



SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, May 11, 2023

Microsoft Teams meeting

- I. **Call to order & flag salute:** President Reeves call the meeting to order and led the Pledge of Allegiance at 7:49 pm.
- II. **Roll call:** President Reeves, Vice-President Gift, Director Sorenson, Director Graham, Director Krieck, Chief Pricher, Chief Bautista, Lt. DuBois, FF Zimbrick, David Grant, FA Heath, Karleigh Booth, Lt. Anderson, FF Hughes, FF Mathews, FF Brehm.
Chief Marks and Lt. Heuer attended virtually.
- III. **Public comment:** None.
- IV. **Consent Agenda Discussion:**
 - A. Approve Minutes from the 4-13-2023 regular meeting. No discussion.
 - B. Approve April 2023 Profit & Loss Detail: Director Gift brought to Chief Pricher's attention a \$75,000 check. Chief Pricher explained that the check is paying for UAS training that Scappoose Fire District is hosting with Global UAS Solutions. The class starts next week, and we are hosting two classes. It is a grant-funded class (pass-through grant). We wanted to get the check cut early so we can get reimbursed before the end of the fiscal year.
 - C. Approve April 2023 Budget vs. Actual: We budgeted \$30,000 and we have \$46,028 conflagration.
Director Gift asked if we are done with GEMT, or if we are still expecting more. FA Heath explained that one of the checks that was signed earlier tonight was the leverage money for the fee for service for GEMT and we are expecting \$51,000 more by the end of June.
Director Gift asked about the gas royalties. Chief Pricher explained that the gas royalties were an accident by the county, they overpaid everyone last year. We won't see any more for at least another year.
Director Gift asked why the miscellaneous revenue is -\$22,000. Chief Pricher said that was an estimate by Mr. Bloomquist last year. We thought we were going

to bring in that much money but ended up not.

Director Graham moved to approve the consent agenda. Seconded by Director Sorenson. The motion carried unanimously.

V. **Statistical Data Discussion:**

A. Ambulance Activity Report: Director Gift asked how close we are to getting the new medic out. Chief Marks explained that we are just waiting on the state. We are hoping by next week.

B. Response Activity Report: Chief Pricher said some of the graphs did not have all the data when it was sent out, it has been updated on the website.

C. UAS Flight Summary: President Reeves noted that we were very busy. Chief Pricher stated that it will most likely be a lot busier next month with all the new people training. Director Graham asked if these were all training flights, Chief Pricher explained that some were training, while others were missions. Director Sorenson would like just a basic summary of the flights. Chief Pricher will work on making a more basic summary for the board, but we are trying to be transparent with all the data for the public. Chief Pricher said we got a lot of compliments about the data from people at the conference he was recently at.

VI. **Staff Reports:**

A. **Chief's Report:** Director Gift asked what the meeting with the City of Scappoose was about. Chief Pricher let him know the meeting was about the IGA.

Director Graham asked if there will be/has been any fallout with Cascade Tissue closing. Chief Pricher explains the levy, and that we will need to talk to the county about taxes. They will still have to maintain their fire protection systems. They will still have to pay the electrical bill because the electrical system is what provides our radio coverage in the building. Discussion about the enterprise zone.

Director Gift asked what the meeting with Chief Dunkle about the surplus engine was for. Chief Pricher explained that there is a start-up fire district in Southern Lane County, and they will be doing a contract with South Lane Fire and Rescue. Since they are a start-up district, we told them that we would sell them the engine for \$1. Sauvie Island Fire also donated some vehicles including an engine. Director Sorenson asked if we have any other rolling equipment. We are still discussing what we will keep, surplus, or donate.

B. **Operations Report:** Director Graham asked if we have ordered the water tender and fire engine yet. Chief Pricher answered yes, they should be delivered between December 2023 and February 2024. We will be getting a cab-over traditional fire engine.

Director Sorenson asked if we will be getting a new roof on the Chapman Station this fiscal year. Chief Marks and Chief Pricher will discuss this and see if there is anything we can do to complete it before the new fiscal year. Some people have made comments about the tarp on the roof. Director Reeves remarked that she likes the total mileage by month on the apparatus. Chief Pricher explained that this is new, and it is still a work in progress.

C. **EMS Operations Report:** Director Sorenson asked about the ASA work that is being done and if it is concluding anytime soon. Chief Marks explained that the county got the final draft and released it to EMS leadership on Monday. Chief Marks

has some wording he would like to be looked at and revised. They are also still looking at the boundaries, and those need to be clarified. They are taking it to the county board of commissioner's workshop on May 24, and it will be sent to the State for approval shortly after that.

D. Fire Marshal & Training Report: Director Gift asked how the inspection program is going. Chief Bautista said there have been some hiccups due to training and time. The addition of the part-time Battalion Chief will hopefully help with that. Director Gift asked if business/property owners have been good about giving the information needed ahead of time. Chief Bautista explained that they have been pretty good about it, but sometimes people get busy and need a couple of reminders before we get the information needed. Chief Pricher stated that 544 training hours in April did not show up on page 50. Firefighters are moving forward will skills tests and tasks books. The Academy finished their live fire last month, we are just waiting for one more recruit to finish their final and if they pass, we will have 3 graduates. We have a tentative date of Friday, June 30 at 6:00 pm for graduation. The location is TBD. We will send out an email to the board members prior to academy graduation with all the details.

E. Member Outreach/Battalion Aide Report: Director Gift asked if the volunteer handbooks are done. Chief Pricher stated that they are almost there, waiting for final approval.

F. Finance Report: Director Reeves thanked FA Heath for all her hard work. Director Sorenson asked if the audit was done. FA Heath explained that it is done and submitted. Marina+Co. helped a lot. The next audit will hopefully be in July. We are hoping to get an engagement letter soon, it could be in July or August.

VII. **Old Business:**

A. **Major Budget Item Discussion:** No comment.

B. **Lexipol Policy Updates:** No comment.

VIII. **Committee Reports**

A. **Management Team:** Did not meet.

B. **Long Range Planning Committee:** Did not meet.

C. **Awards & Incentives – LOSAP forfeitures update:** Chief Pricher stated that we are still working on it. Director Sorenson had questions about whether the volunteers are given the criteria for LOSAP. Discussion about it being a part of the onboarding process. Chief Pricher explained that most people who had issues were already volunteering when the program started. Discussion surrounding LOSAP. The decision was not based on the IRS, it was an arbitrary decision. Director Kriek asked if we still need to decide what to do with the money. Chief Pricher said it will be brought up again at the next board meeting.

IX. **Miscellaneous:** None.

X. **New Business**

A. **IGA with the City of Scappoose regarding police powers:** Chief Pricher

explains the IGA. Special districts do not have the power to do anything except send them to collections. The city asked if we would be interested in having the ability to cite someone in municipal court, which would have a bigger impact than just telling someone to not do it again. Lawyers have been going over this for a long time and we have been going back and forth for over a year. This would be the first agreement of this kind with the City of Scappoose, but Vernonia Fire has a similar agreement with the Sheriff's Department where some of Vernonia's staff are considered special deputies. Chief Pricher recommends giving us the ability to sign the agreement with the City of Scappoose. If signed, it would only be within the city limits. Director Kriek asked who would get the revenue from the fines. Chief Pricher said it would be a 75/25% split (we get the 75%). Director Gift asked if this goes through would we pursue it with the county as well? Chief Pricher currently recommends no. There would be a lot of training to be done for a few of the staff. Not everyone will be trained to give citations. If this goes through, we would like it to be a slow roll-out. Director Kriek asked if DEQ would also get involved with illegal burns. Chief Pricher explains that it depends, and we never hear any follow-up. Director Gift asked what governs us regarding fireworks and if we come across a significant number of them. Chief Bautista explained that ORS and the Oregon Fire Codes are what govern how they are dealt with. Discussion surrounding enforcing codes.

Director Reeves stated that SRFD will receive 95% of the revenue and the city will receive 5%. Director Sorenson asked how big of a problem fireworks are in the city. Chief Pricher explained that it gets complicated, and it can be an offline conversation.

Director Gift motioned to approve, and Director Kriek seconded. The motion carried unanimously.

B. Ordinance 23-01 Establishment of Civil Service Commission, first reading:

Chief Pricher explains that this is important because it gives us the ability to establish the hiring process and protocols. Chief Marks explained that we came up with the rules by combining a few different sets. We wanted to make sure that we stayed as close to the ORS as possible to ensure we are following the intent of the law. We have the testing process set up. Director Gift said a concern he has is that the document needs to be edited/proofed again. Director Gift doesn't think the board can approve the rules until the document has been edited. Chief Marks explains that the board does not approve the rules. The board has to set forth the ordinance, and with that ordinance, you will approve three civil service commissioners. Then those civil service commissioners are the ones who approve the rules. It is a draft document, but we wanted to move it forward and show the progress that is being made. It is still a living document, but we need to get the first reading done.

President Reeves opened the public hearing on ordinance 23-01. No comment.

President Reeves closed the public hearing on ordinance 23-01.

ORS 198.550 states that before it can be adopted there has to be a minimum of 6 days in between. This is not an emergency, but we do need to get moving on this for a couple of reasons. The first is that we have a process we need to get through for hiring a new lieutenant. The next is because a neighboring agency would like to join our civil service commission. The staff recommendation is to meet again in two weeks. At the next meeting, the commissioners would also be approved. Two weeks will be May 25th. Director Graham will be unavailable, and Director Gift will get back

to Director Reeves about his availability. The items on the agenda for a meeting in two weeks would be the civil service commission and approving the civil service commissioners. Will have a list of people ready by the next meeting. President Reeves did the first reading for Ordinance 23-01 Establishment of Civil Service Commission.

XI. **Communications:**

A. **EKU Magazine Publication:** Director Sorenson congratulated Chief Bautista on the article. Chief Pricher and Chief Greisen also got awards from the Fire Chief's Association. We received an award for communications at the Exponential Conference in Denver.

2023 Radio Conference in Hood River. We almost broke the record for the number of video streams going through the platform. We tied the record at 25 streams across the country.

Thank you from the Johnsons.
Letter to Chief Bautista from FM Global fire prevention.

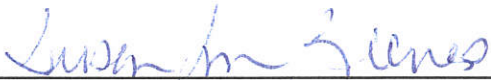
XII. **Good of the Order:**

A. **Fire Prevention Grant Award**

President Reeves thanked everyone for their hard work.

XIII. **Adjourn:**

President Reeves called for a motion to adjourn the meeting, Director Graham moved, Director Krieck seconded, and the meeting adjourned at 8:48 pm.



Susan Reeves, Board President



Submitted by Maria Heath