

# Scappoose Rural Fire District

## BOARD OF DIRECTORS REGULAR MEETING

Board Members and Required Staff met in-person at  
Scappoose Fire District Main Station  
Also held electronically via GoToMeeting and telephone call-in number  
Thursday, January 14, 2021

Directors in attendance: D. Sorenson, A.Krieck, M. Gift, D. Graham, and S. Reeves.  
Others in attendance: Chief Pricher, Chief Marks, FD Tardif, 2 virtual attendees.

**President Sorenson called the meeting to order at 7:08 pm. Flag Salute**

**Public Comment:** read by Chair Sorenson – no public comments

**“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”**

### **Consent Agenda:**

- Approve minutes from the December 10, 2020 Regular meeting
- Approve 12.31.20 Expense Account activity
- 12.31.20 Budget vs. Actual

Director Graham moved and A. Krieck seconded the motion – Discussion – M. Gift asked about the tax collection rate of 93 percent collected. Clarification was provided that the 93 percent of taxes collected is of the 90 percent budgeted to collect. D. Graham asked about Klienberg data mining – Chief Pricher detailed the data mining service. D. Sorenson asked about quarantine expenses and if everyone was back to work. Chief Pricher yes, currently we are all back to work and round 1 of vaccinations is complete. D. Sorenson asked about Apple. Chief Pricher explained the purchase as Cares funding for training and telework purposes. We also increased iPad’s internally to improve efficiencies. Mac workbooks were replaced, due to training needs.

D. Sorenson – Made comments about cost to maintain buildings. Acknowledge the need to pay the bills for maintenance services and it’s just something we need to pay. D. Sorenson asked

about the Holbrook building and how it is doing. Chief Pricher explained that we need a new roof and sheeting. D. Sorenson asked the directors about concerns on the budget vs actual. D. Graham asked if we had received conflagration money. Chief Pricher said we are still processing request for payments with the state for conflagration. After discussion the motion carried unanimously.

### **Staff Reports:**

- **Chief's Report** - Transport report. Discussion about transports and trending, current trend is down from prior years. M. Gift – explained that transport rates and turnaround times are key to staffing, and that we need to know when our double hits are happening so we can plan accordingly. Chief Pricher said it was a busy month with lots going on. D. Graham – inquired about vaccination side effects. Chief Pricher listed some of the symptoms experienced. Inquiry about round 2. Chief Pricher explained that 2<sup>nd</sup> round is going to be staggered as staff come off shift, so they won't need time off if they get sick. The process is timed so that 700 vaccines for round two show up when needed. Vaccine process has added significant additional work to our agency; however, we are pleased we were able to help vaccinate the first responders.
- **Operations Report** – discussion
- **Fire Marshal Report** - occupancy and locations modular are complete. We will start doing 1 to 2 inspections a month for training. The platform is set up like EMS charts. In terms of compliance it is 70 percent for fixed systems. We are at 85 percent and would like to get to 90 percent. Gift asked if this had an impact on the FM revenue.
- **Training Report** - Slow month for me. DC Marks highlighted Rebound and how fantastic they are for our agency. Thank you to the board for funding the program. Discussion about the program and how to use it ensued. D. Sorenson – inquired about the recruit academy and if it would be happening. DC Marks – Yes, we will have it, even though we have one candidate. It's important to maintain our relationships with other agencies and this is one way to do that. D. Sorenson – inquired into other agency's holding their own academies. Marks – for Mist and Vernonia it is a time issue due to commute times. D. Sorenson – I noticed your graph; is there an expected amount we should see each month? In a typical year there is a minimum training standard, to be recertified at the state you have to have 60 hours every two years. Covid has had an impact on our training schedule.
- **Financial Report** – Present Audit/Financials – held over to February. D. Sorenson noted we are trending at 50 percent for expenses. FD Tardif highlighted the EMS receipts and down-turn in revenue. D. Sorenson noted the tax comparison hand out and how tax receipts are flat. Discussion ensued. M. Gift inquired as to when we expect to have a starting budget for next year. FD Tardif discussed the budget calendar and next steps for budget planning. M. Gift inquired about what the counties projected tax revenue for next year will be. FD Tardif will bring those numbers next month if the county has published them.

**Old Business:**

**Enterprise Zone Expansion** - Chief Pricher lead discussion on UR and EZ. Any area that is economic development is in the UR district and the enterprise zones. Lengthy discussion on how these zones will impact our district ensued. Looking at options to receive revenue from urban renewal district and enterprise zones. A. Kriek – how is this going to affect ISO ratings? Pricher – that is a question we can't answer right now.

**Committee Reports:**

- Management Team – Discussion about the assessment center, and operational matters
- Long Range Planning Committee – A. Kriek, great meeting. Discussion on what we need. Options to come to the board for levy or bond. Hope to bring the plan by February.
- Awards & Incentives – Funding for SVFA LOSAP

**New Business:**

1. Audit Presentation – held over until February
2. Approve Funding for LOSAP for SVFA – Board asked for all plan information and will discuss in February at the next meeting
3. Appoint Budget Officer – A. Kriek moved and S. Reeves 2<sup>nd</sup> to appoint Alex Tardif, motion carried unanimously
4. Approve Budget Calendar – D. Graham moved and A. Kriek 2<sup>nd</sup>, discussion ensued, motion carried unanimously. D. Sorenson asked about budget items such as a new roof for Holbrook, HVAC system, and bathroom upgrades/ facility remodels. Discussion.
5. Discussion of Options for May – Held over until February pending the planning committees report.

Entered Executive Session under ORS 192.660(2)(D) to discuss Labor negotiations at 8:30pm.

Came out of executive session at 9:26pm with no actions taken.

Kriek declared potential conflict of interest. G Graham moved and M. Gift 2<sup>nd</sup> to direct the fire chief to discuss scenario 1 with the union and if they do not agree to implement scenario 4. Motion Carried unanimous.

**Good of the Order** A. Kriek - Thank you Chief Pricher for all your hard work and help with the vaccination process.

**Adjourn** G Graham moved and M. Gift 2<sup>nd</sup> to adjourn, meeting adjourned at 9:37

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.