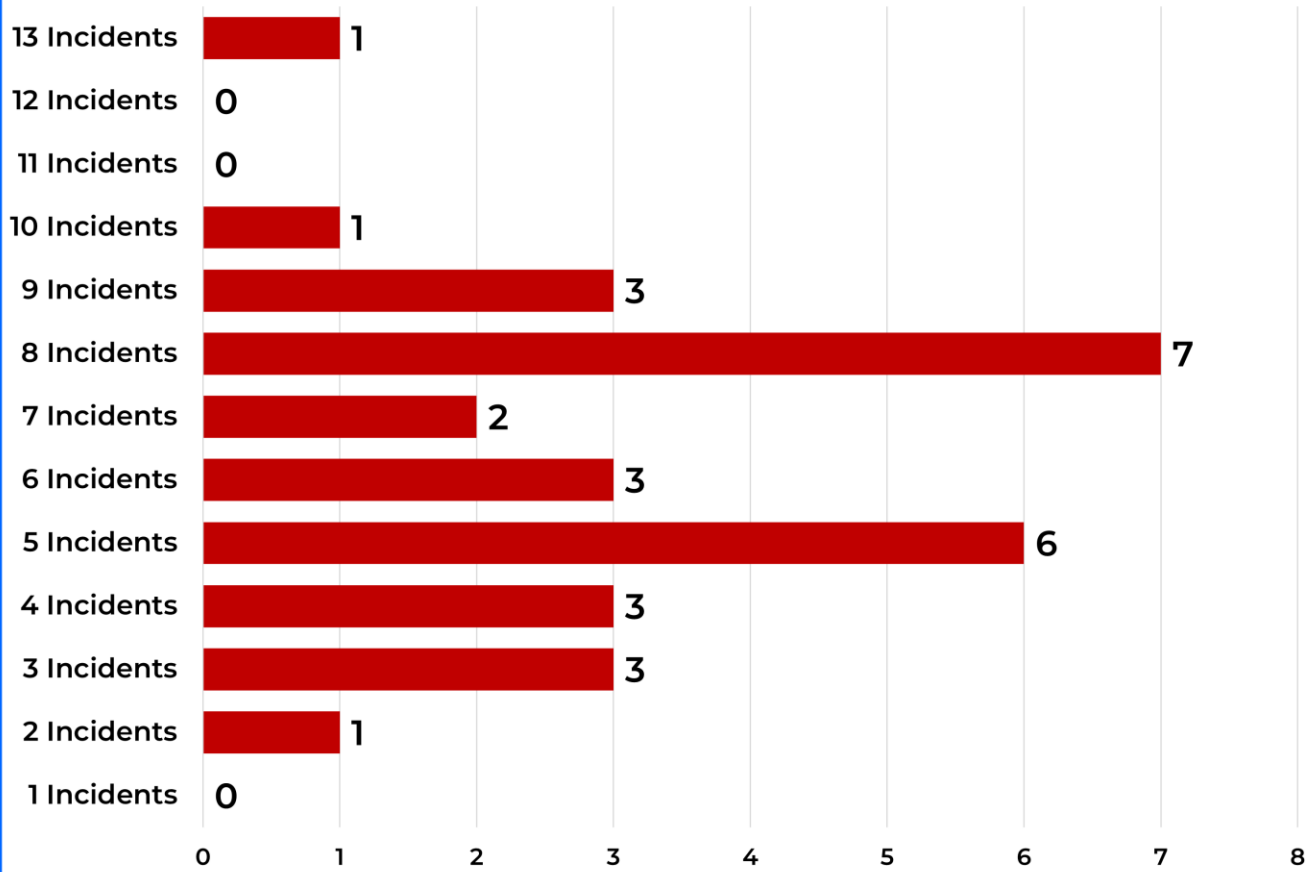


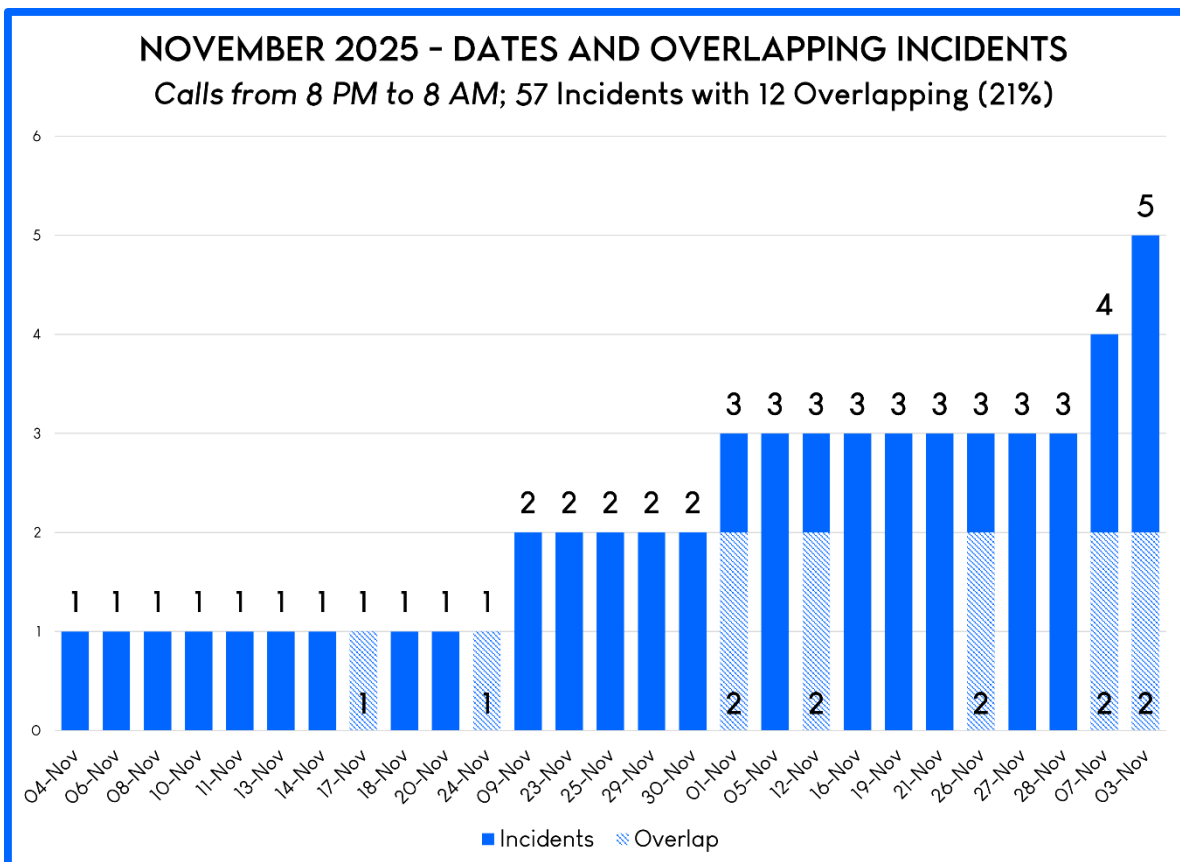
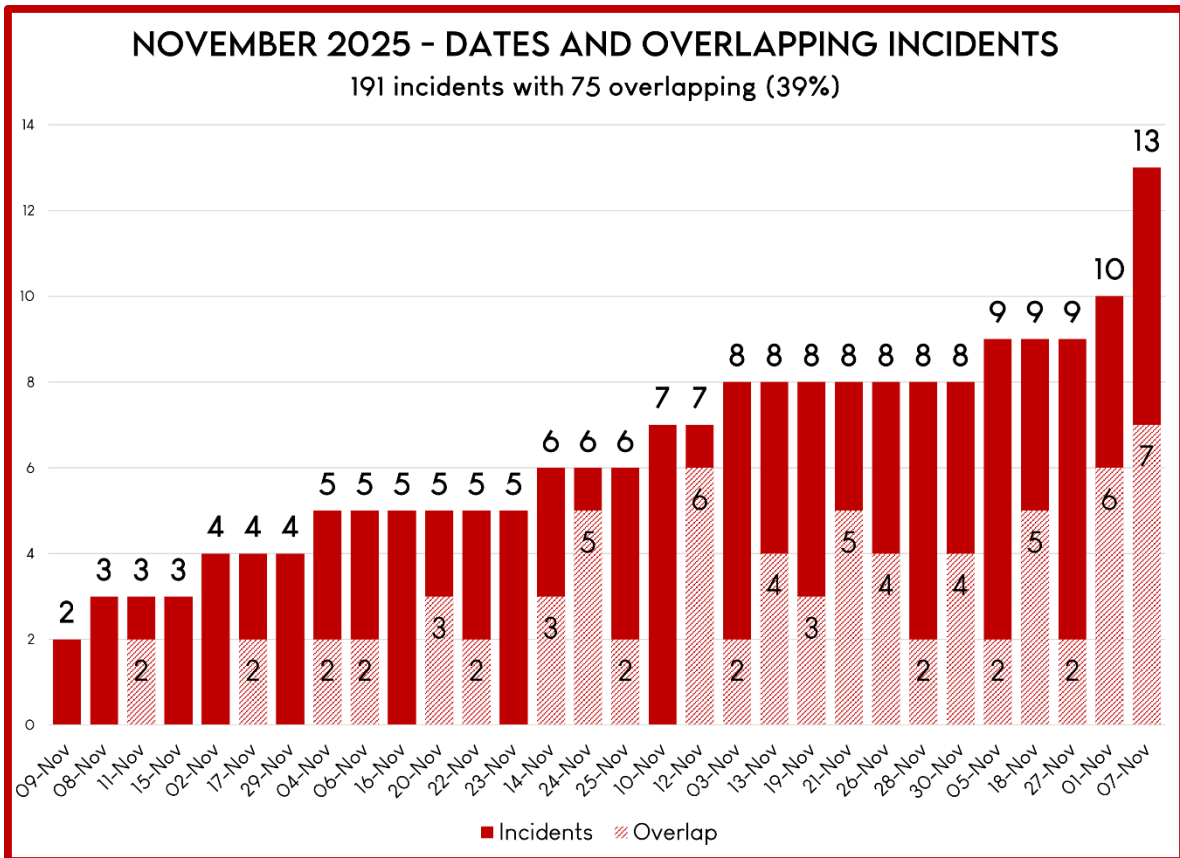
### NOVEMBER 2025 - 10 MOTOR VEHICLE ACCIDENTS





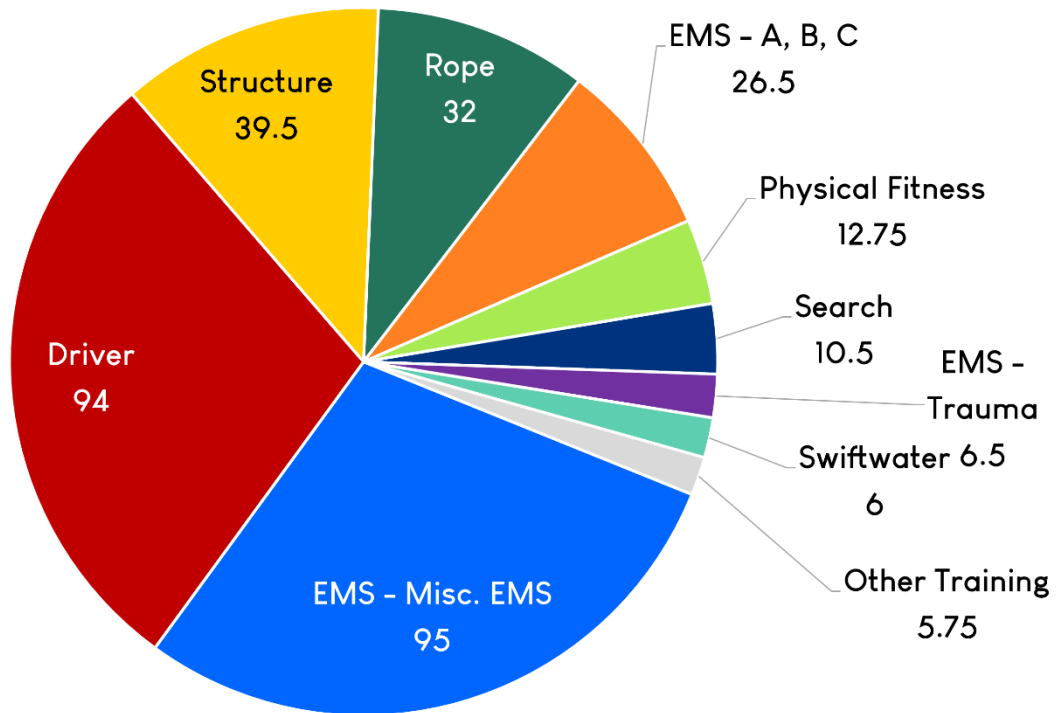
### NOVEMBER 2025 - INCIDENT COUNT BY DAYS



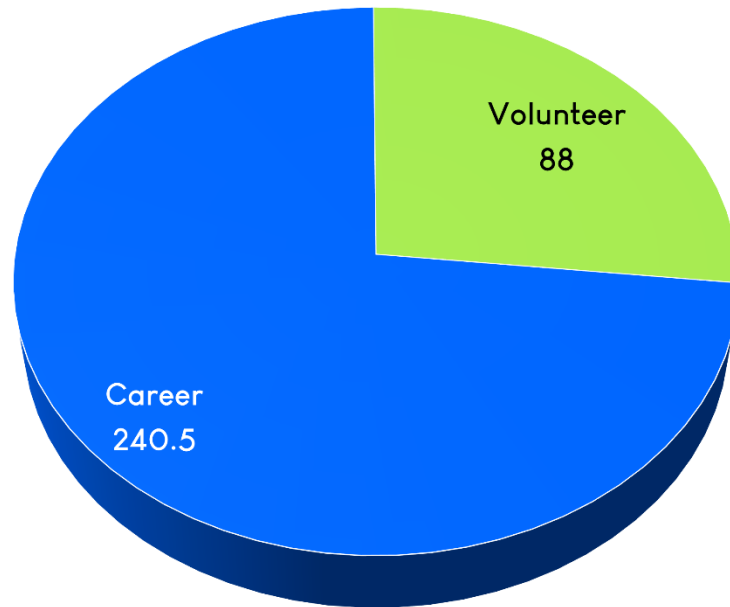


## NOVEMBER 2025 - TRAINING HOURS BY SUB-CATEGORY

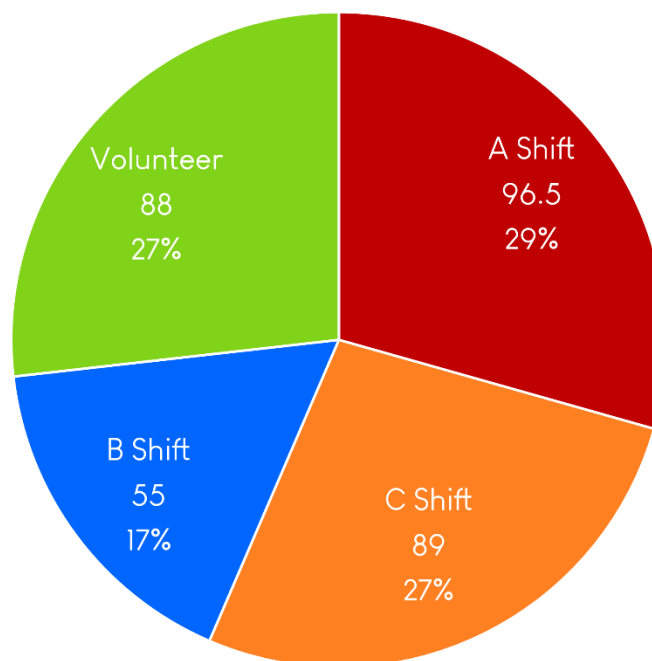
328.5 Hours



### NOVEMBER 2025 - VOLUNTEER & CAREER TRAINING HOURS



### NOVEMBER 2025 - TRAINING HOURS BY SHIFT





# **UNCREWED AIRCRAFT (UAS) ACTIVITY REPORT**

# BOARD AVIATION REPORT

## December 2025

TOTAL FLIGHTS: 7

TOTAL HOURS: 1 hours 4 Minutes 47 seconds

### CAPTURED IN AIR DATA

Active Flights: **7**  
Plan limit: **Unlimited**

Total Photos: **870**  
Total Videos: **2**

Total Air Time: **1h 04m 23s**  
Total Log Time: **1h 04m 47s**

Total Mileage (all flights)  
**9.0 Miles**

Longest Flight Time: **19m 52s**



Hottest Battery Temp: **94.1 f**



Farthest Home Distance: **8,118 ft**



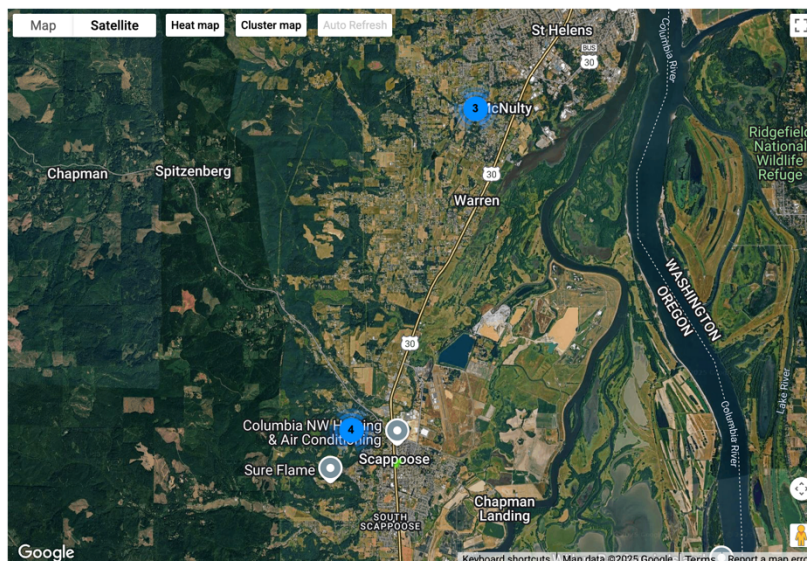
Longest Mileage: **27,583 ft**



Highest Altitude: **515.7 ft**



Fastest speed: **51.92 mph**



# STAFF REPORTS

# Fire Chief Report December 2025

## Meetings Attended

Date	Topic	Date	Topic
11/4/25	American Ject Center	11/18/25	HSEMC Meeting
11/4/25	RDPO Program	11/18/25	Volunteer Academy Orientation
11/5/25	FM Training	11/19/25	American Jet Center MTG
11/5/25	Association Meeting	11/19/25	Drill
11/6/25	Officers Meeting	11/20/25	CRM Training in Bend
11/6/25	Meeting with Clackamas Fire	11/21/25	TSI Meeting
11/6/25	RDPO Fire & EMS WG	11/24/25	TAK MTG with USCG
11/10/25	Fire Defense Board MTG	11/25/25	OEM training
11/17/25	American Jet Center	11/25/25	Tablet Command Demo
11/18/25	Meeting with ODAV director		
11/18/25	Meeting with NASA		

**Hours Worked November: 146 Hours**

**On Call in November: 120 Hours**

**On Call for CRF&R: None**

**TOTAL HOURS: 266**

### Training

Fire Marshal CEU

UAS Training In Bend

Taught class for OEM

### Projects:

Portland Fire Mutual Aid Agreement – *In Progress (Delayed till Winter)*

New Ambulance Purchase ~ *In Progress*

Working with state senators / reps for legislation changes ~ *In Progress*

Fire Station Project ~ *In Progress*

SPIRE 2023 ~ *Waiting for Airbags (Back Ordered)*

NASA ACERO ~ *In Progress*

IGA with Oregon Department of Forestry ~ *In Progress*

IGA with Columbia County (HSEMC) ~ *In Progress*

STARLINK ~ *6 units arrived. Working on an install plan*

ASA ~ *In Progress*

NATIONAL FIRE ACADEMY UAS PROJECT ~ *In Progress – New Date is April 2026*

**Executive Summary:** November proved to be a productive month for our district, marked by a flurry of activity and the completion of several small projects. As we continue to prioritize effective communication across various channels and modes, we recognize that this will be an ongoing focus as we move into the new year.

A significant highlight of the month was the opportunity to take a week of vacation to participate in an exciting initiative. I had the privilege of leading a delegation of UAS Subject Matter Experts (SMEs) to assess the Unmanned Aerial Systems (UAS) program in Taiwan. Our team traveled extensively across the country, engaging with both volunteer and career staff, as well as several high-level officials.

During our visit, I facilitated a SWOT analysis with our team to identify opportunities for improvement within the program. We provided several constructive feedback items, noting particularly that the volunteer UAS operators demonstrated a level of advancement surpassing that of their paid counterparts.

Our delegation included representatives from Boston Fire, Austin Fire, Rockaway Beach Fire, and South Manatee Fire in Florida, each bringing valuable perspectives and expertise to the evaluation. Overall, November was a month of progress, collaboration, and meaningful engagement in our district's endeavors.

**Organizational and Operational Highlights:** There is currently no update on the ongoing issue with the county concerning the proposed gate on one of the county roads, but we anticipate receiving clarification soon.

In positive news, we have established strong connections with external agencies and received encouraging updates regarding our rolling stock initiatives. Additionally, we have begun to see our tax revenue start to come in. While we still face challenges in fully understanding our financial position due to the impacts of the shutdown and Medicare reimbursements, we are effectively managing the budget and proactively addressing our financial obligations.

**Personnel, Training, and Representation:** November was the start of the new volunteer recruit academy, which is always exciting. We seem to have a very good group this year. Our selection team did an incredible job getting them to this point.

We are still down one ERT paramedic and have one member out on leave. We hope to be back to full strength by mid February.

**Grants, Funding, and Healthcare Updates:** Unfortunately, we were not successful in our grant request for a new tower. We will try again this year if the AFG program becomes available. We will also be pursuing another SAFER grant when the grant opens up.

**Interagency & County Coordination:** Have had some great conversations with the USCG and other agency partners on TAK and onboarding folks to our server. This is an ongoing project and is involving the State Wide Interoperability Coordinator.

**Significant Incidents / Responses:**

No Significant incidents to report.

## **Assistant Chief Marks**

### **December 2025**

**Executive Summary:** November was filled with a handful of meetings including the 4<sup>th</sup> quarter ATAB and State Pediatric Advisory meetings, Planning Meeting, meetings with Public Health, and the holidays.

**Operational Highlights:** November was filled with movement on the NERIS project. Data was collected, confirmed and entered into multiple systems to ensure the organization migrates to the new federal NERIS system when the time comes.

**Personnel:** Currently we have one ERT position open. We have advertised for the position and have received two applications so far. We believe we have a low number of applicants due to there being a large amount of organizations hiring firefighter paramedics currently. We will hold this position open until we can find a good fit for our organization. Staff is also working on improving the FTEP process.

**Healthcare Updates:** The organization continues in an attempt to work with other fire based EMS agencies in working with Columbia County regarding the ASA contracts. This process has taken an increased amount of time, effort and energy again. We met with the ASA administrator mid-November to discuss requested changes to the agreement. We believe the meeting was productive and are waiting to hear back from the administrator. With the funding bill being approved by the House and Senate, and being signed by the President, the Medicare add-on payments have been reinstated. While this is a positive, the funding bill expires on January 30, 2026. We wait to see how this funding bill will roll out and if we have to worry about the add-ons again.

**Interagency Coordination:** As I stated above, I continue to work with other ASA providers to work toward a solution for the ASA contracts. I have been working on a large project with Chief Smythe and CCOM as well. One item CCOM is trying to improve on is fire call taking guides. These are training tools which assist teaching new dispatchers and call takers of what questions should be asked when receiving a 911 call for fire related emergencies. The organization is also working with a handfull of agencies with our TAK server. This software is a good communication and tracking program which allows seamless cross county communication on large incidents.

**Significant Incidents / Responses:** I did not respond to any significant incidents in the month of November.

**Hours worked in November 2025:** Office: 147 On Call: 60 Total: 207

**Chief Bautista Report  
Prevention & Training Divisions  
December 2025**

**Executive Summary**

Three (3) business fire inspections and pre-incident plans were completed; three (3) driveway inspections were completed. One (1) final driveway inspection and one (1) initial driveway inspection were completed.

**Organizational and Operational Highlights**

2025-02 Volunteer Firefighter Academy has officially begun. We have five (5) recruits participating in the academy. The academy will run through June 2026.

**Interagency and Government Coordination**

We hosted our first Fall Mitigation Coordination meeting with community partners in November. It was well attended and a good networking opportunity. Our Community Paramedics will be leading the effort of building a coalition and being supported by the Prevention division. Fall prevention is part of the Scappoose Fire District Community Risk Reduction program.

Our agency assisted and attended the Fallen Officer Memorial held in Scappoose. This was for Cpl. Tom Millsap, who is a Washington County Deputy, lives in Scappoose. The celebration of life was held at the High School. Scappoose PD Chief Fluellen expressed thanks for the support.

Total hours for November 2025: 356 hours: 168 regular hours & 188 duty officer hours (minus office hours)



# Member Outreach

12-4-2025

Henry Oberbarnscheidt

This past month, I have been involved with or assisted with, but not limited to.

- Assisted in organizing turnouts for the recruits.
- Gather information for the Double check and Water heater.
- Attended Planning Committee meeting.
- Started coordination for the annual Awards Banquet, February 28<sup>th</sup>.
- Gave multiple Station tours to a homeschool class of approximately 15 and 30-plus other community members at different times.
- Talked to individuals interested in becoming volunteers, gave station tours, and set up ride-alongs. We currently have 2 new applicants at this time. Both out of District. We have had multiple other inquiries also.
- Assisted in emergency Responses.
- Coordinated daycare.
- Coordinated the helmet rack with the Chief and made a parts list.
- Assisted and attended the memorial service for Tom Millsap. We provided the tower and flag with a crew,
- Attended the Veterans Day service and set up chairs with about 40 people in attendance.
- Studied for the yearly First Aid and CPR class.
- Attended all volunteer meetings and drills.
- Participated in Fill the Boot.
- Assisted with recruit Orientation.
- Assisted in teaching driver training with multiple volunteers.
- Picked up uniforms for recruits.
- Checked with volunteers if they had needed equipment.
- Assisted with Share and Care.



- Answered doors and phones as needed.
- Ride with Santa to Watts' house.
- Coordinate with volunteers and recruit activities and questions.

## **December 2025 Finance Report**

### **Revenue highlights- November 2025**

#### **General Fund Revenue:**

- \$3,637,726 in property tax turnover
- \$252,069 in conflagration
- \$69,714 in EMS revenue
- \$9,924 Interest earned on investments
- \$6,210 in FireMed revenue
- \$1,000 in misc. revenue

**Total revenue collected: \$ 3,978,385**

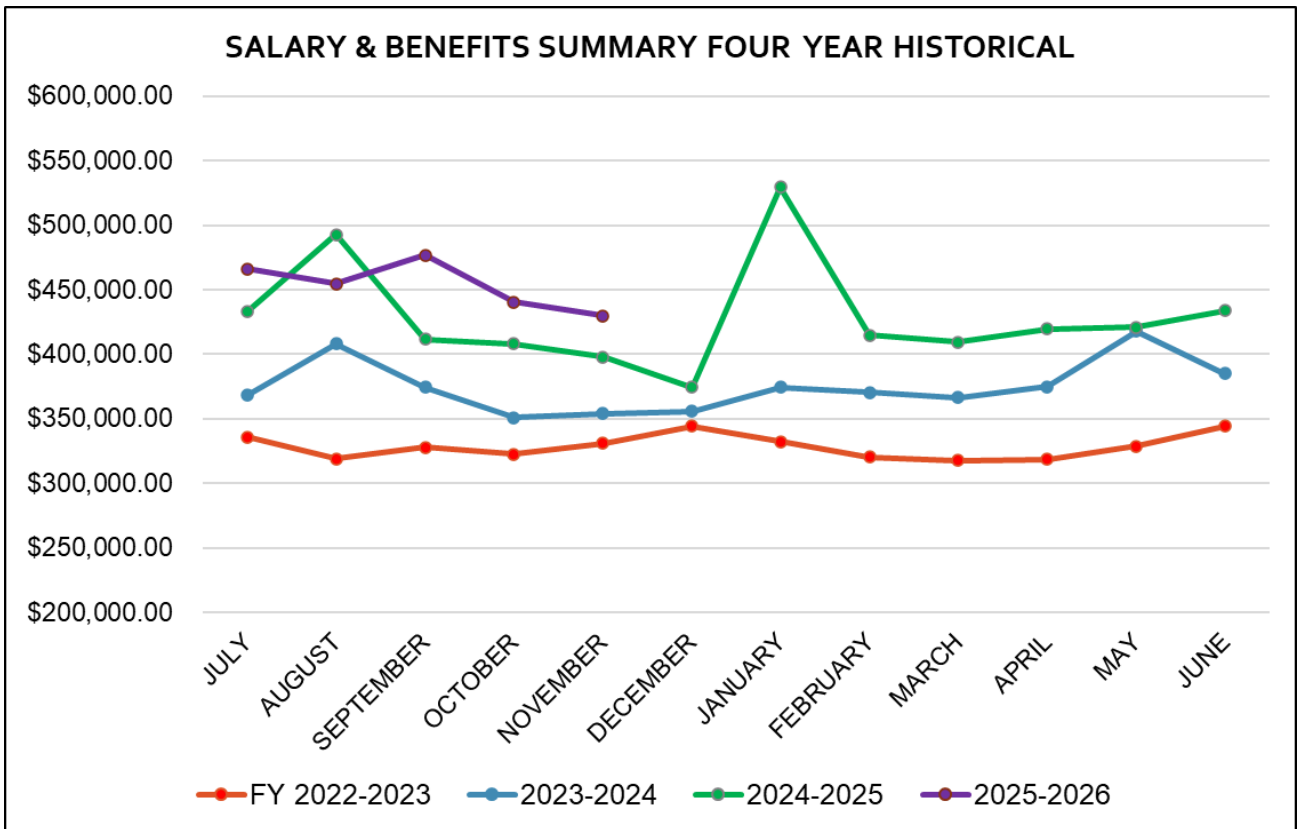
#### **General Fund Expenditures:**

- \$342,644 for Personnel Services expenses (payroll, insurance, FICA, & benefits)
- \$13,626 in Capital Outlay for 2025 F250
- \$8,820 in Information Technology
  - \$2,006 Centerlogic monthly fee
  - \$1,920 AirData subscription
- \$7,674 EMS Operations
  - \$2,328 EMS billing
  - \$773 Airgas oxygen
  - \$721 KNOX Med Vault management
- \$3,875 in Maintenance on Equipment
  - \$2,129 for non-ethanol gas
  - \$567 USB power ports
- \$1,883 in Administration
- \$1,265 in Emergency Operating Supplies
- \$17,399 in credit card expenses

We received no financial hardship requests from Systems Design West this month.

We also received reimbursement from the January California Wildfires during this period. We are approximately 41% through the fiscal year, and revenues remain on track across all major categories (Conflagration, EMS, Fire Marshal, FireMed, Grants, and Property Taxes).

Maintenance on Equipment, Public Fire Services, and Information Technology is over budget. All other categories remain either on or under budget.



Submitted by Karleigh Booth

# OLD BUSINESS

# COMMITTEE REPORTS

## **Planning Committee Meeting 12.2.2025**

Meeting called to order at 1900.

In attendance: Assistant Chief Marks, Lt. DuBois, Director Mark Gift, FF Krieck, Director Susan Reeves, Chief Pricher, Executive Assistant Cedar Horton, Vol FF KC Cates, Member Outreach Henry O. Battalion Chief Greisen.

### **Action Items-**

Vol FF Cates will create email chain to communicate with Volunteers, as well as research tankless hot water heater options.

Board will discuss hiring a strategic planner at the upcoming meeting.

Chief Pricher will reach out to Rosenbauer's tomorrow (12/3), for a current quote on a 2026 rescue without a pump, as well as prepare a report for the board regarding a strategic plan consultant, including a proposed budget.

MO Henry O. will move forward with repairs to the gate valve as well as get specific quotes for more extensive repairs/replacements if needed.

Lt. Dubois and FF Krieck will conduct research to determine the actual need and quality required for new mattresses.

Assistant Chief Marks will look into pricing to replace one Lucas device this fiscal year, and plan to purchase another the following fiscal year.

Lt. Anderson will get more specific numbers on the cost to remount the old rescue box on a new chassis.

EA Cedar will send out meeting invite for January 6<sup>th</sup> meeting, including time and meeting minutes.

**Tower discussion-** Director Gift reached out to Chief Goforth at Portland Fire to open the discussion of donating another Tower to SRFD. They will have a reserve unit available hoping by Spring. Apparatus being offered is a 2006 Tower to replace our current 1992 Tower. If we are able to take possession of this apparatus, we will have the old tower to possibly donate to another agency, discussed reaching out to CRFR to see if this is something they would be interested in. The group agreed to keep the information internal until the donation is finalized.

**Rescue discussion-** The committee will recommend to the board that staff explore three options: purchasing a used vehicle (under \$200,000), remounting the existing box (around \$300,000), and purchasing a new vehicle (up to \$500,000). This provides benchmarks for staff to research further. FF Kriek made a motion to bring discussion to the board, Director Gift seconded this. All in favor, motion passed.

#### **Strategic plan update-**

A discussion on the strategic plan and the possibility of hiring a consultant will be added to the agenda for the upcoming board meeting. Chief Pricher recommended using our past financial planner as they already have all the information on our finances. The group discussed using a consultant who can manage the entire process, including facilitating focus groups with volunteers, the public, and the city, to create a customized plan rather than using a generic template.

#### **Station improvement projects-**

HVAC and curbs remain priority items.

Window in stairway will be replaced in the next week.

A staff member has been assigned to manage the repair of the room damaged by the water heater. Multiple quotes will be obtained for the work, which will likely include replacing the water heater itself.

Staff will conduct a survey to assess the condition of mattresses, as some are older with toppers while others are newer.

Backflow system, the current system is legal but may need upgrading during a major remodel. An expansion tank is needed to absorb pressure shocks. The group discussed rebuilding the existing gate valve as a low-cost initial step, with replacing only the gate valve as a secondary option, estimated to cost \$700 vs \$25,000+ for a full replacement. Director Gift made a motion to move forward with repairs starting with attempting to rebuild the current gate valve, Director Reeves seconded the motion. All in favor, motion passed.

**Lucas Chest Compression System-** Annual maintenance and preventative care coming up, if they are able to service our current ones, we can continue to use them if not they

need to be retired. Parts for two of the three units we have are no longer being manufactured. Assistant Chief Marks recommends purchasing one this fiscal year then staggering purchases.

**Meeting frequency**-A discussion was held on meeting more frequently to establish working groups, with suggestions including meeting midway between board meetings or deciding on dates at the end of each session. At this time, we do not have enough on the agenda to meet every two weeks, but this can be revisited as we move further into planning.

Proposed next meeting date- Tuesday January 6<sup>th</sup>, 12:00-13:00, working lunch.

Meeting adjourned at 2000.



# MISCELLANEOUS

# NEW BUSINESS



# MEMORANDUM

**TO:** Scappoose Fire District Board

**FROM:** Fire Chief Pricher

**SUBJECT:** Hiring of a consultant for a strategic plan

**DATE:** December 6<sup>th</sup> 2025

**Requested Action:** Discussion and approval to move forward with doing an RFP for a consultant

**Critical date for action:** 1/8/2026

**Purpose:** The board is asked to consider the necessity of developing a new strategic plan for the district, as the current plan will expire at the end of the month. Staff seeks direction from the Board regarding the hiring of a consultant to guide this critical process in the new year. The importance of a strategic plan cannot be overstated, as it will lay the groundwork for addressing future challenges and opportunities facing the district.

**Impact:**

The expiration of the current strategic plan signifies the potential for significant impacts on multiple facets of the district, including but not limited to:

- **Station Renovation:** Planning and upgrading brick-and-mortar facilities to meet current and future needs.
- **Rolling Stock Replacement:** Ensuring an ongoing replacement plan for fleet management and operational readiness.
- **Succession Planning:** Preparing for future staffing needs and leadership transitions.
- **Budget Stabilization:** Developing strategies to maintain fiscal health and sustainable operations.
- **Community Engagement:** Involving volunteers, the public, and city stakeholders to foster collaboration and support.

**Contact person(s):** Jeff Pricher, Josh Marks

**Attachments:** (None)

**Funding Options:**

- Utilize additional unappropriated funds from the cash carryover from last fiscal year.

## **Options:**

### **1. Proceed with Hiring a Consultant**

- The committee recommends moving forward with hiring a specialized consultant to facilitate the strategic planning process.
- The consultant will ensure a tailored approach, including focus groups and stakeholder engagement, to create a customized, actionable plan rather than relying on a generic template.
- Estimated Cost: \$60,000 to \$70,000.

### **2. Utilize In-House Resources**

- This option involves relying on internal staff to develop the strategic plan without hiring external expertise.
- While cost-effective, this may limit the breadth and depth of stakeholder engagement and may not result in a comprehensive plan.

### **3. Extend Current Strategic Plan**

- Consider prolonging the current plan while formulating a strategy for the future.
- This may defer crucial planning but risks stagnation in addressing evolving district needs.

### **4. Take another month to consider options.**

## **Conclusion:**

The committee strongly supports the recommendation to hire a consultant to develop a new strategic plan in the upcoming year. A well-crafted strategic plan is essential for navigating the future of the district, addressing operational, financial, and community engagement challenges effectively.

Staff seeks direction on hiring a consultant who can manage the entire strategic planning process. It is critical that the selected consultant provides a customized approach, effectively engaging stakeholders to enhance the plan's relevance and applicability.

With an estimated investment of \$60,000 to \$70,000, the Board's decision to proceed is vital for ensuring the district's preparedness and viability for the next five years and beyond. Your support and direction on this matter will facilitate necessary advancements and foster a proactive approach toward future challenges.

c file  
r.f.



# MEMORANDUM

**TO:** Scappoose Fire District Board

**FROM:** Fire Chief Pricher

**SUBJECT:** Rescue Vehicle Replacement

**DATE:** December 6<sup>th</sup> 2025

**Requested Action:** Discussion and approval to move forward with Rescue Vehicle Replacement

**Critical date for action:** 1/8/2026

**Purpose:** Staff is requesting guidance from the Board on selecting an option for acquiring a new rescue vehicle. The choices include buying a used vehicle, remounting the existing box onto a new chassis, or purchasing a brand new vehicle. Each option involves specific financial considerations and procedural requirements for board approval if costs exceed established thresholds.

**Impact:**

- **Operational Effectiveness:** The choice of vehicle will directly affect the operational readiness and service delivery of our emergency response teams.
- **Financial Considerations:** Adhering to the set budget limits is crucial, and exceeding these limits by more than \$20,000 will necessitate board approval due to the Fire Chief's spending authority.
- **Long-term Maintenance:** Different options will have varied implications on maintenance budgets over time.

**Contact person(s):** Jeff Pricher, Josh Marks

**Attachments:** (None)

**Funding Options:**

- Utilize funds currently located in the property fund that have not been appropriated yet this year. Most of these funds came from the Cascade Tissue tax revenue

## Options:

### 1. Used Vehicle

- Estimated Cost: \$150,000 - \$200,000
- Example Available: A 2018 rescue vehicle from the Midwest/East Coast, priced at \$150,000.
- Pros:
  - Lower immediate expenditure.
  - Faster acquisition turnaround.
- Cons:
  - Risk of higher maintenance costs.
  - Likely limited warranty.

### 2. Remount Existing Box on New Chassis

- Estimated Cost: \$300,000
- Pros:
  - Custom fit for our specific needs.
  - Longer lifespan relative to a used option.
- Cons:
  - Higher upfront cost compared to a used vehicle.
  - Requires more time for completion.

### 3. New Vehicle

- Estimated Cost: \$350,000 - \$500,000
- Pros:
  - Incorporates the latest advancements and safety features.
  - Benefits from comprehensive warranty provisions.
- Cons:
  - Highest initial cost option.
  - Lengthier procurement process.

### 4. Take another month to consider options.

## Conclusion:

The district faces a critical decision on replacing the rescue vehicle that has been out of service for over a year. Repurposing a wildland vehicle has offered a temporary cost-saving solution, but it falls short of fulfilling our operational needs. Discussions with staff and the planning committee underscore the urgent necessity to move forward with a feasible plan that accommodates both operational demands and financial constraints.

**Board Discussion Required:** It is imperative to engage in a thorough discussion on the direction the district should take in procuring a rescue vehicle. The options presented necessitate a strategic decision aligned with our long-term goals and operational requirements.

**Financing Approval:** We request the Board to determine a funding amount they are comfortable approving. This will empower staff to implement a plan that effectively addresses our current rescue capabilities.

By reaching a consensus on the financial and operational paths forward, we can enhance our district's readiness and ensure the safety and effectiveness of our rescue operations.

c file  
r.f.

# COMMUNICATIONS



Dear Jeff,

I just wanted you to know how much I appreciate you and the time and care you put into the UAS training. Everyone I've spoken to thought it was excellent.

Thanks again,  
Carol.





# Columbia 9-1-1 Communications District

11/18/2025

Scappoose Rural Fire Protection District  
PO Box 625, Scappoose, Oregon 97056

*Subject: Letter of Intent to Repair Radio Communications Network*

*Dear President Graham, Vice President Gift, Secretary Reeves, Director Sorenson and Director Wagner*

*I am writing to formally express my intent to undertake the repair and restoration of the radio communications network currently in need of service. As the Executive Director of Columbia 911 Communications District with 25 years of experience in 911 and emergency communications, I believe in my ability to lead a collaborative effort of first responder agencies and industry partners to restore the system to full operational capacity.*

*The scope of the intended work includes, but is not limited to:*

*Identifying and replacing faulty components, including transmitters, receivers, antennas, and cabling*

*Reconfiguring and optimizing network settings for improved signal clarity and range*

*Testing and verifying system performance to ensure compliance with operational standards*

*Providing documentation and recommendations for ongoing maintenance for the user agencies.*

*I understand the critical role that reliable radio communications play in public safety, and I am committed to completing this project efficiently, safely, and with minimal disruption to ongoing operations.*

*Please consider this letter as a formal declaration of my intent to proceed with the necessary repairs.*

*Sincerely,*

*Executive Director  
Columbia 911 Communications District*

**Providing 9-1-1 call answering, emergency dispatch and other support services for:**

Clatskanie Fire & Medical  
City of Clatskanie (Sheriff's Office)  
Columbia River Fire & Rescue  
Rainier Police  
Columbia City Police  
St. Helens Police  
Columbia County Sheriff  
Scappoose Fire & Medical  
Scappoose Police  
Vernonia Fire & Medical  
Vernonia Police  
Metro-West Ambulance  
Mist-Birkenfeld Fire & Medical  
Westport Fire & Rescue

Oregon State Police  
Oregon State Forestry, Columbia Unit  
Columbia Co. Community Corrections  
Columbia Co. District Attorney  
Columbia Co. Emergency Management  
Columbia Co. Juvenile Department  
Columbia Co. Road Department  
Columbia Community Mental Health  
PGE Trojan Facility

#### **BOARD OF DIRECTORS**

Zone 1 (Clatskanie), Brian Tiani  
Zone 2 (Rainier), Jeff Platt  
Zone 3 (St. Helens), Mark Pacheco  
Zone 4 (Vernonia-Mist), Shelley Hennessy  
Zone 5 (Scappoose), Tyler Miller

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#### **OPERATIONS MANAGER**

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