

**Scappoose Rural Fire District**  
Board of Directors Regular Meeting Minutes

Microsoft Teams Meeting

November 10, 2022

**Attendance:** President Reeves, Vice President Gift, Director Graham, Director Sorenson.  
Director Kriech was excused.

**Also in attendance:** Chief Pricher, Chief Marks, Lt. Heuer, FF Gandara, FF Dietz, FF Zimbrick, FF Hughes.

- I. **Call to Order & Flag Salute:** President Susan Reeves called the meeting to order and led the Pledge of Allegiance at 7:00 pm.
- II. **Public Comment:** There was no public comment.
- III. **Consent Agenda:** Director Graham moved to approve the consent agenda. Director Sorenson seconded. Director Graham asked what iStream is in the Profit & Loss Detail report. Chief Pricher explained that the P & L Detail report included all revenues. iStream is a healthcare portal through which Scappoose Fire receives EMS receipts.  
**Motion carried unanimously.**
- IV. **Statistical Data:**

Ambulance Activity Report: Director's noted the increase in EMS Revenue over 2021, and a busy month for transports in October 2022.

Response Activity Report: Present Reeves noted that these data-driven reports are helpful to the Board. The four-year history report is new and if the director's like seeing four-year history, we will continue using it. 2019 data shows duty officer response as high due to our involvement in the IGA.

UAS Flight Summary: Chief Pricher shared photos of flights from October, explaining how the UAS program helps document size and other characteristics of fires which saves agencies time and resources.
- V. **Staff Reports:**

**Chief's Report:** Chief Pricher answered questions from director's regarding his report. Director Sorenson asked if there were any updates on new grant awards, specifically the Safer Grant. No distributions have been made since Sept. 21, 2022. There was discussion on the length of time it takes when ordering new apparatus and what that could mean for SRFD.

Updates regarding plans for new building and training facility were shared.

**Operations Report:** Fitch & Associates continues to work on a draft ASA document, but SRFD had no communication with the county. Chief Marks penned a letter

signed by other EMS Chiefs to the County Commissioners regarding this lack of communication. Shortly thereafter, the County Commissioners shared communications with SRFD and other EMS agencies. The commissioners then signed a resolution to extend the ASA through the end of calendar year 2023.

**EMS Operations Report:** A recent response to Grocery Outlet was discussed.

**Fire Marshal & Training Report:** The dates used in the report were mentioned as possibly needing to be corrected. Director Gift asked if a drop in driveway projects due to economic issues has been realized.

**Finance Report:** Directors noted that Contract Services at 72% of budget was due to our work with the consultants helping reconcile our accounts. Discussion of the LB-1, mentioned in the report is shown in the minutes under **Miscellaneous**.

#### **VI. Old Business:**

Civil Service Commission: Discussion centered around the current Civil Service Commission that Scappoose Fire District participates in with Columbia River Fire & Rescue. There is confusion for applicants due to the name of the commission. To attract the best candidates, Scappoose Fire proposes creating a new commission and inviting participation from other agencies within the county. The name of the commission will be shared with other participating agencies so applicants can easily choose the agency to which they want to apply. Directors asked about costs involved with the creation of a new commission, as well as level of difficulty in finding commissioners. The new commission will begin July 1, 2023. Directors asked audience members for their input on the current and proposed commission.

Director Graham moved to create a generically named civil service commission with other agencies in the county. Director Sorenson seconded.

**Motion carried unanimously.**

#### **VII. Committee Reports:**

Management Team: Met prior to the Board meeting.

Long Range Planning: This committee is scheduled to begin after the first of the year.

Awards & Incentives: This committee will be meeting in December with MO/BA Green. There will be an Awards Banquet in February.

#### **VIII. Miscellaneous:**

The corrections to the LB-1 form were explained. No Board action was necessary.

#### **IX. New Business:**

##### **Fire Boat Electronics Purchase:**

Chief Marks explained the background regarding the need for updated electronics for FB43. He also shared details on the proposed purchase if the Board votes to move forward with the update.

Director Graham moved to approve the purchase of two (2) Axiom Pro 16 RVX Multifunction Displays with Real Vision 3D, 1kW CHIRP Sonar Navionics U.S. and Coastal Charts and accompanying cables and adapters to interface with current electronics on the fire boat, not to exceed \$16,000. Director Gift seconded.

**Motion carried unanimously.**

**Access Changes to Financial Accounts:**

Director Sorenson moved to remove Mike Bloomquist and Alex Tardif from all SRFD financial accounts, including US Bank and Local Government Investment Pool. Director Gift seconded.

**Motion carried unanimously.**

Director Sorenson moved to add Maria Heath to all SRFD financial accounts, including US Bank and Local Government Investment Pool. Director Graham seconded.

**Motion carried unanimously.**

Director Sorenson moved to add a US Bank credit card in Karleigh Booth's name and remove the current card with Maria Heath's name. Director Gift seconded.

**Motion carried unanimously.**

**X. Good of the Order:**

Directors read a letter from Empact Northwest, which expressed appreciation for allowing Chief Bautista to deploy to Florida for disaster relief after Hurricane Ian.

**XI. Adjournment:** The meeting adjourned at 8:25 pm.

  
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Susan Reeves, Board President

  
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Submitted by: Maria Heath