

# Scappoose Rural Fire District

## BOARD OF DIRECTORS REGULAR MEETING

Board Members and Required Staff met in-person at  
Scappoose Fire District Main Station  
Also held electronically via GoToMeeting and telephone call-in number  
Thu, Jan 13, 2022 7:00 PM - 10:00 PM (PST)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/823732301>

**You can also dial in using your phone.**

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 823-732-301

In attendance: President Sorenson, Vice President Reeves, Director Gift, Director Graham. Chief Pricher, Chief Marks, Lt. DuBois, FF Liebig, M Heath

Absent: Director Kriek

**Call to Order & Flag Salute – 7:02 call to order.**

### **Public Comment:**

**“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”**

**Consent Agenda:** Director Graham moved to approve the consent agenda. Director Reeves seconded the motion. Discussion on CRFR, PRO Automotive, and Hillsboro Diesel expenses. President Sorenson asked about duplicate payments to WOEC and requested investigation into the double payment.

### **Motion carried unanimously**

- Approve minutes from the December 9, 2021 Regular meeting
- Approve 12.31.21 Expense Account activity
- 12.31.21 Budget vs. Actual

**Statistical Data:**

- Ambulance Activity Report – Discussion comparing 2021 to 2020
- Response Activity Report – Discussion on the fact that the district has been averaging 6 calls a day, and most are overlapping. Director Gift again requested a report illustrating double hits after 20:00 and before 8:00. Pgs. 27 and 28 of the January Board packet were discussed. Director Gift requested that all EMS calls and patient transports be reported on the same page in future reports.

**Staff Reports:**

- Chief's Report – President Sorenson asked if the goals in Chief Pricher's report were his personally or the department's goals. Chief Pricher stated they are one in the same. Discussion on staff responsibilities, and recent fixes to Tenzinga, the performance monitoring program.
- Fire Marshal Report –
- Operations Report- – President Sorenson asked if the Chapman Station was a leak or condensation. Chief Pricher noted that it is likely condensation. A repair has been scheduled for the generator. President Sorenson asked about a proposed schedule for hose replacement. Discussion on the presentation to staff on Jan. 5, 2022, specifically regarding the Org. Chart charges followed. Discussion on current vacancies and the schedule for interviews followed. Full time FF/Paramedic interviews are scheduled for Feb 7 and Part-time FF/EMT interviews on Feb 15.
- Training Report- Discussion on NIFF training and Covid Booster clinic.
- Chief Bautista Report – President Sorenson asked about new uniforms for volunteers as well as career. Grant denials were discussed. Director Gift would like to know why we weren't successful for the Fire Alarm Upgrade Security Grant Application. President Sorenson also asked about a Board training with Jeff Griffin. Chief Pricher will contact Mr. Griffin for schedule options. The duty officer schedule was discussed.
- Financial Report – Close watch on expenses in order to meet carry-over goals.

**Old Business:**

- Policy Manual Updates (*This will be ongoing over the next several months*)
- Architectural design update- All meeting minutes with the architect are in TEAMS under the station upgrade tab.
- Hiring Processes – No further discussion. The required/preferred experience on FD job description were modified prior to posting.
- Miscellaneous

**Committee Reports:**

- Management Team – Met prior to the Board meeting
- Long Range Planning Committee – Has not met. Meetings with the architect will be scheduled. Watch TEAMS folder.
- Awards & Incentives -LOSAP funding and Awards Banquet ideas to be on next agenda.

**Miscellaneous:**

- - Alternate Staffing Idea – Proposed from the Board regarding new hires in April. Cost savings and impact on filling positions was discussed. Board Packet Memorandum states that the original proposal of hiring FF/Paramedics would be the best option for the District.

**New Business:**

**Appointment of Budget Officer** – Director Graham moved to make Chief Pricher the budget officer. Vice President Reeves seconded. **The motion passed unanimously.**

**Approve Budget Calendar** – Discussion on how and when to include Budget Committee Members in budget development. Director Graham moved to approve the budget calendar. Director Gift seconded. **The motion passed unanimously.**

Director Gift proposed ‘workshops’ led by FD Tardif and two Board Members at a time to learn more about budget development. Director Gift proposed a vote of the Board to authorize these workshops and fund FD Tardif’s payment for such. Following discussion, the entire Board meet with FD Tardif together, rather than separately, in a workshop format. Public notice will be given. Chief Pricher will contact FD Tardif. No vote was taken.

**Executive Session:** Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

Entered Executive Session at 8:42 pm. Executive Session ended at 9:17 pm

**Good of the Order** - Thanks to Lt. Anderson for his work on special projects that save the District money. Thanks to the office staff on Share & Care project. Thanks to the crew for saving the 85 ft vessel at Johnson’s Landing during an incident last week.

**Adjourn** – President Sorenson moved to adjourn the meeting at 9:26 pm. **Motion carried unanimously.**