



SCAPPOOSE FIRE DISTRICT

P.O. BOX 625 SCAPPOOSE, OREGON 97056

Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, March 14, 2024

- I. **Call to Order & Flag Salute** – President Reeves called the meeting to order at 7:01 pm.
- II. **Roll Call** – President Reeves, VP Graham, Director Gift, Director Sorenson, Chief Pricher, Lt. Anderson, Lt. DuBois, FF Dietz, FF Booth, FF Zimbrick, ERT Cardoos, FA Heath
- III. **Public Comment** - No public comment.
- IV. **Consent Agenda**
 - A. **Approve Minutes from 2-8-2024 regular meeting** – Director Sorenson moved to approve the 2-8-2024 minutes. Director Gift seconded.
Motion passed unanimously.
 - B. **Approve Feb. 2024 Profit & Loss Detail** – Directors Gift and Graham asked about expenses that were for the UAS program which are grant fund expenses. Chief Pricher provided details on these expenses and explained that when the expenses are complete, we'll have 10 UAS which all perform different jobs.
Director Sorenson asked about an item in Property Fund Revenue, which was the FEMA revenue for the water tender. Director Sorenson also asked for clarification on the Homeland Security Emergency Management Commission payment to Columbia County. Chief Pricher explained what this annual payment is for.
 - C. **Approve Feb. 2024 Budget vs. Actual** – Director Sorenson mentioned that our budgeted interest revenue is half of the amount we've received to date. This line item will be increased from the last budget year, but with an eye on expected rate decreases that will lower our interest revenue next year. Director Graham moved to approve the Consent Agenda. Director Sorenson seconded.
Motion passed unanimously.
- V. **Statistical Data**

- A. **Ambulance Activity Report** – Director Sorenson noted that this report shows a consistent number of transports.

- B. **Response Activity Report** – Director Gift asked if we have had an uptick in mutual aid calls. Chief Pricher explained that the statistics do not indicate an increase for our agency. Director Sorenson asked about the graph showing incidents by the hour of the day. Chief Pricher described the graph and the number of calls per day and hours of the day when we receive the most calls.
Director Gift asked about the fire response on Miller Rd.

- C. **Community Paramedic Program** – Chief Pricher explained that we are still working on the metrics to eventually show how much money this program saves the district as well as the patients. Our goal is to quantify how many times we can prevent a client from going via ambulance or seeing a doctor who perhaps didn't need that level of intervention. There is a value there that the Community Paramedic Program covers.

- D. **UAS Flight Summary** – We flew for a total time of 2 hours, 35 minutes, and 36 seconds on 36 flights. President Reeves asked how many pilots we have now. Chief Pricher said we have 6 fully trained and 2 in training.

VI. **Staff Reports**

- A. **Chief's Report** – The Directors thanked Chief Pricher for the packet going out on Monday.
Director Sorenson said he didn't understand the Keys Rd. section of the Chief's report. Chief Pricher then described the annexation and reviewed urban renewal & compression issues currently before the city council that affect other taxing districts' revenue.
Chief Pricher said he and Lt. Anderson are going to South Dakota on Sunday, March 24 for the final inspection of the new water tender and a mid-way construction look on the new engine.
Chief Pricher explained issues with a neighbor's water easement that crosses the district's field behind the station. In order to vacate the easement, the district paid for a new water meter installation at the corner of Wickstrom and 1st Street. This was necessary in the event we could build on that property in the future.

- B. **Operations Report** – Director Gift asked about an AVL requirement on the ASA. He asked if this requires a retrofit. Chief Pricher said he hopes to have more information on this at April's meeting.

- C. **Fire Marshal & Training Report** – Director Sorenson asked about the wood in the back lot. Chief Pricher said this is part of chainsaw training and hosting of the

countywide academy. The goal is to split some of this wood up and possibly raffle it off at the pancake breakfast on July 4th.

President Reeves asked about the location of the picture at the end of this report.

D. **Member Outreach Report** – Director Sorenson asked if the Awards Banquet is still on for April 6th.

E. **Finance Report** – Director Gift asked about the current status of Contract Services. Chief Pricher said it is at 139% expended.

VII. **Old Business**

A. **Bond Discussion** – We are still waiting for cost estimates for the renovation. Chief Pricher hopes it will be less than \$10 million for both the renovation of the current station and the construction of the new building. Director Sorenson likes the idea of building the new building first, which allows movement into it while the current building is renovated. Board members agreed that they need actual numbers from the architect to make decisions regarding a bond. Once the numbers are available, communication with the community and a marketing campaign can begin. Director Sorenson said he would like to see this bond levy on the November ballot.

VIII. **Committee Reports**

A. **Management Team (Reeves & Gift)** – All items discussed during the Management Team meeting have previously been discussed during this meeting.

B. **Long Range Planning (Graham & Sorenson)** – No meeting.

C. **Awards & Incentives (Sorenson & Kriek)** – Chief Pricher will reach out to Director Kriek, hopefully before the April 6th Awards Banquet.

IX. **Miscellaneous** – No items.

X. **New Business** -

A. **Appoint Budget Committee Member** – No interest from the public. Director Sorenson has an idea that he'll discuss with FA Heath after the meeting.

a. **Major Budget Item Discussion** – The following items have been discussed:

- Extractor
- Apparatus (rescue, brush rig, engine)
- Station Renovation in phases
- Medic replacement plans

- Heating & Cooling system (related to station renovation & bond discussion)

b. **Audit Proposal** – FA Heath shared the proposal from Accuity, including recommendations gathered from fire agencies they currently serve. The Board discussed the audit proposal from Accuity as written for a 3-year period at the cost of \$14,500/yr. Director Gift moved to accept the proposal as written. Director Graham seconded.

Motion passed unanimously.

c. **Best Practices Board Training** – FA Heath explained that to receive the 10% discount from SDAO, all board members are required to complete Public Meeting Training on Vector Solutions. FA Heath will notify board members when they can gain access to the training platform if they choose to complete the training. Director Graham moved to have all board members complete the online training when it becomes available. Director Gift seconded.

Motion passed unanimously.

d. **RSQ Surplus Staff Memo** – Director Sorenson moved to declare the 1992 Rescue as surplus. Director Graham seconded.

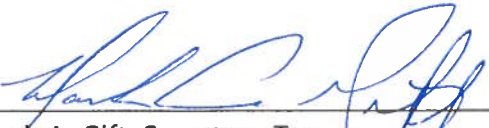
Motion passed unanimously.

XI. **Communications** – President Reeves will be absent from the July 11th board meeting. This meeting may need to be moved as a few board members will be absent.

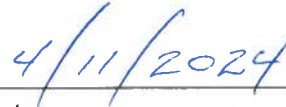
XII. **Good of the Order** – FA Heath shared that former volunteer Doug Baker passed away on 3.5.24. His memorial will be held April 13, @ 2:00 pm at Caples House in Columbia City. (per his partner, Lisa Klein).

Chief Pricher shared that SRFD was awarded two SPIRE grants. One is a set of heavy lift airbags (\$60K), and a Cell on Wheels (COW) cell tower package with a 2 square mile area (\$85K). Both include equipment & staff training.

XIII. Adjournment – 8:24 pm.



Mark A. Gift, Secretary-Treasurer



Date



Submitted by Maria Heath