

Scappoose Rural Fire District
Board of Directors Regular Meeting
Thursday, September 8, 2022

Microsoft Teams meeting

Join on your computer or mobile app

Meeting ID: 293 119 164 865

Passcode: 7AMin9

Or call in (audio only)

+1323-433-2389 United States, Los Angeles

Phone Conference ID: 396 283 662#

In attendance: President Reeves, Vice-President Gift, Director Kriek, Director Graham, Director Sorenson.

Others in attendance: Chief Pricher, Chief Marks, Lt. Anderson, FF Mathews, FF Kriek, FF Bernier, M Heath.

Call to Order & Flag Salute – 7:00 pm

Public Comment: No public comments.

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

Consent Agenda: Director Graham moved to approve the consent agenda. Vice-President Gift seconded the motion.

Vice-President Gift inquired about checks of \$495 to two individuals. Chief Pricher explained that these checks were reimbursements for the rescheduled FI-210 course. The individuals could not attend on the rescheduled dates.

Chief Pricher explained why there was no Budget vs. Actual report in the board packet. This report will be available in October. Chief Pricher also reminded the board of a change to paper check payments via Zelis EMS payments to maximize revenue. Approve minutes from 8-11-22 regular board meeting

- Approve 8-31-22 expense account activity

Motion carried unanimously.

Statistical Data:

- Ambulance Activity Report – the board had no questions

- Response Activity Report – Vice-President Gift noted the increase in fire responses in August.
- UAS Flight Summary – Not included in the board packet.

Staff Reports:

- **Chief's Report** – Chief Pricher spoke to the evolving changes in the administrative office and how much of his time in August was dedicated to staffing and finance. He vowed to inform the entire board of long-term plans regarding finance and staffing at the October board meeting when plans are in place. Director Sorenson asked if there may be lingering effects on payroll at year's end as a result of finance administrator issues.
- **Operations Report** – Chief Pricher noted that capital purchases will begin soon for flashlights, fit testers, hose, and thermal imaging cameras.
- **EMS Operations Report** – No questions
- **Fire Marshal and Training Report** – No questions
- **Finance Report** – Tabled until October Regular Board meeting

Old Business:

Fire Station Upgrades – painting estimates

- The board reviewed and discussed two exterior paint estimates submitted by Paint Boss LLC and Jenkins Painting. Bids were requested but not received from CHS Painting and Pinnacle Painting and Construction in addition to the two received. After lengthy discussion, Director Kriek motioned to accept the bid from Jenkins Painting not to exceed \$45,000. Director Graham seconded. Director Gift recused himself from the vote stating his longtime friendship with one of the contractors. **Directors Kriek, Graham, Sorenson, and Reeves voted unanimously to award Jenkins Painting the contract.**

Committee Reports:

- Management Team - met prior to the board meeting
- Long Range Planning Committee – Meeting with the architect last week of August 2022. Renderings and footprints were shared with the board.
- Awards & Incentives – The new Member Outreach employee will be involved with this committee.

Miscellaneous:

- Nothing to report

New Business:

- **MERINA + CO contract**
Chief Pricher presented a staff report requesting entering into an agreement with MERINA + CO to assist with the vacant finance position. After discussion Director Sorenson moved to approve a contract not to exceed \$50,000 with MERINA + CO. Vice-President Gift seconded.
The motion carried unanimously.

Good of the Order:

- A Thank you note from Nancy Hudson for fire response at her triplex in August.

- SRFD staff attended the memorial for Ron Maruska's wife.

Adjourn:

- Director Graham moved to adjourn. Director Kriek seconded. Adjourned at 8:09 pm
- **Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.**