



SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THURSDAY, SEPTEMBER 13, 2018, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members present: D. Graham, R. Cairns, and A. Krieck.
Members with excused absences: D. Grant and D. Sorenson.

ALSO PRESENT: Fire Chief M. Greisen, D/C J. Marks, D/C J. Pricher, J. Salisbury

AUDIENCE: Lt. Nielson, FF Ahlers, FF Liebig, and J. Melling, intern

CALL TO ORDER: President Cairns called the meeting to order at 19:03. and led the flag salute.

CONSENT AGENDA: President Cairns opened discussion on the consent agenda items. Mr. Graham moved approval of the consent agenda and Mr. Krieck seconded. There was no discussion.

The motion to approve the consent agenda carried unanimously.

CHIEFS' REPORTS:

Fire Chief Report. In the next 3-4 months, there will be information about Columbia 911 and the need to replace communications equipment countywide. We do not have the coverage that we were promised with the current VHF system and additional repeaters. There will be a chiefs' meeting October 5 with several vendors to discuss upgrading our VHF or changing to a 700 or 800 system. The Fire Defense board met Monday and a vendor described the differences between systems. If we stay with VHF, we have already changed our radios to digital and the additional cost will be manageable. If we move to a 700 or 800 system, we will all have to save for several years to pay for it.

We had a fire death on Elm Street which was not reported timely to the State Fire Marshal. I am writing a guideline to assist Incident Command to handle this reporting requirement for serious injury or death in the future.

Fire Marshal Report Chief Pricher said he is writing a wildland firefighting manual. SRFD and CRFR staffs are well-represented in the pictures.

EMS Chief Report We made job offers to two paramedics and were turned down by one. We will repost the position in October and try to get another.

Operations Chief Report Due to Duane Jordan's retirement, CRFR has hired Jeremy Lehner for vehicle maintenance and repair. The department is about 8 months behind schedule, so they hope to have a third mechanic hired by early October to catch up on the backlog.

Training Chief Report Chief Marks reported that we had no calls on Hood to Coast this year.

Chief Pricher presented information on his Incident Management Team deployments.

OLD BUSINESS

- A. Awards & Incentives Committee –Length of Service Awards Plan. The Board reviewed the volunteer cell phone reimbursement plan. Chief Greisen said a grant has been written for the LOSAP plan, so we will postpone starting it in the hopes of qualifying for grant funds.
- B. Management Team Committee – Mr. Graham said they reviewed the items already discussed, as well as moving our Google accounts to Office 365.
- C. Planning Committee – No meeting.
- D. Oversight Committee – Chief Greisen said a meeting needs to be scheduled. He has emailed a draft IGA to all the board members.

NEW BUSINESS: Ms. Salisbury explained that the Special Districts Association Best Practices Program will give the District a 2% insurance discount if the District has a board policy on preventative building maintenance practices. The policy submitted is the Special Districts' sample policy. The checklist will not be part of the policy so that it can be modified as needed without bringing it to the Board. Since this is the first reading, no action can be taken tonight.

Chief Greisen presented SoftChoice, a vendor for Office 365. IT recommends this program because it has more security, is HIPAA compliant, and will let us share calendars with CRFR, among other things. However, the cost was not anticipated in the budget. It was bid at about \$10,000 for 50 licenses, but Chief Pricher thinks we may be able to reduce it to 30 licenses. Once we start with Office 365, we will no longer have to pay for Google. This will save about \$3,500.

Mr. Kriek asked whether last month's computer issues were resolved. Chief Greisen said that Lt. Anderson did extensive work to rewire and upgrade our connections and the system is working much better.

Mr. Kriek asked about the survey on the ambulance billing program. Ms. Engstrom sent 27 surveys and has received many results.

AUDIENCE: None.

GOOD OF THE ORDER: President Cairns reviewed the thank you notes. The big flag was flown on September 11, and many people responded positively. Chief Greisen said that Ms. Engstrom put the video on Facebook and it received thousands of likes and shares. Hillsboro Fire appreciated Scappoose Fire helping to cover calls for them during Dennis Hill's funeral (retired Division Chief with St. Helens Fire).

The OFDDA conference is October 25-27, 2018 in Bend. Rooms have been reserved. **Board members need to decide whether or not they will attend and tell Janine as soon as possible.**

ADJOURNMENT: President Cairns adjourned the meeting at 8:16 p.m.

Signed this 11th day of October, 2018.


Ron Cairns, President


David Grant, Secretary/Treasurer