

# **Scappoose Rural Fire District**

## **BOARD OF DIRECTORS REGULAR MEETING**

Board Members and Required Staff met in-person at  
Scappoose Fire District Main Station  
Also held electronically via GoToMeeting and telephone call-in number  
Thursday, March 11, 2021

Thu, Mar 11, 2021 7:00 PM - 10:00 PM (PST)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/918557301>

**You can also dial in using your phone.**

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**Access Code:** 918-557-301

### **Call to Order & Flag Salute**

### **Public Comment:**

**“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”**

### **Consent Agenda:**

- Approve minutes from the February 11, 2021 Regular meeting
- Approve 2-28-20 Expense Account activity
- 2-28-20 Budget vs. Actual

### **Statistical Data:**

- Ambulance Activity Report
- Response Activity Report

**Staff Reports:**

- Chief's Report
- Operations Report
- Fire Marshal Report
- Training Report
- Financial Report – Present Audit/Financials

**Old Business:**

1. LOSAP
2. Budget Discussion
3. Appoint Budget Officer

**Committee Reports:**

- Management Team
- Long Range Planning Committee
- Awards & Incentives – Funding for SVFA LOSAP

**Miscellaneous:****New Business:**

1. Surplus declaration (Surplus Heavy Brush and other miscellaneous equipment)
2. 2020 Annual Report
3. Discussion of May Election and requirements for staff and the board
4. Executive Session: ORS 192.660(2)(D) to discuss Labor negotiations.

**Good of the Order****Adjourn**

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

# **PREVIOUS MEETING MINUTES**

# **Scappoose Rural Fire District**

## **BOARD OF DIRECTORS REGULAR MEETING**

Board Members and Required Staff met in-person at  
Scappoose Fire District Main Station  
Also held electronically via GoToMeeting and telephone call-in number  
Thursday, February 11, 2021

The meeting was called to order at 7:03 pm followed by the Flag Salute

### **Public Comment:**

**“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”**

### **Consent Agenda:**

- Approve minutes from the January 14, 2021 Regular meeting
- Approve 1.31.21 Expense Account activity
- 1.31.21 Budget vs. Actual  
Moved by Director Graham seconded by Director Kriek – Discussion – Director Sorenson asked about grant payment. Chief Pricher detailed the grant program in question. Follow up question in reference to pg. 10, about boat fuel. – Motion carried unanimously.

### **Staff Reports:**

- Operations Report - Ambulance billing - D. Sorenson question on reports pg. 26, refusal for calls, is this normal and or average? Chief Pricher – that is about average. Discussion ensued. Director Graham asked about the public lift assist program. Chief Pricher – we still have the lift assist program on the books and are looking at how to create the right program for our community. Director Kriek – have we received money for calls outside of our district? Chief Pricher will research and respond back. M. Gift asked about the Jan. 2021 incident count by numbers of days, Pg. 28. Discussion ensued on what the graphs are, how the data is reported, and how to read them.
- Financial Report – Any questions – FD Tardif and Chief Pricher to work on supplemental budget.

M. Gift – Computer for starboard engine of the boat? Chief Pricher is pursuing the warranty route and will report back. We do not know why it failed. \$2500 to replace “brain” for motor.

- Fire Marshal Report – Director Sorenson asked about pg. 34 what qualifies as a deficient system? They must be inspected annually. 30 out of 190 deficient, about 85 percent in compliance. National average is 70 percent in a community. Goal is to get us to 90 percent. Director Graham how does outside seating related to COVID work? Are they fire resistant? We have done inspections and they have been working with us to stay in compliance.
- Training Report – kudos to team for roof prop. Chief Marks -Working through the academy, small group so we can continue. E-cert year, working all of those now.
- Chiefs report/operations – This was the month of vaccinations. We are happy to lead and serve our community in providing vaccinations. The heavy brush apparatus has a leaky head gasket, next month we will bring back options. The lobby renovation is completed, a big thank you to the admin staff for making it happen. Director Sorenson - Lobby looks good.

#### **Old Business:**

1. Approve Funding for LOSAP for SVFA – Pulled to next month

#### **Committee Reports:**

- Management Team - 1660 draft MOUS that we will discuss. Chief launched evaluations program.
- Long Range Planning Committee
- Awards & Incentives – Funding for SVFA LOSAP

#### **Miscellaneous:**

- Director Gift raised questions about the volunteer program and funding for it. Director Kriek raised concerns about IRS regulations and how to manage that. Chief Pricher – when we look at volunteer comp, we will follow all IRS regulations. Discussion continued.
- Lexipool program launched. Some policies will not be enforced until we get them corrected.

#### **New Business:**

1. Audit Presentation – Director Graham moved to accept audit; Director Reeves seconded – motion carried unanimously
2. Motion to add Chief Pricher and Director Reeves as signers to the bank accounts – Director Kriek moved and Director Graham seconded – motion carried unanimously
2. Budget discussion – major budget items – Holbrook roof, radios, HVAC, FIT testing machine.
3. Discussion of Options for May, levy or bond and rate. Director Graham moved and Director Kriek seconded to approve resolution 2021-1 – motioned carried unanimously
5. SDAO Nielson research group used for telling our story. M Gift and Tardif to follow up.

4. 8:25 pm Executive Session: ORS 192.660(2)(D) to discuss labor negotiations – exited at 8:40 pm no action taken.

**Good of the Order**

Chief Pricher – thank the staff for all of their work, it is greatly appreciated. Graham – thank the staff for helping with the vaccinations.

**Adjourn 8:44pm**

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

# **EXPENSE ACCOUNT ACTIVITY**

# Scappoose Rural Fire District Itemized Account Activity

February 2021

Date	Name	Source Name	Memo	Paid Amount
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance				
02/10/2021	health insurance	Special Districts In...	Jan health benefits	23,799.25
02/10/2021	life insurance	Standard Insurance	Life & LTD Insurance	1,469.41
02/12/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	190.00
02/17/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	75.00
02/22/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	910.00
02/24/2021	health insurance	Paychex Payroll	Flex spend health ins cashout	11,660.97
02/24/2021	workers comp	Paychex - tax	ER Work Benefit	44.75
02/28/2021	health insurance	HRA VEBA Trust	District contributions	8,066.64
Total 550 Insurance				46,216.02
560 Personnel Salaries				
02/10/2021	salaries	American Heritage ...	Case # 84457 PR Deduc: R And...	136.90
02/10/2021	salaries	Principal Financial ...	Life Ins policy 4807350 B. Heuer	109.99
02/10/2021	salaries	Standard Insurance	STD staff PR deductions	114.00
02/12/2021	salaries	P.E.R.S.	Employee 6% IAP plus unit contr...	11,271.75
02/24/2021	other wages	Paychex Payroll	Deferred comp	3,902.00
02/24/2021	OT Salaries	Paychex Payroll	FLSA Overtime	1,213.88
02/24/2021	other wages	Paychex Payroll	FF incentives	2,055.42
02/24/2021	other wages	Paychex Payroll	Longevity	920.35
02/24/2021	data communicat...	Paychex Payroll	Phone Pay	150.00
02/24/2021	other wages	Paychex Payroll	Shift differential	0.00
02/24/2021	OT Salaries	Paychex Payroll	Overtime	25,679.98
02/24/2021	salaries	Paychex Payroll	Balance of net pay	68,295.64
02/24/2021	salaries	Department of Just...	Feb PR deduction	805.00
02/24/2021	salaries	Paychex - tax	Employee taxes withheld	44,248.41
02/28/2021	salaries	HRA VEBA Trust	Employee PEHP contributions	2,672.00
02/28/2021	salaries	Voya-State of Oreg...	Oregon Savings & Growth Plan ...	11,546.80



Scappoose Rural Fire District  
Itemized Account Activity  
February 2021

Date	Name	Source Name	Memo	Paid Amount
02/28/2021	salaries	Tualatin Valley Fire...	Union Dues - PR deduction Marc...	1,839.74
02/28/2021	salaries	Tualatin Valley Fire...	Union dues - increase catch up	49.86
Total 560 Personnel Salaries				175,011.72
570 SocSec/Medicare(FICA)				
02/24/2021	social security	Paychex - tax	Emplryr FICA	14,163.26
Total 570 SocSec/Medicare(FICA)				14,163.26
580 Volunteer Services				
02/10/2021	volunteer services	A+ Engraving, LLC	Nameplates for Board	20.50
02/25/2021	volunteer services	A+ Engraving, LLC	Nameplates for Board	32.50
02/25/2021	volunteer services	Don's Rental, Inc.	Compactor	45.90
Total 580 Volunteer Services				98.90
590 Personnel Benefits				
02/12/2021	PERS	P.E.R.S.	Employer PERS	46,772.75
Total 590 Personnel Benefits				46,772.75
Total 1.1 GENERAL FUND PERSONNEL SVCS				282,262.65
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services				
02/25/2021	Kleinberg Tech	Kleinberg Tech	Account 670 - Annual report	857.50
Total 670 Contract Services				857.50
680 Communications Maintenance				
02/10/2021	Complete Wirele...	Complete Wireless...	Service on MOTO 1250 Unit B431	250.00
02/25/2021	Complete Wirele...	Complete Wireless...	Service on BK P150	294.08

Scappoose Rural Fire District  
Itemized Account Activity  
February 2021

Date	Name	Source Name	Memo	Paid Amount
Total 680 Communications Maintenance				544.08
720 Public Fire Services				
02/04/2021	International Cod...	International Code ...	Membership	185.00
Total 720 Public Fire Services				185.00
730 Property & Liability Insur.				
02/25/2021	Special Districts I...	Special Districts In...	Property/Casualty insurance	53,630.00
Total 730 Property & Liability Insur.				53,630.00
740 Uniforms				
02/10/2021	Scappoose Outfit...	Scappoose Outfitters	uniform items 1897	1,251.00
02/10/2021	Scappoose Outfit...	Scappoose Outfitters	uniform items 1885	629.00
Total 740 Uniforms				1,880.00
750 Maintenance on Equipment				
02/04/2021	Firefighting Equip...	All American Truck...	brake light	38.00
02/09/2021	maintenance	Northwest Pump & ...	Card for Fuel	55.20
02/10/2021	maintenance	Fast Lube and Oil	Service 2008 GMC Savana 3500	72.95
02/10/2021	maintenance	Sunset Auto Parts	Antifreeze	34.88
02/10/2021	maintenance	Sunset Auto Parts	turn signal bulbs	16.47
02/25/2021	maintenance	Curtis	Kit, filter, adapter assy	566.38
02/25/2021	maintenance	Sunset Auto Parts	Antifreeze	12.18
02/25/2021	maintenance	Sunset Auto Parts	Hold down nuts	19.74
02/25/2021	maintenance	Sunset Auto Parts	Trigger nozzle	7.69
Total 750 Maintenance on Equipment				823.49
760 Administration				
02/01/2021	Amazon	Amazon	Birthday Cards	26.95
02/03/2021	Admin Oper	Elavon Visa Proce...	Jan Visa processing fees	24.95

Scappoose Rural Fire District  
Itemized Account Activity

February 2021

Date	Name	Source Name	Memo	Paid Amount
02/04/2021	PWW Media Inc.	PWW Media Inc.	HIPAA training manual	149.00
02/10/2021	office supplies	Pacific Office Auto...	Sharp B/W copy Kit	43.56
02/12/2021	US Bank	US Bank	FEB Service Charge	18.95
02/12/2021			Service Charge	17.67
02/15/2021			Service Charge	5.48
02/15/2021			Service Charge	3.26
02/25/2021	attorney fees	Local Government ...	General and Labor	612.50
02/25/2021	office supplies	Pacific Office Auto...	Color copying fee	190.79
02/25/2021	United Healthcar...	United Healthcare I...	Refund EMS billing - ACT 252-O...	124.26
02/25/2021	United Healthcar...	United Healthcare I...	Refund EMS billing - ACT 252-O...	114.81
02/28/2021			Service Charge	11.63
02/28/2021	audit & PR svcs	Paychex Invoice	2021 PR svcs - FEB	176.65

Total 760 Administration

1,520.46

## 765 Information Technology

02/02/2021	IT Service Provid...	JAMF Software, LLC	monthly subscription replaces Ai...	88.00
02/03/2021	Emergency Repo...	Emergency Reporti...	Web Services	2,662.33
02/09/2021	IT software	Prezi	Edu Pro subscription for 2021	59.00
02/10/2021	IT Service Provid...	Centerlogic, Inc.	Network Consultant 1/31	687.50
02/10/2021	IT Service Provid...	Centerlogic, Inc.	managed service plan	607.00
02/10/2021	IT Service Provid...	Comcast	Acct#8778 10 202 0162514	30.72
02/10/2021	EMS Technology...	EMS Technology S...	5 IQ license fee	150.00
02/10/2021	EMS Technology...	EMS Technology S...	24 IQ fleet management	120.00
02/10/2021	IT	Alex Tardif	Reimbursement for Moditech - p...	299.00
02/18/2021	IT Service Provid...	CenturyLink	Main Station internet back up	70.00
02/21/2021	data communicat...	Verizon Wireless	ACCT # 342023411-00001	584.57
02/25/2021	IT Service Provid...	Centerlogic, Inc.	Network Consultant 1/31	287.50
02/25/2021	IT Service Provid...	Centerlogic, Inc.	Remote Support	115.00
02/25/2021	data communicat...	City of Portland	800 MHz access	147.81
02/25/2021	IT Service Provid...	AT&T Mobility	FirstNet Acct# 287287321203	451.68
02/25/2021	IT Service Provid...	CenturyLink	Chapman internet charge	75.00

Scappoose Rural Fire District  
Itemized Account Activity

February 2021

Date	Name	Source Name	Memo	Paid Amount
02/25/2021	IT software	Intterra	Regional Egis Multi-agency sub. ...	4,375.00
02/25/2021	IT software	TriTech Emergenc...	12/15/2020 - 1/14/2021 Tri-Tech...	250.00
02/25/2021	data communicat...	Verizon Wireless	ACCT # 672550930-00001	10.02
02/25/2021	IT Service Provid...	CenturyLink	Hollbrock internet services	60.00
02/25/2021	Apple Inc.	Apple Inc.	Icould storage 200 GB	2.99
Total 765 Information Technology				11,133.12
770 Operating Materials/Suppli				
02/04/2021	Amazon	Amazon	Air/water hose	214.00
02/04/2021	Amazon	Amazon	Valve and Coupling	24.39
02/05/2021	Amazon	Amazon	Urinal Screen	46.90
02/25/2021	operation	Pro Automotive & ...	4 sets of chains	1,341.60
02/25/2021	Wayne Martin Fl...	Wayne Martin Floo...	3 gal floor cleaner	120.75
02/25/2021	Amazon	Amazon	AAA battery recharge	18.79
02/25/2021	Amazon	Amazon	trash bags	38.99
Total 770 Operating Materials/Suppli				1,805.42
775 Emerg. Operating Supplies				
02/10/2021	TSI Incorporated	TSI Incorporated	Clean and calibrate model 8030	758.13
Total 775 Emerg. Operating Supplies				758.13
780 Building & Grounds Maint.				
02/04/2021	Amazon	Amazon	TV for workout room	377.99
02/10/2021	maintenance	Ace Hardware - Sc...	Fabric weed control and garden ...	104.97
02/10/2021	maintenance	Ace Hardware - Sc...	Ring key split	7.80
02/10/2021	Alonzo Yard Mai...	Alonzo Yard Maint...	Chapman fire station winter Maint	100.00
02/10/2021	Alonzo Yard Mai...	Alonzo Yard Maint...	Holbrook fire station winter maint	100.00
02/25/2021	maintenance	Ace Hardware - Sc...	Adapter fee for LP gas	34.99
02/25/2021	maintenance	Ace Hardware - Sc...	Fasteners	20.13
02/25/2021	Aloha Overhead ...	Aloha Overhead D...	892LT remotes - Garage door re...	105.00

Scappoose Rural Fire District  
Itemized Account Activity  
February 2021

Date	Name	Source Name	Memo	Paid Amount
02/25/2021	Clark Signs	Clark Signs	Acrylic Security window	1,140.00
02/25/2021	Door Works Co., ...	Door Works Co., Inc.	Provide and install Hess 9600 El...	1,465.00
02/25/2021	Metro Overhead ...	Metro Overhead D...	door track repair	355.00
02/25/2021	Vilardi Electric, Inc	Vilardi Electric, Inc	Network and Display lights	2,171.00
02/25/2021	Amazon	Amazon	Vacuum	289.69
Total 780 Building & Grounds Maint.				6,271.57
790 Training				
02/03/2021	Scappoose Sand...	Scappoose Sand &...	Rock for training	146.58
02/05/2021	Scappoose Sand...	Scappoose Sand &...	Rock for training	130.59
02/11/2021	WPSG	WPSG	Leather Shield	63.98
02/25/2021	training office	Cascade Healthcar...	13 ACLS skills testing	3,645.00
02/25/2021	training office	Schoof, Megan E	ICS 300	250.00
Total 790 Training				4,236.15
810 Utilities				
02/10/2021	water/sewer	City of Scappoose	water/sewer acct#000421000	35.03
02/10/2021	electricity	CRPUD	boathouse electricity	99.13
02/10/2021	electricity	CRPUD	main station electricity	942.28
02/10/2021	telephone	Graybar Financial ...	VOIP phone rental	299.25
02/10/2021	electricity	P.G.E.	electricity for Holbrook station	62.68
02/10/2021	garbage	Waste Manageme...	monthly Garbage/Recycling	127.45
02/25/2021	telephone	CenturyLink	Main station fax & Chapman pho...	116.75
02/25/2021	electricity	CRPUD	boathouse electricity	32.81
02/25/2021	electricity	CRPUD	main station electricity	925.60
02/25/2021	Natural Gas	N.W. Natural Gas	Acct 447881-4	324.30
02/25/2021	electricity	W.O.E.C.	Chapman electricity	67.55
Total 810 Utilities				3,032.83
870 EMS Operations				

Scappoose Rural Fire District  
Itemized Account Activity  
February 2021

Date	Name	Source Name	Memo	Paid Amount
02/10/2021	EMS Supplies	Airgas - USA, LLC	medical oxygen - 9977397317	197.37
02/10/2021	EMS Supplies	Airgas - USA, LLC	Medical oxygen - 9109488029	147.96
02/10/2021	EMS Supplies	Environmental Co...	1 biohazard containers	50.00
02/10/2021	EMS Supplies	Life-Assist, Inc.	medical supplies PO 12158 IN# ...	435.12
02/10/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12158 IN# ...	98.50
02/10/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12145 IN# ...	41.60
02/10/2021	EMS Supplies	Stryker Sales Corp.	Restraint strap	23.05
02/10/2021	EMS Technology	TriZetto Provider S...	EMS billing fee	106.10
02/25/2021	EMS Supplies	Airgas - USA, LLC	medical oxygen - INV 9110240403	162.00
02/25/2021	EMS Supplies	Airgas - USA, LLC	Medical oxygen - INV 9105754189	147.96
02/25/2021	EMS Operations	Airgas - USA, LLC	Medical oxygen - Inv 9107616184	357.54
02/25/2021	EMS Operations	Airgas - USA, LLC	Medical oxygen - INV 9107616183	161.40
02/25/2021	EMS Supplies	DocuMart Printing ...	18 - treatment protocol full color	1,212.33
02/25/2021	EMS Supplies	DocuMart Printing ...	120 treatment protocol B&W	1,982.92
02/25/2021	EMS Supplies	DocuMart Printing ...	138 coil bind all booklets	570.99
02/25/2021	EMS Supplies	Life-Assist, Inc.	medical supplies PO 12158 IN# ...	240.00
02/25/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12159 IN# ...	356.73
02/25/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12159 IN# ...	61.95
02/25/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12159 IN# ...	50.95
02/25/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 12161 IN# ...	111.05
02/25/2021	EMS Supplies	Stryker Sales Corp.	Restraint strap	82.45
02/25/2021	EMS Contracts	Systems Design	EMS billing for January	1,799.05
Total 870 EMS Operations				8,397.02
Total 1.2 GENERAL FUND MATERIAL & SVC				95,074.77
Total 1...				377,337.42
Total 1..GENERAL FUND EXPENDITURES				377,337.42
TOTAL				377,337.42

2:15 PM  
03/09/21  
Cash Basis

Scappoose Rural Fire District  
Itemized Account Activity  
February 2021

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Filters applied on this Report:

Account: Expense and other expense accounts

Date: Custom

# **BUDGET VS ACTUAL**



03/03/21  
Cash Basis

Scappoose Rural Fire District  
Profit & Loss Budg et vs. Actual  
July 2020 through February 2021

	Jul '20 - Fe...	Budg et	\$ Over Bu d...	% of Bud get
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,950,733.78	1,876,467.00	74,266.78	104.0%
Conflagration	406,370.74	30,000.00	376,370.74	1,354.6%
EMS Receipts	384,128.11	640,000.00	-255,871.89	60.0%
Fire Marshal	44,393.20	10,000.00	34,393.20	443.9%
FireMed	26,640.75	42,000.00	-15,359.25	63.4%
G.E.M.T. (Medicaid)	39,333.01	30,000.00	9,333.01	131.1%
Gas Royalties	19,575.86	5,000.00	14,575.86	391.5%
Grant Awards	4,264.20	1,000.00	3,264.20	426.4%
Interest Earned on Investments	11,091.83	1,000.00	10,091.83	1,109.2%
Intergovernmental	8,974.16	0.00	8,974.16	100.0%
Miscellaneous Revenue	16,472.21	20,000.00	-3,527.79	82.4%
Property Taxes				
Taxes - Current				
Local Option Levy	1,572,959.41	1,578,911.00	-5,951.59	99.6%
Permanent Rate Levy	1,421,893.47	1,419,110.00	2,783.47	100.2%
Total Taxes - Current	2,994,852.88	2,998,021.00	-3,168.12	99.9%
Taxes - Prior Years	102,353.16	105,000.00	-2,646.84	97.5%
Total Property Taxes	3,097,206.04	3,103,021.00	-5,814.96	99.8%
Total 1. GENERAL FUND REVENUES	6,009,183.89	5,758,488.00	250,695.89	104.4%
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	2,553.90	0.00	2,553.90	100.0%
Grant Award	84,223.19	100,000.00	-15,776.81	84.2%
Total 2. GRANT FUND REVENUE	86,777.09	100,000.00	-13,222.91	86.8%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	298,224.82	298,278.00	-53.18	100.0%
Interest Earned on Investments	1,310.90	0.00	1,310.90	100.0%
Transfers In	0.00	97,122.00	-97,122.00	0.0%
Total 3. PROPERTY FUND REVENUES	299,535.72	395,400.00	-95,864.28	75.8%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	47,584.53	47,817.00	-232.47	99.5%
Interest Earned on Investments	247.65	0.00	247.65	100.0%
Transfers In	0.00	50,000.00	-50,000.00	0.0%
Total 4. PERSONNEL SVCS FUND REVEN	47,832.18	97,817.00	-49,984.82	48.9%
Total Income	6,443,328.88	6,351,705.00	91,623.88	101.4%
Gross Profit	6,443,328.88	6,351,705.00	91,623.88	101.4%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	398,187.13	658,155.00	-259,967.87	60.5%
560 Personnel Salaries	1,549,035.45	2,277,956.00	-728,920.55	68.0%
570 SocSec/Medicare (FICA)	123,409.90	178,978.00	-55,568.10	69.0%
580 Volunteer Services	877.03	20,000.00	-19,122.97	4.4%
590 Personnel Benefits	407,235.02	710,834.00	-303,598.98	57.3%
Total 1.1 GENERAL FUND PERSONNEL...	2,478,744.53	3,845,923.00	-1,367,178.47	64.5%
1.2 GENERAL FUND MATERIAL & SVC				

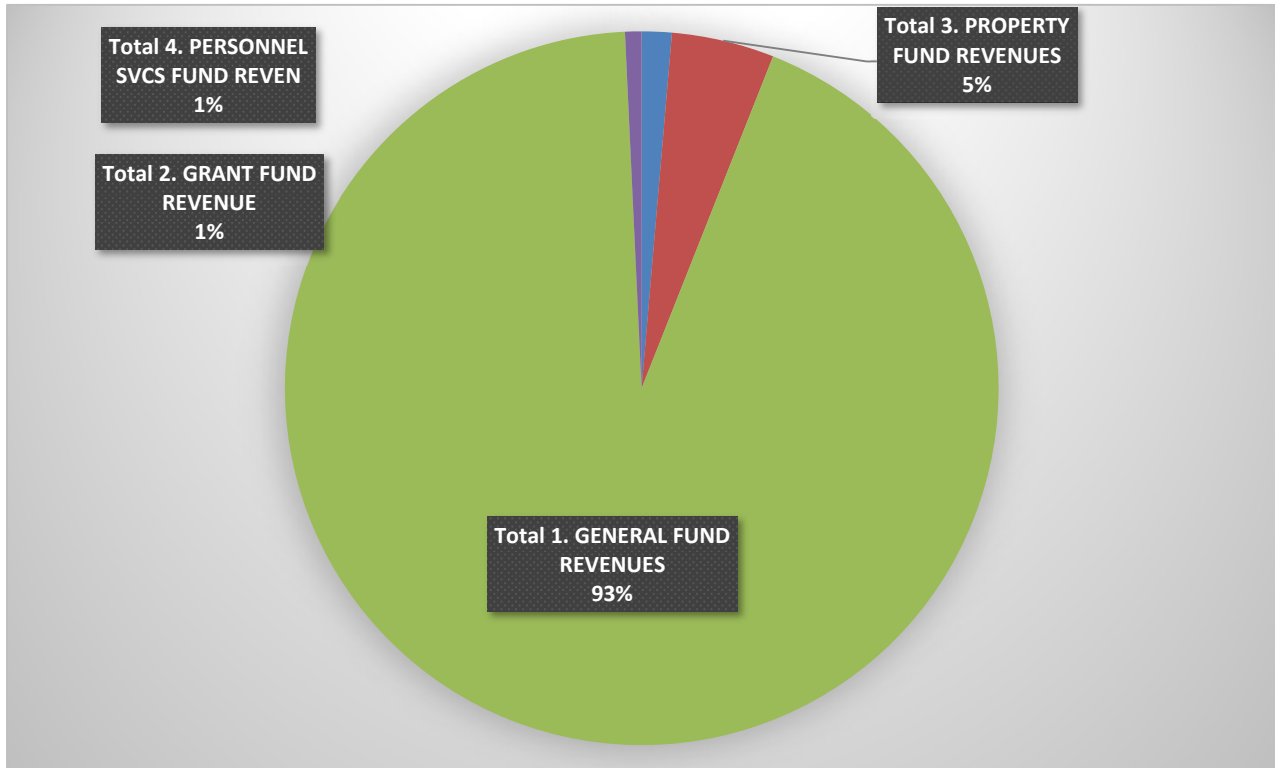
03/03/21  
Cash Basis

Scappoose Rural Fire District  
Profit & Loss Budg et vs. Actual  
July 2020 through February 2021

	Jul '20 - Fe...	Budg et	\$ Over Bu d...	% of Bud get
670 Contract Services	85,683.97	45,000.00	40,683.97	190.4%
680 Commu nicat ions Maintenance	6,452.12	15,000.00	-8,547.88	43.0%
720 Public Fire Services	1,344.25	14,800.00	-13,455.75	9.1%
730 Prop erty & Liabil it y Insur.	54,028.00	58,050.00	-4,022.00	93.1%
740 Uniforms	5,300.70	15,000.00	-9,699.30	35.3%
750 Maintenance on Equip ment	78,355.16	110,000.00	-31,644.84	71.2%
760 Administ ration	56,828.32	56,500.00	328.32	100.6%
765 Informat ion Technolo gy	111,924.34	95,000.00	16,924.34	117.8%
770 Operat ing Materials/Su ppli	7,406.45	5,000.00	2,406.45	148.1%
775 Emerg. Operat ing Supplie s	7,400.80	50,000.00	-42,599.20	14.8%
780 Build ing & Grounds Maint.	44,585.45	93,264.00	-48,678.55	47.8%
790 Training	19,688.78	55,000.00	-35,311.22	35.8%
810 Utilit ies	17,970.88	35,570.00	-17,599.12	50.5%
870 EMS Operations	91,851.95	155,000.00	-63,148.05	59.3%
880 FireMed	65.00	23,000.00	-22,935.00	0.3%
Total 1.2 GENERAL FUND MATERIAL &...	588,886.17	826,184.00	-237,297.83	71.3%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equip ment	0.00	25,000.00	-25,000.00	0.0%
Total 1.3 GENERAL FUND CAPITL OUT...	0.00	25,000.00	-25,000.00	0.0%
1.4 GENERAL FUND DEBT				
930 Debt	61,578.06	64,259.00	-2,680.94	95.8%
Total 1.4 GENERAL FUND DEBT	61,578.06	64,259.00	-2,680.94	95.8%
Total 1 ...	3,129,208.76	4,761,366.00	-1,632,157.24	65.7%
1.5 GENERAL FUND TRANSFER OUT				
Transfers to Perso nnel Services	0.00	50,000.00	-50,000.00	0.0%
Transfers to Prop erty Fund	0.00	97,122.00	-97,122.00	0.0%
Total 1.5 GENERAL FUND TRANSFER OUT	0.00	147,122.00	-147,122.00	0.0%
1.6 GENERAL FUND CONTINGENCY	0.00	200,000.00	-200,000.00	0.0%
1.7 GENERAL RESERVED FOR FUTURE	0.00	650,000.00	-650,000.00	0.0%
Total 1..GENERAL FUND EXPENDITURES	3,129,208.76	5,758,488.00	-2,629,279.24	54.3%
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES	23,004.42	100,000.00	-76,995.58	23.0%
Total 2. GRANT FUND EXPENSE	23,004.42	100,000.00	-76,995.58	23.0%
3. PROPERTY FUND CAPITAL OUTLAY				
Fire Apparatus & Equipm ent	122,080.00	389,400.00	-267,320.00	31.4%
Miscellaneous Real Property	0.00	5,000.00	-5,000.00	0.0%
Reserved for Fu ture Exp enses	0.00	1,000.00	-1,000.00	0.0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	122,080.00	395,400.00	-273,320.00	30.9%
4. PERSONNEL SVC FUND EXPENSE				
Liabil it y & Service	9,723.45	96,817.00	-87,093.55	10.0%
Reserved for Fu ture Exp enses	0.00	1,000.00	-1,000.00	0.0%
Total 4. PERSONNEL SVC FUND EXPENSE	9,723.45	97,817.00	-88,093.55	9.9%
Total Expense	3,284,016.63	6,351,705.00	-3,067,688.37	51.7%
Net Income	3,159,312.25	0.00	3,159,312.25	100.0%

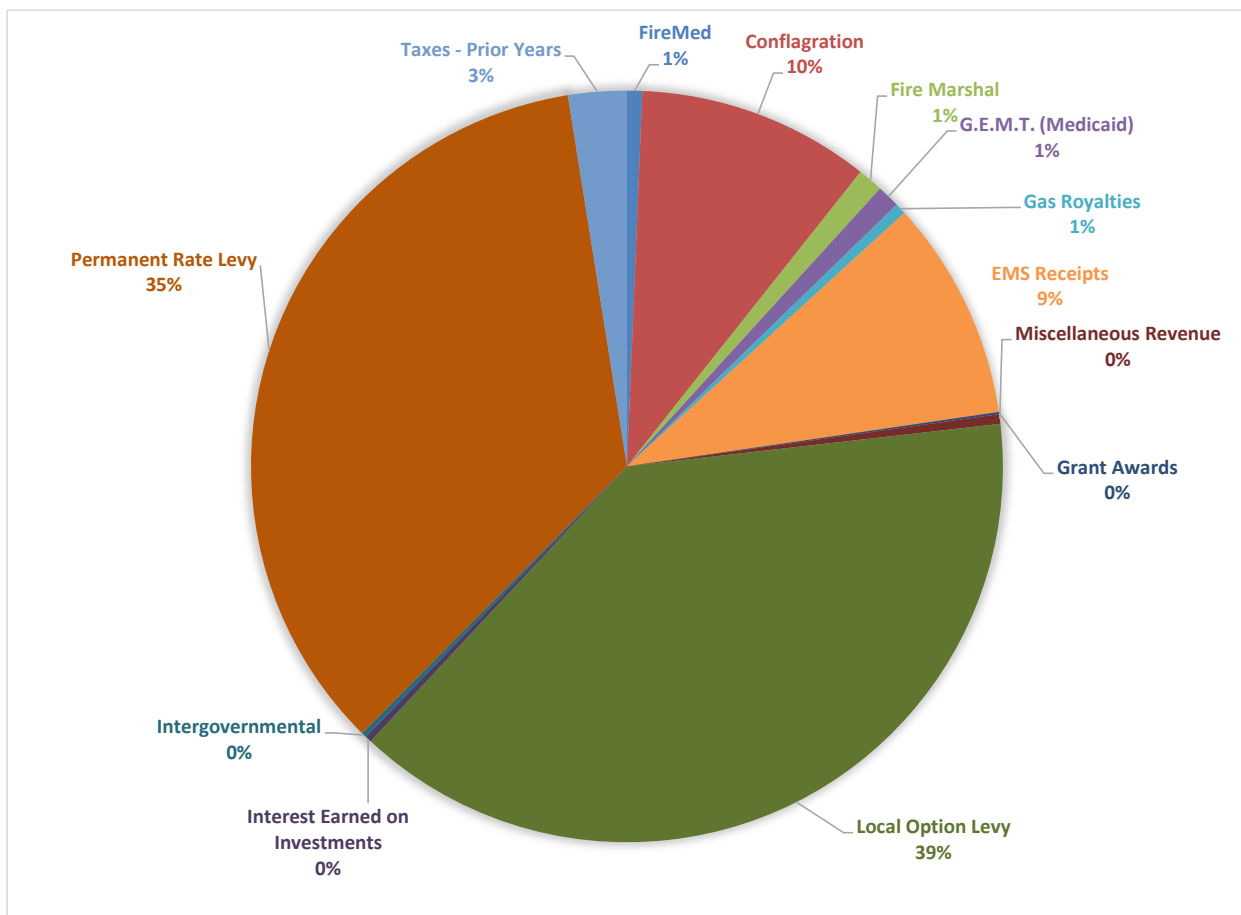
## All Revenue Accounts

Total 2. GRANT FUND REVENUE	\$	86,777.09
Total 3. PROPERTY FUND REVENUES	\$	299,535.72
Total 1. GENERAL FUND REVENUES	\$	6,009,183.89
Total 4. PERSONNEL SVCS FUND REVEN	\$	47,832.18



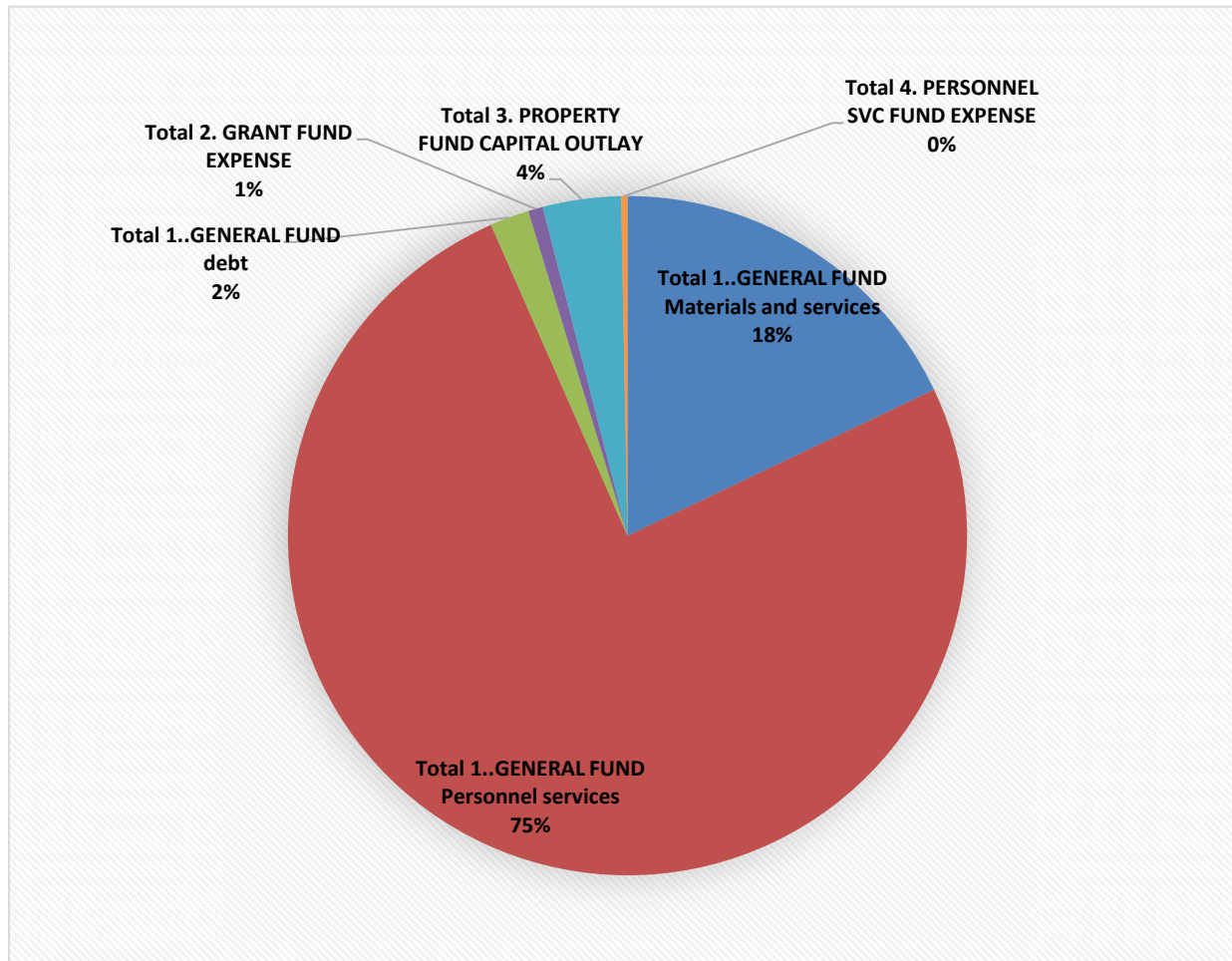
## General Fund Revenue

FireMed	26,640.75
Conflagration	406,370.74
Fire Marshal	44,393.20
G.E.M.T. (Medicaid)	39,333.01
Gas Royalties	19,575.86
EMS Receipts	384,128.11
Grant Awards	4,264.20
Miscellaneous Revenue	16,472.21
Local Option Levy	1,572,959.41
Interest Earned on Investments	11,091.83
Intergovernmental	8,974.16
Permanent Rate Levy	1,421,893.47
Taxes - Prior Years	102,353.16



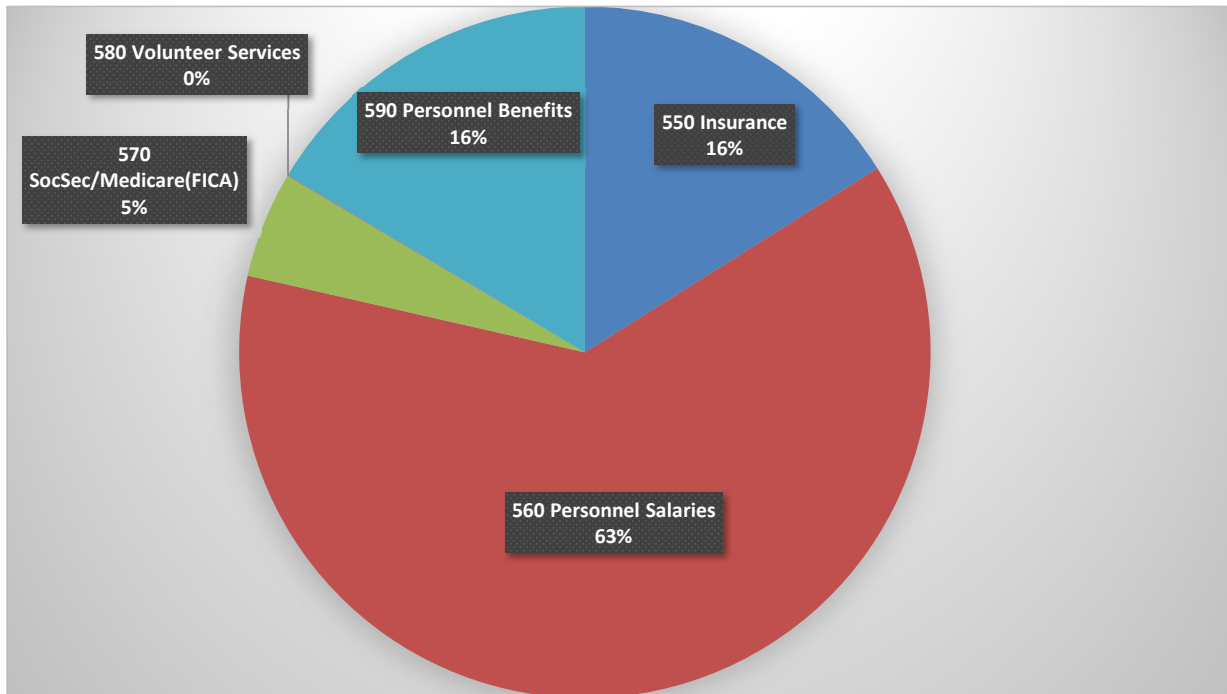
## Expense By Fund

Total 1..GENERAL FUND Materials and services	\$ 588,886.17
Total 1..GENERAL FUND Personnel services	\$ 2,478,744.53
Total 1..GENERAL FUND debt	\$ 61,578.06
Total 2. GRANT FUND EXPENSE	\$ 23,004.42
Total 3. PROPERTY FUND CAPITAL OUTLAY	\$ 122,080.00
Total 4. PERSONNEL SVC FUND EXPENSE	\$ 9,723.45
<b>Total Expense</b>	<b>\$ 3,284,016.63</b>



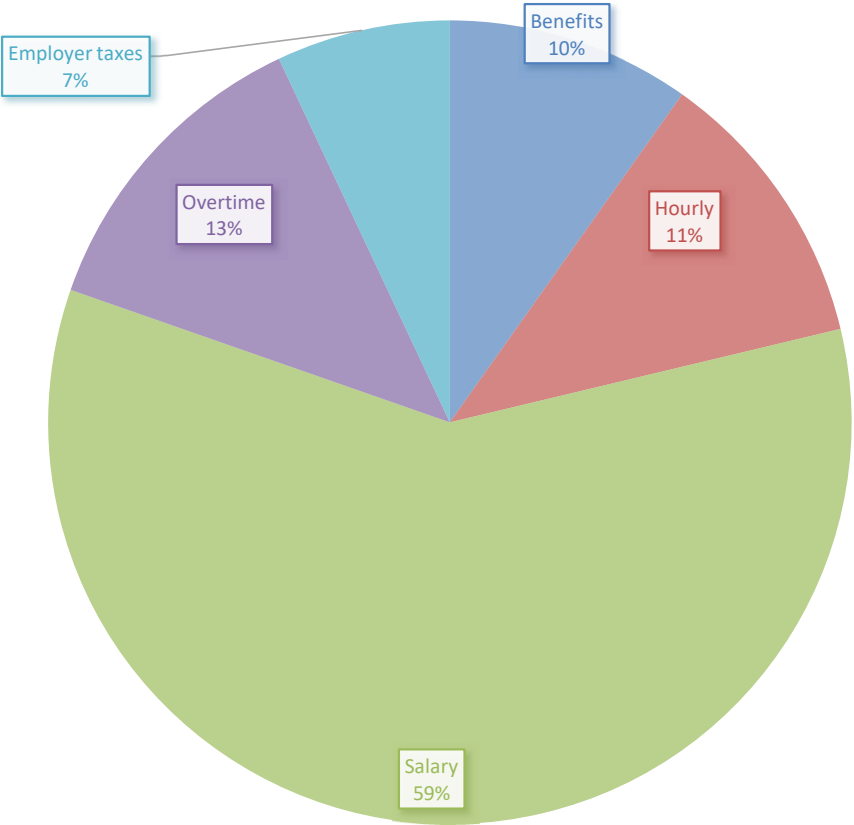
## Personnel Services

550 Insurance	398,187.13
560 Personnel Salaries	1,549,035.45
570 SocSec/Medicare(FICA)	123,409.90
580 Volunteer Services	877.03
590 Personnel Benefits	407,235.02
<b>Total Personnel SVCS</b>	<b>2,478,744.53</b>



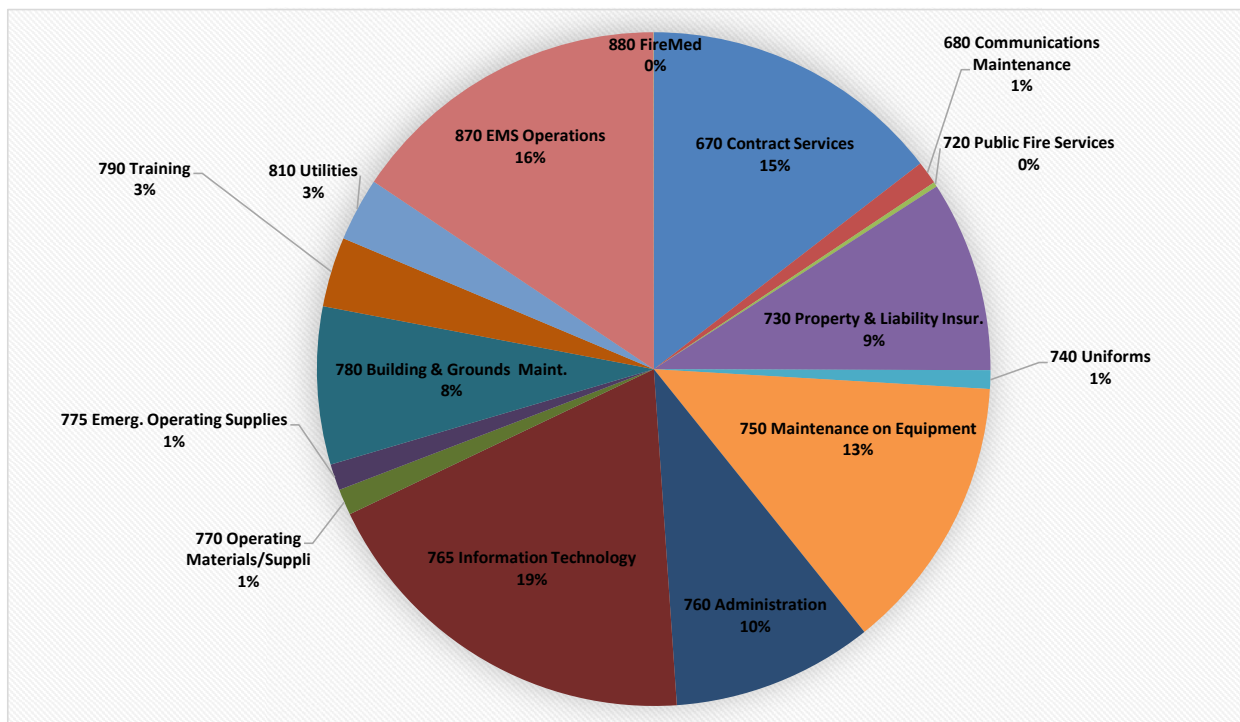
Payroll Feb

Benefits	19902.62
Hourly	23265.12
Salary	119928.61
Overtime	25679.98
Employer taxes	14208.01
Total payroll	202984.34



## Materials and Services

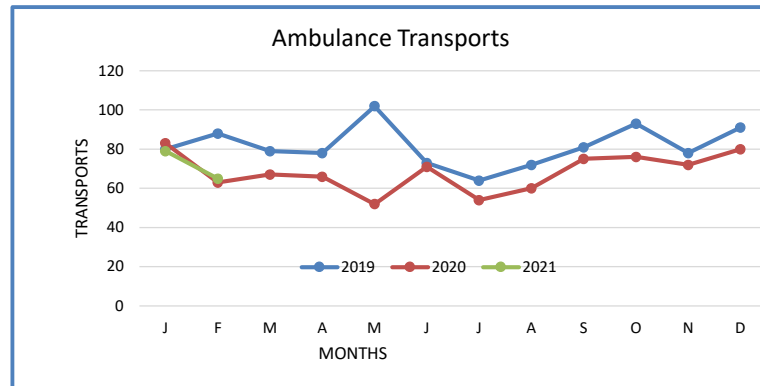
670 Contract Services	85,683.97
680 Communications Maintenance	6,452.12
720 Public Fire Services	1,344.25
730 Property & Liability Insur.	54,028.00
740 Uniforms	5,300.70
750 Maintenance on Equipment	78,355.16
760 Administration	56,828.32
765 Information Technology	111,924.34
770 Operating Materials/Suppli	7,406.45
775 Emerg. Operating Supplies	7,400.80
780 Building & Grounds Maint.	44,585.45
790 Training	19,688.78
810 Utilities	17,970.88
870 EMS Operations	91,851.95
880 FireMed	65.00
<b>Materials and services</b>	<b>588,886.17</b>



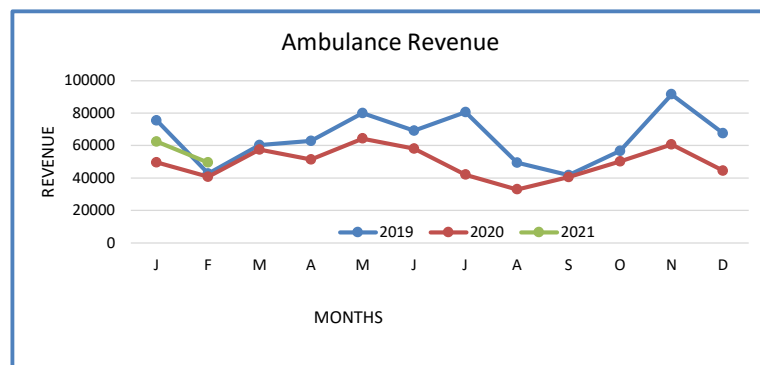


# **AMBULANCE BILLING & TRANSPORT REPORT**

	2019	2020	2021
J	80	83	79
F	88	63	65
M	79	67	
A	78	66	
M	102	52	
J	73	71	
J	64	54	
A	72	60	
S	81	75	
O	93	76	
N	78	72	
D	91	80	



	2019	2020	2021
J	75406	49,639	62,433
F	42641	40,764	49,564
M	60274	57,548	
A	62786	51,391	
M	80009	64,340	
J	69047	58,014	
J	80583	42,023	
A	49376	33,007	
S	41784	40,574	
O	56713	50,250	
N	91565	60,727	
D	67635	44,503	



# **MONTHLY RESPONSE & ACTIVITY PREPORTS**



28

## OPERATIONS

For the month of February, the ratio of EMS incidents to Fire incidents was **68%** to **36%** respectively. There were **108** EMS related calls for the month, where **122** patients were treated. COVID-19 was suspected or confirmed in **3** patients.

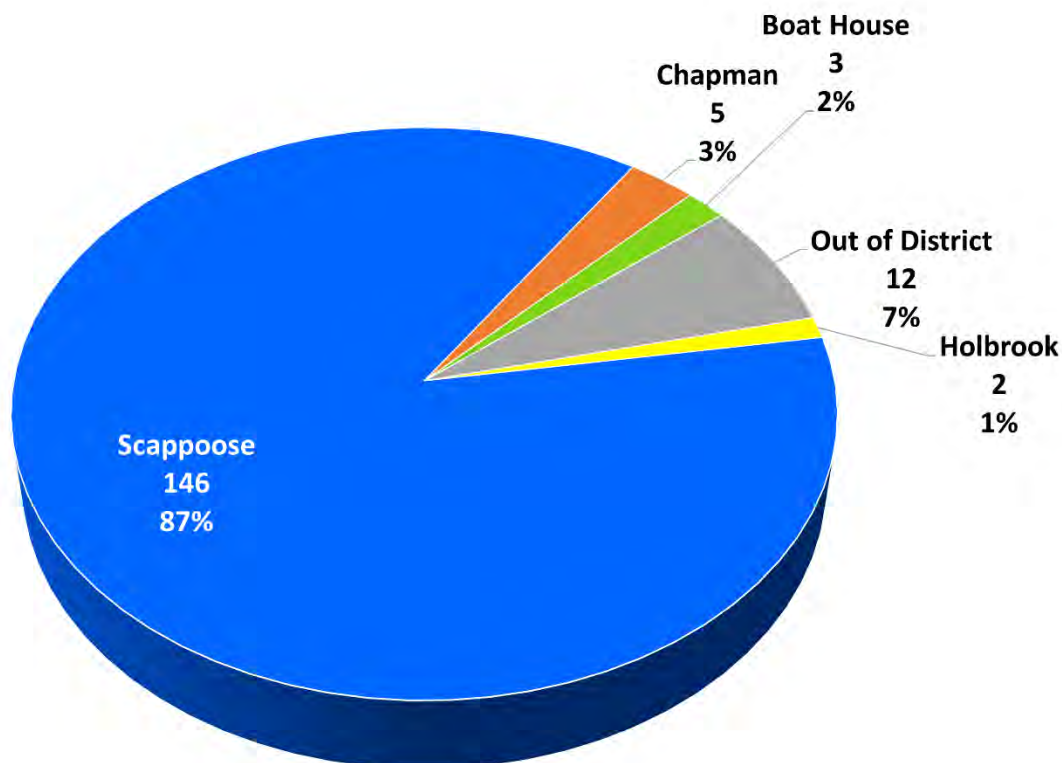
Approximately **40%** of the total call volume (**67** incidents) represents overlapping calls (at least one other call in progress). This could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

Total Fire & EMS calls for service during the month was **168**, with a total of **355** apparatus responses spending **199** hours and **3** minutes of time.

For the month of February, SRFD averaged **2.14** fire calls per day and **3.86** EMS calls per day for an overall daily average of **6.00** calls per day.

### FEBRUARY 2021 - INCIDENTS BY STATION

168 Incidents with 355 Apparatus Responses

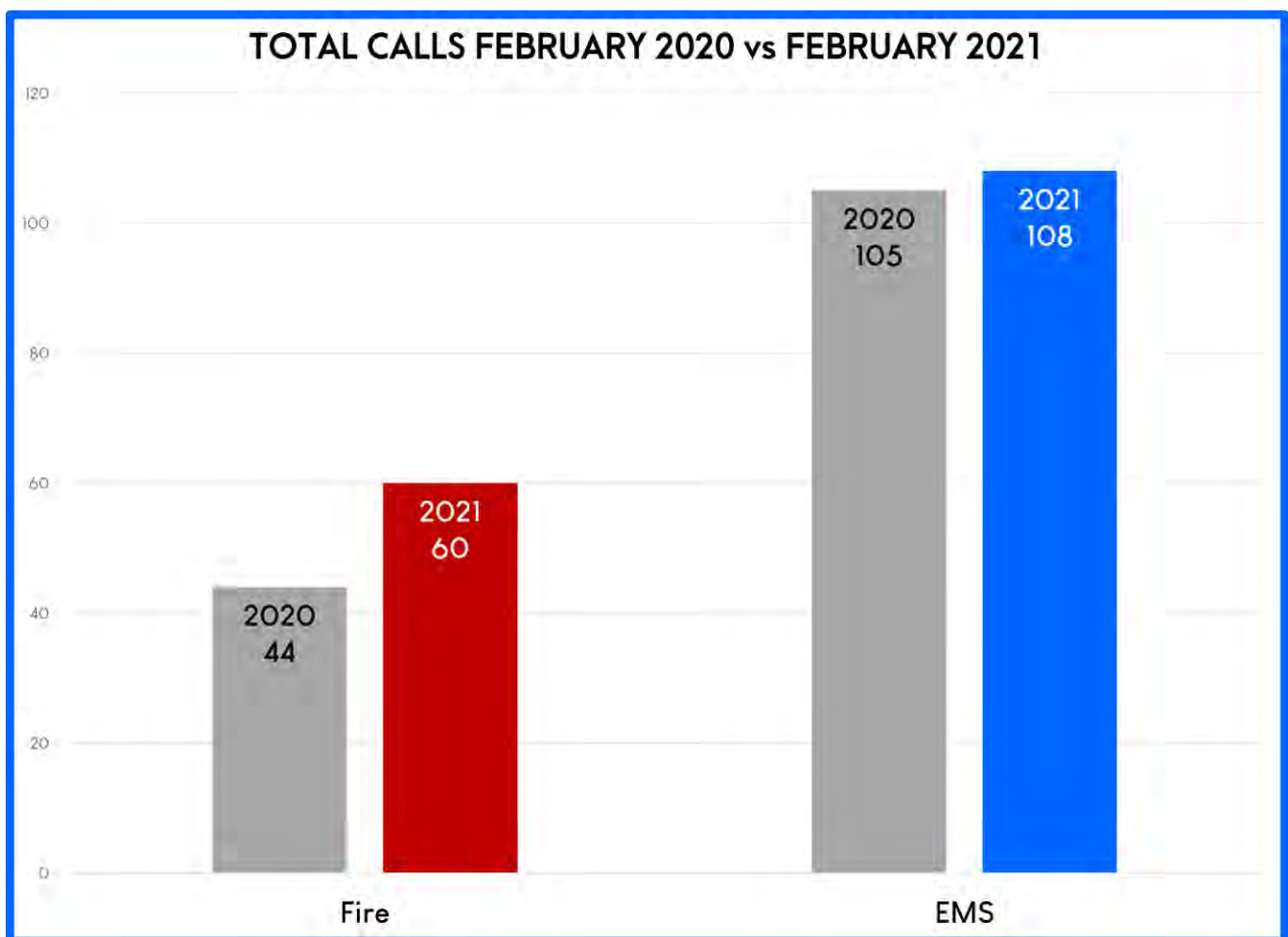


## OPERATIONS

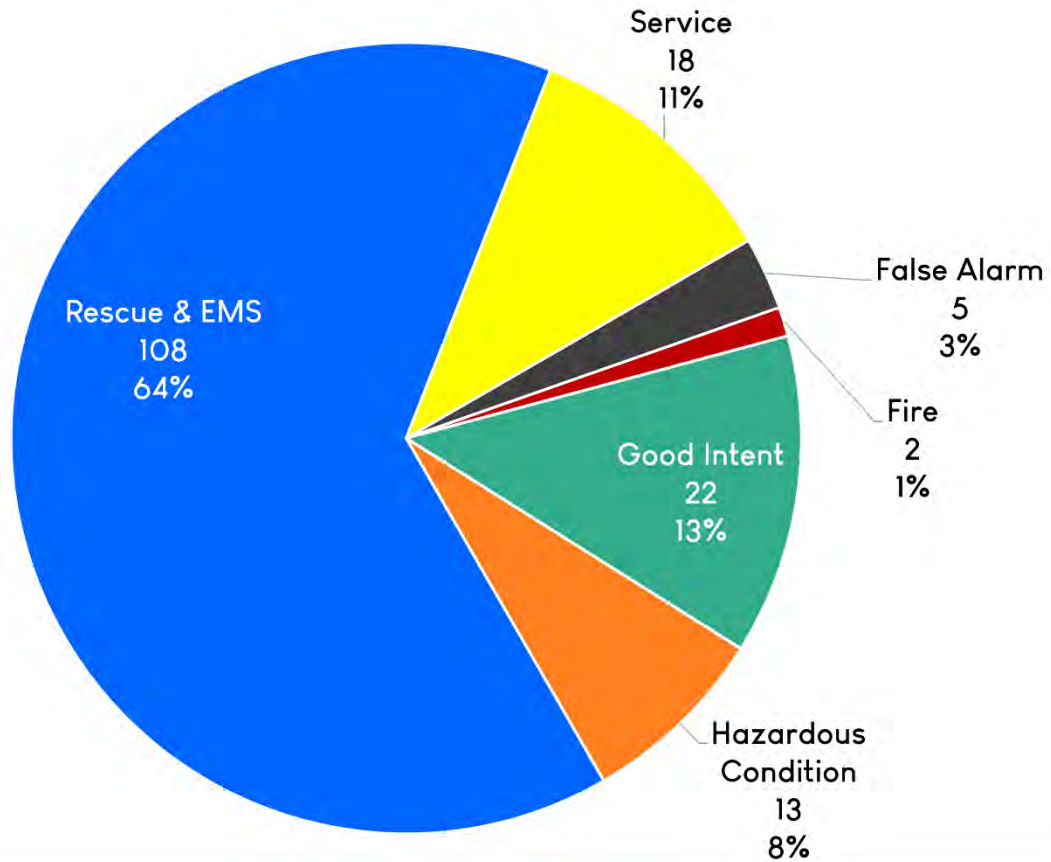
### FIRE AND EMS CALL BREAKDOWN FOR FEBRUARY 2020

Fires	2
Hazardous Condition	13
Service Call	18
Good Intent	22
Other Assistance	0
False Alarm	5
<b>FIRE CALLS TOTAL</b>	<b>60</b>

ALS Provided	77
BLS Provided	26
Standby	0
Other Assistance	5
<b>EMS CALLS TOTAL</b>	<b>108</b>

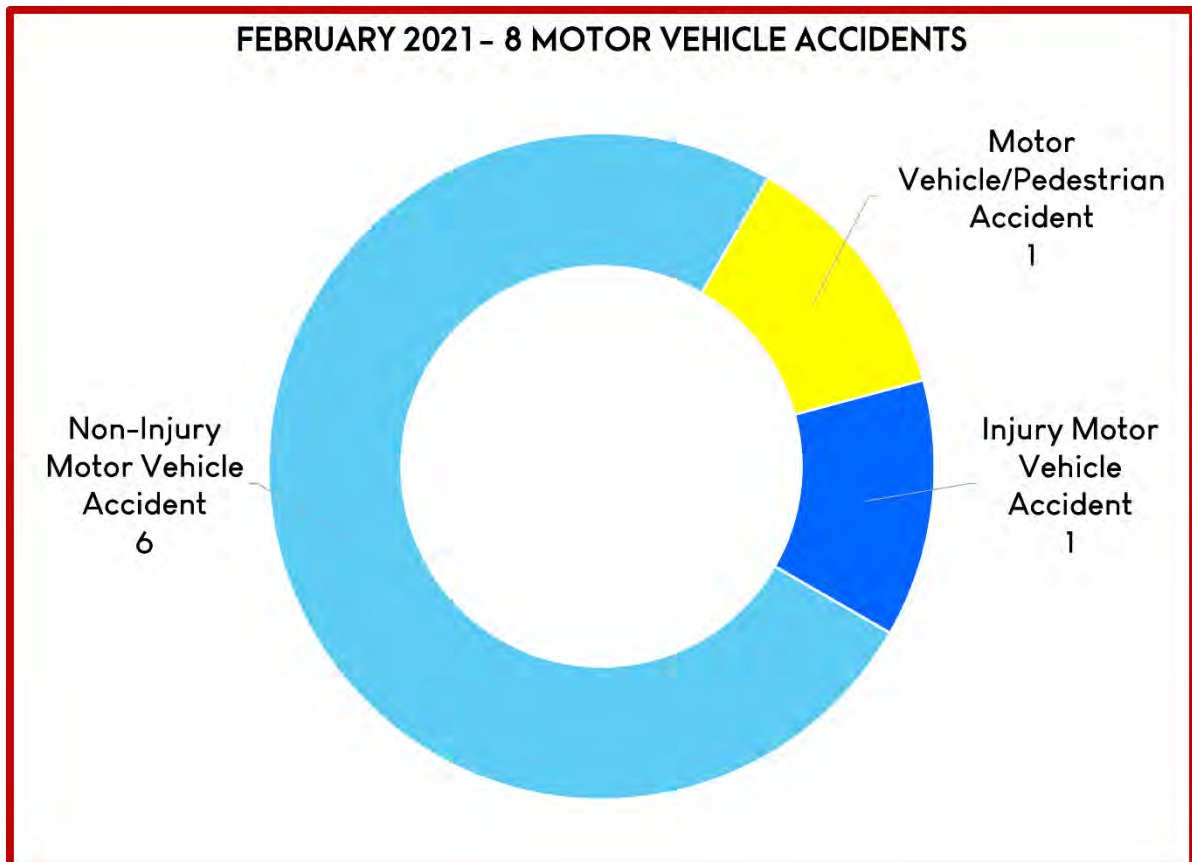
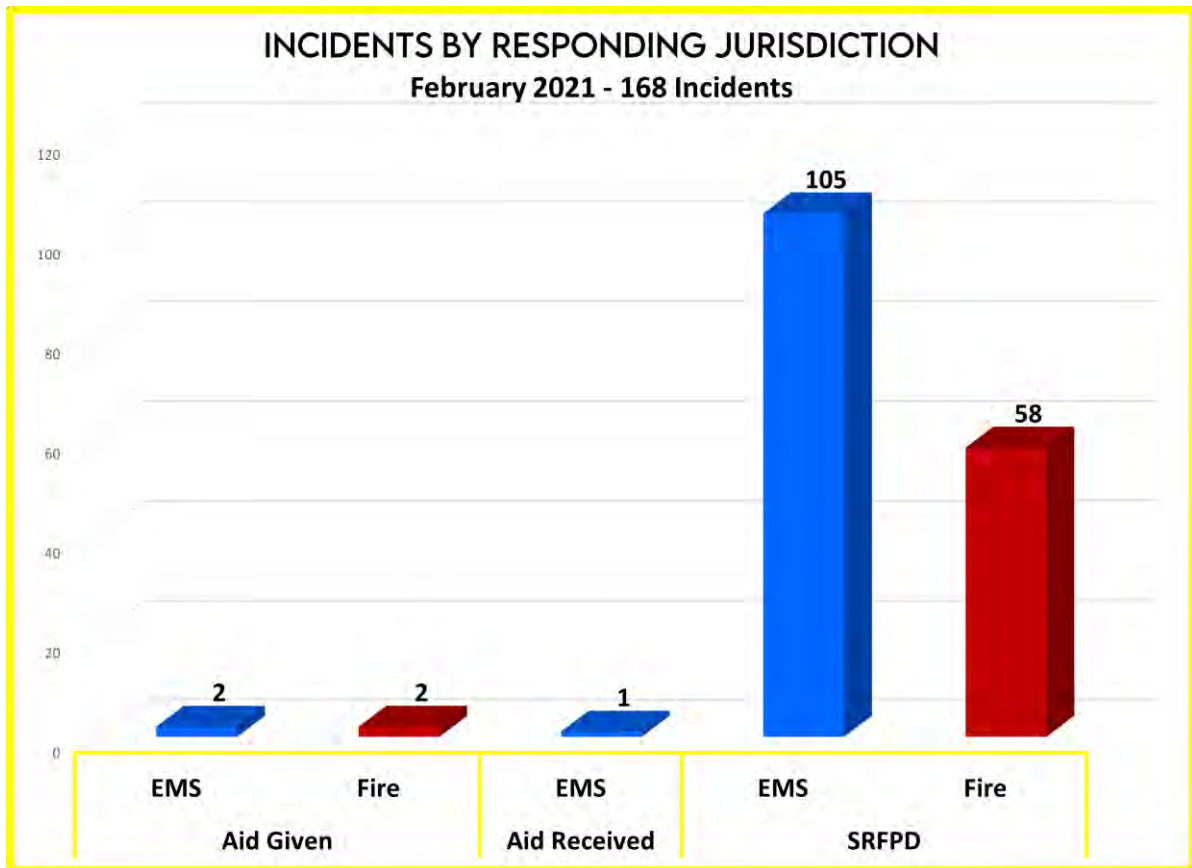


FEBRUARY 2021 - CALLS BY TYPE

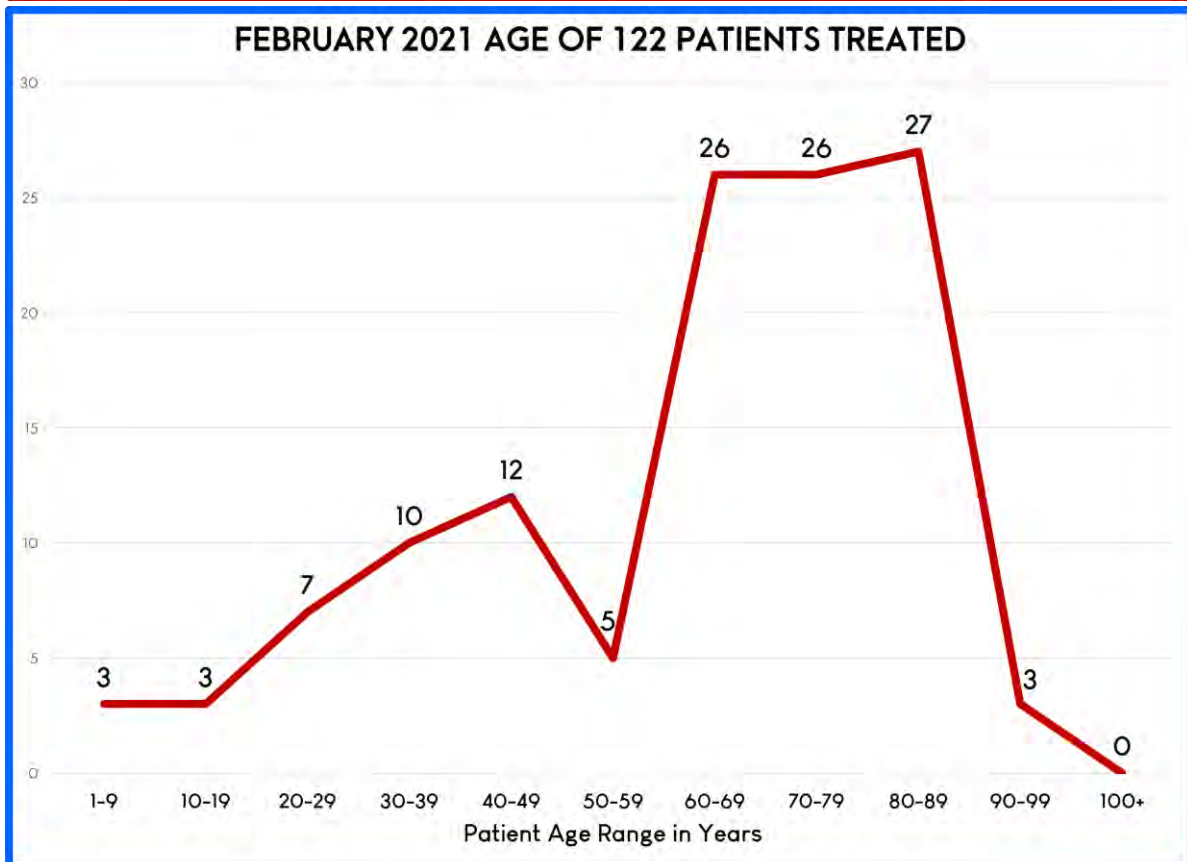
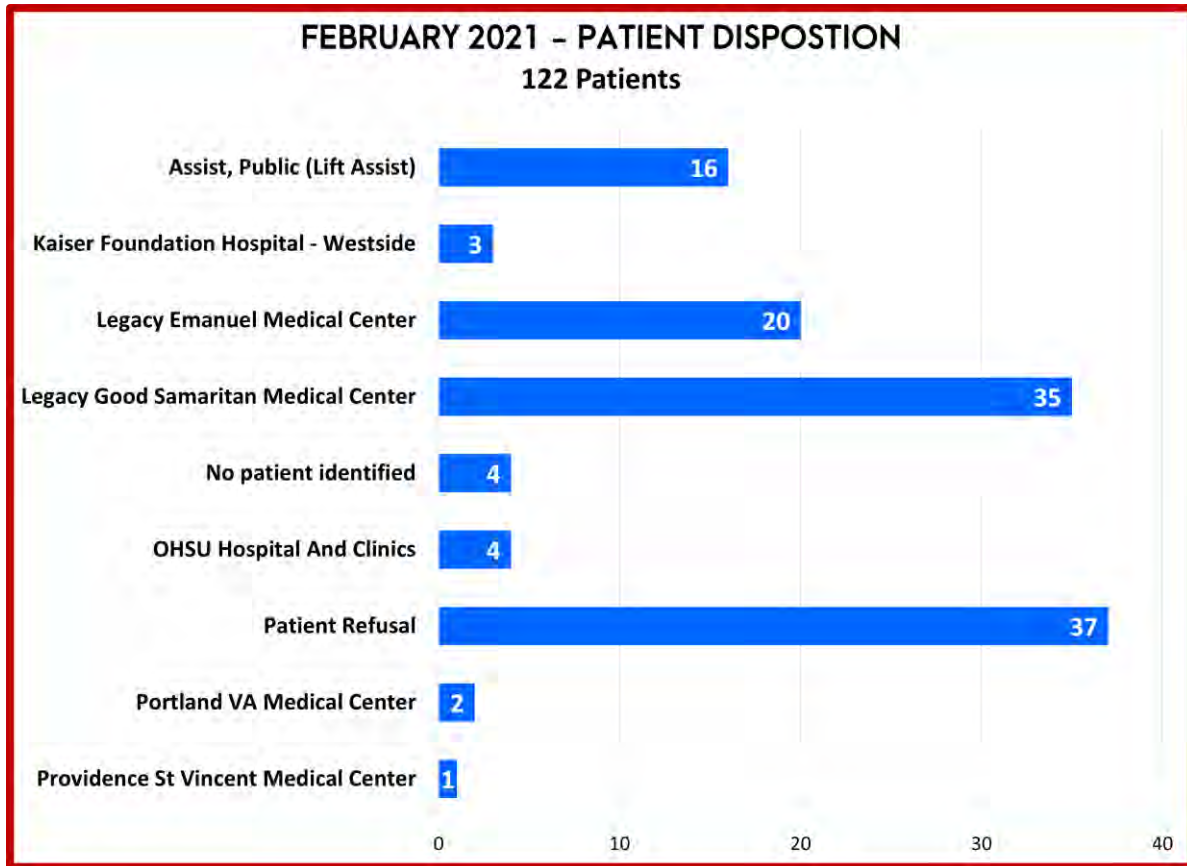


	Average Calls Per Day	Total Number of Calls	Percentage
Fire	2.14	60	36%
EMS	3.86	108	64%
TOTAL	6.00	168	100%

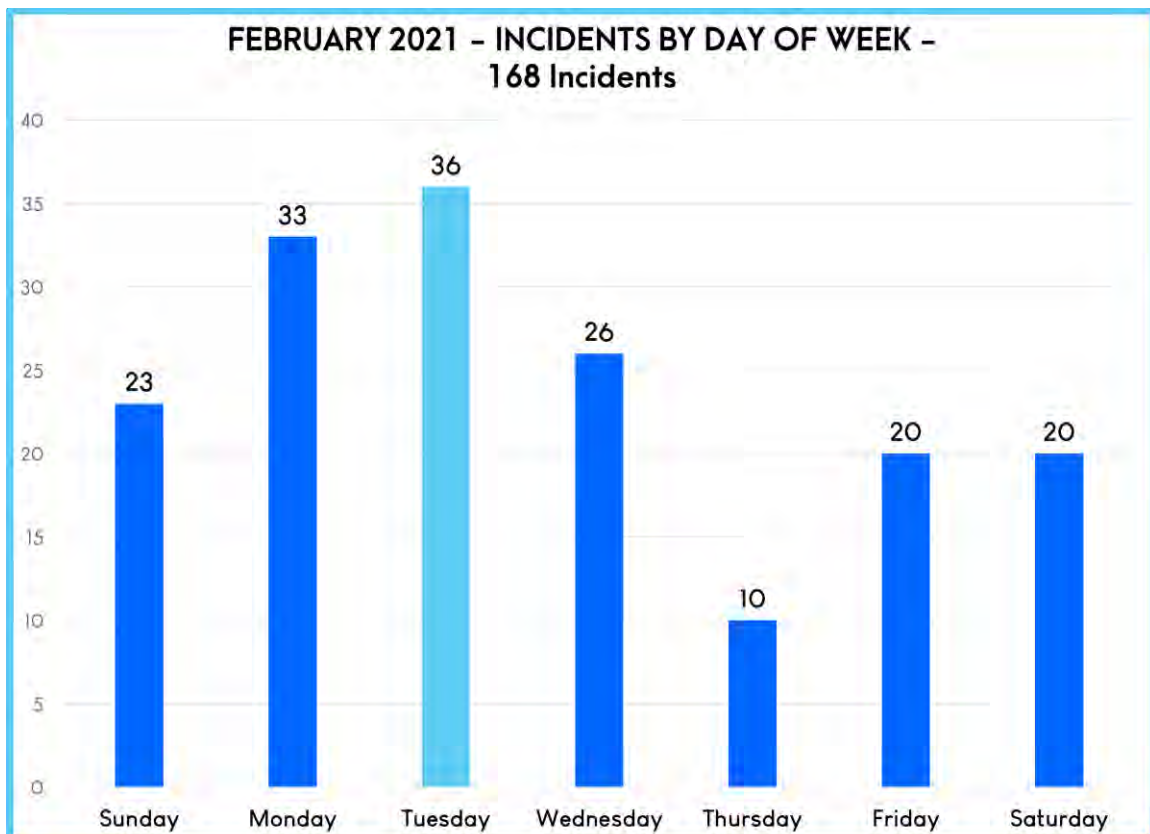
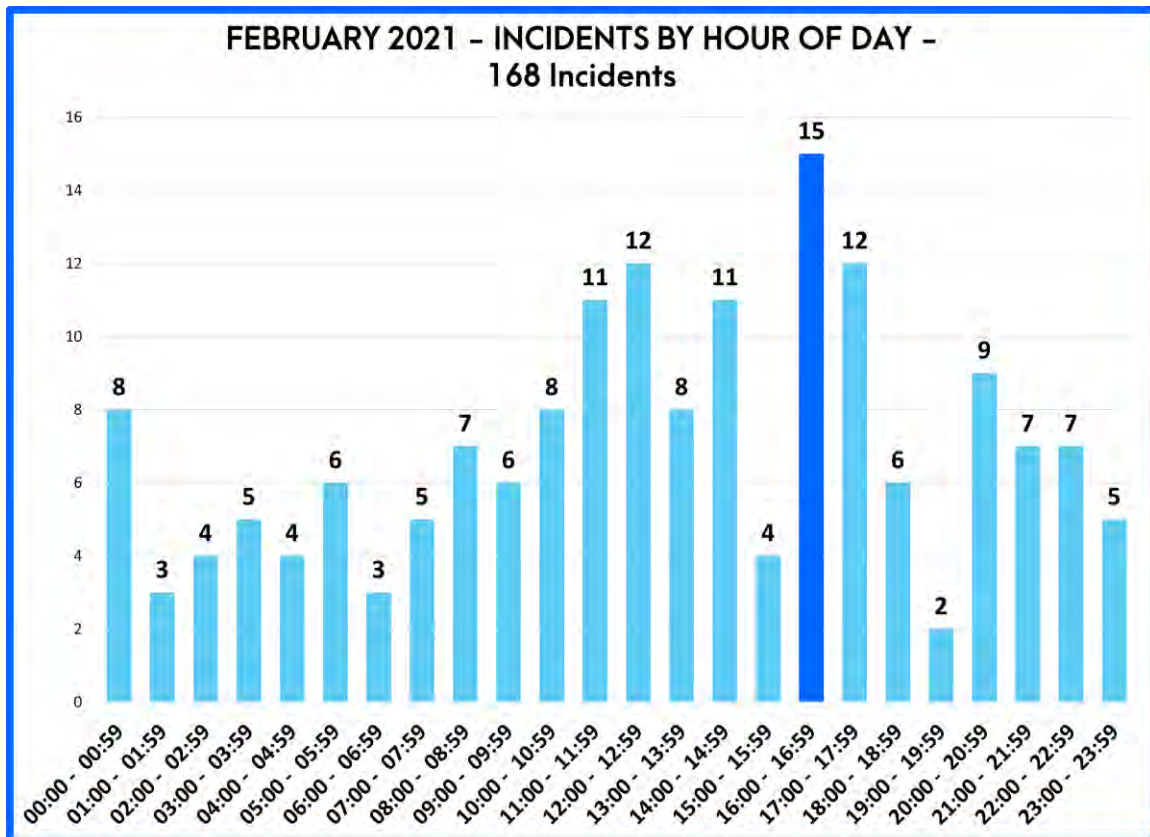


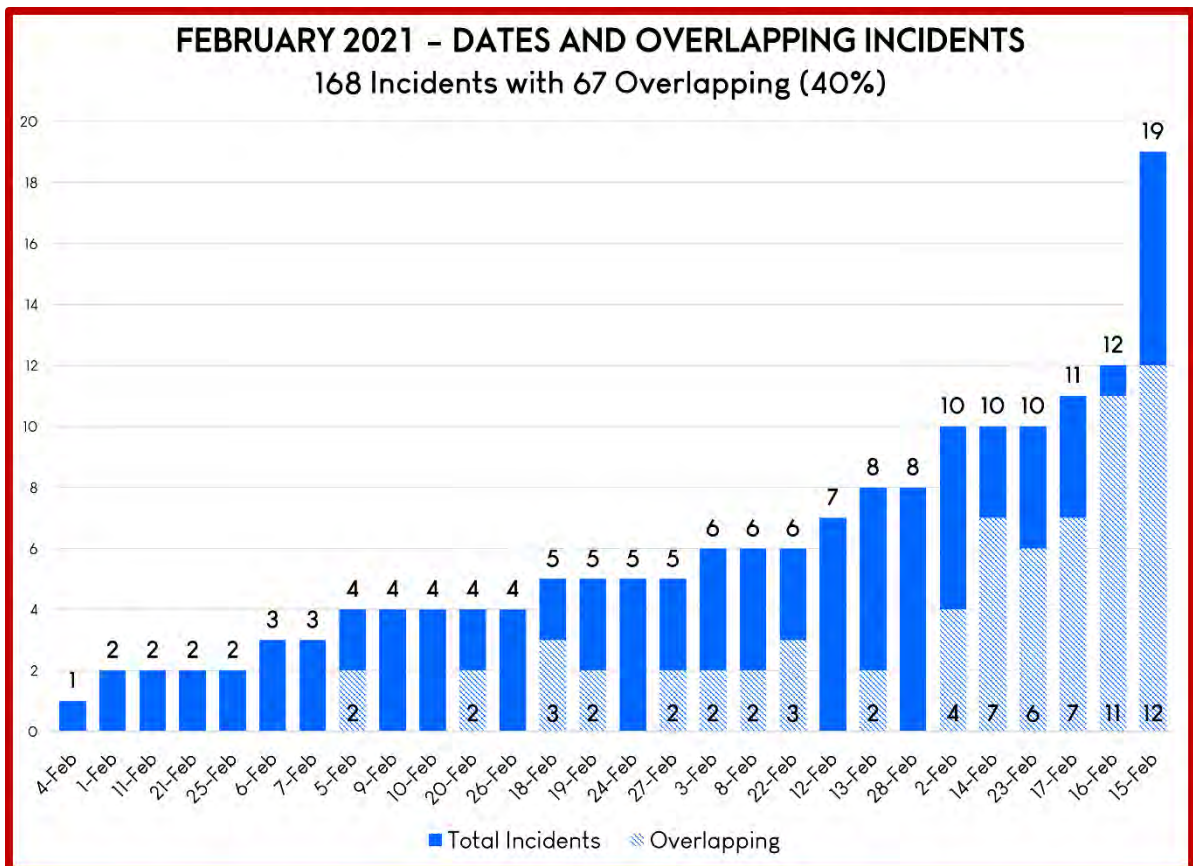
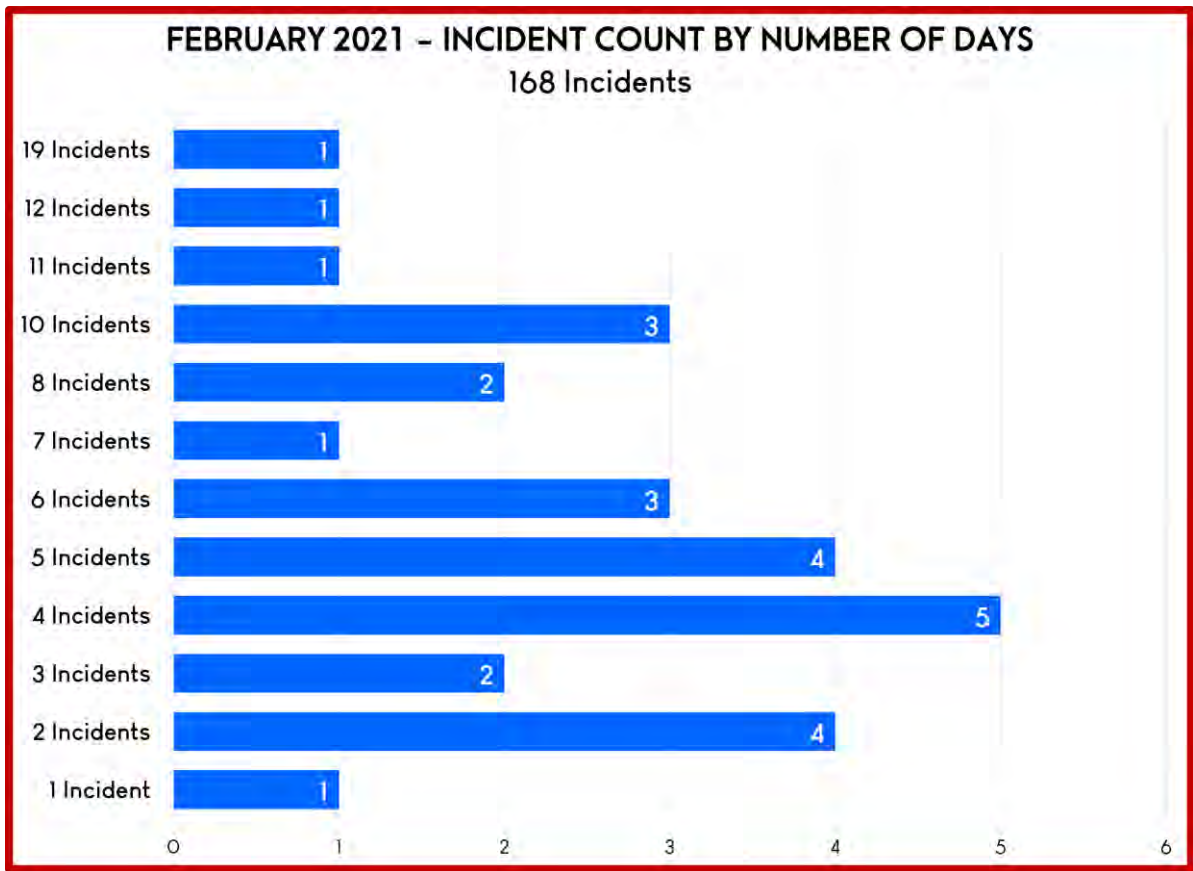






# OPERATIONS





# **STAFF REPORTS**

## Fire Chief Report March 2021

### Meetings Attended

Date	Topic	Date	Topic
2/1/21	Vaccine Clinic	2/15/21	Officers Meeting
2/2/21	Traffic Safety Meeting	2/15/21	Tenzinga Meeting
2/2/21	Vaccine Clinic	2/16/21	Vaccine Clinic
2/2/21	Communications Work Group	2/16/21	OFCA Health Insurance Meeting
2/3/21	Vaccine Clinic	2/16/21	Meeting with Chief Medina (Radio)
2/4/21	Vaccine Clinic	2/17/21	Class by Fire Service Legal Training
2/4/21	OFCA Meeting	2/18/21	Class on ISO Training Requirements
2/4/21	Preapplication Meeting	2/18/21	Pre-App Meeting
2/5/21	Vaccine Clinic	2/20/21	Teaching at Fire Academy
2/5/21	ACLS Training	2/22/21	COMMS Workgroup Meeting
2/6/21	Vaccine Clinic	2/23/21	IAAI Safety class
2/8/21	Fire Department App meeting	2/23/21	ADMIN Meeting
2/10/21	Skydio Webinar	2/24/21	Budget Training
2/10/21	Near Space Corp Meeting (OPS Man)	2/24/21	Meeting with local Landlord
2/11/21	Budget Training	2/25/21	Vaccine Clinic
2/11/21	Mult. Co. CWPP Planning Meeting	2/25/21	Protocol Update with Dr. Sasek

**Hours Worked February: 295 Hours (74 hrs/wk)**

**On Call in February: 336 Hours (14 Days)**

**TOTAL HOURS: 631**

### Training

Target Solutions Training  
Advanced Cardiac Life Support  
International Association of Arson Investigators (Health and Safety)  
Local Budget Law Training (2 classes)  
Fire Service Law Training  
ISO Training Requirements Class  
New Protocol Inservice  
Taught Chainsaw Handling for the Recruit Academy

### Projects

AFG Grant – Radios (\$248,000 project) *Will submit by end of the week*  
AFG Grant - *SAFER*  
NFPA Community Risk Reduction Project *In progress*  
RDPO UAS Grant *40% complete*  
Fire Department APPs - *In Process*  
Fire Code Guide Update - *Tabled*  
Special Operations - *Tabled*  
Image Trend (Analytics) - *Tabled*  
Jamf – *Deployed 25 devices*

February was another month with packed days and very little down time. There were an incredible number of meetings, time spent on calls and additional work time as a result of the winter storms. On top of that, we were able to complete all of the COVID vaccine Booster shots. In some regards, looking back, I am not sure how we were able to accomplish everything we did. Regardless of the achievements, it is important to highlight the incredible work of your staff and volunteers.

Several meetings and discussions were held with our finance director as we start to mold our next budget through our current financial constraints. This has proved beneficial, mostly because we are starting to project and look at 1, 3, 5 and beyond budget planning for large projects and how best to maintain day to day operations. All of these projections include the use of a P.A.C.E. model (Primary, Alternate, Contingency and Emergency) as we make sure our bases are covered for whatever future economic challenges are encountered.

We have started the process to develop our performance evaluation process through the Tenzinga Platform. We will be using representatives from L1660, admin staff and the volunteers as we build our program. So far, they have started uploading our staff and building the virtual organizational chart.

Considerable time was spent this last month on preparing the ballot title and the 2020 Annual Report. All staff, volunteer, shift and admin played a large role in the compilation of information for you and the community as we help to share what we do and how things stand for us as a community response agency.

Lastly, as a continuation of other Chief Reports, here are some significant concerns with our several aging infrastructures and rolling stock. This item will probably stay on my monthly report until we can have a good calendar for upgrades and replacement or purchase of the identified items. We will need to budget and or plan for replacement of the following in the immediate future:

- **STATION:** Replacement of a few or all 1987 AC units on the roof (Cost unknow at this time), work station computers (Various ages and processor speeds, \$10-16,000-high estimate), Tap out system for the station (\$15-30,000), front lobby remodel (security and COVID preparedness (\$20-30,000), remodel and expansion of kitchen and sleeping quarters in the main station (Unknown cost at this time), Vehicle exhaust system for the main station (Unknown cost at this time)and finishing the boat house (Tape, mud and paint unknown cost at this time). There are other items, but these are the most critical.
- **ROLLING STOCK:** Rescue (\$250,000), Type 1 Ambulance (\$200,000), Type 1 fire engine (\$550,000), Squads / Suburban's (\$60,000ea.)

# **FIRE MARSHAL REPORT**

February was once again dedicated to assisting with the vaccination project. However, we were able to get out and complete some inspections. This was beneficial as we continue to refine our new inspection platform and track our data to make more informed decisions.

Numerous hours were spent data mining and creating spread sheets to get to NFPA for the CRR project. The Dash Board is up and running and I will be learning more about what something like this will cost in the future should we want to buy into the platform.

Our inspector and I will be working on continuing education requirements in the coming months so we can make sure we are able to recertify our national certifications. We are also looking at several programs that we may be refining for public education efforts when we get back into the schools (Fire and Life Safety Prevention) as well as virtual delivery.

One item of significance, was a situation in which we were part of posting an apartment building as Unsafe, necessitating us to have to direct the PUD to disconnect the power. This posting was a collaborative effort between the County Building Official, City Building Official and the County Electrical inspector. There were three individuals which were forced to have to find temporary housing as a result of the posting. This was all initiated as a result of non-permitted electrical work completed in a commercial property. This was found during the storms when the residents called 911 for water dripping on exposed electrical components.

Intterra has been pushed harder with our crews and we are finally starting to capture better pre fire plan. This and the ability to get out and complete inspections will assist us in our ISO rating the next time we go through the rating process.

## **Plan Reviews**

2

## **Driveway Inspections**

1

## **System Tests**

1

## **General Inspections**

6

## **Fire Investigations**

1

## **UAS (Drone) Missions**

1

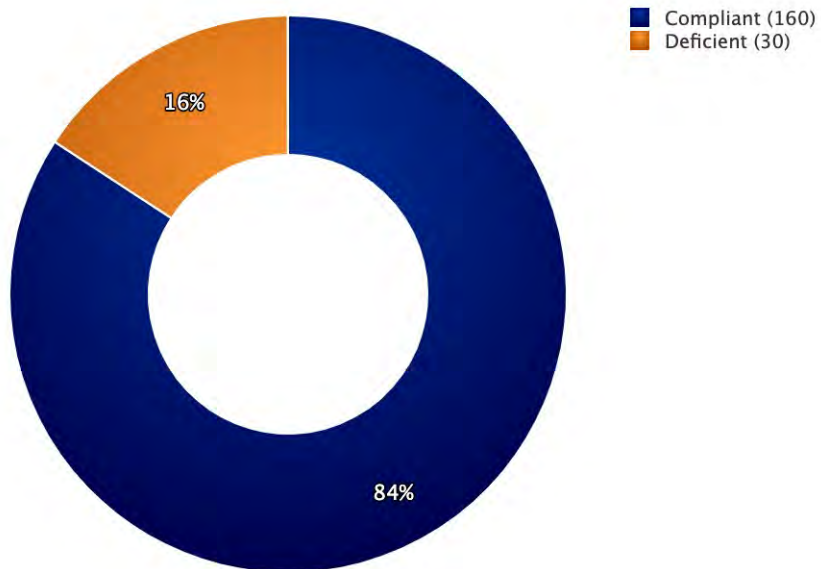




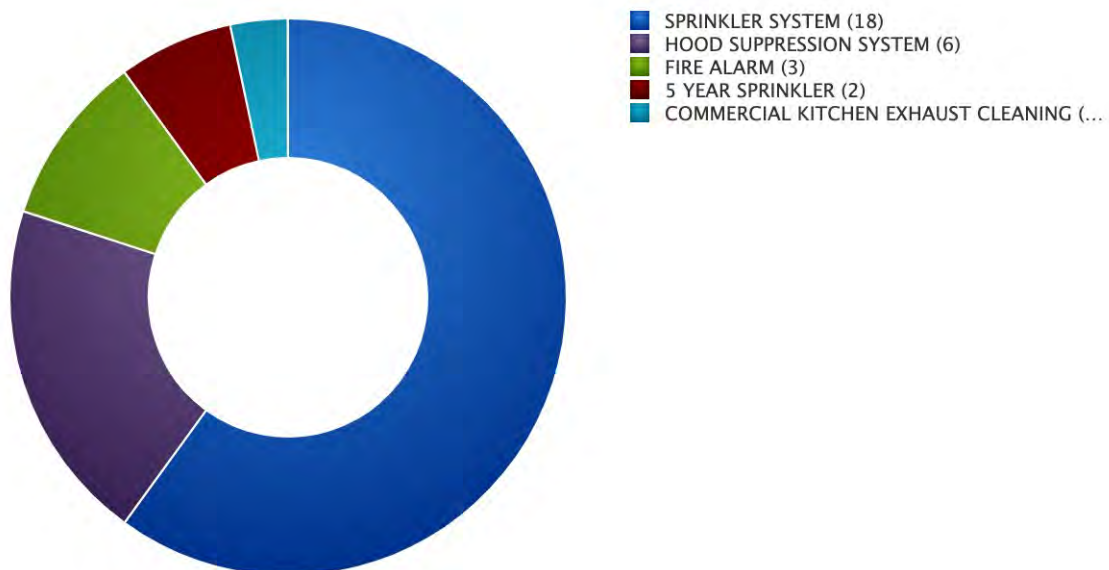
The electrical panels are indoor rated, affixed to the exterior of the building. The covers were in that position when we were called to the apartment. Also, notice the exposed wire nuts on the water heater.



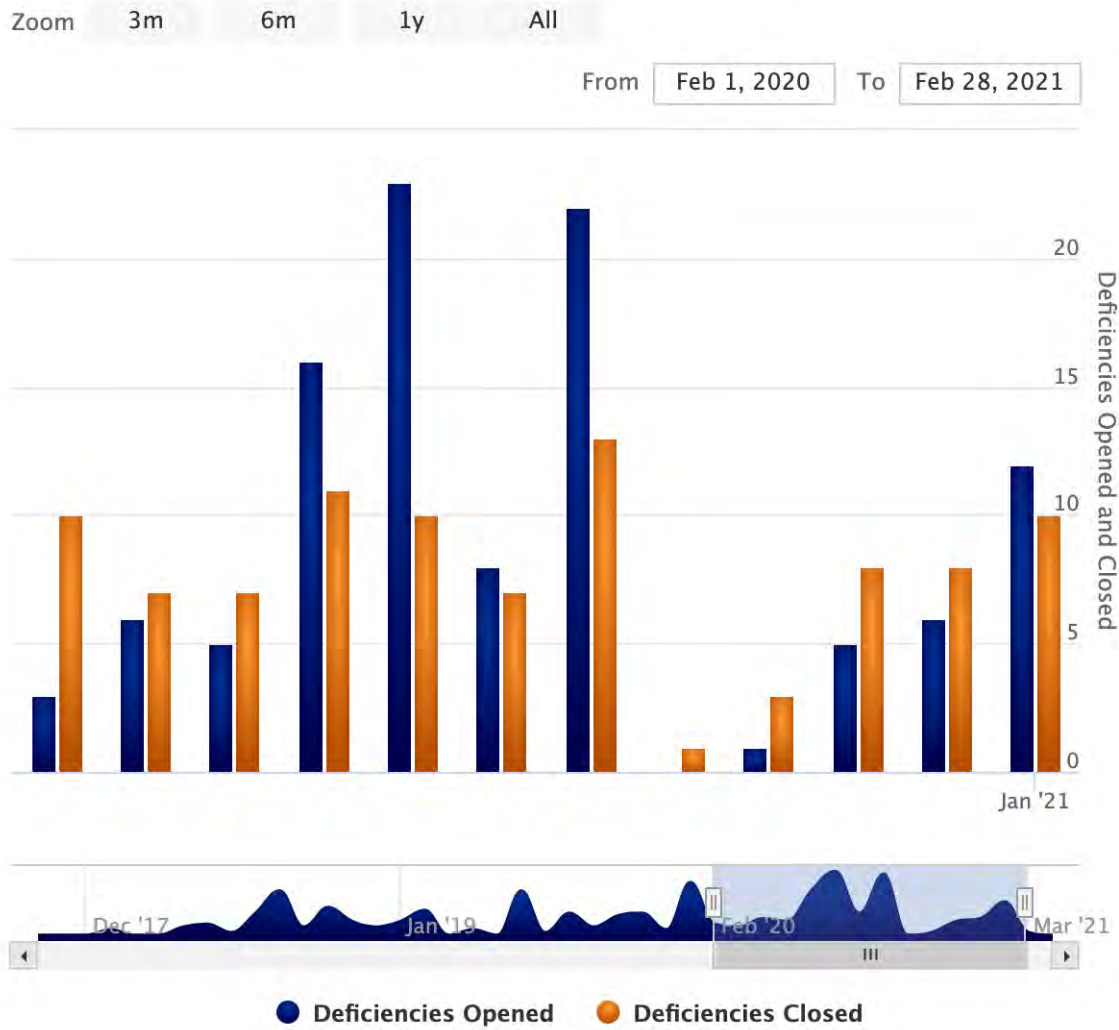
## Compliant vs. Deficient Systems



## Deficient Systems by System Type



## Deficiencies Opened and Closed by Month



**Training Report  
Chief Marks  
February 2021**

**Projects:**

Duty Shifts

2021 Volunteer Academy

2021 annual training calendar

Drills / Activities / Meetings in January included

Board Meeting

LCRTOA

Admin and Officers Meetings

EMS Recert

Training hours reports for EMT's

We are in full swing with the 2021 Recruit Academy. There are only a few more sessions before Live Fire Training on March 20<sup>th</sup>. This will be held in conjunction with Vernonia Fire who is hosting a Burn to Learn. I will be assisting their training staff and the recruits will attend for this portion of their training.

I have been catching up with my own personal EMS recert hours. Cascade Training provided ACLS training for our ALS providers at the beginning of February. This course is one of our mandatory classes for all ALS providers.

The new roof prop was used multiple times in February. It continues to provide great training for our crews. You will continue to see improvements in the back to allow for better training. Chief Pricher and I attended an ISO training regarding training programs to improve ISO scores. While we both had most of the information going into the event, it was a great reminder on several aspects.

Total Volunteer Hours in February 2021	464.25 between 16 individuals
My Time Worked in February 2021	171 hours
Call Time in February 2021	264 Hours <b>Total Hours</b> 462.33

Total January Training Hours

216.25 Hours



## **Operations Report**

February was the month of a vicious game of whack a mole. With being responsible for coordinating the vaccination efforts for all of public safety, a majority of the time was spent making sure everyone received their booster shot.

We spent a lot of time working on the 2020 annual report and as a result it helped us to identify several areas that we need to improve on and be more aware of day-to-day operations.

Lt. Anderson and I completed our journey to the Rosenbauer factory in Minnesota. We went over the new engine with a fine-tooth comb and identified 42 areas that needed to be mitigated prior to us taking delivery. We do not have a specific date yet, but it may be around the middle to end of April. When it does arrive, I estimate that it will take about 3 months of training and mounting equipment, before we will start to see it in service.

We are starting to get a few quotes back on the Holbrook station and we will be spending \$15,000 or less on the roof replacement. It is anticipated that this will occur this fiscal year with funds out of the station maintenance budget.

Chapman station has no outstanding deficiencies and is operating within limits.

The boat House station is in working order. We contacted a dive company to add additional floats to the dock side of the boathouse. During the storm, the end closest to the dock started to go underwater. Apparently, when the sheet rock was added to the upstairs office, we did not complete adding the required additional floats.

The fire boat is back service. We have also received the new PCM and are waiting to schedule a time to get it installed.

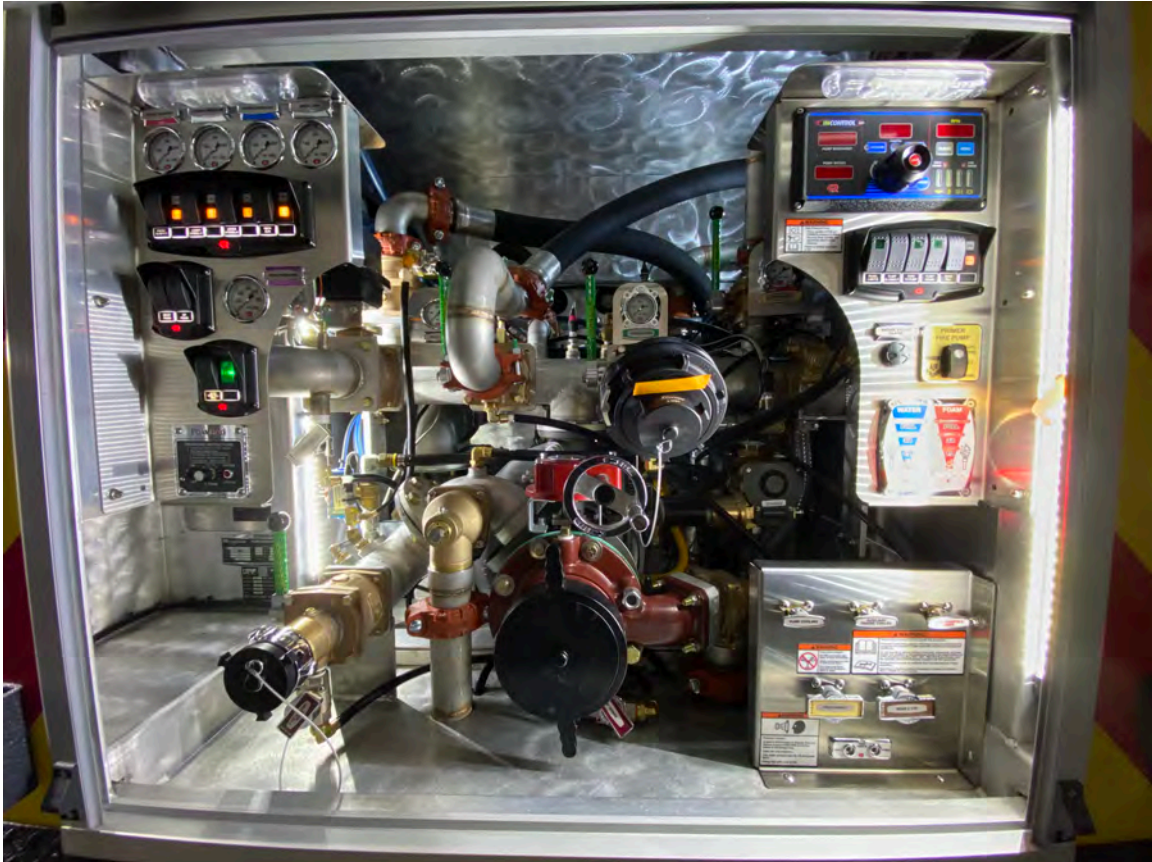
Scappoose station is holding steady, with the exception of high wear and tear areas. We will be getting a roofing specialist to fix a leak above the dorms that has a reliable drip leak when we have heavy rains. We will also be planning soon to obtain quotes for HVAC replacement.

We will be announcing in the next week as to who will be filling the vacant paramedic position on C-Shift. As a result of a military deployment lasting over a year, we need to fill that vacancy. We have been deliberate on this announcement as a result of several other notifications that will be required to fill the position.

There was several other vehicle maintenance projects that were completed and we are in the process of developing an apparatus replacement and surplus program. Additionally, we are determining the best way to use the equipment we have more efficiently.







# **OLD BUSINESS**



**RESOLUTION NO. 2019-04**  
**A RESOLUTION OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**ADOPTING THE LENGTH OF SERVICE AWARDS PLAN**

**WHEREAS**, the Scappoose Rural Fire Protection District (the District) relies on the many and diverse services rendered by the Scappoose Fire District Volunteers, and the Volunteers' assistance is essential to providing the existing level of service to the Scappoose Community, and;

**WHEREAS**, the District wishes to recognize and reward its volunteers as allowed by law, and;

**WHEREAS**, the Oregon Fire District Directors Association has a Length of Service Award Plan for Volunteers (the Plan) in which the District can participate, so;

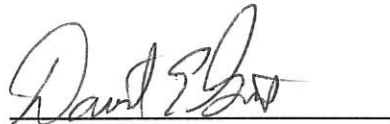
**NOW, THEREFORE**, let it be known that the Scappoose Rural Fire Protection District Board of Directors adopts the Plan, desires to become a grantor under the Declaration of Trust and agrees to each and every provision of such Declaration of Trust, a copy of which is attached hereto.

**ADOPTED** by the Board of Directors of the **Scappoose Rural Fire Protection District** on June 13, 2019.

A handwritten signature in black ink, appearing to read 'Ron Cairns', written over a horizontal line.

**Ron Cairns, Board President**

Attest:

A handwritten signature in black ink, appearing to read 'David Grant', written over a horizontal line.

**David Grant, Secretary**

**THE OREGON FIRE DISTRICT DIRECTORS ASSOCIATION  
LENGTH OF SERVICE AWARD PLAN  
FOR VOLUNTEERS**

**ADOPTION AGREEMENT**

Scappoose Rural Fire Protection District

June 13, 2019

This ADOPTION AGREEMENT is the only way DISTRICT may amend the PLAN Document. The terms used in this ADOPTION AGREEMENT have the same meaning as provided in Article I of the PLAN Document, unless otherwise specified herein. In the event of a conflict between the PLAN Document and this ADOPTION AGREEMENT, the PLAN Document shall prevail.

**1. Participation Requirements**

Participation Requirements are the minimum requirements needed for a VOLUNTEER to become a PLAN PARTICIPANT. PLAN PARTICIPANTS must satisfy the minimum participation requirements in both Article 4 of the PLAN Document and in this Section 1. Pursuant to Article 7.01(a) of the PLAN Document, failure to meet the Participation Requirements at any time may affect a PARTICIPANT’S VESTING schedule. There are two (2) options for DISTRICTS in establishing participation requirements.

The first option is to simply adopt the requirements for being a member in good standing of the VOLUNTEER service of the DISTRICT. In that case, the DISTRICT must attach those requirements to this ADOPTION AGREEMENT.

The second option is to impose additional participation requirements, if the DISTRICT wants to limit participation in the PLAN to those VOLUNTEERS who go “above and beyond” the basic requirements for good standing. In that case, the DISTRICT would attach a list of the all participation requirements, including any additional requirements.

**The DISTRICT adopts the following Participation Requirements:**

- ☐ DISTRICT VOLUNTEERS who meet the basic requirements of being a member in good standing, as described in the attachment to this ADOPTION AGREEMENT, will be eligible to participate. Such requirements must indicate the duration of VOLUNTEER service required prior to qualifying as a PARTICIPANT (if any).
- ☒ DISTRICT VOLUNTEERS who meet the basic requirements of being a member in good standing, *as well as any additional participation requirements* as described in the attachment to this ADOPTION AGREEMENT, will be eligible to participate. Such requirements must indicate the duration of VOLUNTEER service required prior to qualifying as a PARTICIPANT (if any), as well as any additional requirements, such as: minimum drill or response attendance and the nature of service (combat or non-combat).

**2. Allocation of CONTRIBUTIONS**

It is the responsibility of the DISTRICT to allocate its total CONTRIBUTIONS among eligible PARTICIPANTS. This allocation will occur according to the below described methodology. Some DISTRICTS allocate an equal CONTRIBUTION to each PARTICIPANT. Others allocate based on a formula which is tied to each PARTICIPANT'S activities during the year. Below, please describe the method the DISTRICT will use to allocate CONTRIBUTIONS:

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See Board Policy

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PARTICIPANTS who terminate their participation or SEPARATE FROM VOLUNTEER SERVICE prior to VESTING will forfeit LOSAP CONTRIBUTIONS. The DISTRICT will report any forfeitures and will provide a list of the remaining PARTICIPANTS to the OFDDA PLAN ADMINISTRATOR within three (3) months of the forfeiture. The PLAN ADMINISTRATOR will allocate such forfeitures among all remaining PARTICIPANTS eligible to receive a CONTRIBUTION on a per capita basis within twelve (12) months of notification of the forfeiture.

### 3. Vesting Schedule

In accordance with Section 7.01 of the PLAN, the DISTRICT adopts the following VESTING Schedule:

- ☐ **VESTING OPTION A: TWO YEAR NONCONSECUTIVE VESTING:** An active VOLUNTEER shall become entitled to a future award upon the completion of two (2) nonconsecutive years with the DISTRICT as a PARTICIPANT.
- ☒ **VESTING OPTION B: 4 YEAR NONCONSECUTIVE VESTING** An active VOLUNTEER shall become entitled to a future award upon the completion of 4 ( ) nonconsecutive years (minimum of two (2) years) with the DISTRICT as a PARTICIPANT.
- ☐ **VESTING OPTION C: \_\_\_\_ YEAR CONSECUTIVE VESTING.** An active VOLUNTEER shall become entitled to a future award upon the completion of \_\_\_\_ ( ) consecutive years (minimum of two (2) years) with the DISTRICT as a PARTICIPANT.

### 4. Credit Toward Vesting for Prior Service to District

- ☒ The DISTRICT **will** give one (1) year of credit toward VESTING for every two (2) years of VOLUNTEER service to the DISTRICT prior to the DISTRICT'S adoption of the PLAN.
- ☐ The DISTRICT **will not** give credit toward VESTING for any VOLUNTEER service to the DISTRICT prior to the DISTRICT'S adoption of the PLAN.

### 5. Portability of Prior Volunteer Service

- ☒ The DISTRICT **will recognize** a VOLUNTEER'S prior service as a member in good standing in an Oregon Fire DISTRICT participating in the OFDDA LOSAP program. To be eligible for portability, any separation from the prior VOLUNTEER service must have occurred no more than twelve (12) months prior to initiation of service for the DISTRICT.
- ☐ The DISTRICT **will not recognize** VOLUNTEER service provided to any organization other than the DISTRICT.

6. **Designating a PLAN YEAR**


The DISTRICT designates the following twelve (12) month period as its PLAN YEAR:

- ☒ January – December
- ☐ July – June
- ☐ Other as designated: \_\_\_\_\_

7. **Investment of CONTRIBUTIONS**

- ☒ The DISTRICT **will** allow PARTICIPANTS to designate their investment preferences among choices available from the INVESTMENT PROVIDER. The DISTRICT will then direct the investment of CONTRIBUTIONS according to the PARTICIPANTS' designation, but reserves the right at a later date to itself designate such investment preferences.
- ☐ The DISTRICT **will not** allow PARTICIPANTS to designate their investment preferences. Instead, the DISTRICT will solely direct and designate the investment of CONTRIBUTIONS among choices available from the INVESTMENT PROVIDER.

Scappoose Rural Fire Protection District

By:   
Board President

DATE: June 13, 2019

APPROVED BY OFDDA ADMINISTRATOR

\_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

DATE: \_\_\_\_\_

## **LENGTH OF SERVICE AWARD PLAN**

The Board of Directors agrees to provide funding if available for an Oregon Fire District Directors Association Length of Service Award Plan (LOSAP) for members in good standing with the District. Members must meet the requirement set by the Scappoose Volunteer Firefighters Association (SVFA). Funding availability is solely determined by the District.

For a volunteer member to be in good standing with the District for LSAP, they have to provide a minimum of one hundred (100) hours in a calendar year to be considered eligible for the LSAP program for that year. The hours may be earned through activities sponsored or approved by the District, including responding to fire, emergency medical or other requests for emergency response, training, instructing, public education programs, approved District meetings, administrative duties and other functions approved by the District.

The District will distribute funds once a year between February and May to OFDDA LOSAP once the volunteers have been certified as eligible members by the Board Awards and Incentive committee for the prior year's service.

# **NEW BUSINESS**



# ***2020***

# **SCAPPOOSE RURAL FIRE PROTECTION DISTRICT**



# ***ANNUAL REPORT***





THANKS TO EVERYONE FOR WHAT YOU  
DO FOR THE FIRE DISTRICT. I MISS  
YOU ALL AND WILL TRY TO GET  
AROUND TO VISIT THIS YEAR.

HERE IS SOMETHING SMALL FOR THE  
SCHOLARSHIP FUND.

JAKE DAVIS

[CR#0058 \$250.00]



*Red-breasted  
Nuthatch*

I spoke with Shelley to  
get your names and  
correct mailing address. As  
I sung Amy's and Jacob's  
tributes, Shelley commented  
all of the personnel  
involved there are every  
bit as caring and competent.  
She is delighted to be in such  
outstanding work with them.

And Andy and I, are  
so thankful and appreciative  
of Scappoose Fire and Rescue,  
that we are part of your  
jurisdiction. Please pass on  
to Jacob and Amy our wishes  
that their lives are always  
blessed with good health,  
dreams realized and happiness.  
With a hug for each of  
you, Sincerely, Patti

Sunday, Feb. 28

Hello, Chief Richer,

A somewhat late note  
of appreciation felt for  
Amy Quinn and Jacob  
Green.

On Feb. 2 we had the  
need for an ambulance for  
my husband, Andy. It was  
here quickly, with Amy and  
Jacob in charge. They were  
wonderful - knowledgeable,  
calm, responsive to our  
questions, warm and  
understanding of our anxiety.  
Relevant questions, various  
tests, thorough explanations.  
To say they took the fears out  
of our initial reaction to  
Andy's issue puts it quite  
mildly.