

**Scappoose Rural Fire District
Board of Directors Regular Meeting
Thursday, February 13, 2025**

Microsoft Teams meeting

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Meeting ID: 273 755 937 628

Passcode: khapZx

I. Call to Order & Flag Salute

II. Roll Call

III. Public Comment

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

IV. Consent Agenda

A. Approve Minutes from 1-9-2025 regular meeting

B. Approve Jan. 2025 Profit & Loss Detail

C. Approve Jan. 2025 Budget vs. Actual

V. Statistical Data

A. Ambulance Activity Report

B. Community Paramedic Program

C. Response Activity Report

D. UAS Flight Summary

- VI. Staff Reports
 - A. Chief's Report
 - B. Operations & EMS Report
 - C. Fire Marshal & Training Report
 - E. Member Outreach Report
 - F. Finance Report
- VII. Old Business
 - A. Board Policy 4.8 (Non Represented Wage Scale)
- VIII. Committee Reports
 - A. Management Team
 - B. Strategic Planning Committee
- IX. Miscellaneous
 - A. Financial Hardship Waivers
- X. New Business
 - A. Turnout Purchase Proposal
 - B. Levy Renewal Guidance
 - C. Major Budget Item Discussion
- XI. Communications
- XII. Good of the Order
- XIII. Adjourn

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published. Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

PREVIOUS MEETING MINUTES



SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, January 9, 2024

Microsoft Teams meeting

Call to Order & Flag Salute – President Reeves called the meeting to order at 7:00 pm and led the flag salute.

Roll Call – President Reeves, Vice President Graham, Director Kriek, Director Sorenson, Director Gift, Chief Pricher, Assistant Chief Marks, FF Dietz, FF Booth, FF Cardoos, FF Mathews, ERT Curio.

Public Comment – No public comment.

Consent Agenda

Approve Minutes from 12-12-24 regular meeting – Director Graham moved to approve the minutes from December 12, 2024. Director Kriek seconded. Directors Sorenson, Graham, Gift, Kriek, and Reeves all voted to approve the minutes. The motion passed unanimously.

Approve Dec. 2024 Profit & Loss Detail – Director Sorenson asked about a FlyMe Flag purchase, Assistant Chief Marks explained that it is the volunteer fire academy flag. Director Gift asked what the order for building schematics was for and Chief Pricher explained that it was an invoice that we received late, the company is working with an architect on potential future building upgrades/remodel. Director Kriek noted that there are a lot of physicals for new volunteers. Director Sorenson asked about a conference registration fee, Assistant Chief Marks explained that the conference is for privacy officer and compliance officer courses. Director Graham noted the price of furnace oil and diesel. Director Gift asked how many LifePak 35s we purchased, Chief Pricher let him know that we purchased two.

Approve Dec. 2024 Budget vs. Actual – Director Sorenson asked about the Enterprise Zone money, Chief Pricher explained that we were told to not spend the money as we may have to pay that money back so for now it is in our LGIP account. Director Kriek asked what we could do with the money if we do not need to pay it back, there was a brief discussion around potentially putting that money into a PERS side account or purchasing apparatus. Director Gift asked why our miscellaneous revenue is so high. Chief Pricher explained that it's due to a wide variety of reasons including permit fees. Director Gift also asked what HERT (Heavy Equipment Rental Tax) tax turnover is, The Chief explained that it's money that the county distributes every so often. Director Gift asked what the district plans on using Building and Grounds maintenance money on. Chief Pricher explained that it might be used to replace the HVAC system, but there is no set plan yet.

Director Graham moved to approve the consent agenda. Director Kriek seconded the motion.

The motion passed unanimously.

Statistical Data

Ambulance Activity Report – Chief Pricher noted that the number of transports was high for the month of December and revenue is higher than last year, but it is steady. Discussion around GDAC and Medicare.

Community Paramedic Report – Director Gift asked what the difference is between “closed” and “graduated”. Chief Marks explained that the Community Paramedic can close a client account due to non-compliance or death or a client can graduate after the community paramedic works with them on their needs and is confident moving forward without her help. Director Gift asked what the “Pongo Fund” is, Chief Marks explained that it is a fund for clients to help take care of their pets (i.e. buying pet food).

Response Activity Report – Chief Pricher noted the increase in overlapping calls. Director Sorenson asked what qualifies as “out of district”. Chief Pricher explained that it is anything not in our response area (Columbia River, Vernonia, Portland, etc.).

UAS Flight Summary – No questions or comments.

Staff Reports

Chief's Report – Chief Pricher noted that part of working on communication was updating the dashboard so there is more information readily available to everyone. Director Gift asked about the TSI conference. Chief Pricher noted that there was a lot of discussion around the health and safety of firefighters. Tulsa and Boston Fire are wearing wristbands to keep track of sleep, exercise, heart rate, etc. to help figure out the best schedule for firefighters. They got to see examples of how NERIS works (it will be real-time data). Director Gift asked if any of our drones have audio capabilities. Chief Pricher explained that we have speakers mounted so we can talk to people, but we cannot listen. Director Gift asked what projects were referenced in number six. Chief Pricher explained that there is going to be a hotel coming to Scappoose. There are other potential business ideas, but nothing set in stone yet. Director Reeves said thank you to all those who were involved in Share and

Care this year. Director Sorenson asked if a new person will be hired as the Share and Care Coordinator for 2025. Chief Pricher said yes, but we will be working to fill that position. Director Sorenson asked about strategic financial planning, which will be discussed in “miscellaneous”.

Operations & EMS Report – Director Gift asked for an ASA update. At the December meeting, county commissioners signed an ordinance granting the ASA from Jan 1, 2025, to June 30, 2025. Chief Pricher has been working with the other fire chiefs due to contract negotiations that will have to take place between the fire districts and the county in the franchise agreements. The county gave a sub-par contract that was taken from a different rural county in Oregon, not realizing that they were run by a private ambulance company. Chief Pricher explained that because of the state of that agreement, our agency pitched the idea of having our law firm negotiate with the county on behalf of the fire service to the other fire agencies.

Fire Marshal & Training Report – Director Gift asked how many people were sent to help at the Palisades fire. Chief Pricher let the board know that five people (one chief, two career, and two volunteers) were sent along with the Timberwolf Fire Engine. Director Gift congratulated those who got off of probation.

Member Outreach – No questions or comments.

Finance Report – No questions or comments.

Old Business

Director Gift asked about the Senate Bill for Special District Grant Accessibility. Chief Pricher has been tracking it, but there is no current update.

Committee Reports

Management Team – Station dashboards, uniform replacement, J-Term at the high school, and the ambulance order were discussed. There will be a staff report coming about uniforms, but it has been brought to the district’s attention that the uniforms have PFAS (forever chemicals) in them. FF Dietz has been working with Chief Marks to contact vendors who no longer use those chemicals. J-Term is back in session, there are 12 students currently in the program. An order for a new ambulance was placed, but the pre-build has not been scheduled. We will be upgrading from a F350 chassis to a F450 chassis to not wear down the brakes as fast. That will cost about \$4,000. We will probably have a \$100,000 expense in the next 6 months to one year because we want to take advantage of a pre-payment deal which will save us \$4,000. The Expedition Max has stickering done but is waiting to get all of the emergency lights and radios installed. Lt. Anderson is working on the flatbed. When that is complete, he will work on getting the Expedition in service. There was an issue with the order for the canopy for the F250, the wrong windows were installed. It will go in to get the upfitting done after the expedition. Director Gift asked what vehicle the second community paramedic would have once we hire for that position. Chief Pricher explained that they would most likely have the F250 (the old duty officer’s vehicle). We will have the two Suburban’s as backup

vehicles. Director Gift asked about the agreement with Pro Auto to help lower maintenance costs. It is still in the works. Director Kriek asked how much outsourcing we have to do for aerial and pumps. Chief Pricher explained that it's not much and that the biggest costs over the last couple of years were having to re-plumb the engines.

Strategic Planning Committee – Did not meet.

Miscellaneous-

We would like to have an executive session next week to meet with our financial planner. Plan for Thursday the 16th in the afternoon. The negotiation team with the labor group will also have time with the financial planner to ask any questions they might have. The shop stewards will have one-on-one time without the Chiefs or admin there to ask questions.

Financial Hardship Waiver— Did not review during the management meeting.

New Business

Appoint Budget Officer- Director Sorenson moved to appoint Chief Pricher as the budget officer, and Director Gift seconded. The motion passed unanimously.

Approve Budget Calendar- Director Graham moved to approve the budget calendar. Director Kriek seconded. The motion carried unanimously.

Communications

Thank you from the Amani Center.

Good of the Order – None.

Adjourn – The meeting adjourned at 8:03 pm.

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The meeting adjourned at

Dave Sorenson, Secretary-Treasurer

Date

Submitted by Karleigh Booth

EXPENSE ACCOUNT ACTIVITY

Scappoose Rural Fire Protection District

Profit and Loss Detail January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses							
Income							
1. GENERAL FUND REVENUES							
	EMS Receipts					\$76,204.04	
	FireMed					\$2,025.00	
	Miscellaneous Revenue					\$3,969.53	
	Property Taxes					\$51,302.85	
Total for 1. GENERAL FUND REVENUES						\$133,501.42	
2. GRANT FUND REVENUE							
Total for Income						\$139,141.80	
Expenses							
1..GENERAL FUND EXPENDITURES							
1...							
1.1 GENERAL FUND PERSONNEL SVCS							
550 Insurance							
01/07/2025	Expense		Benefit Help Solutions(FSA)	Insurance reimbursement	Checking U.S. Bank	258.66	258.66
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER Health Ins	-Split-	-881.00	-622.34
01/09/2025	Bill	52191	S.D.I.S.	Health & Dental premium- February	Accounts Payable	38,271.00	37,648.66
01/16/2025	Expense		Benefit Help Solutions(FSA)	monthly fee	Checking U.S. Bank	125.00	37,773.66
01/28/2025	Expense		Benefit Help Solutions(FSA)	Flex spend reimbursement	Checking U.S. Bank	10.40	37,784.06
01/29/2025	Bill	012025	Standard Insurance	ER OPFML	Accounts Payable	1,334.69	39,118.75
01/29/2025	Bill		HRA VEBA Trust	ER Contributions January	Accounts Payable	10,097.40	49,216.15
01/29/2025	Bill	1603	Colonial Life	Accident/Cancer policy for volunteers	Accounts Payable	733.10	49,949.25
01/29/2025	Bill		SAIF Corporation	Claims reimbursement- Bautista	Accounts Payable	951.58	50,900.83
01/29/2025	Bill		Standard Insurance	Life, LTD, AD&D	Accounts Payable	1,650.32	52,551.15
01/30/2025	Expense		Paychex - tax	OR ER Work Benefit	Checking U.S. Bank	86.43	52,637.58
Total for 550 Insurance						\$52,637.58	
560 Personnel Salaries							
01/08/2025	Journal Entry	Jan 01		SAFER Grant Salary	-Split-	-3,561.60	-3,561.60
01/10/2025	Expense		P.E.R.S.	EE PERS IAP Contributions	Checking U.S. Bank	14,507.14	10,945.54
01/22/2025	Expense		Voya - Oregon Savings Growth Plan	November OSGP Contributions	Checking U.S. Bank	23,896.75	34,842.29
01/29/2025	Bill		HRA VEBA Trust	EE Contributions January	Accounts Payable	3,603.00	38,445.29
01/29/2025	Bill		Tualatin Valley Fire Fighters Union	Jan. Union dues	Accounts Payable	2,691.58	41,136.87
01/29/2025	Bill	42462357	Transamerica Life Ins. Co.	Life Ins - Ahlers	Accounts Payable	93.81	41,230.68
01/29/2025	Bill		Transamerica Life Ins. Co.	Life Ins - Gandara	Accounts Payable	123.23	41,353.91
01/29/2025	Bill		Inroads Credit Union	Food fund Jan.	Accounts Payable	955.00	42,308.91
01/29/2025	Bill	012025	Standard Insurance	EE OPFML	Accounts Payable	2,064.54	44,373.45
01/29/2025	Bill		Principal Financial Group	Employee Insurance- DuBois	Accounts Payable	116.68	44,490.13
01/29/2025	Bill		Standard Insurance	STD	Accounts Payable	91.11	44,581.24
01/29/2025	Bill		American Heritage Life Insurance Co.	Life Ins - Anderson/Marks	Accounts Payable	136.90	44,718.14
01/30/2025	Expense		Paychex Payroll	Deferred compensation	Checking U.S. Bank	10,150.12	54,868.26
01/30/2025	Expense		Paychex Payroll	ShiftDif	Checking U.S. Bank	99.77	54,968.03
01/30/2025	Expense		Paychex Payroll	OT	Checking U.S. Bank	83,851.21	138,819.24
01/30/2025	Expense		Paychex Payroll	Balance of Net Pay	Checking U.S. Bank	101,767.83	240,587.07
01/30/2025	Expense		Paychex Check	Contract payment	Checking U.S. Bank	805.00	241,392.07
01/30/2025	Expense		Paychex - tax	EE Payroll Tax WH	Checking U.S. Bank	105,980.72	347,372.79
01/30/2025	Expense		Paychex Payroll	FLSA	Checking U.S. Bank	10,148.10	357,520.89
01/30/2025	Expense		Paychex Payroll	Flex spend	Checking U.S. Bank	9,471.18	366,992.07
01/30/2025	Expense		Paychex Payroll	Incentives	Checking U.S. Bank	2,550.03	369,542.10
01/30/2025	Expense		Paychex Payroll	Longevity	Checking U.S. Bank	1,089.14	370,631.24
01/30/2025	Expense		Paychex Payroll	Phone Pay	Checking U.S. Bank	100.00	370,731.24
01/31/2025	Expense		Voya - Oregon Savings Growth Plan	December OSGP Contributions	Checking U.S. Bank	23,373.40	394,104.64
Total for 560 Personnel Salaries						\$394,104.64	
570 SocSec/Medicare(FICA)							
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER FICA	-Split-	-250.75	-250.75
01/30/2025	Expense		Paychex - tax	ER Payroll Taxes	Checking U.S. Bank	28,759.54	28,508.79
Total for 570 SocSec/Medicare(FICA)						\$28,508.79	
590 Personnel Benefits							
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER PERS	-Split-	-947.03	-947.03
01/10/2025	Expense		P.E.R.S.	ER PERS retirement contributions	Checking U.S. Bank	70,595.30	69,648.27
Total for 590 Personnel Benefits						\$69,648.27	

Scappoose Rural Fire Protection District

Profit and Loss Detail
January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 1.1 GENERAL FUND PERSONNEL SVCS						\$544,899.28	
1.2 GENERAL FUND MATERIAL & SVC							
670 Contract Services							
01/08/2025	Expense		One9	Cali fire fuel/food	Credit Card Master Acct. 3512:0198	49.48	49.48
01/09/2025	Expense		Love's Travel Center	Cali Fire fuel/food	Credit Card Master Acct. 3512:0198	65.51	114.99
01/09/2025	Expense		Best Western	Cali Fire Lodging	Credit Card Master Acct. 3512:0198	113.42	228.41
01/09/2025	Expense		Best Western	Cali Fire Lodging	Credit Card Master Acct. 3512:0198	113.42	341.83
01/09/2025	Expense		Chiles Road Beacon	Cali Fire fuel	Credit Card Master Acct. 3512:0198	63.39	405.22
01/09/2025	Expense		Love's Travel Center	Cali Fire fuel/food	Credit Card Master Acct. 3512:0198	72.51	477.73
01/09/2025	Expense		Seven Feathers Hotel	Cali Fire Lodging	Credit Card Master Acct. 3512:0198	168.00	645.73
01/09/2025	Expense		Seven Feathers Hotel	Cali Fire Lodging	Credit Card Master Acct. 3512:0198	168.00	813.73
01/09/2025	Expense		Seven Feathers Hotel	Cali Fire Lodging	Credit Card Master Acct. 3512:0198	168.00	981.73
01/09/2025	Bill	17142	National Testing Network	Annual NTN for FF Testing & Recruitment 12/1/24 thru 12/1/25	Accounts Payable	500.00	1,481.73
01/09/2025	Expense		Love's Travel Center	Cali Fire fuel/food	Credit Card Master Acct. 3512:0198	80.00	1,561.73
01/09/2025	Bill	11548	Accuity CPAs	Progress bill for FY23-24 audit	Accounts Payable	7,000.00	8,561.73
01/09/2025	Expense		Exxon Mobile	Cali Fire fuel	Credit Card Master Acct. 3512:0198	79.60	8,641.33
01/09/2025	Expense		Seven Feathers Truck Stop	Cali Fire fuel	Credit Card Master Acct. 3512:0198	55.00	8,696.33
01/10/2025	Expense		Arby's	Cali Fire food	Credit Card Master Acct. 3512:0198	53.79	8,750.12
01/10/2025	Expense		Speedway Fuel	Cali Fire fuel	Credit Card Master Acct. 3512:0198	92.27	8,842.39
01/10/2025	Expense		Target	Cali Fire supplies	Credit Card Master Acct. 3512:0198	142.34	8,984.73
01/10/2025	Expense		Chevron	Cali Fire fuel	Credit Card Master Acct. 3512:0198	162.17	9,146.90
01/11/2025	Expense		Target	Cali Fire supplies	Credit Card Master Acct. 3512:0198	9.93	9,156.83
01/24/2025	Expense		Arco Gas Station	Cali fire fuel	Credit Card Master Acct. 3512:0198	175.89	9,332.72
01/24/2025	Expense		Patterson Grocery	Cali fire food	Credit Card Master Acct. 3512:0198	8.57	9,341.29
01/24/2025	Expense		Texas Roadhouse	Cali fire meal	Credit Card Master Acct. 3512:0198	164.42	9,505.71
01/24/2025	Expense		Pilot Truck Stop	Cali fire fuel	Credit Card Master Acct. 3512:0198	102.00	9,607.71
01/24/2025	Expense		E-Z Trip	Cali Fire fuel	Credit Card Master Acct. 3512:0198	91.00	9,698.71
01/24/2025	Expense		Arby's	Cali Fire food	Credit Card Master Acct. 3512:0198	50.76	9,749.47
01/24/2025	Expense		Love's Travel Center	Cali Fire fuel/food	Credit Card Master Acct. 3512:0198	126.02	9,875.49
01/25/2025	Expense		Holiday Inn Express	Cali Fire lodging	Credit Card Master Acct. 3512:0198	128.90	10,004.39
01/25/2025	Expense		Pilot Truck Stop	Cali fire fuel	Credit Card Master Acct. 3512:0198	150.00	10,154.39
01/25/2025	Expense		Holiday Inn Express	Cali Fire lodging	Credit Card Master Acct. 3512:0198	128.90	10,283.29
Total for 670 Contract Services						\$10,283.29	
720 Public Fire Services							
01/05/2025	Expense		Amazon	Marine Dry Box	Credit Card Master Acct. 3512:2972	79.96	79.96
Total for 720 Public Fire Services						\$79.96	
730 Property & Liability Insur.							
01/09/2025	Bill		S.D.I.S.	Additions & Deletions to Property & Casualty Insurance	Accounts Payable	39.00	39.00
01/09/2025	Bill	52191568	S.D.I.S.	2025 Property & Liability premium	Accounts Payable	96,831.00	96,870.00
Total for 730 Property & Liability Insur.						\$96,870.00	
750 Maintenance on Equipment							
01/01/2025	Expense		Linemaster	foot switch for Tower	Credit Card Master Acct. 3512:7084	83.34	83.34
01/02/2025	Credit Card Credit		West Marine Pro	Return transducer FB43	Credit Card Master Acct. 3512:2972	-1,258.00	-1,174.66
01/08/2025	Expense		Strobes n More	Whelen Communication Cable	Credit Card Master Acct. 3512:2972	175.01	-999.65
01/09/2025	Bill	32063	Pro Automotive & Diesel	2015 GMC Sierra Oil change- fees	Accounts Payable	2.40	-997.25
01/09/2025	Bill	907704	Wilcox & Flegel	Difference owed from 11/14/24	Accounts Payable	682.60	-314.65
01/09/2025	Bill	32063	Pro Automotive & Diesel	2015 GMC Sierra Oil change- parts	Accounts Payable	65.98	-248.67
01/09/2025	Bill	32063	Pro Automotive & Diesel	2015 GMC Sierra Oil change- labor	Accounts Payable	83.48	-165.19
01/29/2025	Bill	4496074	Ace Hardware - Scappoose	Dri-air & fasteners	Accounts Payable	49.11	-116.08
01/29/2025	Bill	986287	Sunset Auto Parts	Portable pump	Accounts Payable	114.94	-1.14
01/29/2025	Bill	1352203	Mathews, Keith	Fuel for Water Tender- Palisades Conflag reimbursement	Accounts Payable	83.61	82.47
01/29/2025	Bill	4498044	Ace Hardware - Scappoose	Heater for apparatus, "L" channel	Accounts Payable	77.98	160.45
01/29/2025	Bill	32145	Pro Automotive & Diesel	F-350 Oil change- fees	Accounts Payable	2.84	163.29
01/29/2025	Bill	0921728	Wilcox & Flegel	Bio Diesel 400 gal @2.962	Accounts Payable	1,187.56	1,350.85
01/29/2025	Bill	987486	Sunset Auto Parts	Red nitrite-free antifreeze (x6)	Accounts Payable	149.94	1,500.79
01/29/2025	Bill	339463	Sunset Auto Parts	Radiator cap	Accounts Payable	6.61	1,507.40
01/29/2025	Bill	32409	Pro Automotive & Diesel	DEKA battery- parts	Accounts Payable	313.50	1,820.90
01/29/2025	Bill	986504	Sunset Auto Parts	DEF	Accounts Payable	142.35	1,963.25
01/29/2025	Bill	32409	Pro Automotive & Diesel	DEKA battery- fees	Accounts Payable	3.14	1,966.39
01/29/2025	Bill	986512	Sunset Auto Parts	15 amp fuses	Accounts Payable	15.54	1,981.93
01/29/2025	Bill	32145	Pro Automotive & Diesel	F-350 Oil change- labor	Accounts Payable	81.48	2,063.41
01/29/2025	Bill	924564	Wilcox & Flegel	Unleaded 247 gal @2.968	Accounts Payable	833.62	2,897.03
01/29/2025	Bill	32145	Pro Automotive & Diesel	F-350 Oil change- parts	Accounts Payable	103.52	3,000.55

Scappoose Rural Fire Protection District

Profit and Loss Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 750 Maintenance on Equipment						\$3,000.55	
760 Administration							
01/09/2025	Bill		U.S. Postal Service	PO Box renewal fee 12 months	Accounts Payable	342.00	342.00
01/09/2025	Expense		Fred Meyer	E Memory Cards	Credit Card Master Acct. 3512:1883	55.98	397.98
01/09/2025	Bill	71790	Local Government Law Group	Email review, review ASA, and phone calls	Accounts Payable	1,254.00	1,651.98
01/09/2025	Bill	022849217	Xerox Corporation	Color copies Dec.	Accounts Payable	42.82	1,694.80
01/09/2025	Bill	022849217	Xerox Corporation	B/W copies Dec.	Accounts Payable	6.55	1,701.35
01/09/2025	Bill		Liebig, Paul	Reimburse shipping charges on personal card	Accounts Payable	131.66	1,833.01
01/09/2025	Bill	05213711	DocuMart Printing & Copying	EMS protocol books- B&W x 96, C x 20	Accounts Payable	3,785.34	5,618.35
01/09/2025	Bill	3030814	Baker Tilly US, LLP	8.75 hr Finance/Accounting consult fees	Accounts Payable	2,187.50	7,805.85
01/11/2025	Expense		Fred Meyer	VISA cards for Cali response	Credit Card Master Acct. 3512:2972	1,520.85	9,326.70
01/15/2025	Expense		Intuit Quickbooks	1099 forms	Credit Card Master Acct. 3512:2972	11.98	9,338.68
01/15/2025	Expense		US Bank	Analysis Service Charge	Checking U.S. Bank	17.95	9,356.63
01/15/2025	Expense		Postal Annex	return weightlifting equip	Credit Card Master Acct. 3512:5425	162.05	9,518.68
01/23/2025	Expense		International Assoc. of Fire Chiefs	Marks membership dues	Credit Card Master Acct. 3512:1883	288.33	9,807.01
01/29/2025	Bill		Employee 1	OPFML overpayment reimbursement	Accounts Payable	97.90	9,904.91
01/29/2025	Bill	9702		Insurance refund	Accounts Payable	25.00	9,929.91
01/29/2025	Bill	9261		Insurance refund	Accounts Payable	2,189.40	12,119.31
01/29/2025	Bill	250001	Oregon Mobile Integrated Healthcare Coalition	Membership dues	Accounts Payable	30.00	12,149.31
01/29/2025	Bill	25-2133	OFDDA/OFCA Joint Conference	OFDDA Membership Dues 2025	Accounts Payable	1,500.00	13,649.31
01/29/2025	Bill	111007	Bio-Med Testing Service, Inc	New volunteer background check	Accounts Payable	47.00	13,696.31
01/29/2025	Bill	580341	Kaiser Permanente	Insurance refund	Accounts Payable	2,154.20	15,850.51
01/29/2025	Bill		Employee 2	OPFML overpayment reimbursement	Accounts Payable	134.62	15,985.13
01/29/2025	Bill		Employee 3	OPFML overpayment reimbursement	Accounts Payable	51.15	16,036.28
01/29/2025	Bill		Employee 4	OPFML overpayment reimbursement	Accounts Payable	186.60	16,222.88
01/31/2025	Expense		Paychex Invoice	payroll processing invoice	Checking U.S. Bank	660.09	16,882.97
Total for 760 Administration						\$16,882.97	
765 Information Technology							
01/03/2025	Expense		JAMF Software, LLC	monthly subscription	Credit Card Master Acct. 3512:5425	220.00	220.00
01/04/2025	Expense		Wix.Com	Website fee	Credit Card Master Acct. 3512:2972	47.88	267.88
01/09/2025	Bill	202	Kleinberg Tech	December Report	Accounts Payable	210.00	477.88
01/09/2025	Bill	322191	ArchiveSocial	1/1/25-12/31/25 Archive Subscription	Accounts Payable	4,397.40	4,875.28
01/09/2025	Bill	2025314	Centerlogic, Inc.	Monthly billing for January	Accounts Payable	1,983.48	6,858.76
01/09/2025	Bill	2025439	Centerlogic, Inc.	2.5 hrs. Remote & onsite work	Accounts Payable	287.50	7,146.26
01/18/2025	Expense		CenturyLink	Holbrook modem	Credit Card Master Acct. 3512:2972	75.00	7,221.26
01/18/2025	Expense		Apple Inc.	monthly storage	Credit Card Master Acct. 3512:1883	9.99	7,231.25
01/18/2025	Expense		Intuit Quickbooks	QB Online monthly fee	Credit Card Master Acct. 3512:2972	99.00	7,330.25
01/18/2025	Expense		CenturyLink	Main Station back-up	Credit Card Master Acct. 3512:2972	60.00	7,390.25
01/24/2025	Expense		Amazon	UPS Battery	Credit Card Master Acct. 3512:2972	47.72	7,437.97
01/24/2025	Expense		Amazon	UPS Battery Replacement	Credit Card Master Acct. 3512:2972	179.99	7,617.96
01/24/2025	Expense		Amazon	UPS Battery	Credit Card Master Acct. 3512:2972	77.81	7,695.77
01/25/2025	Expense		Amazon	UPS Battery Replacement	Credit Card Master Acct. 3512:2972	179.99	7,875.76
01/27/2025	Expense		Adobe	Adobe Software	Credit Card Master Acct. 3512:7084	99.99	7,975.75
01/29/2025	Bill	6102467964	Verizon Wireless	iPhones & iPads	Accounts Payable	577.10	8,552.85
01/29/2025	Bill	94883457	ESRI	GIS mapping software annual subscription	Accounts Payable	5,227.95	13,780.80
01/29/2025	Bill	1192025	AT&T Mobility	January charges - phones, iPads	Accounts Payable	704.67	14,485.47
01/29/2025	Bill		CenturyLink	Chapman Internet	Accounts Payable	83.73	14,569.20
01/29/2025	Bill	2025816	Centerlogic, Inc.	0.5 hrs. remote work	Accounts Payable	57.50	14,626.70
01/29/2025	Bill	112988	ImageTrend	Annual recurring fee	Accounts Payable	11,726.83	26,353.53
01/29/2025	Bill	10492612	City of Portland - Bureau of Tech Services	800 MHZ access January	Accounts Payable	166.32	26,519.85
01/29/2025	Bill	7407	Tualatin Valley Fire & Rescue	ReGIS annual subscription	Accounts Payable	1,482.90	28,002.75
01/29/2025	Bill		Comcast Business	Main station IT Jan.	Accounts Payable	267.80	28,270.55
01/29/2025	Bill	6102534995	Verizon Wireless	Machine to machine	Accounts Payable	7.87	28,278.42
Total for 765 Information Technology						\$28,278.42	
770 Cleaning Materials & Supplies							
01/08/2025	Expense		Amazon	Cleaning supplies	Credit Card Master Acct. 3512:2972	28.57	28.57
01/08/2025	Expense		Amazon	Cleaning supplies	Credit Card Master Acct. 3512:2972	100.90	129.47
01/14/2025	Expense		Amazon	Cleaning supplies	Credit Card Master Acct. 3512:2972	23.79	153.26
01/14/2025	Expense		Amazon	Cleaning supplies	Credit Card Master Acct. 3512:2972	127.80	281.06
Total for 770 Cleaning Materials & Supplies						\$281.06	
775 Emerg. Operating Supplies							
01/06/2025	Expense		Identifire	2 helmet nameplate stickers	Credit Card Master Acct. 3512:5425	42.85	42.85
01/29/2025	Bill	362663	Knox Company	MedVault retrofit kits (x7)	Accounts Payable	2,128.00	2,170.85
01/29/2025	Bill	38331	Sea western Fire Fighting Equipment	Helmet shields	Accounts Payable	309.00	2,479.85
01/29/2025	Bill	362663	Knox Company	shipping	Accounts Payable	34.00	2,513.85
01/29/2025	Bill	908318	L.N. Curtis and Sons	large SCBA Masks x1, PPE towelettes	Accounts Payable	555.68	3,069.53

Scappoose Rural Fire Protection District

Profit and Loss Detail January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 775 Emerg. Operating Supplies						\$3,069.53	
780 Building & Grounds Maint.							
01/09/2025	Credit Card Credit		CR Spotless	H2O filter system reimbursement	Credit Card Master Acct. 3512:2972	-684.00	-684.00
01/09/2025	Bill	219907	Paramount Pest Control Inc.	Main Station pest control	Accounts Payable	89.00	-595.00
01/09/2025	Bill	219801	Paramount Pest Control Inc.	Chapman Station pest control	Accounts Payable	110.00	-485.00
01/09/2025	Bill	839598	Complete Carpet Services	Main station carpet cleaning- Jan 2025	Accounts Payable	1,236.44	751.44
01/21/2025	Credit Card Credit		Rogue Fitness	Refund exercise equipment	Credit Card Master Acct. 3512:5425	-45.00	706.44
01/29/2025	Bill	220766	Paramount Pest Control Inc.	Main Station pest control	Accounts Payable	89.00	795.44
01/29/2025	Bill		City of Scappoose	Water & Sewage charges	Accounts Payable	41.38	836.82
01/29/2025	Bill		City of Scappoose	Water & Sewage charges	Accounts Payable	589.71	1,426.53
01/29/2025	Bill	220766	Paramount Pest Control Inc.	Chapman Station pest control	Accounts Payable	110.00	1,536.53
Total for 780 Building & Grounds Maint.						\$1,536.53	
790 Training							
01/01/2025	Expense		Jones & Bartlett Learning, LLC	14 Textbooks - Intro to fire/EMS	Credit Card Master Acct. 3512:0198	1,080.97	1,080.97
01/06/2025	Expense		ImageTrend Connect	Conference fees-DuBois	Credit Card Master Acct. 3512:1883	599.00	1,679.97
01/07/2025	Expense		Fred Meyer	HS program supplies	Credit Card Master Acct. 3512:7084	81.93	1,761.90
01/07/2025	Expense		Hotels.com	Denley - training lodging	Credit Card Master Acct. 3512:5425	307.72	2,069.62
01/09/2025	Bill	108614	TargetSolutions Learning LLC	66 TSCRPRO subscrip. @ \$65.05 ea.	Accounts Payable	4,293.30	6,362.92
01/10/2025	Expense		ImageTrend Connect	Conference fees-Marks	Credit Card Master Acct. 3512:1883	599.00	6,961.92
01/10/2025	Expense		ABC Trainerize	Pro 15 subscription	Credit Card Master Acct. 3512:2972	45.00	7,006.92
01/29/2025	Bill	4502	Cascade Training Center	ACLS, PALS, CPR	Accounts Payable	17,805.00	24,811.92
Total for 790 Training						\$24,811.92	
810 Utilities							
01/09/2025	Bill		P.G.E.	Cleetwood	Accounts Payable	289.95	289.95
01/09/2025	Bill	17670848	Graybar Financial Services	Voip phones - January	Accounts Payable	399.65	689.60
01/27/2025	Expense	13045001	W.O.E.C.	Acct 13045001 - Jan. billing	Checking U.S. Bank	371.05	1,060.65
01/29/2025	Bill	012025	CRPUD	Jan. boathouse electricity	Accounts Payable	125.13	1,185.78
01/29/2025	Bill	447881-4	N.W. Natural Gas	Monthly charges Acct 447881-4	Accounts Payable	594.19	1,779.97
01/29/2025	Bill		CenturyLink	Chapman Phone	Accounts Payable	62.97	1,842.94
01/29/2025	Bill		CenturyLink	Main Station Fax	Accounts Payable	61.98	1,904.92
01/29/2025	Bill	47479	Waste Management of Oregon, Inc.	Dec. garbage/recycling	Accounts Payable	147.84	2,052.76
01/29/2025	Bill	012025	CRPUD	Jan. main station electricity	Accounts Payable	843.60	2,896.36
Total for 810 Utilities						\$2,896.36	
870 EMS Operations							
01/09/2025	Bill	9157031375	Airgas - USA, LLC	Standard Invoice - 1 Oxygen	Accounts Payable	283.14	283.14
01/09/2025	Bill	66446	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	Accounts Payable	185.00	468.14
01/09/2025	Bill	66446	EMS Technology Solutions, LLC	24 Fleet Mngmt Licenses	Accounts Payable	120.00	588.14
01/09/2025	Bill	1540060	Life-Assist, Inc.	EMS medication & supplies	Accounts Payable	749.61	1,337.75
01/09/2025	Bill	20242537	Systems Design West (SDW)	EMS billing for December	Accounts Payable	2,616.90	3,954.65
01/09/2025	Bill	1541517	Life-Assist, Inc.	EMS supplies	Accounts Payable	100.98	4,055.63
01/09/2025	Bill	012025	Jenna Wiley, MD	Physician advisor - Jan.	Accounts Payable	666.00	4,721.63
01/29/2025	Bill	1545435	Life-Assist, Inc.	EMS supplies	Accounts Payable	112.20	4,833.83
01/29/2025	Bill	1545390	Life-Assist, Inc.	EMS medication	Accounts Payable	194.97	5,028.80
01/29/2025	Bill	1544875	Life-Assist, Inc.	EMS supplies & medication	Accounts Payable	1,880.94	6,909.74
Total for 870 EMS Operations						\$6,909.74	
Total for 1.2 GENERAL FUND MATERIAL & SVC						\$194,900.33	
1.3 GENERAL FUND CAPITL OUTLAY							
910 CO Equipment							
01/29/2025	Bill	9208217102	Stryker Sales Corp.	LifePak35- Laryngoscope	Accounts Payable	11.45	11.45
Total for 910 CO Equipment						\$11.45	
Total for 1.3 GENERAL FUND CAPITL OUTLAY						\$11.45	
Total for 1...						\$739,811.06	
Total for 1..GENERAL FUND EXPENDITURES						\$739,811.06	
2. GRANT FUND EXPENSE							
2.1 PERSONNEL SVCS							
1. Personnel Salaries							
01/08/2025	Journal Entry	Jan 01		SAFER Grant Salary	-Split-	3,561.60	3,561.60
Total for 1. Personnel Salaries						\$3,561.60	
2. Personnel Benefits							
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER PERS	-Split-	947.03	947.03
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER Health Ins	-Split-	881.00	1,828.03
01/08/2025	Journal Entry	Jan 01		SAFER Grant ER FICA	-Split-	250.75	2,078.78
Total for 2. Personnel Benefits						\$2,078.78	
Total for 2.1 PERSONNEL SVCS						\$5,640.38	
Total for 2. GRANT FUND EXPENSE						\$5,640.38	

Scappoose Rural Fire Protection District

Profit and Loss Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3. PROPERTY FUND CAPITAL OUTLAY							
Fire Apparatus & Equipment							
01/09/2025	Bill	2618	Digital Graphiti Printing LLC	Decals for Expedition	Accounts Payable	1,250.00	1,250.00
01/29/2025	Bill	2622	Digital Graphiti Printing LLC	Decals for Jeep	Accounts Payable	750.00	2,000.00
Total for Fire Apparatus & Equipment						\$2,000.00	
Total for 3. PROPERTY FUND CAPITAL OUTLAY						\$2,000.00	
Unapplied Cash Bill Payment Expense							
01/29/2025	Bill	012025	US Bank	1-27-25	Accounts Payable	265.26	265.26
01/29/2025	Bill	012025	US Bank	1-27-25	Accounts Payable	3,864.26	4,129.52
01/29/2025	Bill	012025	US Bank	Dec. CC charges	-Split-	-8,535.48	-4,405.96
01/29/2025	Bill	012025	US Bank	1-27-25	Accounts Payable	1,087.62	-3,318.34
01/29/2025	Bill	012025	US Bank	1-27-25	Accounts Payable	1,766.04	-1,552.30
01/29/2025	Bill	012025	US Bank	1-27-25	Accounts Payable	1,552.30	0.00
Total for Unapplied Cash Bill Payment Expense						\$0.00	
Total for Expenses						\$747,451.44	
Net Income						\$ -608,309.64	

BUDGET VS ACTUAL

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	2,892,145.46	2,563,322.00	328,823.46	112.83 %
Conflagration	253,351.07	200,000.00	53,351.07	126.68 %
EMS Receipts	588,266.98	800,000.00	-211,733.02	73.53 %
Fire Marshal	508.33	1,500.00	-991.67	33.89 %
FireMed	14,920.00	18,000.00	-3,080.00	82.89 %
G.E.M.T. (Medicaid)	62,842.35	120,000.00	-57,157.65	52.37 %
Gas Royalties		0.00	0.00	
Grant Awards	148,185.84	339,587.00	-191,401.16	43.64 %
Interest Earned on Investments	71,847.13	90,000.00	-18,152.87	79.83 %
Intergovernmental		0.00	0.00	
Miscellaneous Revenue	57,884.95	20,000.00	37,884.95	289.42 %
Property Taxes				
Taxes - Current				
Local Option Levy	2,862,722.84	3,048,097.00	-185,374.16	93.92 %
Permanent Rate Levy	1,549,934.91	1,633,273.00	-83,338.09	94.90 %
HERT Turnover	281.91	0.00	281.91	
Total Permanent Rate Levy	1,550,216.82	1,633,273.00	-83,056.18	94.91 %
Total Taxes - Current	4,412,939.66	4,681,370.00	-268,430.34	94.27 %
Taxes - Prior Years	95,219.79	105,000.00	-9,780.21	90.69 %
Enterprise Zone Local Option	560,325.75	0.00	560,325.75	
Enterprise Zone Permanent	313,810.58	0.00	313,810.58	
Total Taxes - Prior Years	969,356.12	105,000.00	864,356.12	923.20 %
Total Property Taxes	5,382,295.78	4,786,370.00	595,925.78	112.45 %
Transfer from Grant Fund		0.00	0.00	
Total 1. GENERAL FUND REVENUES	9,472,247.89	8,938,779.00	533,468.89	105.97 %
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	27,519.34	68,050.00	-40,530.66	40.44 %
Grant Award	108,563.71	113,350.00	-4,786.29	95.78 %
Interfund Loan from General		0.00	0.00	
Total 2. GRANT FUND REVENUE	136,083.05	181,400.00	-45,316.95	75.02 %
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	109,130.76	300,352.00	-191,221.24	36.33 %
Grant Income		0.00	0.00	
Interest Earned on Investments	1,896.68	4,000.00	-2,103.32	47.42 %
Transfers In		400,000.00	-400,000.00	
Total 3. PROPERTY FUND REVENUES	111,027.44	704,352.00	-593,324.56	15.76 %
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	217,033.48	210,324.00	6,709.48	103.19 %
Interest Earned on Investments	5,380.69	4,000.00	1,380.69	134.52 %
Transfers In		0.00	0.00	

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 4. PERSONNEL SVCS FUND REVEN	222,414.17	214,324.00	8,090.17	103.77 %
Total Income	\$9,941,772.55	\$10,038,855.00	\$ -97,082.45	99.03 %
GROSS PROFIT	\$9,941,772.55	\$10,038,855.00	\$ -97,082.45	99.03 %
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	412,838.59	924,971.00	-512,132.41	44.63 %
560 Personnel Salaries	2,093,209.39	3,539,550.00	-1,446,340.61	59.14 %
570 SocSec/Medicare(FICA)	155,260.43	284,163.00	-128,902.57	54.64 %
580 Volunteer Services	12,966.00	37,000.00	-24,034.00	35.04 %
590 Personnel Benefits	567,120.98	1,114,745.00	-547,624.02	50.87 %
Total 1.1 GENERAL FUND PERSONNEL SVCS	3,241,395.39	5,900,429.00	-2,659,033.61	54.93 %
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	86,941.37	191,000.00	-104,058.63	45.52 %
680 Communications Maintenance	5,269.68	6,100.00	-830.32	86.39 %
720 Public Fire Services	5,586.89	14,500.00	-8,913.11	38.53 %
730 Property & Liability Insur.	98,886.00	93,000.00	5,886.00	106.33 %
740 Uniforms	6,019.09	20,000.00	-13,980.91	30.10 %
750 Maintenance on Equipment	82,943.73	130,000.00	-47,056.27	63.80 %
760 Administration	46,822.60	70,150.00	-23,327.40	66.75 %
765 Information Technology	64,480.85	122,800.00	-58,319.15	52.51 %
770 Cleaning Materials & Supplies	2,155.94	5,500.00	-3,344.06	39.20 %
775 Emerg. Operating Supplies	24,740.74	90,000.00	-65,259.26	27.49 %
780 Building & Grounds Maint.	33,302.70	85,000.00	-51,697.30	39.18 %
790 Training	34,614.77	106,300.00	-71,685.23	32.56 %
810 Utilities	17,698.69	40,000.00	-22,301.31	44.25 %
870 EMS Operations	57,406.75	136,000.00	-78,593.25	42.21 %
Total 1.2 GENERAL FUND MATERIAL & SVC	566,869.80	1,110,350.00	-543,480.20	51.05 %
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	110,840.45	128,000.00	-17,159.55	86.59 %
Total 1.3 GENERAL FUND CAPITL OUTLAY	110,840.45	128,000.00	-17,159.55	86.59 %
Total 1...	3,919,105.64	7,138,779.00	-3,219,673.36	54.90 %
1.5 GENERAL FUND TRANSFER OUT				
Transfers to Property Fund		400,000.00	-400,000.00	
Total 1.5 GENERAL FUND TRANSFER OUT		400,000.00	-400,000.00	
1.6 GENERAL FUND CONTINGENCY		400,000.00	-400,000.00	
1.7 GENERAL RESERVED FOR FUTURE		1,000,000.00	-1,000,000.00	
Total 1..GENERAL FUND EXPENDITURES	3,919,105.64	8,938,779.00	-5,019,673.36	43.84 %
2. GRANT FUND EXPENSE				
2.1 PERSONNEL SVCS				
1. Personnel Salaries	21,096.00	39,000.00	-17,904.00	54.09 %

Scappoose Rural Fire Protection District

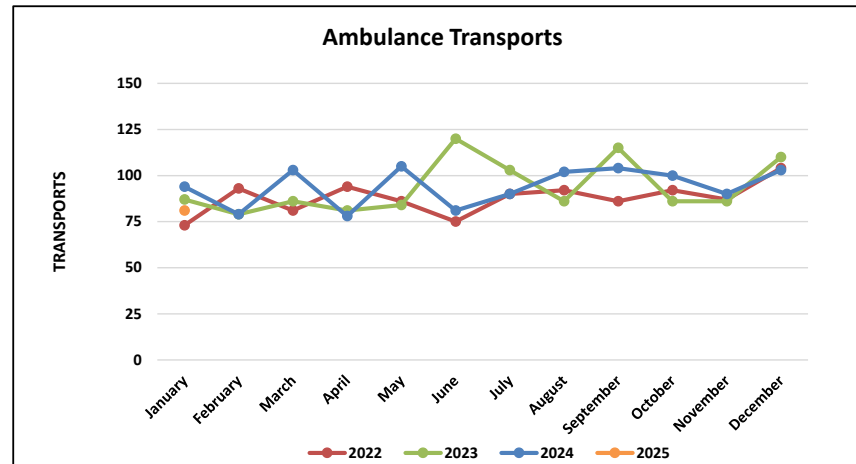
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

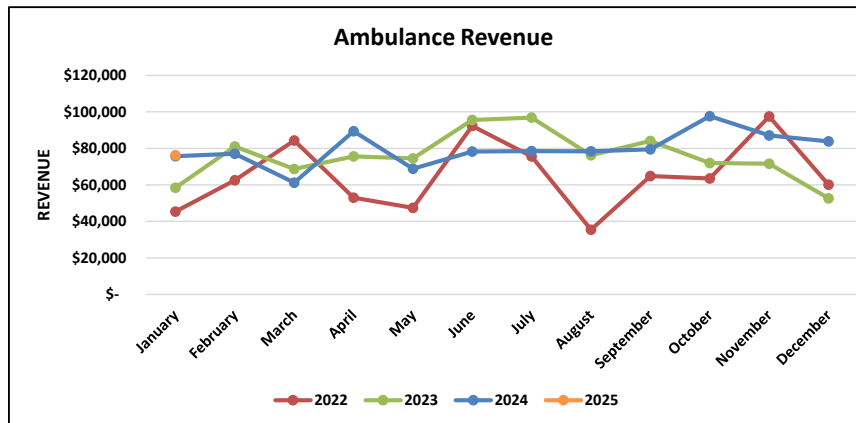
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2. Personnel Benefits	12,434.38	39,000.00	-26,565.62	31.88 %
Total 2.1 PERSONNEL SVCS	33,530.38	78,000.00	-44,469.62	42.99 %
2.3 MATERIALS & SERVICES	1,027.01	88,400.00	-87,372.99	1.16 %
2.4 CAPITAL OUTLAY		15,000.00	-15,000.00	
Total 2. GRANT FUND EXPENSE	34,557.39	181,400.00	-146,842.61	19.05 %
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements		153,352.00	-153,352.00	
EMS Apparatus & Equipment		300,000.00	-300,000.00	
Fire Apparatus & Equipment	42,667.61	250,000.00	-207,332.39	17.07 %
Reserved for Future Expenses		1,000.00	-1,000.00	
Total 3. PROPERTY FUND CAPITAL OUTLAY	42,667.61	704,352.00	-661,684.39	6.06 %
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	1,317.24	209,324.00	-208,006.76	0.63 %
Reserved for Future Expenses		5,000.00	-5,000.00	
Total 4. PERSONNEL SVC FUND EXPENSE	1,317.24	214,324.00	-213,006.76	0.61 %
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$3,997,647.88	\$10,038,855.00	\$ -6,041,207.12	39.82 %
NET OPERATING INCOME	\$5,944,124.67	\$0.00	\$5,944,124.67	0.00%
Other Expenses				
Reconciliation Discrepancies	0.00		0.00	
Total Other Expenses	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	0.00%
NET INCOME	\$5,944,124.67	\$0.00	\$5,944,124.67	0.00%

AMBULANCE BILLING & TRANSPORT REPORT

Month	2022	2023	2024	2025
January	73	87	94	81
February	93	79	79	
March	81	86	103	
April	94	81	78	
May	86	84	105	
June	75	120	81	
July	90	103	90	
August	92	86	102	
September	86	115	104	
October	92	86	100	
November	87	86	90	
December	104	110	103	



Month	2022	2023	2024	2025
January	\$ 45,385	\$ 58,387	\$ 75,767	\$ 76,204
February	\$ 62,509	\$ 81,019	\$ 77,119	
March	\$ 84,303	\$ 68,763	\$ 61,251	
April	\$ 52,956	\$ 75,599	\$ 89,377	
May	\$ 47,415	\$ 74,577	\$ 68,797	
June	\$ 92,324	\$ 95,639	\$ 78,232	
July	\$ 75,581	\$ 96,872	\$ 78,582	
August	\$ 35,455	\$ 76,175	\$ 78,410	
September	\$ 64,803	\$ 84,125	\$ 79,476	
October	\$ 63,485	\$ 71,943	\$ 97,698	
November	\$ 97,509	\$ 71,590	\$ 87,071	
December	\$ 60,188	\$ 52,699	\$ 83,910	



Scappoose RFPD
ANNUAL COLLECTION STATISTICS

Company	Scappoose RFPD
Date Of Service	2/1/2024
Date Of Service	1/31/2025
Invoices	0

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Feb 24	79	175,007.00	-67,893.49	39 %	-1,850.00	1 %	-93,560.68	53 %	-6,039.23	3 %	5,663.60	3 %
Mar 24	104	229,821.00	-82,712.70	36 %	-2,366.20	1 %	-130,397.60	57 %	-8,755.58	4 %	5,588.92	2 %
Apr 24	78	171,427.20	-62,151.78	36 %	-2,615.01	2 %	-87,574.27	51 %	-6,903.01	4 %	12,183.13	7 %
May 24	105	233,626.40	-79,585.08	34 %	-3,701.22	2 %	-135,586.31	58 %	-3,343.12	1 %	11,410.67	5 %
Jun 24	83	183,513.80	-60,564.40	33 %	-2,500.00	1 %	-108,706.65	59 %	-2,776.12	2 %	8,966.63	5 %
Jul 24	91	202,028.60	-69,128.32	34 %	-2,425.00	1 %	-110,184.49	55 %	-3,814.38	2 %	16,476.41	8 %
Aug 24	102	227,040.20	-68,954.31	30 %	-4,056.25	2 %	-116,785.06	51 %	-2,160.80	1 %	35,083.78	15 %
Sep 24	104	232,407.40	-69,850.20	30 %	-1,075.00	0 %	-131,883.54	57 %	-511.40	0 %	29,087.26	13 %
Oct 24	100	221,084.00	-68,722.17	31 %	-1,574.41	1 %	-117,871.91	53 %	0.00	0 %	32,915.51	15 %
Nov 24	91	200,823.00	-55,855.95	28 %	-1,200.00	1 %	-108,719.60	54 %	0.00	0 %	35,047.45	17 %
Dec 24	103	228,100.80	-59,657.71	26 %	-2,380.15	1 %	-101,468.08	44 %	0.00	0 %	64,594.86	28 %
Jan 25	81	178,899.80	-18,484.60	10 %	0.00	0 %	-41,098.62	23 %	0.00	0 %	119,316.58	67 %

1,121

2,483,779.20

-763,560.71

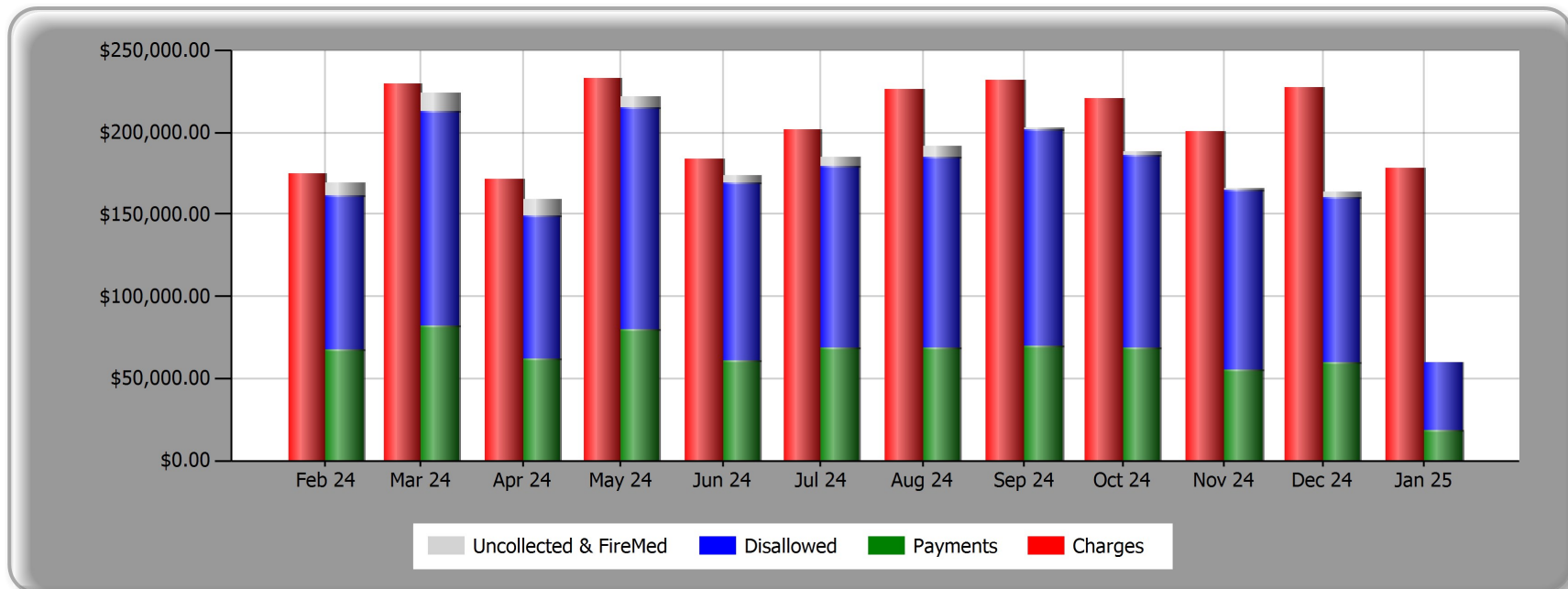
-25,743.24

-1,283,836.81

-34,303.64

376,334.80

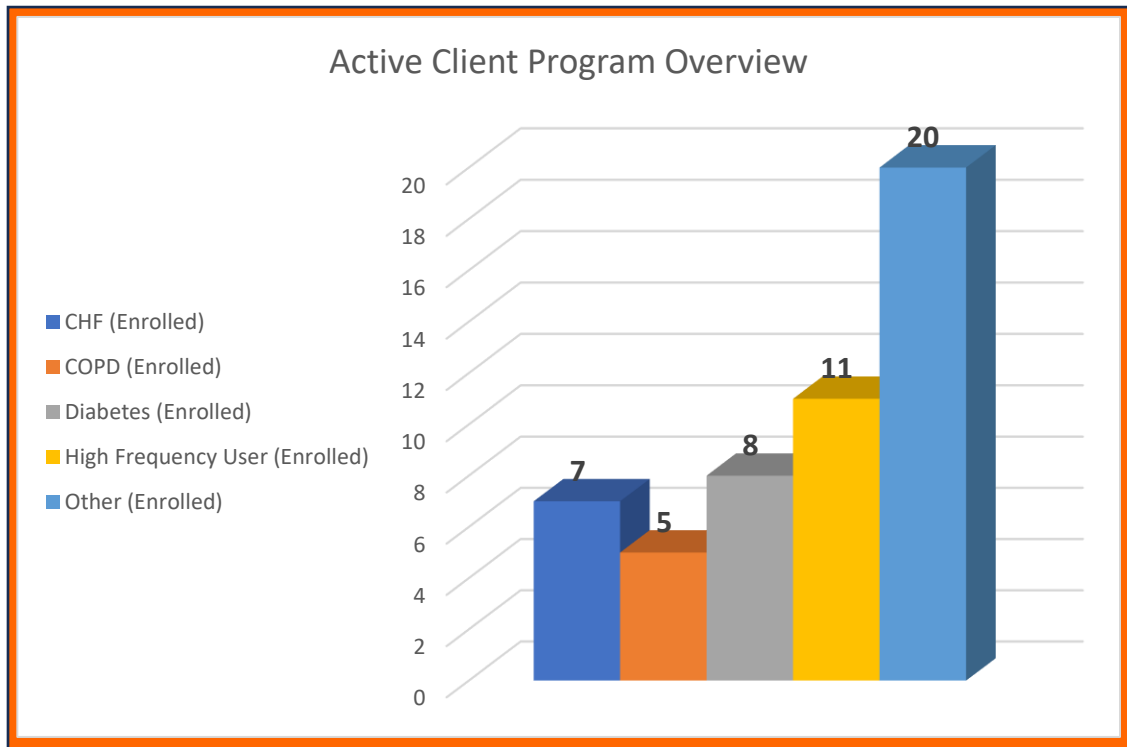
All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



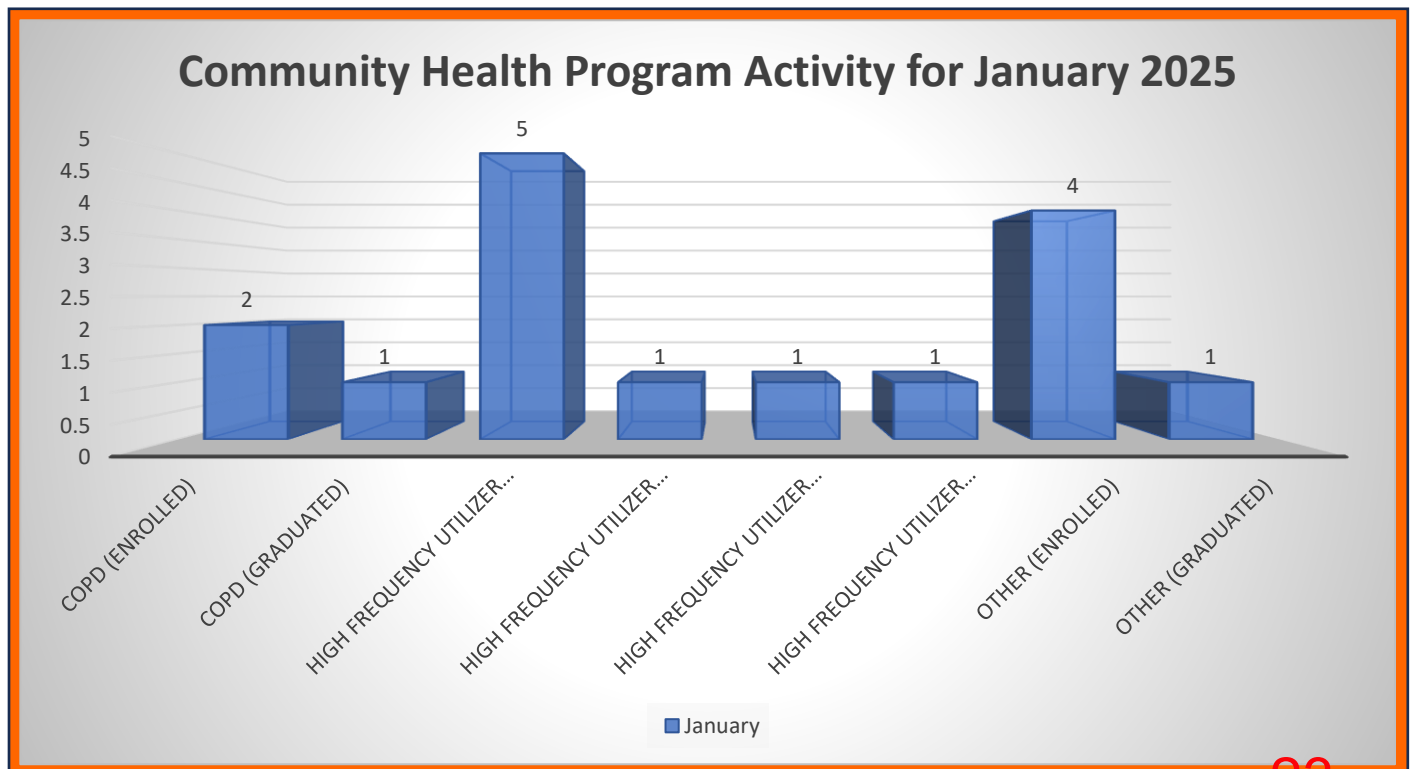
COMMUNITY PARAMEDIC REPORT

January 2025 Community Paramedic Program Report

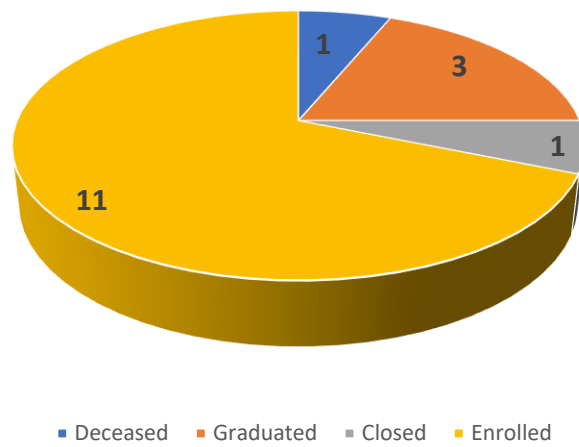
As of **January 31, 2025**, our Community Paramedic has **51 clients** in Columbia County enrolled and actively participating in one of the programs. The youngest being **23 years old**, the oldest being **95 years old**, with the average age being **60 years old**.



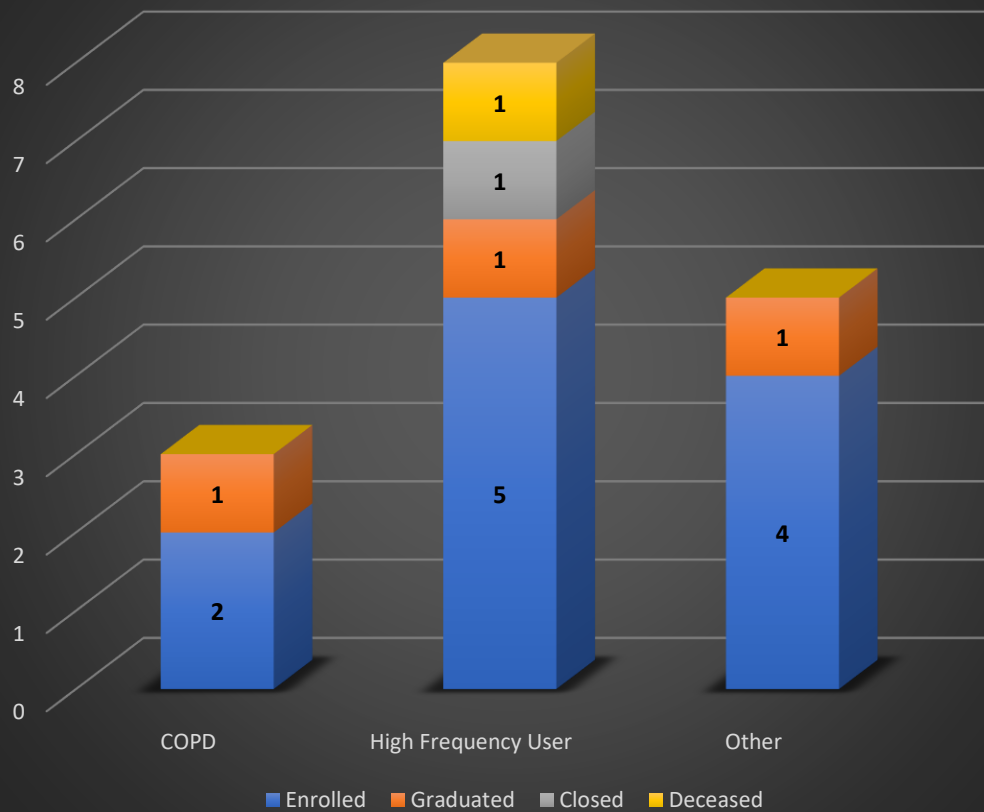
The graphic below represents program status changes that occurred in **January 2025**.



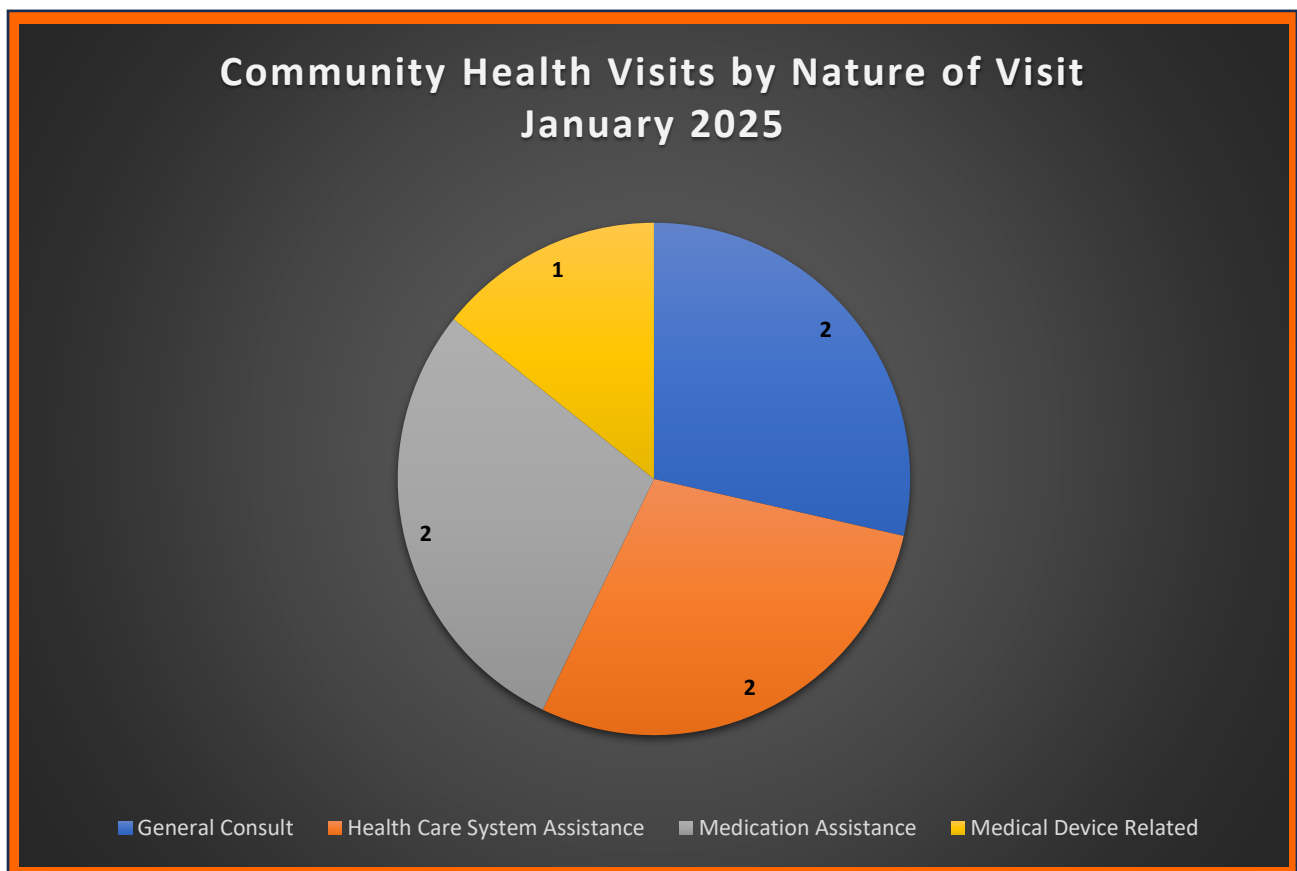
Client Program Status Update Overview 2025

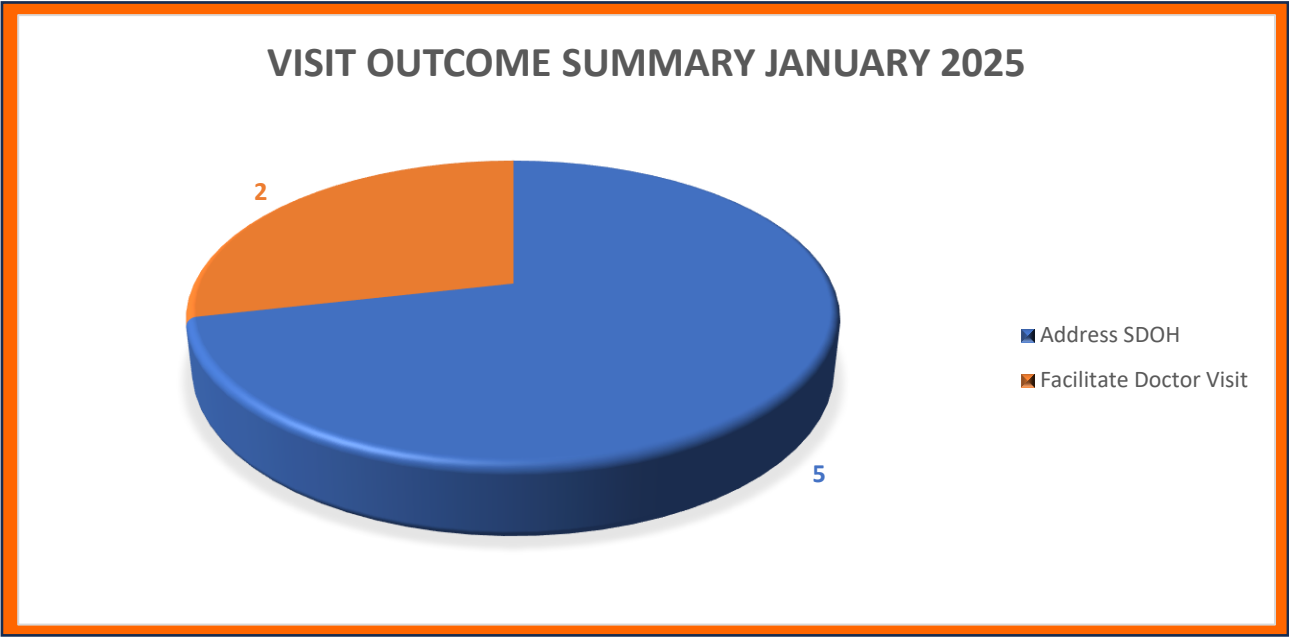
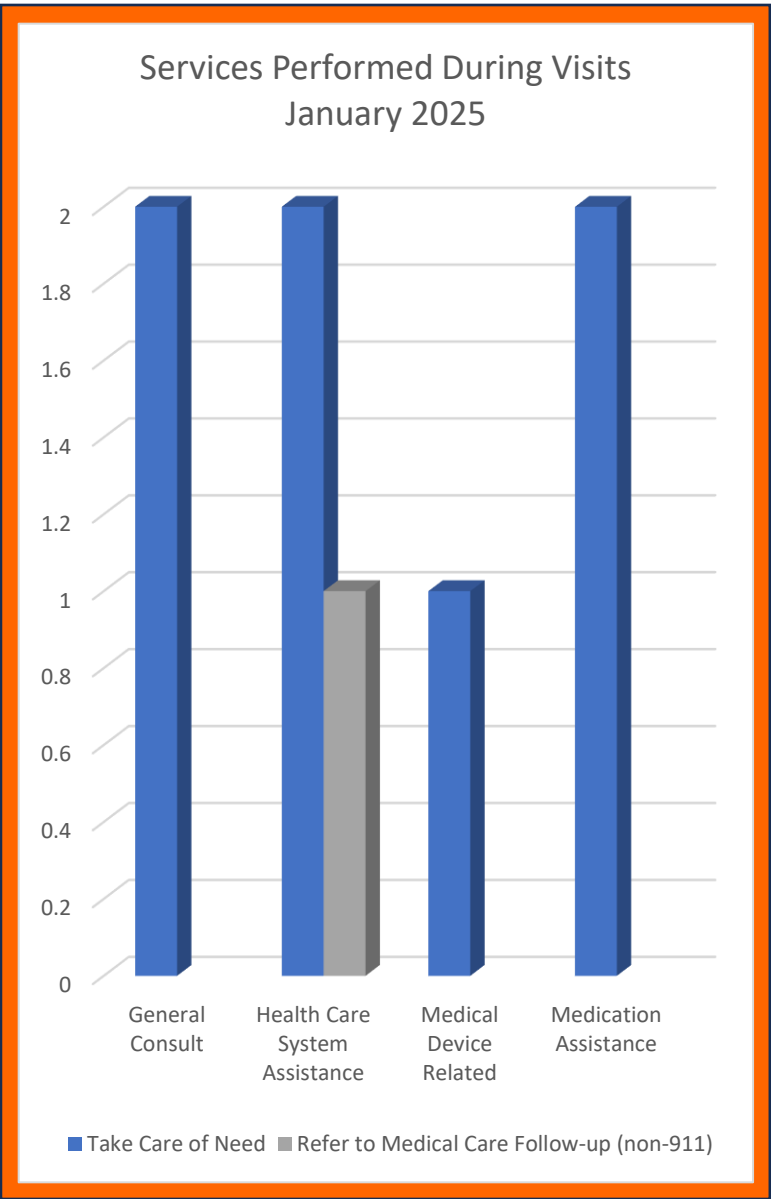


Client Program Update Overview 2025



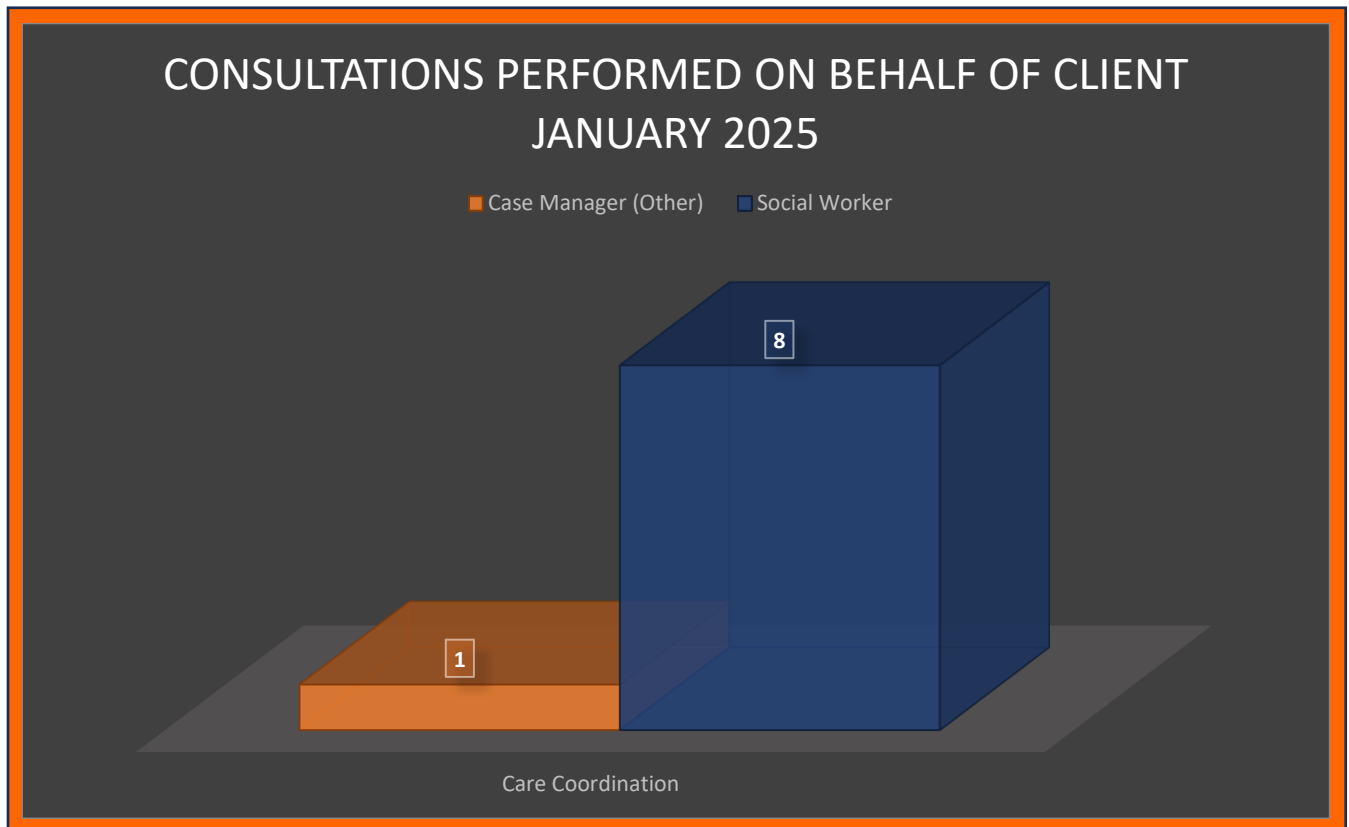
The total number of documented client visits during **January 2025** is **7** compared to **18** during the same time period in 2024. The graph below represents the comparison of initial client visits to subsequent client visits performed by the CP for **December 2023 / 2024**.





*SDOH = Social Determinants of Health

A significant amount of the Community Paramedic's work is Client Advocacy. The chart below shows the number of times in **January 2025** resources were contacted on behalf of a Client. The purpose of these consultations can range from simply scheduling a medical appointment; to filling a prescription; to sharing information following a home visit; to ensuring a Client has access to food; to accessing high-quality pet food for clients so they don't have to forgo buying their prescription medications to buy food for their pet.



*DME = Durable Medical Equipment

RESPONSE ACTIVITY REPORT

MONTHLY REPORT

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

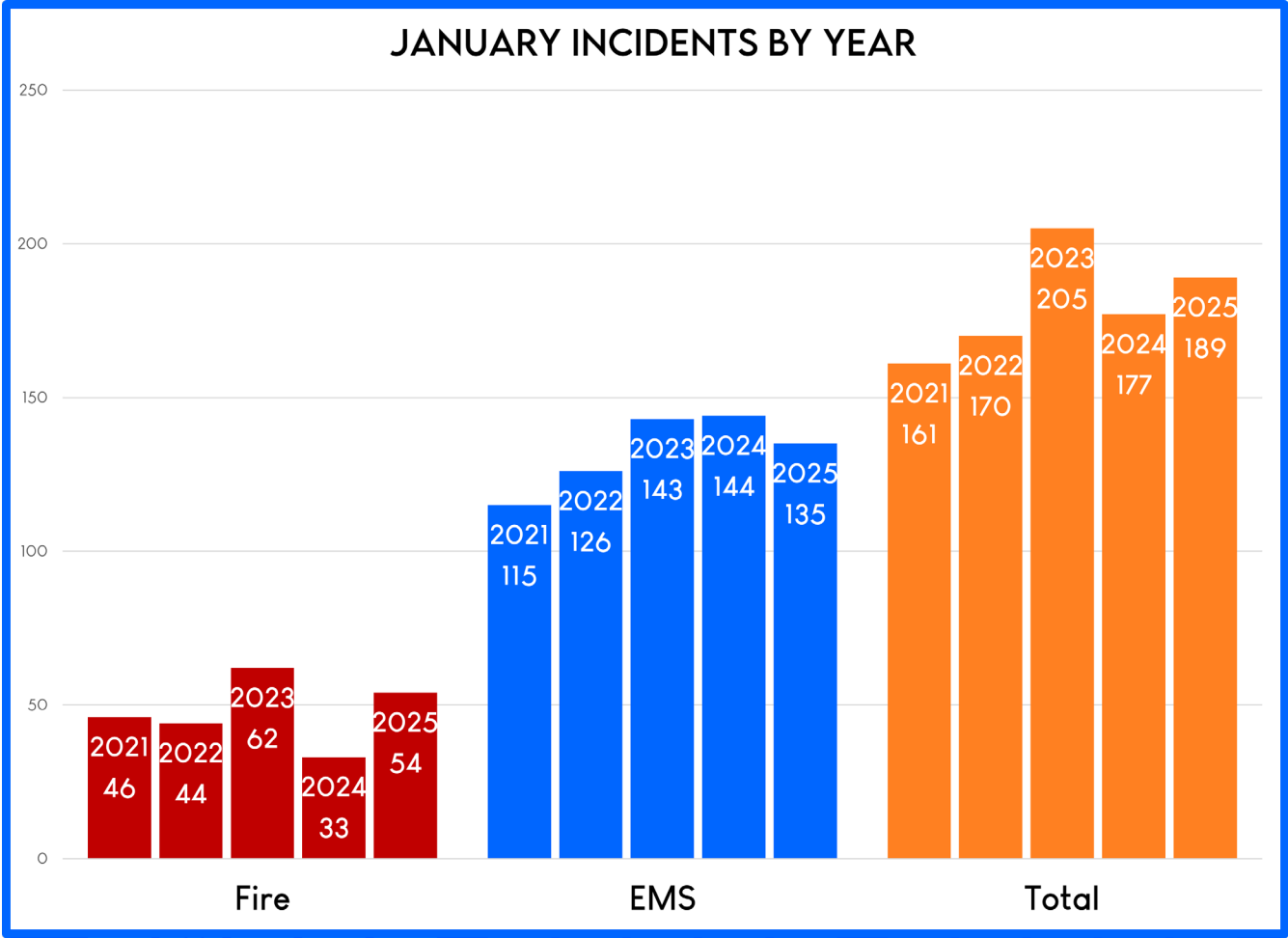


JANUARY 2025

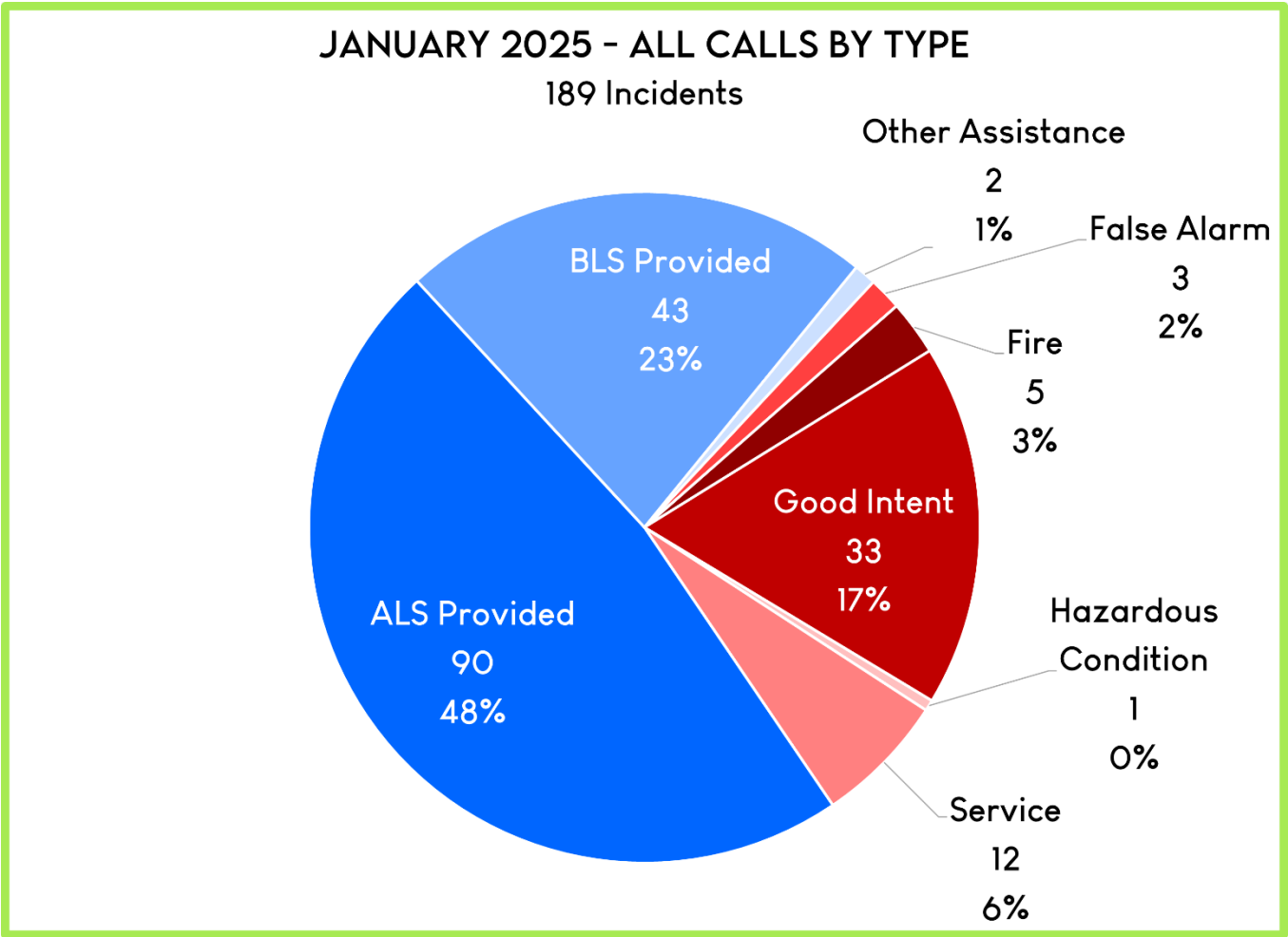
For the month of January, Scappoose Rural Fire Protection District responded to a total of 189 calls for service. There was a total of 372 apparatus responses spending 219 hours and 0 minutes of time. EMS incidents accounted for 71% (135) of the call volume, while Fire incidents were 29% (54). The EMS related calls for the month included a total of 152 patients treated, with 82 (54%) of those transported to area hospitals. COVID-19 was suspected or confirmed in 2 patients.

Approximately 35% of the calls for service (67 incidents) represent overlapping calls (at least one other call in progress). Approximately 18% (12 incidents) of the of the 67 incidents that occurred during the hours of 8 PM to 8 AM represent overlapping calls. There were one incident where unit(s) were deployed for more than two days. Either of these situations could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

For the month of January, SRFD averaged 1.74 Fire calls per day and 4.35 EMS calls per day for an overall daily average of 6.10 calls per day. Total Fire & EMS incidents for the same month in 2024 was 177. There were 6.78% more calls this month compared to the same month last year.

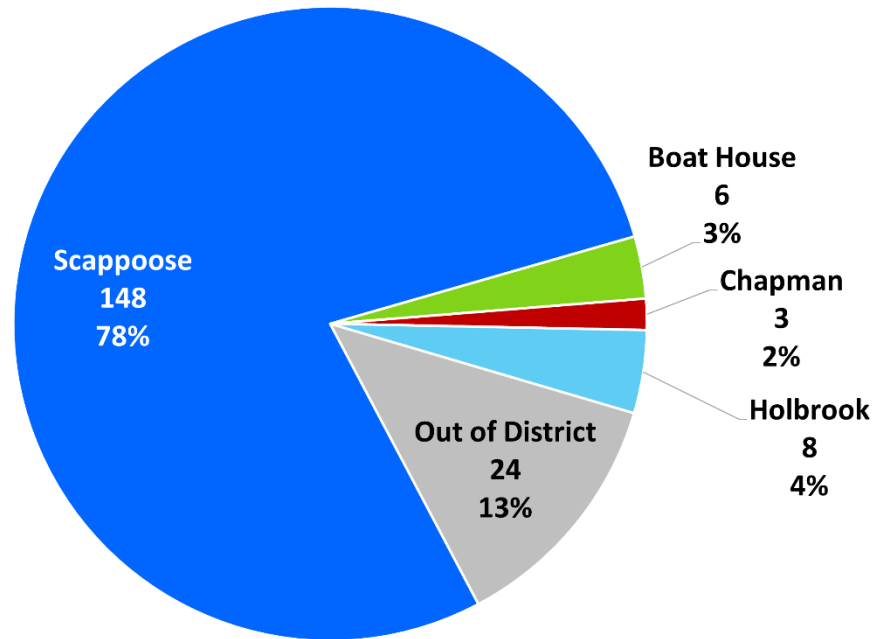


FIRE AND EMS CALL BREAKDOWN FOR JANUARY 2025



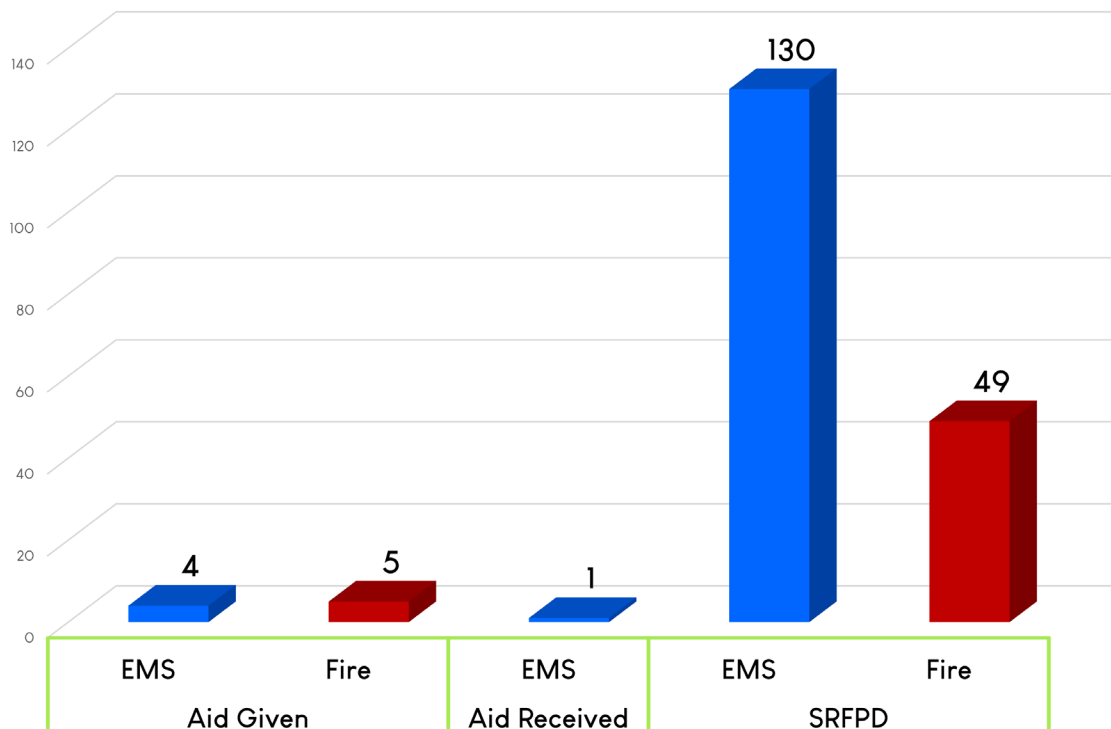
JANUARY 2025 - INCIDENTS BY STATION

189 Incidents with 372 Apparatus Responses

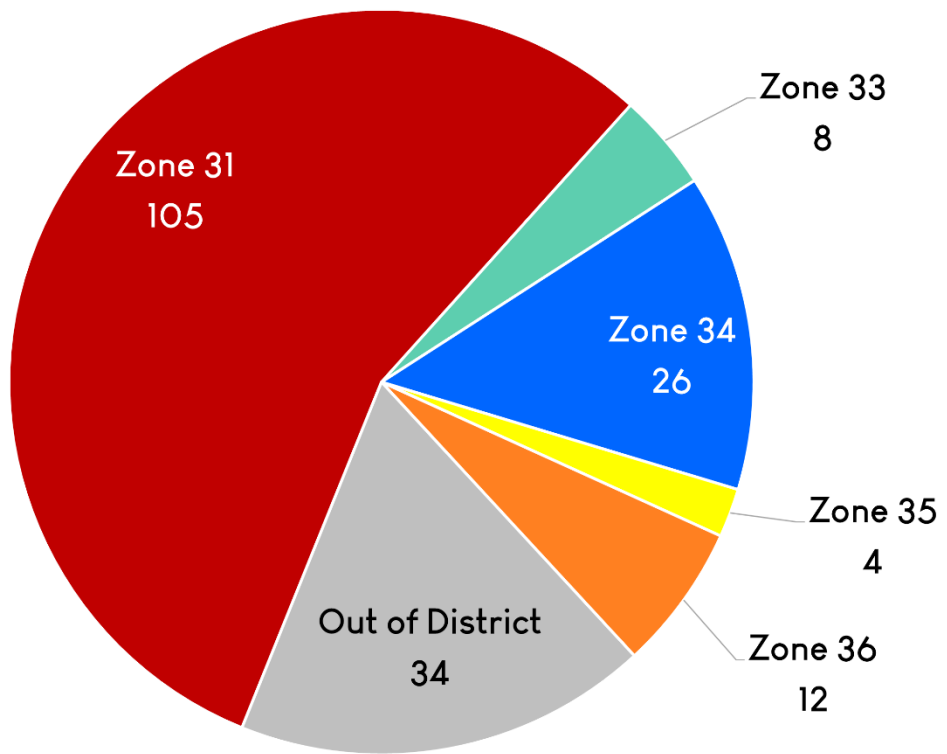


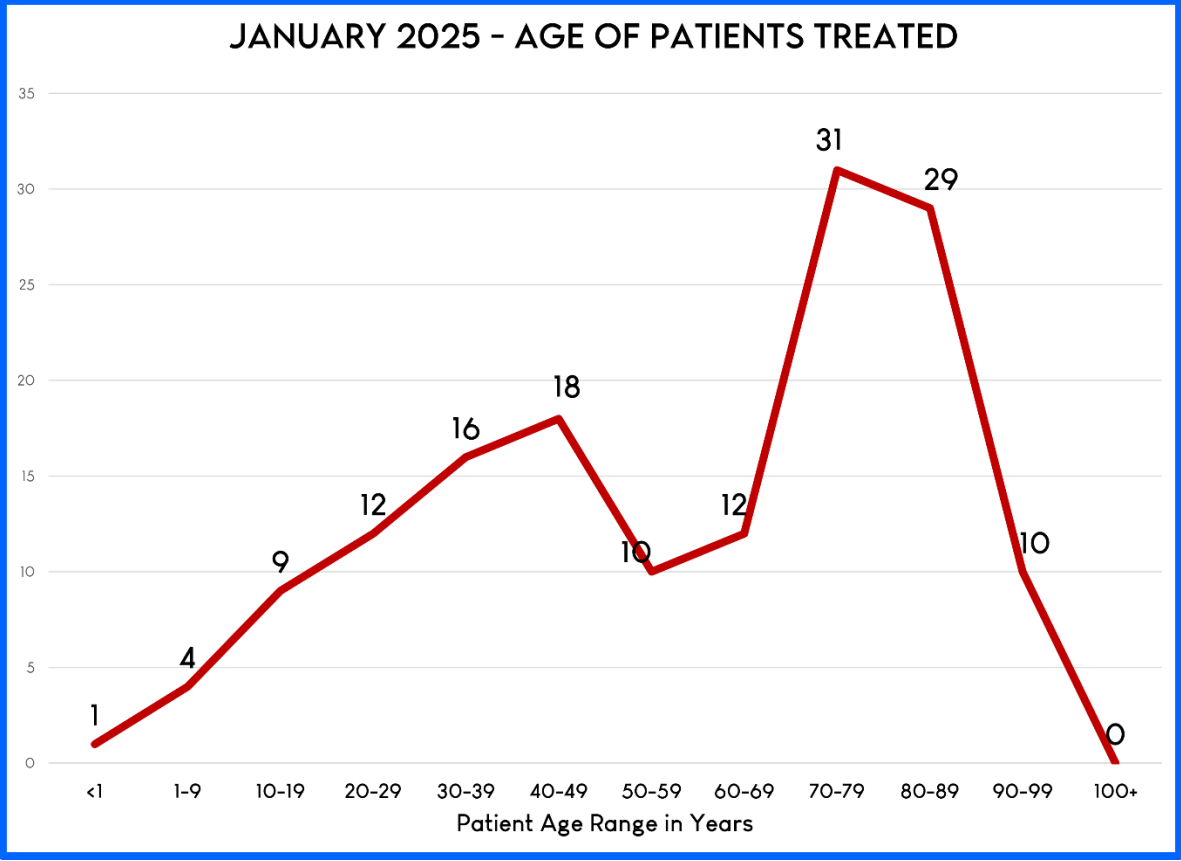
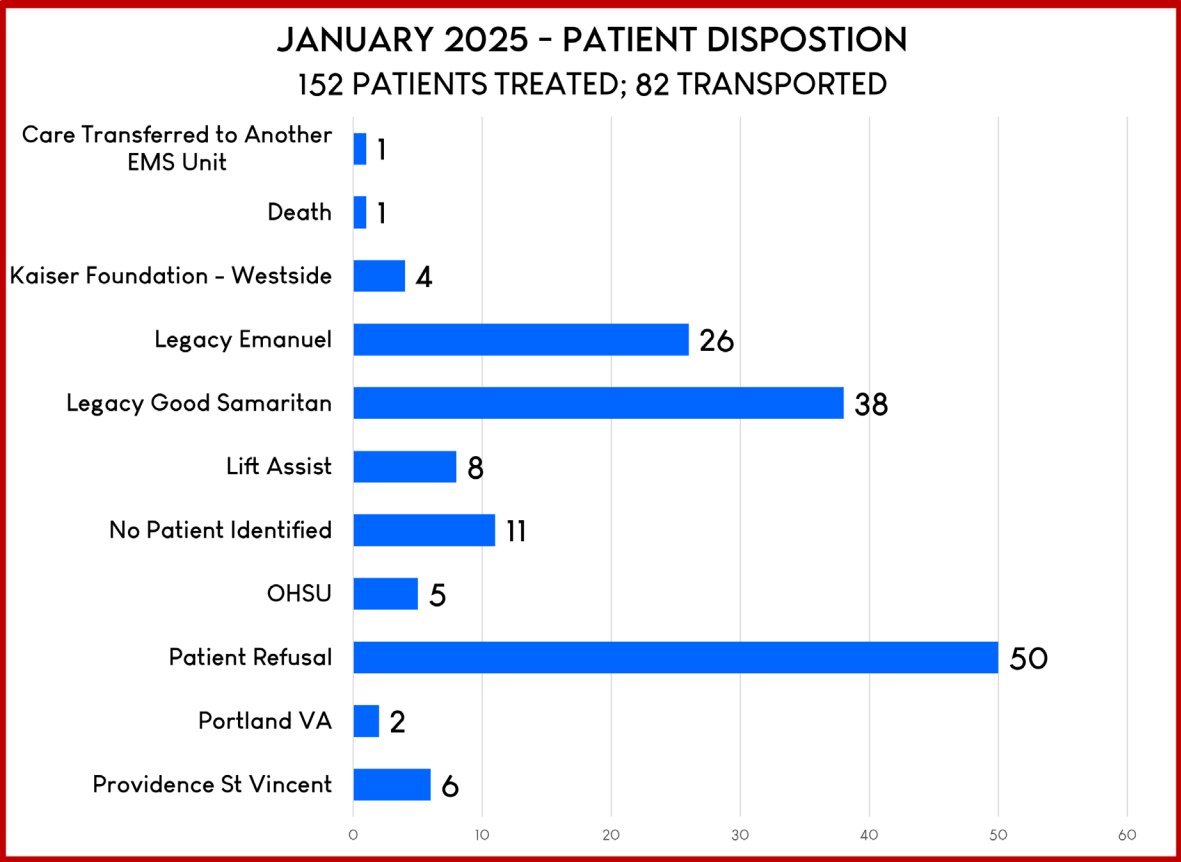
INCIDENTS BY RESPONDING JURISDICTION

January 2025

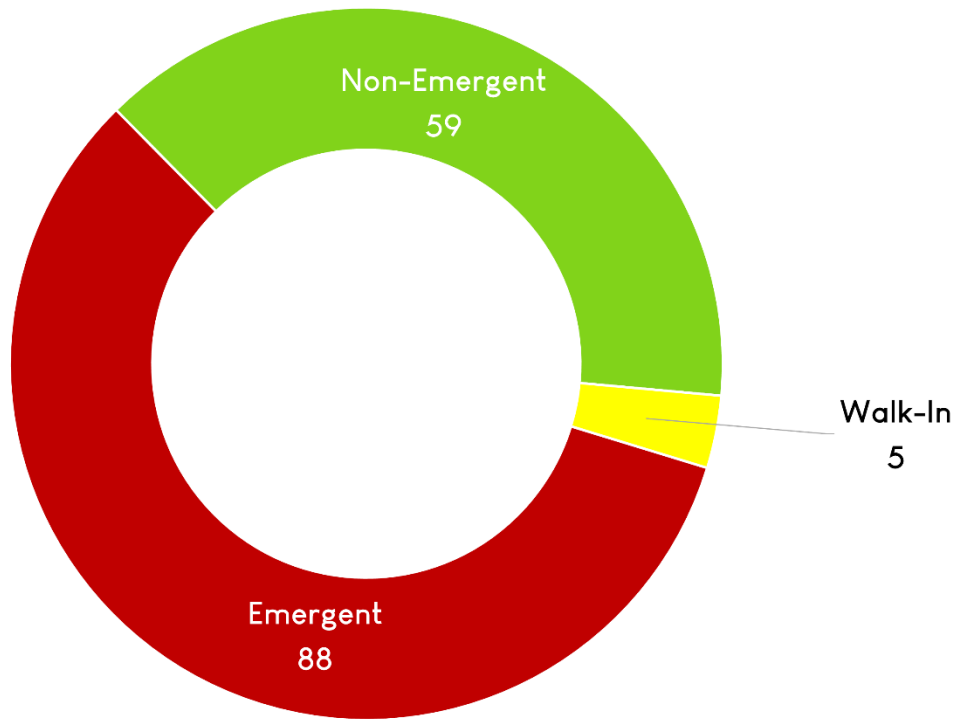


JANUARY 2025 - INCIDENTS BY ZONE

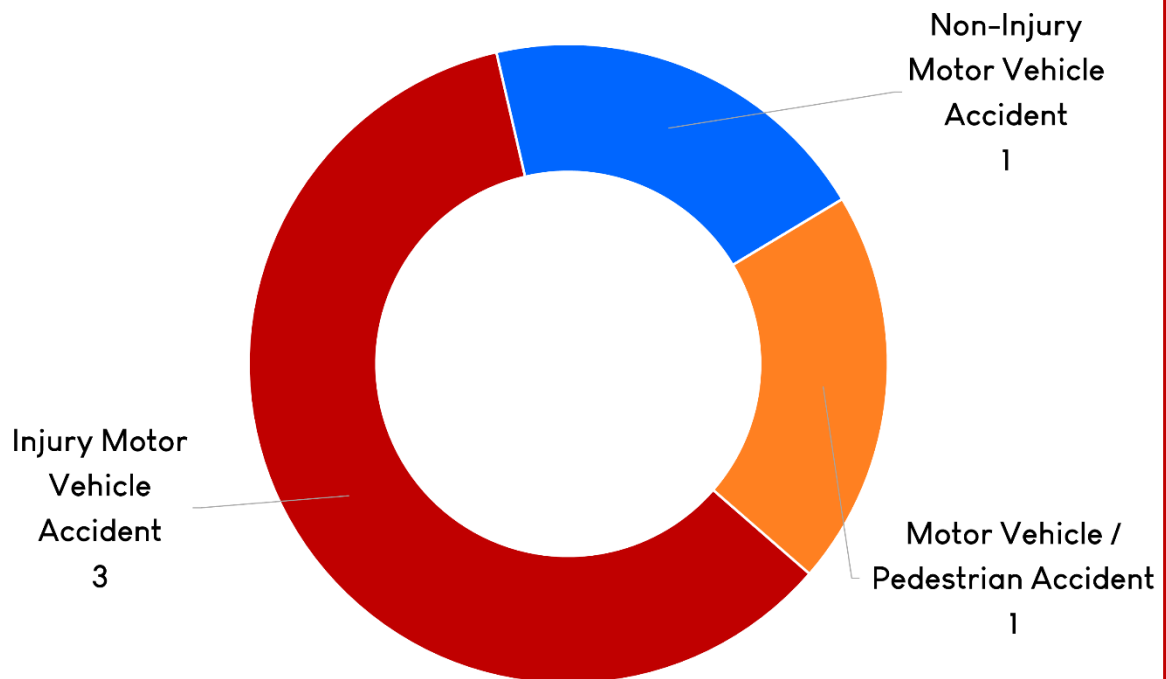


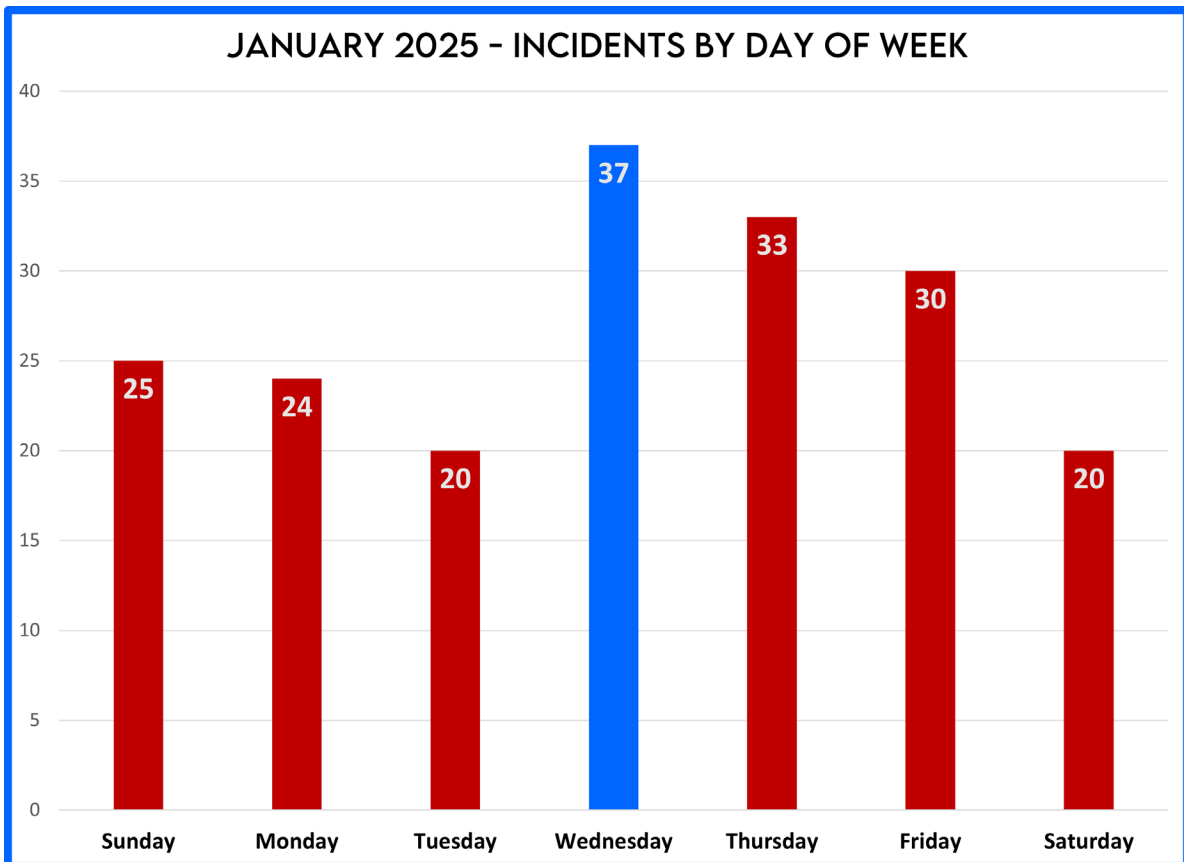
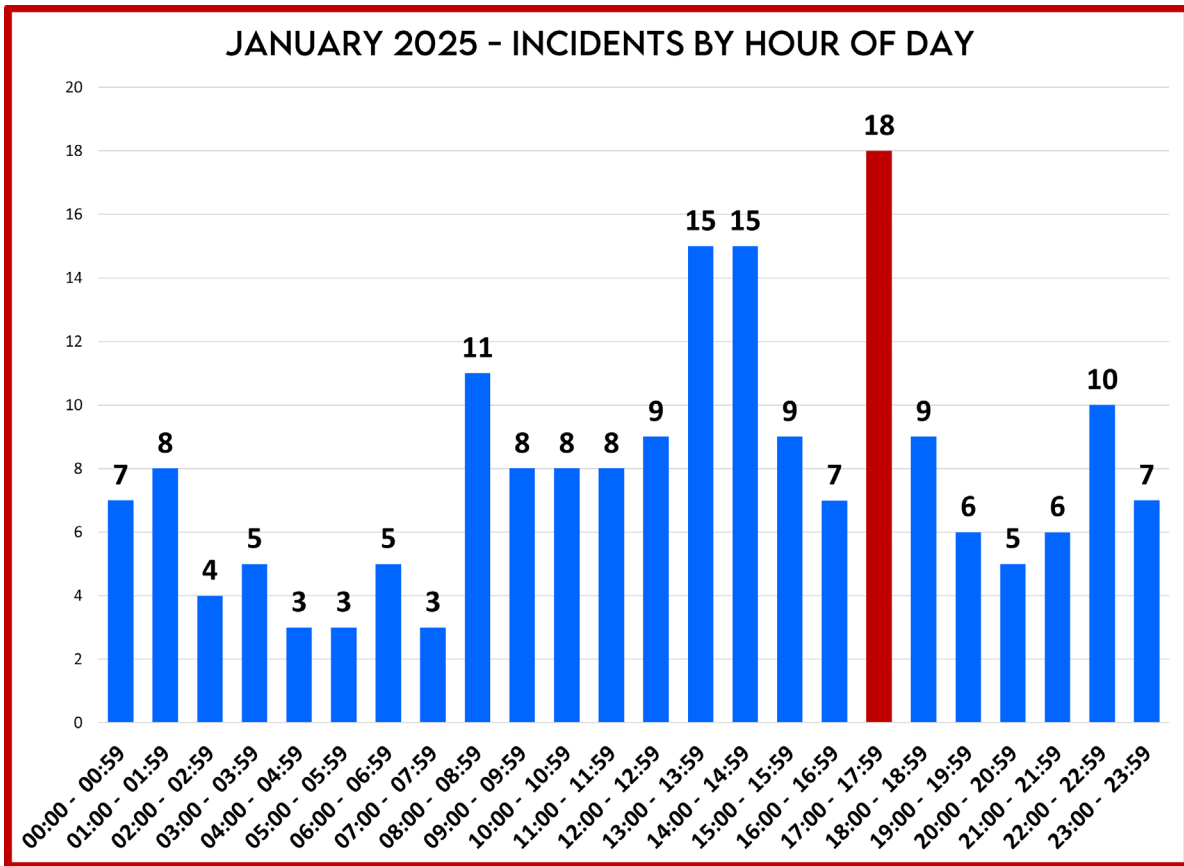


JANUARY 2025 - EMS RESPONSE MODE

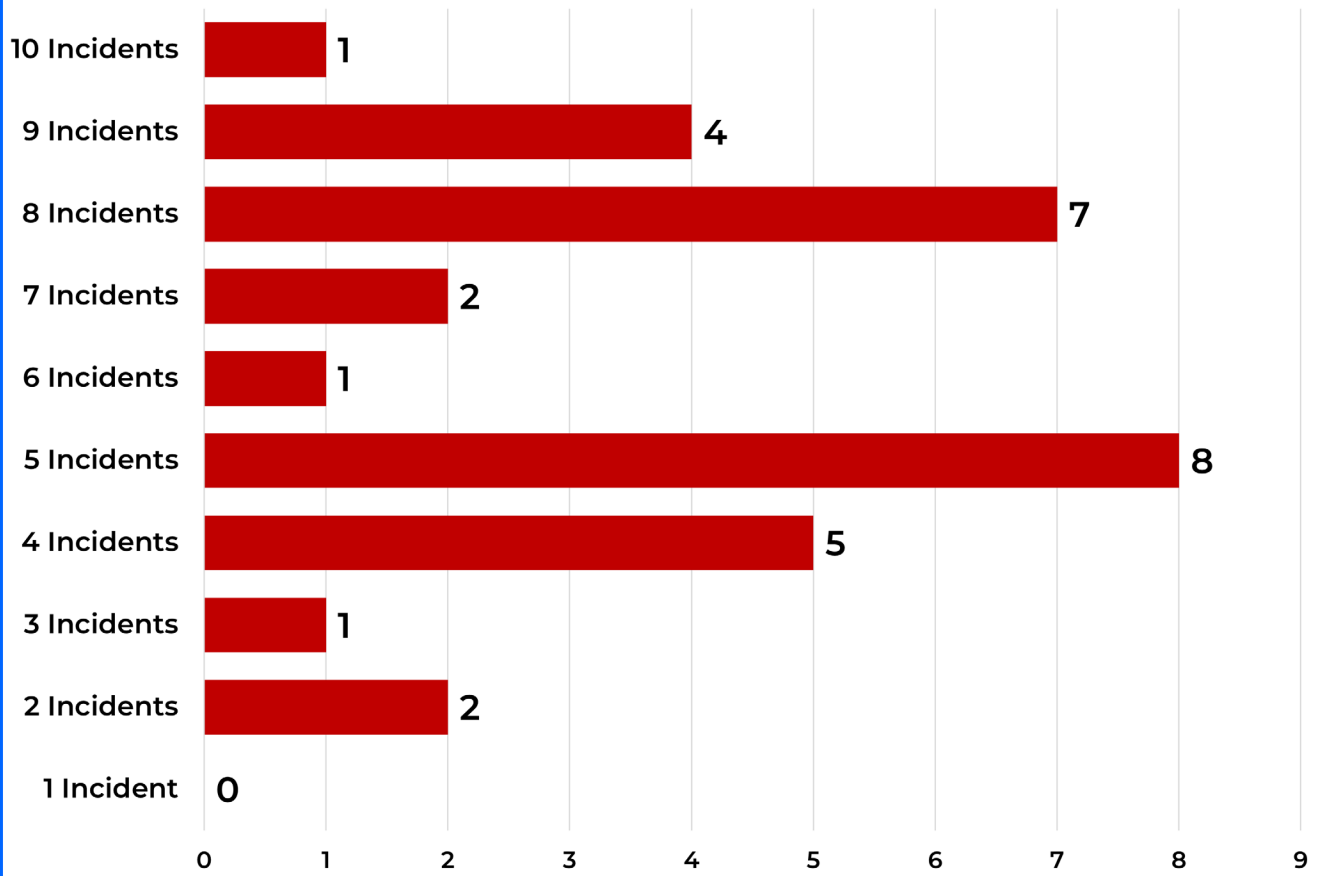


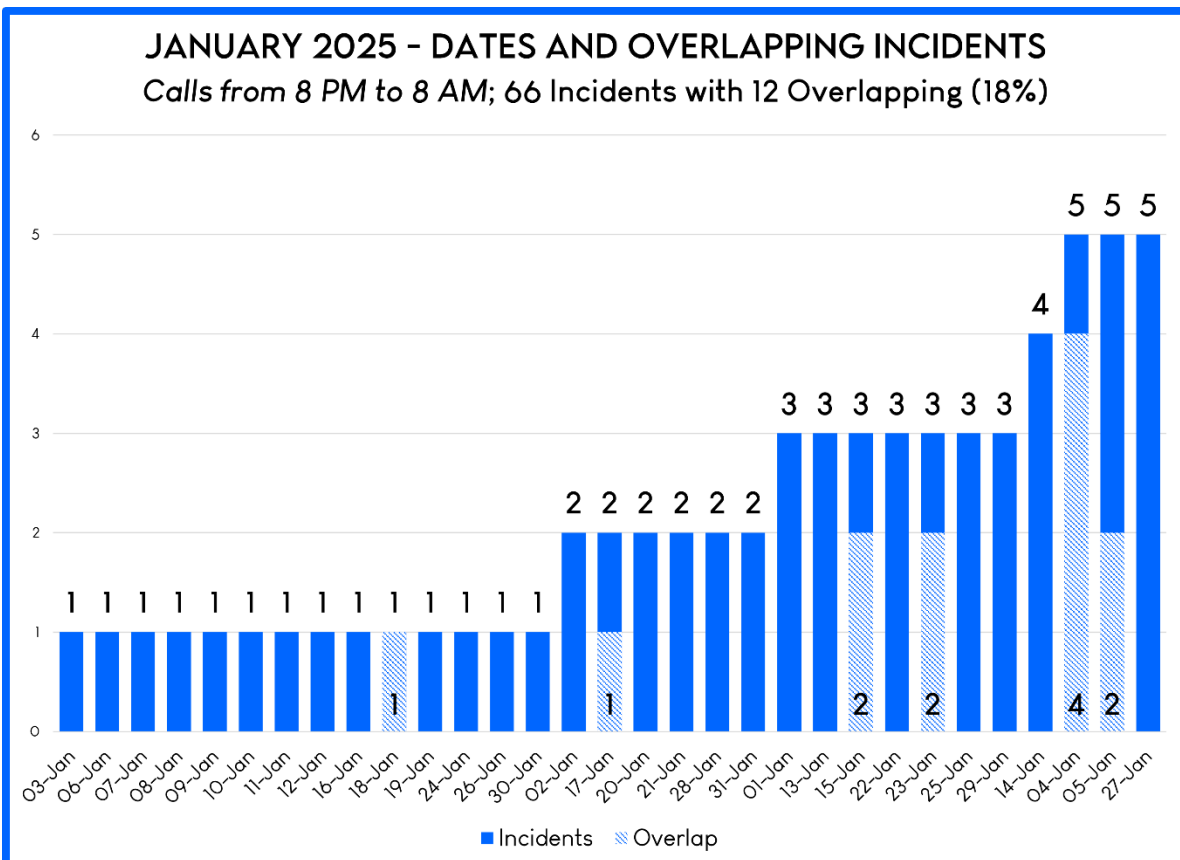
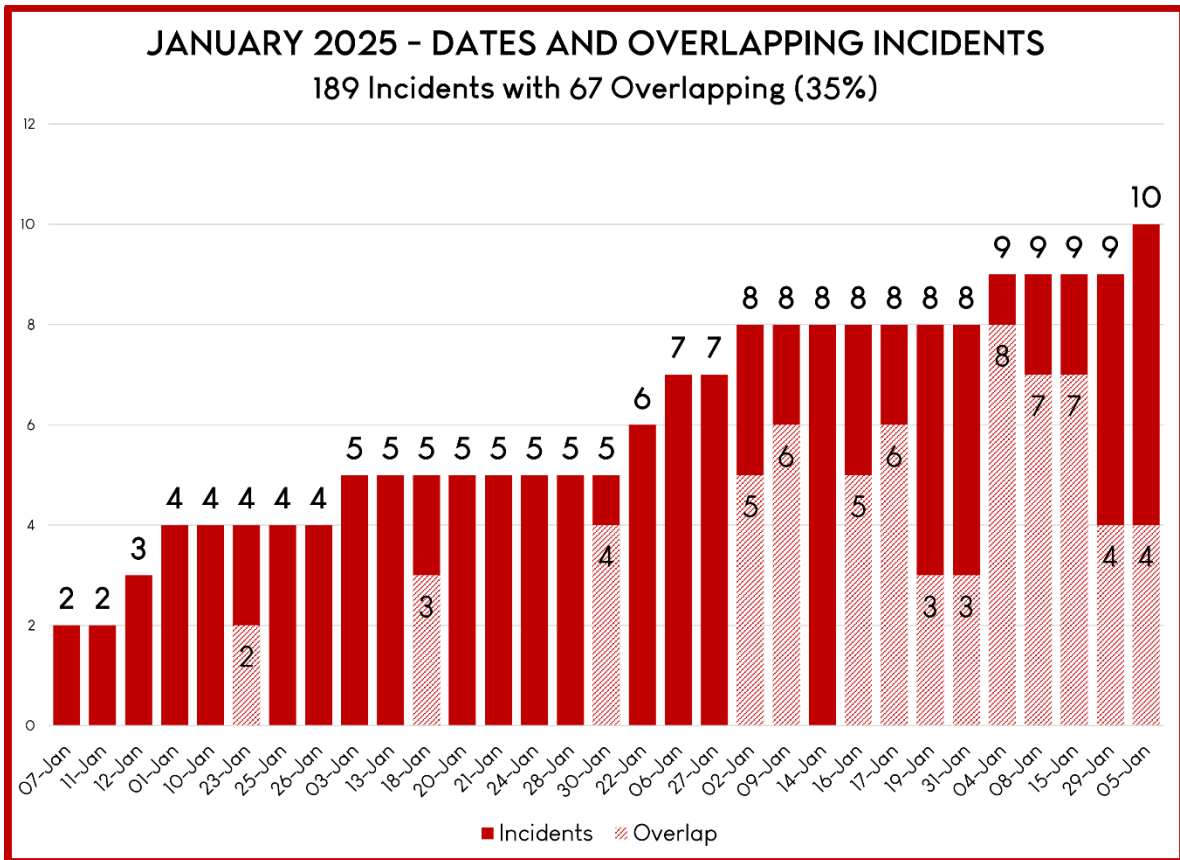
JANUARY 2025 - 5 MOTOR VEHICLE ACCIDENTS



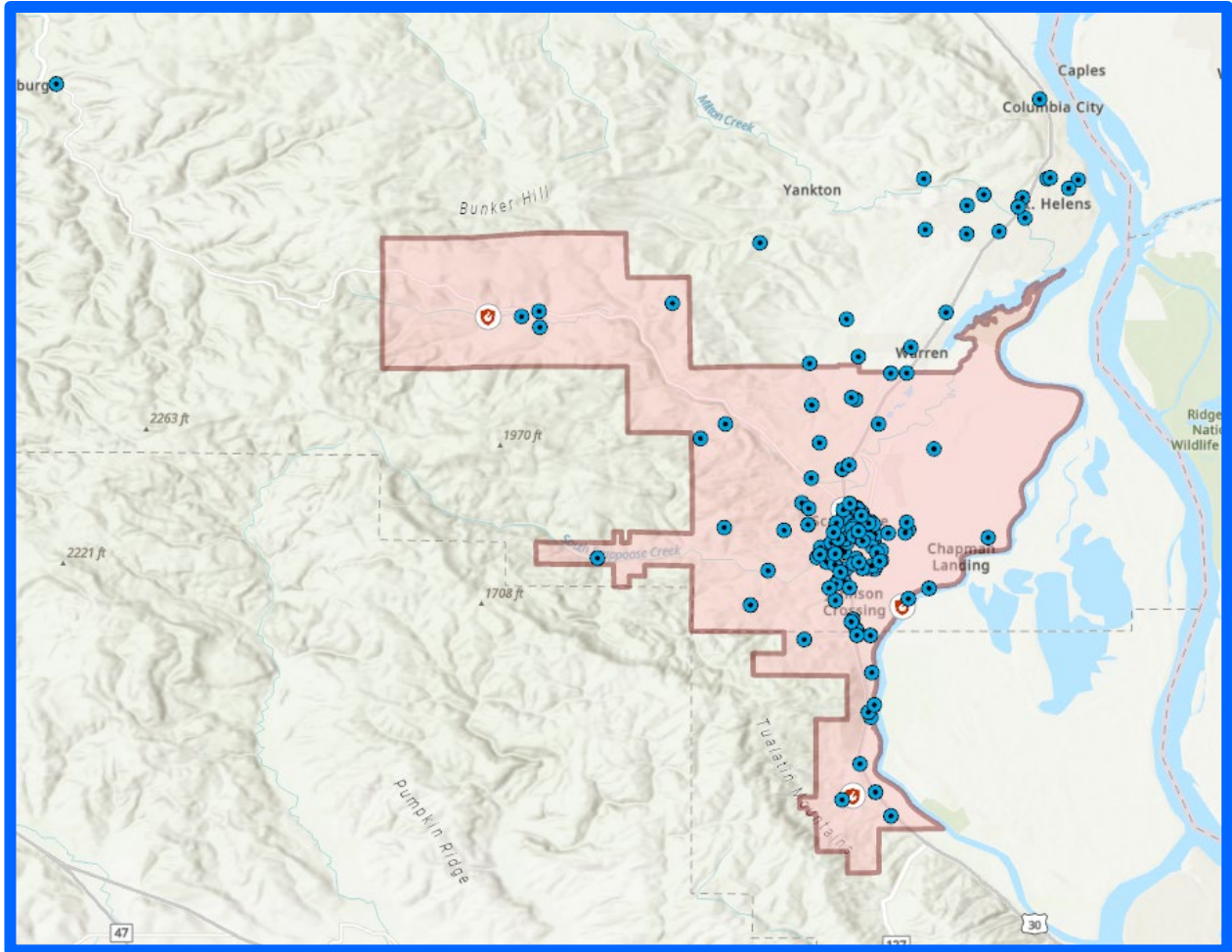


JANUARY 2025 - INCIDENT COUNT BY DAYS



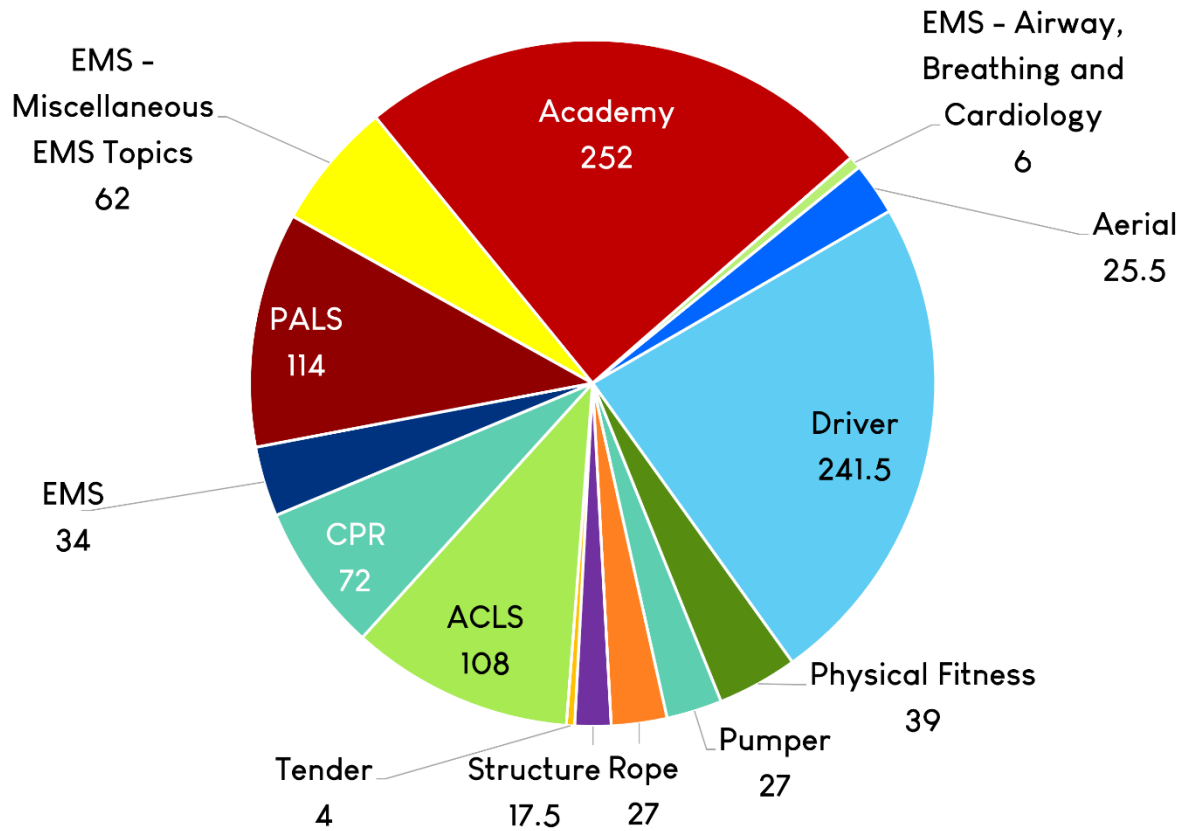


JANUARY 2025
189 Incidents

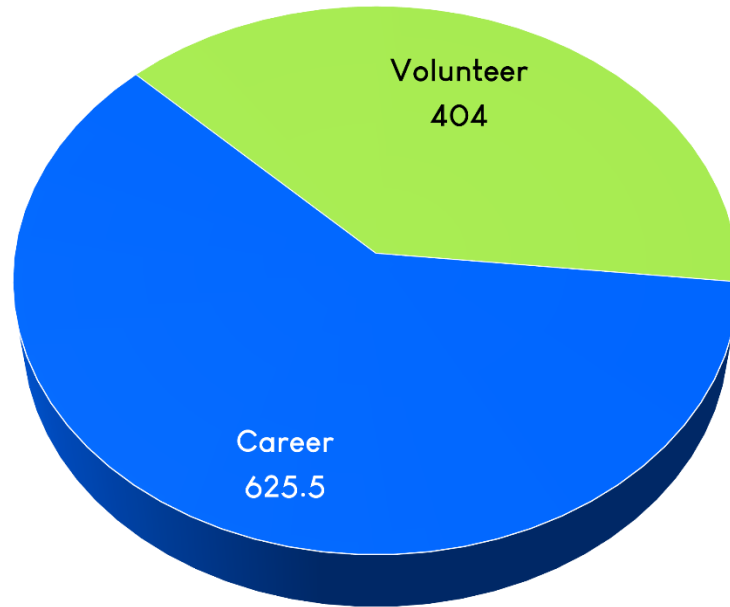


JANUARY 2025 - TRAINING HOURS BY SUB-CATEGORY

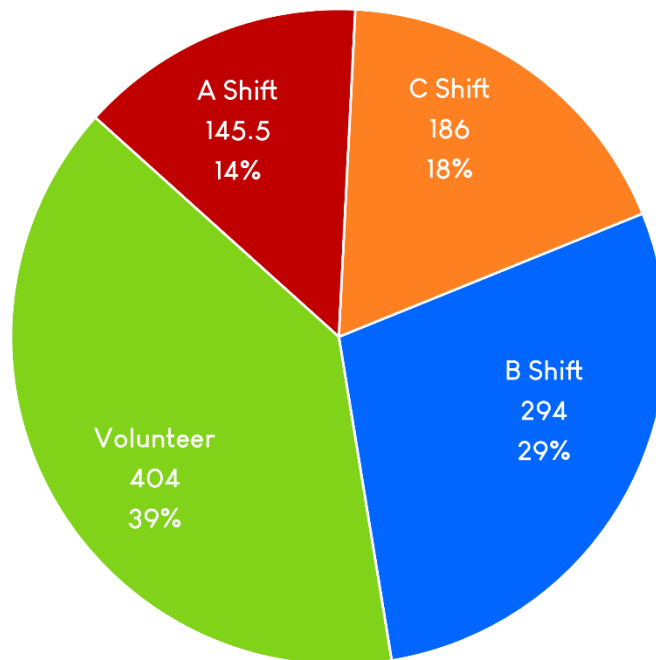
1,029.50 Total Hours



JANUARY 2025 - VOLUNTEER & CAREER
TRAINING HOURS



JANUARY 2025 - TRAINING HOURS BY SHIFT



UNCREWED AIRCRAFT (UAS) ACTIVITY REPORT

BOARD AVIATION REPORT

December 2024

TOTAL FLIGHTS: 28

TOTAL HOURS: 6 hours 03 Minutes 19 seconds

CAPTURED IN AIR DATA

Active Flights: **26**
Plan limit: **Unlimited**

Total Photos: **32**
Total Videos: **8**

Total Air Time: **5h 35m 57s**
Total Log Time: **5h 37m 49s**

Total Mileage (all flights)
21 Miles

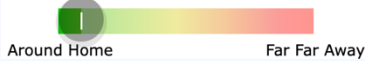
Longest Flight Time: **31m 21s**



Hottest Battery Temp: **93.7 f**



Farthest Home Distance: **1,639 ft**



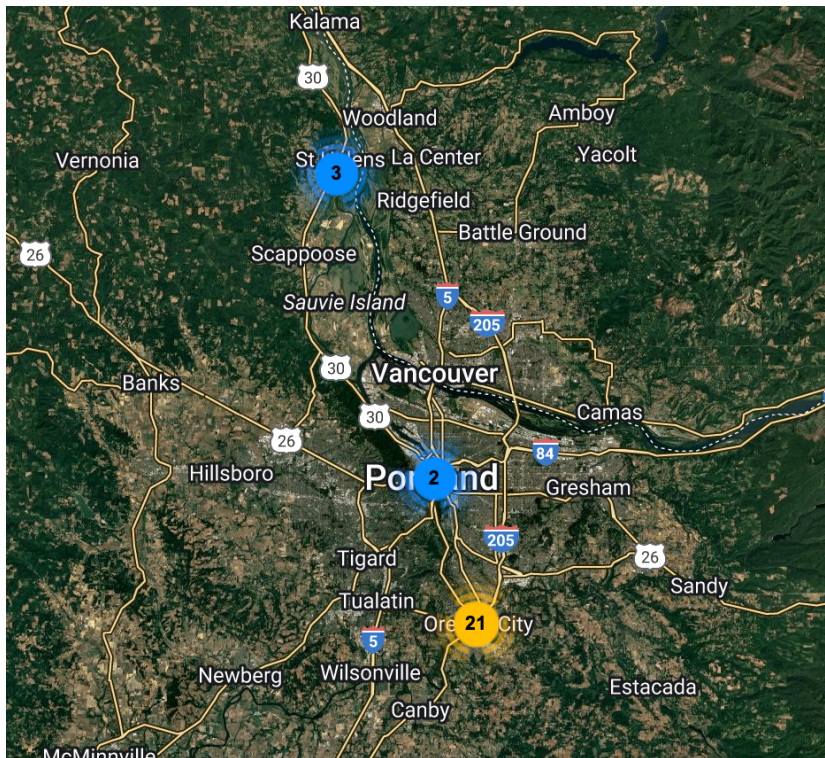
Longest Mileage: **22,664 ft**



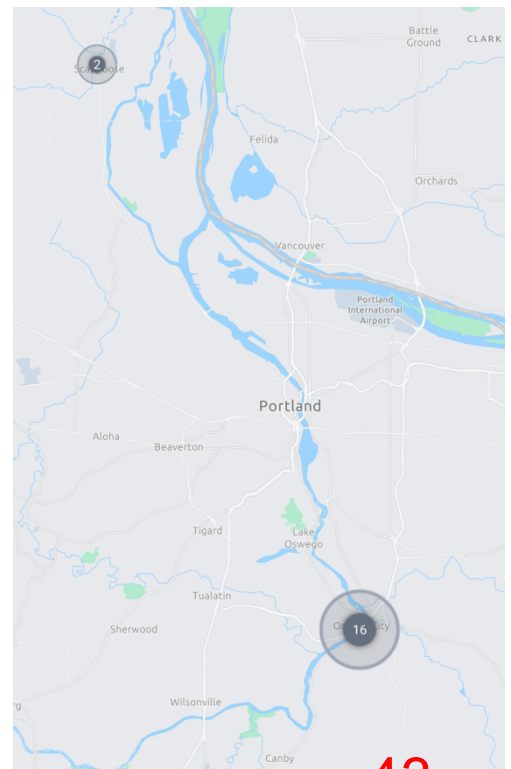
Highest Altitude: **524.3 ft**



Fastest speed: **37.65 mph**



CAPTURED IN Drone Sense



STAFF REPORTS

Fire Chief Report

January

Meetings Attended

Too many to list and most of the month was spent teaching

Hours Worked January: 210

Hours On Call in January: 160

Hours On Call For CRFR: 37

Hours TRAINING January: 26.5

TOTAL HOURS: 396.5

Training

Teaching at the High School

Projects

Ambulance Service Area Agreement – *In Progress*

Portland Fire Mutual Aid Agreement – *In Progress*

Portland Fire IGA – *Completed and Signed, waiting for PFB to finish signing*

New Ambulance Purchase Agreement – *Signed*

May 2025 Election ~ *In Progress*

Working with state senators / reps for legislation changes ~ *In Progress*

CRFR Agreement for Plan Review ~ *In Progress*

Fire Station Project ~ *Tabled*

SPIRE 2023 ~ *Awarded Airbags and COW (Cell On Wheels)*

NASA ACERO ~ *In Progress*



Board Report

The new year has commenced with significant momentum, highlighted by our involvement in the Pasadena and Eaton Fires. Our agency proudly deployed two apparatus and seven firefighters, comprising both volunteer and career staff, to support our southern neighbors. This experience proved invaluable for our crews, and over the coming months, we will share insights and lessons learned. Notably, several staff members completed their Position Task Books (PTB), advancing their qualifications.

Evacuation Planning Initiatives

We are in the initial phases of implementing evacuation zones and planning for the city and fire district. Chief Hennigan and Firefighter Liebig will facilitate community meetings with partner entities as we leverage knowledge gained from our summer responses and operations in California. These efforts are crucial for preparing effective evacuation strategies during fires or hazardous materials incidents, as well as assisting community members with the reintegration process upon their return home.

Collaborative Exercises

Our agency is actively engaged in multiple tabletop exercises. The first exercise, part of the Regional Disaster Preparedness Organization (RDPO) UASI grant, aims to enhance collaboration among public works, emergency management, and fire responders in preparation for a Cascadia event. Although led by Portland Fire, our participation is essential. Additionally, we are involved in an aviation response tabletop, which focuses on coordination during a Cascadia event. This process has provided valuable insights into the resources and aviation assets that would be deployed during a significant event, highlighting the importance of our local airport in emergency response.

ASA Process and Labor Negotiations

Chief Marks and I are progressing through the ASA process and the associated contract with the county, which is currently under attorney review. Meanwhile, contract negotiations with our labor group are advancing, fostering constructive dialogue. We anticipate providing the board with updates at our next meeting. The upcoming meeting with the labor group is scheduled for February 19th.

Utility Vehicle Update

We are still working toward bringing our newer utility vehicles into service. Due to an increase in maintenance demands, our staff is currently overwhelmed, prompting us to consider outsourcing the upfitting to an external company.

Educational Initiatives

This January was notably dedicated to education, as we partnered with the local high school to conduct STEM education sessions. Twelve students participated in the first half of our workforce development collaboration with the school and PCC.

Representation in Boise

I also traveled to Boise to represent the International Association of Fire Chiefs at the Interagency Fire UAS Subcommittee meeting. This meeting was highly productive, with our agency leading a project proposal that promises to positively impact the fire service and state land management agencies. Attached to this report is the briefing paper submitted during the meeting.

Assistant Chief Marks
February 2025

January Projects:

Duty Shifts - Safety Program - Wellness Program
CQI Program – Compliance Data Collection -
Records Requests- CAD Response Cards

Drills / Activities / Meetings in January included:

Fire Defense Board	HPO Steering Committee
NERIS Webinar	ASA Meetings
Multiple Volunteer Trainings	ACLS PALS CPR Training and Coordination
Board Meeting	Legacy Stroke Meeting
What We Learned from First CMS reporting	

The NERIS project continues to unfold. We are in a holding pattern waiting for ImageTrend to complete their updates to include the new system. I will be attending multiple webinars along with sessions at Image Trend Connect regarding the transition to NERIS.

Chief Pricher and I continue to work with Columbia County Public Health regarding the ASA process. We have not received the newest draft contract as of the time of this report. There have been several other interesting questions from Public Health. I have responded to some of them without any response.

New protocols went into effect as of February 1. Crews completed training including videos and testing to ensure the new material was understood.

ERT Curio is working with our Stryker Rep to train on the new LifePak 35's. There still seems to be an issue with the integration with Image Trend which is actively being worked on. Image Trend has a few organizations beta testing the integration. We do not have a release date for that at this time.

Our crews continue to be a leader in stroke recognition. During the quarterly Legacy Stroke meeting our stats look great regarding identifying stroke patients and transporting them to the appropriate facility for care. I have been working with the Legacy team to show them the new protocols and training regarding current EMS treatment of strokes.

As requested at the September 2023 Board meeting, here is a list of my larger projects in their current priority.

1. Work with Chief Pricher on taking over the Operations role for the district.
2. Filling vacant ERT position and building process for the additional Community Paramedic process.
3. Updating the Blood Borne Pathogens class.
4. Continued work with Public Health regarding ASA.
5. New ambulance build.
6. Continue to support staff: While this is listed at the bottom of my priority list, it is of vital importance to me. This item can be little things throughout the month to assist with a vast number of items to increase workflow and continuity of the organization.

My time Worked in Jan 2025	186 Hours
Call time in Jan 2025	234 Hours (call shifts minus office time)
Total Hours for Jan 2025	420 Hours plus 7.25 hours CRFR Coverage



New Volunteer Recruit Extinguisher Class 01/15/2025

**Chief Bautista Report
Prevention & Training Divisions
February 2025**

January Projects:

- ◆ Volunteer Program Coordination (On going) - Working with Henry Oberbarnscheidt the in the Member Outreach position and new volunteer recruit onboarding process
- ◆ Scappoose High School Fire & Emergency Services Course J-Term Lectures (Completed)
- ◆ SRFD Uniforms (On going) - Per C43, select and order rain jackets for volunteer members (In Progress)
- ◆ Coordinating support for Intern program process with FFs Zimbrick, Booth and Henry O (in progress)

CA Deployment – Palisades Fire assignment from January 8th through January 25th

Fire Marshal Division:

One (1) final driveway inspection was completed.

Training Division:

The Volunteer Recruit Academy (2025-01) is underway and will run through July 2025. We are hosting five (5) volunteer recruits from Vernonia Fire District once a month during our weekend skill drills. Thank you to everyone who has been helping.

In January, we wrapped up the Fire Science portion of the Scappoose High School program. A total of 12 students participated in the program. They will no progress into the UAS portion. Thanks to everyone that helped the program this month and stepped up due to the CA deployments.

Public Information Program:

Working with LT Heuer and others to coordinate public relations messaging for our fire district. Everyone has been doing a great job.

Also coordinating some events at local business establishments for “Q and A” sessions with the Fire Chief for January 2025.

Coffee with the Chief event is scheduled for 2/20/2025 at 10am at Cathedral Coffee.

January Meetings & Activities:

Date	Meeting/ Topic
1/2/2025	Officer Meeting
1/27/2025 - 1/30/2025	SHS Fire Program Finals Week
1/28/2025	Columbia County PIO Workgroup

Chief Officer Development Training:

None scheduled

Upcoming Training:

None scheduled

Total hours for January 2025: 495.75 hours: 181 hours, 317.75 extra hours due to conflagration & 0 Duty Officer



Member Outreach

1-28-2025

Henry Oberbarnscheidt

This past month, I have been involved with or assisted with the following:

- Learned how to fit test masks to new recruits and other firefighters.
- Continued working on the volunteer handbook.
- Completed annual report.
- Continued assisting new recruits with questions and getting them gear for the academy. Enter recruits into TEAMS onboarding and other administrative tasks. Assisted with current volunteers.
- Helped move equipment around for maintenance and other needs.
- Assisted in organizing drills and classes
- Updated response cards.
- Reorganized personnel files. Gathered the last of the missing information for recruit files.
- Read some of the updated policies.
- Taught or assisted with classes; also worked with volunteers one-on-one.
- Attended County Association meeting along with a Scappoose Volunteer Association meeting, drills, safety audits, and membership meetings.
- Assisted in teaching extinguishers to high school students.
- Assisted in cleaning vehicles.
- Gathered information to update member contacts.
- Assist with the last of Share and Care.

This list is not exhaustive of all of my activities.

February 2025 Finance Report

Revenue highlights for January:

General Fund Revenue:

- \$76,204 in EMS revenue
- \$44,952 in current-year property tax turnover
- \$23,366 in interest earned on investments
- \$6,350 in prior year property tax revenue

Grant Fund Revenue:

- \$5,640 in SAFER grant reimbursement

General Fund Expenditures:

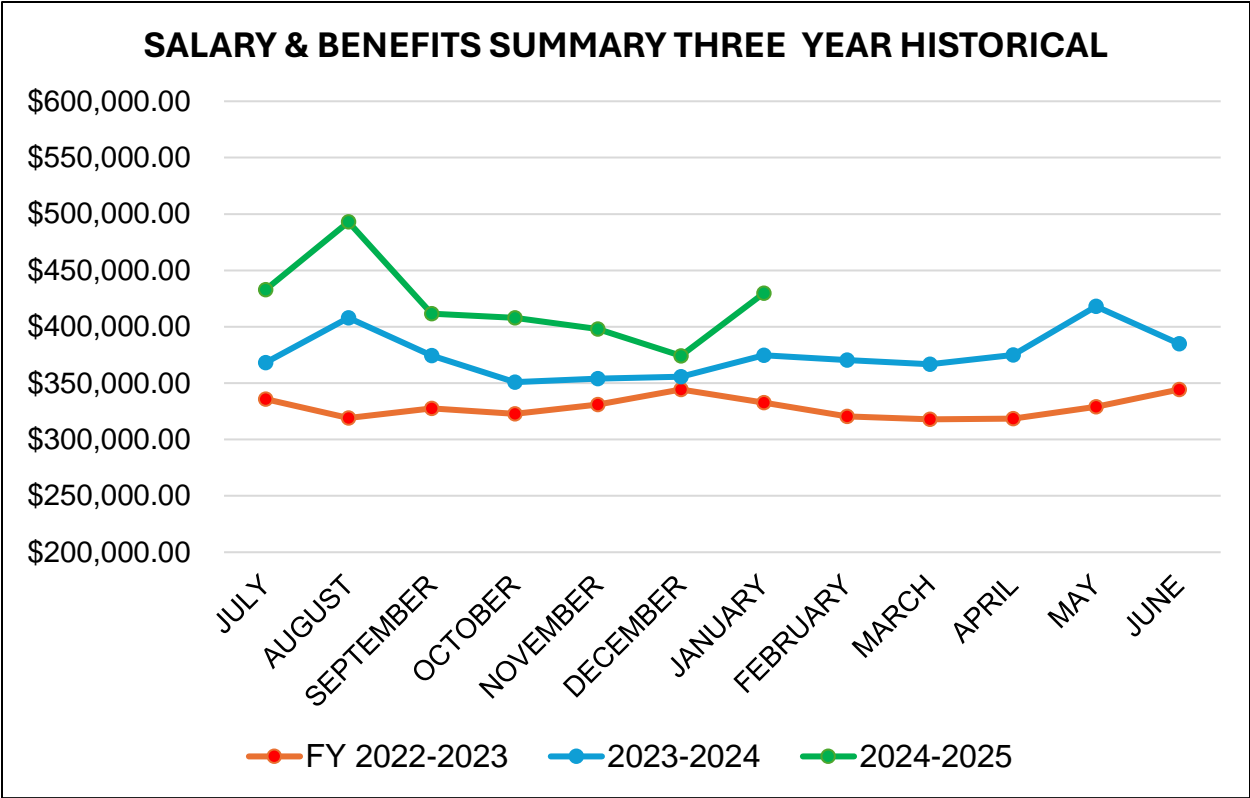
- \$544,899 for Personnel Services expenses (payroll, insurance, FICA, & benefits)
- \$8,535 in credit card expenses

As we have completed approximately 58% of the fiscal year, our EMS revenue is currently surpassing budget expectations, with 73% collected so far. Additionally, we have collected 93% of budgeted property taxes. While the majority of tax turnovers are finished, we will continue to receive more payments, particularly in February and May when installment payments are due.

Personnel Services is close to budget, with expenditures at 55% while Admin. is over budget at 61%, and Maintenance on Equipment has reached 63% of its budget. Additionally, Communications Maintenance has consistently remained high at 86% over the past few months. The district's property and liability insurance is now at 106% of the budget due to an increase in the number of new apparatus and light-duty vehicles. All other line items are within budget.

Personnel Services has exceeded the normal expenditure range due to overtime costs associated with the Palisades Fire Conflagration, totaling \$79,732.

At the end of January, we were audited by SAIF. After the audit concluded, we were informed that we should be expecting a return of just under \$10,000 on our workers' compensation premium.



Submitted by Karleigh Booth

OLD BUSINESS



MEMORANDUM

TO: Scappoose Fire District Board

FROM: Fire Chief Pricher

SUBJECT: Board Policy 4.8

DATE: February 10th 2025

Requested Action: None. Information only

Critical Dates: Board policy directs staff to present to the board members the proposed non represented personnel staff salaries for the upcoming year.

Purpose: To provide the board an opportunity to provide input during the budget preparation stage.

Coordination: This initiative is to be managed by finance and designated staff members.

Contact Person: Chief Jeff Pricher

Recommendations:

1. None at this time

Conclusion: Due to the ongoing collective bargaining process with our labor group, the projected salaries for fiscal year 25/26 will be delayed.

c file
r.f.

COMMITTEE REPORTS

MISCELLANEOUS

NEW BUSINESS



MEMORANDUM

TO: Scappoose Fire District Board

FROM: Assistant Chief Marks

SUBJECT: Structure Fire Gear

DATE: February 11, 2025

Requested Action: Purchase eight (8) sets of structure fire PPE

Critical date for action: None

Purpose: The district needs to supply structure fire PPE to our members for emergency operations. While this gear is expensive, it has a life span according to NFPA. Some of our gear is aging and we do not have proper sizes for smaller members. These sets of turnouts will provide smaller members the ability to enter IDLH environments with proper gear.

Impact: Purchasing this gear will increase our number of members for IDLH firefighting operations.

Availability of funding: Funding is available in account 775_1. This expenditure will also be refunded through the SAFE Grant funding once the items are received.

Coordination: F/F Mathews and A/C Marks

Contact person(s): F/F Mathews and A/C Marks

Recommendations / Options: I recommend purchasing eight (8) sets of structure fire PPE to be refunded through the SAFER Grant.

Conclusion: This purchase will increase our members safety while responding to fire incidents.

P.O. Box 51,
Kirkland, WA 98083



Quote

Phone: (425) 821-5858
Email: info@seawestern.com
www.seawestern.com

Bill To:		Ship To:		Date	02/05/2025
SCAPPOOSE FIRE DISTRICT PO BOX 625 SCAPPOOSE OR 97056 United States		SCAPPOOSE FIRE DISTRICT 52751 Columbia River Hwy Scappoose, OR 97056		Customer No.	10688
				Quote No.	QUO29119
				Sales Rep	
Expires	Attention	Delivery	FOB	Jana Pagh	
03/07/2025	Keith Matthews				

Pricing valid for listed quantities
Returns accepted within 30 days of receipt
Restocking fee up to 25% will apply on any non-stock merchandise
Custom orders are non-cancellable, non-returnable
Unless otherwise noted, pricing does not include shipping

Qty	Unit	Part Number	Description	Unit Price	Ext. Price
8	EA	Rainier V-Force Coat	SeaWestern Lion Rainier V-Force Coat - ISODRI System with PBI MAX Outershell, 32" Length, K7 Glide Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Raglan Sleeve Design, Self Material Coat Cuffs, 3" Yellow Ventilated Triple Trim in New York Trim Pattern, 6" x 10" Full Bellow Pockets, Radio Pocket and Mic Tab on Left Chest, Mic Tab and Flashlight Assembly on Right Chest, Over-the-Thumb Wristlets, Drag Rescue Device, Hanging Name Plate with Lettering, Department Lettering on Yoke (SCAPPOOSE - STRAIT) TURNOUTS FOR: NYLAND RENNING HASSAN BROGLI TEETER FEIGERT DELTORO ALONZO-LOPEZ	2,008.56	16,068.48
8	EA	HP604	Semi Bellows Handwarmer Pockets with Fleece Lining (Pair) 9x9	70.59	564.72
8	EA	Thumb Loop Tabs	Thumb Loop "Tab" on Wristlets	33.22	265.76
8	EA	CT505PTY	Upgrade to Vis-A-V Coat Trim Pattern Yellow	75.42	603.36
8	EA	LTSL3YNS-LTSL2YNS	Additional 3" Letters Attached to Back Yoke of Coat - 8 FREE (1) EXTRA PER COAT SCAPPOOSE - straight across back	7.60	60.80
8	EA	C7 - Traditional	Upgrade Liner to C7 Center Cut Thermal Liner	71.69	573.52
8	EA	Rainier V-Force Pant	SeaWestern Lion Rainier V-Force Pant - ISODRI System with PBI MAX Outershell, K7 Glide Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Contoured Legs and Knees,	1,405.50	11,244.00

P.O. Box 51,
Kirkland, WA 98083



SEAWESTERN

FIRE FIGHTING EQUIPMENT

Phone: (425) 821-5858
Email: info@seawestern.com
www.seawestern.com

Qty	Unit	Part Number	Description	Unit Price	Ext. Price
8	EA	C7 - Traditional-Pant	Black AraShield Reinforcement on Knees and Cuffs, Two Layers of Padding in Knee, 3" Yellow Ventilated Triple Trim, 9" x 10" x 2" Full Below Pocket on Left Side, Tool Pocket on Right Side, Zipper Closure on 2" Kevlar Belt System, Boot Cut with H-Back Suspenders with Self Fabric Suspender Attachment Upgrade Liner to C7 Center Cut Thermal Liner	59.86	478.88

Total **\$29,859.52**



MEMORANDUM

TO: Scappoose Fire District Board

FROM: Fire Chief Pricher

SUBJECT: Continuation of the 5 Year Levy

DATE: February 10th 2025

Requested Action: Direct staff to initiate the filing process for the continuation of the 5-year levy.

Critical Dates: Input and direction from the board is needed by February 26th. The county filing deadline is February 28th, 2025.

Purpose: Timely action is essential to maximize support for renewing the current levy of \$1.99. Given past levy attempts in the county, it's critical to provide the community with ample information and time to appreciate the levy's importance and impact.

Impact: Failure to secure this levy will have significant effects, including:

1. Ambulance Service Staffing Losses:

- The levy funds over 50% of our staffing budget, with the potential layoff of 75% of ambulance personnel if the levy is not renewed. Such layoffs would eliminate ambulance services, a community priority as highlighted in previous surveys and meetings.

2. Reduction in Cross-Trained Firefighting Personnel:

- Our model relies on cross-trained paramedics who serve as firefighters, enhancing overall safety and efficiency. This integrated staffing reduces the need for dual-track skill sets, keeping costs manageable amid challenging recruitment and retention landscapes for volunteers (local, regional and national challenge).

3. Unmet Future Financial Needs for Emergency Services:

- Without a stable revenue source like the levy, we cannot maintain operational costs or invest in necessary resources, such as new ambulances, station maintenance, or replacements.

Availability of Funding: The permanent tax rate of \$1.11 per \$1,000 of assessed value generates \$1,633,273 (FY 24/25 budget). The permanent tax covers 28% of personnel costs, while the 5-year levy supports 52%.

The remaining 20% is sourced from ambulance revenue, grants, fire marshal fees, and miscellaneous income.

If Medicare and Medicaid fully compensated the district for medical services, the levy might be unnecessary. Over \$1,000,000 is lost yearly in ambulance revenue due to these shortfalls, alongside the financial impacts of the Enterprise Zone and Urban Renewal District the city established (Tax Increment Financing).

Coordination: This initiative is to be managed by finance and designated staff members.

Contact Person: Chief Jeff Pricher

Recommendations:

1. Direct staff to proceed with filing for the May election.
2. Consider delaying the action to the November election.
3. Opt to take no action at this time.

Conclusion: Ensuring the district secures necessary funding is imperative to operate effectively, maintain staffing levels, continue training, and plan for future needs. Given federal and state mandates, including medical screenings and fitness requirements, a stable revenue source is vital to fulfill our community's needs and expectations. This levy is not just about funding; it's about sustaining our community's safety and emergency readiness.

c file
r.f.

Request for Ballot Title

Preparation or Publication of Notice

SEL 805

rev 08/21
OAR 165-014-0005

No later than the **81st day before an election**, a governing body that has referred a measure must prepare and file with the local elections official the text of the referral for ballot title preparation or the ballot title for publication of notice of receipt of ballot title. This form may be used to file the text of the referral and request the elections official begin the ballot title drafting process or file a ballot title and request the elections official publish notice of receipt of ballot title.

Filing Information

Election Date

Authorized Official

Contact Phone

Email Address

Referral Information

Title, Number or other Identifier

This Filing is For

☐ Drafting of Ballot Title Attach referral text.

☐ Publication of Notice Ballot title below.

Ballot Title Additional requirements may apply

Caption 10 words which reasonably identifies the subject of the measure.

Question 20 words which plainly phrases the chief purpose of the measure.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

By signing this document:

→ I hereby state that I am authorized by the county or city governing body, or district elections authority to submit this Request for Ballot Title – Preparation or Publication of Notice.

Signature

Date Signed

BALLOT TITLE

Continuation of Five-Year Local Option Levy for General Operating Purposes

Question:

Shall the Scappoose Rural Fire Protection District continue a levy of \$1.99 per \$1,000.00 of assessed value for five years, from 2027 to 2031, to support operating purposes? This measure renews the current local option taxes.

Summary:

The proposed tax renewal will support the general operating expenses of the Scappoose Rural Fire Protection District. These funds are vital for:

Conducting NFPA medical testing for all firefighters.

Performing federal and OSHA-mandated equipment testing and firefighter equipment usage evaluations.

Carrying out physical fitness assessments for firefighters.

Providing annual service and safety inspections for vehicles and equipment, including necessary replacements.

Ensuring the continuous staffing of two ambulances 24 hours a day.

Projected revenue from the levy includes:

\$3,381,674.00 in 2027/2028

\$3,483,125.00 in 2028/2029

\$3,587,618.00 in 2029/2030

\$3,695,247.00 in 2030/2031

\$3,920,287.00 in 2031/2032

The estimated tax cost is indicative, based on prevailing data from the county assessor, considering possible impacts from early payment discounts, compression, and collection rates.

Explanatory Statement

The Scappoose Rural Fire District is dedicated to delivering around-the-clock ambulance services with two fully staffed ambulances, and comprehensive fire protection within the Scappoose area. We also uphold mutual aid agreements with other fire and ambulance services in the region. Achieving this mission necessitates the passage of this five-year Local Option Levy for operational funding.

Key factors increasing operational costs include staffing for the two ambulances and maintenance of our equipment, ambulance medical supplies and loss of Medicare revenue which is increasing yearly. The frequency of simultaneous ambulance requests is growing, demanding 24/7 staffing of two ambulances and additional personnel during peak periods. Furthermore, equipment needs timely replacements to comply with evolving Federal Standards and safety requirements.

These elements represent only a fraction of the justifications for this Local Option Levy. Annual Reports, Strategic Plan and the District's budget documents are available on our website, via email, or can be discussed at public and department board meetings.

Failing to pass this levy could severely impact our service capabilities, leading to reductions or potential cessation of operations.

Submitted by:

COMMUNICATIONS



Coverage Agreement for Personal Property on Loan

It is agreed by the State Agency, **Oregon Department of Forestry (ODF)**, and the Owner Lender, **Scappoose Fire**, whose personal property is necessary to accomplish a mission-critical function for a specified period of time, that the state will self-insure the listed property in accordance with the Department of Administrative Services, Property Self-Insurance Policy Manual 125-7-101, revised April 1, 2018. Losses will be adjusted and limited to the valuation methods described in Section IV. H, Loss Settlement. Policy can be viewed at: <https://www.oregon.gov/das/Risk/Documents/SelfInsPolProp.pdf>

No coverage will be provided for a loss that occurred prior to this agreement, nor prior to the State Agency signature and date acquiring the personal property on loan from the Owner Lender.

Description of Item (type, brand, model number, serial number, etc.)			Replacement Value
UAS/drone	Make: Parrot	Model: Anafi USA GOV	\$14,000 plus shipping
Name: Anafi_Gov_UR43E			
Serial #: PI040505AH2I006086			
FAA Registration #: FA34M7793E			

☐ see additional pages for detailed inventory and values

The above-described property is necessary to accomplish a mission critical function of the State Agency.

Purpose of use: Firefighting. ODF employees attending a federal interagency UAS (drone) training with BLM requires use of federally approved drones, of which ODF owns none.

In the event of a covered loss, the property deductible of \$2,500 will be paid by:

☒ State Agency ☐ Owner Lender of Property

Conditions for state insurance coverage of property on loan. These conditions must be met before this coverage takes effect. (See Property Self-Insurance Policy 125-07-101)

- The State Agency must establish a written risk control plan to protect single items valued over \$10,000.
- Property condition and photos must be documented upon acquisition and return of property.
- Insurance coverage is provided for the period on loan, from acquisition date to return date, not to exceed twelve months.
- This agreement must be signed and dated by the State Agency and the Owner Lender prior to a loss.
- This agreement must be on file with the Risk Management Coordinator at the State Agency.

State Agency		Owner Lender of Property	
Signature	_____	Signature	_____
Name	_____	Name	_____
Title	_____	Title	_____
Date	_____	Date	_____

Replacement Value – Two quotes / Retail price listings

Estimate 1 (Vendor, make/model, price, website, and date obtained):

B & H Photo, Parrot ANAFI USA GOV RGB/Thermal Drone with Skycontroller USA
BH: PAANAFIUSAGV MFR#PF728231 \$14,000

Website: https://www.bhphotovideo.com/c/product/1741897-REG/parrot_pf728231_anafi_usa_gov_edition.html Obtained: 02/10/2025

The screenshot shows the B&H Photo website interface. At the top, there's a navigation bar with the B&H logo, a search bar, and links for 'Ask Our Experts', 'The B&H Payboo Card', 'Ends In 05:42:25 Deal Zone', 'Hello, Log In Account & Orders', and 'My Cart'. Below this is a green category bar with links like 'Photography', 'Computers', 'Pro Video', 'Lighting', 'Pro Audio', 'Drones', 'Camcorders', 'TVs & Entertainment', 'Audio-Visual', 'Optics', 'Mobile', 'Surveillance', 'More...', 'Used', and 'Specials'. The main content area shows the product 'Parrot ANAFI USA GOV RGB/Thermal Drone with Skycontroller USA' with its BH #PAANAFIUSAGV and MFR #PF728231. It features a 5-star rating, 1 review, and 5 questions/answers. The product is shown in a gallery view with a main image of the drone in its case and a smaller image of the sky controller. To the right, the price is \$14,000.00, and it's marked 'In Stock'. There's a 'Save the Tax' offer with a Payboo credit card. Below the price is a quantity selector set to 1, an 'Add to Cart' button, and an 'Add to Wish List' button. A 'Free 2-Day Shipping' banner is also present. At the bottom, there's a 'Version' selector with 'USA Gov' and 'USA' options. The page footer includes a chat button and a system tray showing the time as 3:17 PM on 02/10/2025.

Estimate 2 (Vendor, make/model, price, website, and date obtained):

Drone Nerds, PARROT ANAFI USA | GOV EDITION \$14,000

Website: <https://www.dronenerds.com/collections/drones-enterprise-drones-parrot-business-parrot-anafi-usa/products/parrot-anafi-usa-gov-pf728230> Obtained: 02/10/2025

The screenshot displays the product page for the Parrot ANAFI USA | GOV Edition drone on the Drone Nerds website. The page features a large image of the drone, a sidebar with navigation options like 'Reviews', and a main content area with product details. The price is listed as \$14,000.00, and the status is 'In Stock - Ready to Ship'. A 'CONTACT AN EXPERT' button is visible, along with a 'Parrot AUTHORIZED DEALER' badge. The website's header includes the Drone Nerds logo and various navigation links. The browser's address bar shows the URL: [dronenerds.com/collections/drones-enterprise-drones-parrot-business-parrot-anafi-usa/products/parrot-anafi-usa-gov-pf728230](https://www.dronenerds.com/collections/drones-enterprise-drones-parrot-business-parrot-anafi-usa/products/parrot-anafi-usa-gov-pf728230). The Windows taskbar at the bottom indicates the date as 02/10/2025 and the time as 3:27 PM.

DRONE NERDS ENTERPRISE SOLUTIONS DRONES CAMERAS & SENSORS GIMBALS ACCESSORIES DRONEREPAIR SPECIALS

Home > Parrot ANAFI USA > Parrot ANAFI USA | GOV Edition

☆☆☆☆☆ 0 Reviews | Write a review

PARROT ANAFI USA | GOV EDITION

\$14,000.00

Starting at \$486/mo or 0% APR with [affirm](#). [Check your purchasing power](#)

ANAFI USA GOV Edition | A DRONE DESIGNED FOR THE ARMY

Estimated Availability: 1-3 Weeks

OTHER CONFIGURATIONS

	Parrot ANAFI USA - Thermal Drone \$7,000.00
--	------------------------------------------------

CONTACT AN EXPERT

In Stock - Ready to Ship

1 **ADD TO CART**

Free Shipping Over \$599.00 Money Back Guarantee

Parrot AUTHORIZED DEALER

Written Loss Control Plan

- Property on loan must be added to the agency's annual risk restoration report immediately upon acquiring property.
- Use of property is limited to the purpose defined in this agreement to accomplish a mission critical function of the State Agency.
- Property use or operation during the period of coverage must be within the normal course and scope of employment of the State Agency employees utilizing or controlling security of the property.

Property will be protected from loss or breakage during use by:

The property (sUAS aka aircraft & accessories) will always be transported in the Owner Lender's protective case and only flown on commercial airlines as carry-on baggage. The UAS/drone will only be operated by qualified and certified UAS pilots during sanctioned training scenarios; all other flights are not authorized. UAS/drone will only be out of the protective case for familiarity, maintenance, charging, data transfer and flights. Inspection of the sUAS will be performed before every flight and more often if needed. The pilots checking out the property will be trained by the owner on safe handling, maintenance, flight, and any other aspects of the property.

Property will be protected from theft and vandalism by:

Property will be kept in the protective case, which is lockable using an external padlock if owner prefers and will be kept in a locked vehicle or locked hotel room when not in direct possession by the sUAS pilots. While in the classroom or at the training flight location the property will remain in close proximity and under direct supervision of the sUAS pilots at all times. The property will not be handled, moved, possessed, used or flown by anyone other than the 2 sUAS pilots to whom it is in control by.

Additional requirements defined by Owner Lender:

All flights will be logged in Airdata. Scappoose Fire will create a pilot account and access for the ODF employees'(s) so Scappoose Fire can maintain aviation best practices to log all flights, battery use and any other flight characteristics that may need to be used for reference by the FAA or other federal or state aviation entities. This is an automatic transfer process that will require an internet connection. There will be no costs associated to or for ODF for the Airdata account.

Loss to Property

- Property losses must be reported to the State Agency Risk Management Coordinator and the Owner Lender immediately.
- Notification to the Department of Administrative Services of the property loss must be reported by the State Agency Risk Management Coordinator no later than 90 days after discovery of loss.
- Losses will be adjusted and limited to the valuation methods described in Section IV. H. Loss Settlement, of the state Property Self-Insurance Policy Manual, 125-7-101.

Property Condition - State Agency Acquires Property from Owner Lender

Property Description:

Make: Parrot

Model: Anafi USA GOV

Name: Anafi_Gov_UR43E

Serial #: PI040505AH2I006086

FAA Registration #: FA34M7793E

Approximate age: _____

Condition (check one):

- ☐ New - never used, in original packaging
- ☐ Excellent – exceptional quality, no visible markings of wear and tear, fully operational
- ☐ Good – above average quality, minimal markings of wear and tear, fully operational
- ☐ Average – used quality, visible wear and tear associated with normal use, operational
- ☐ Fair – below average quality, increased wear and tear, limitations in operation/function, repair or maintenance necessary
- ☐ Poor – deteriorated quality, extreme wear and tear, non-operational, damaged, repair necessary

Markings of wear and tear described:

Photos:

Sent via email to: sabrina.perez@odf.oregon.gov , ODF Risk Management Coordinator, 503-910-8099

- ☐ (4) four different angles, providing visualization of condition
- ☐ (1) of model/serial number identification or property tag

	State Agency		Owner Lender of Property
Signature	_____	Signature	_____
Name	_____	Name	_____
Title	_____	Title	_____
Date	_____	Date	_____

Property Condition - State Agency Returns Property to Owner Lender

Property Description:

Make: Parrot

Model: Anafi USA GOV

Name: Anafi_Gov_UR43E

Serial #: PI040505AH2I006086

FAA Registration #: FA34M7793E

Approximate age: _____

Condition (check one):

- ☐ New - never used, in original packaging
- ☐ Excellent – exceptional quality, no visible markings of wear and tear, fully operational
- ☐ Good – above average quality, minimal markings of wear and tear, fully operational
- ☐ Average – used quality, visible wear and tear associated with normal use, operational
- ☐ Fair – below average quality, increased wear and tear, limitations in operation/function, repair or maintenance necessary
- ☐ Poor – deteriorated quality, extreme wear and tear, non-operational, damaged, repair necessary

Markings of wear and tear described:

Photos:

Sent via email to: sabrina.perez@odf.oregon.gov , ODF Risk Management Coordinator, 503-910-8099

- ☐ (4) four different angles, providing visualization of condition
- ☐ (1) of model/serial number identification or property tag

State Agency

Signature _____
Name _____
Title _____
Date _____

Owner Lender of Property

Signature _____
Name _____
Title _____
Date _____

End of Coverage Agreement for Property on Loan

As the Owner Lender of property loaned to the State Agency defined in this agreement, I acknowledge:

- The property defined was returned in accordance with this agreement.
- Termination of the state’s insurance coverage for the property defined.
- Any loss or damage to the property during the period of coverage has been identified, documented in the property condition, and notification provided to the Risk Management Coordinator.

End of Coverage Date: _____

Owner Lender of Property

Signature	_____
Name	_____
Title	_____
Date	_____



NATIONAL WILDFIRE COORDINATING GROUP

01/22/2025

NWCG Briefing Paper

TO: Interagency Fire Unmanned Aircraft Systems Subcommittee (IFUASS)

FROM: Jeff Pricher, International Association of Fire Chiefs IFUASS Primary Member

SUBJECT: **Support for UAS Train-the-Trainer Pilot Program**

Summary:

To address the critical shortage of NWCG-qualified UAS pilots and instructors at state and local levels, this proposal outlines a pilot program leveraging the National Fire Academy (NFA). The program's goal is to provide accessible training, develop a qualified instructor cadre, and establish a pathway for creating a national public safety UAS standard. This initiative prioritizes collaboration, measurable outcomes, and sustainable scalability.

Program Overview:

State and local fire service partners face challenges accessing essential Interagency Aviation Training (IAT) and NWCG UAS courses due to funding and resource limitations. This pilot program addresses these gaps by:

- Delivering three two-week intensive courses at the NFA in Emmitsburg, MD, in Fall 2025 and early 2026.
- Training 60 pilots, developing 20 instructors/coaches, and qualifying 4-6 lead instructors.
- Integrating state and local responders with DOI and USFS instructors to ensure interagency consistency and sustainability.

DOI and USFS Support:

Under this proposal the DOI bureaus and USFS would supply instructors for the six-week training program. Over time, the need for external instructors will diminish as experienced students from earlier sessions take on mentoring, coaching, and instructional roles.

Budget and Funding

The NFA will cover all costs related to instructors, travel, and accommodation.

Student Selection Criteria:

Participants will be chosen by the Robotics Work Group (IAFF/IAFC) and NASF based on the following:

- Minimum of two years UAS experience.
- Qualifications as an NFPA Instructor 1 or M410.
- Preference for Single Resource Boss or Company Officer and above.
- Program Manager or UAS lead for a program

Half of the selected students will be drawn from state fire services, while the other half will come from local fire services, with designated slots allocated for members of the FEMA Urban Search and Rescue program.

Selected students will work toward achieving unit instructor and coach qualifications. Classes two and three will incorporate returning students from the initial cohort, with DOI and USFS instructors transitioning to mentorship and coaching roles. Following these sessions, 4 to 6 individuals from the original group will be designated as lead instructors, ensuring a balanced representation between state and local participants.

Quality Control:

Maintaining high standards is essential, and participation in the pilot program does not guarantee instructor qualification. Qualification outcomes will be determined by student performance and field evaluations conducted by flight coaches and DOI/USFS instructors, following previously established instructor qualification criteria. The program's selection process focuses on identifying experienced and professional candidates, warranting a one-time exception to the current IFUASS qualification process.

Collaborative Benefits:

- **State and Local Agencies:** Expanded training access to meet wildfire response requirements.
- **DOI and USFS:** Reduced long-term instructor demands through a scalable model.
- **Unified Standards:** Pathway to a national UAS operational standard for all public safety.

Class Sessions:

The inaugural class is scheduled to convene in fall 2025 at the National Fire Academy, with exact dates to be finalized by June 2025. Subsequent courses are planned for early 2026, with specific logistical arrangements to be confirmed by late spring following the finalization of class schedules.

End State:

State and local fire responders currently operate UAS during emergency incidents without completing formal IAT training, A-450, and S-373, which are essential for wildfire response. This gap can lead to inconsistent and less safe operational practices. This pilot program aims to improve aviation safety, increase the number of qualified instructors, expand the pool of certified UAS pilots, and address the critical shortage of qualified UAS personnel for wildfire incidents. In addition, this collaboration will establish a foundation for a national public safety UAS standards that extend beyond wildfire operations.

Contact: Justin Jager- IFUASS Chair 928-266-5672. jjager@nps.gov
Jeff Pricher- IAFC Representative 971-325-4788 jpricher@srfd.us