SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

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REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, AT 7 P.M., THURSDAY, FEBRUARY 6, 2018, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members: D. Grant, D. Sorenson, A. Krieck, D. Graham(arrived@ 7:10 pm) and R. Cairns.

ALSO PRESENT: Fire Chief Greisen, D/C J. Marks, D/C J. Pricher, D/C Coombs, Community Paramedic Nina Kerr, FF J. Krieck, FF L. Gandara and J. Salisbury

CALL TO ORDER: President Grant called the board meeting to order at 7:00 p.m. Mr. Cairns led the room in the pledge of allegiance.

AUDIENCE PARTICIPATION – Ms. Kerr described her position as Community Paramedic. The model for this service is to knock on the door with stethoscope in hand offering health services and supportive resources. Ms. Kerr said she has received a good response from her self-assigned clients. However, the clients assigned to her by the Community Care Organization have been somewhat resistant to allowing her on the property. She has been kept away by chain-linked fences and double-locked gates. The goal is a 3% reduction in the use of emergency services by about 180 identified frequent users. Chief Coombs said the funding for Ms. Kerr's position comes from CareOregon. So far he is fairly confident that funding will be available for at least two years. This type of program is becoming much more common throughout the U.S. Other options for funding are fee for service paid by hospitals or insurance companies. So many patients leave the hospital not fully understanding and/or able to fulfill their discharge instructions. A community paramedic can help with wound care, thereby preventing an infection and return visit to the hospital.

CONSENT: President Grant opened discussion on the consent agenda items. Mr. Sorenson moved and Mr. Krieck seconded approving the consent agenda. Chief Greisen explained that the wire racks purchased from Costco were for the large shipping container now used for storage. The District will look at a metal structure in the future. Mr. Sorenson asked about the Lucas 3.0 automated chest compression system. Now the District has three of these, one for each ambulance.

Motion to approve the consent agenda carried unanimously.

CHIEF REPORTS: Safety Minutes (Jan 10) – The new LED lighting has been installed in the parking lot. It has made a substantial improvement in nighttime visibility and will save on electricity.

Chief's Report: Fuel Tabletop Exercise for Cascadia Event – Out of the 2 million gallons stored underground in various locations in the Metro area, only 200,000 gallons is diesel. Since all the generators run on diesel, we expect to run out in 3 to 5 days. Members estimated that it will be 3 weeks before we can get more fuel in the region. Some tanks are not marked for the type of fuel, and others will be contaminated during a Cascadia Event. Test kits are recommended that can identify the fuel and test for contamination.

Columbia County will start writing an emergency fuel plan similar to Washington County's. The plan will prioritize access to the fuel. Road departments will have first priority because the roads will have to be repaired. Some bridges will be down. If the Lewis & Clark bridge goes down, it is estimated to take about 10 months to completely clear the debris from the channel. Partial clearing is required immediately so that barges can get through to ferry supplies. Homeland Security is looking at Teevin Brothers in Rainier as a possible shipping point.

Operations has been working on ImageTrend, CrewSense, and the CAD system. The CAD system was supposed to start mid-February and has been postponed until March 6.

Training academy starts on February 19 for the new hires from the Civil Service lists. There will be one from Scappoose, two from CRF&R, and possibly one from Clatskanie.

CRF&R lost a brush engine motor on the first call it ran after it returned from the California conflagration. It had problems before it left and the stress of the trip was too much for it.

EMS Officer – D/C Coombs and Lt Anderson will pick up the two new ambulances soon. D/C Coombs estimates that it will be 3 or 4 weeks before they will be in service since they will need radios, equipment, and identifying decals and logos.

Fire Marshal – Cascade Tissue is done. Now the biggest projects are the two airplane hangars at the airport due to their specialized requirements. The different fire suppression issues have required considerable research on all sides. If there is an accidental discharge of foam and it gets on the aircraft, we have been told that all the rivets would have to be replaced. This could result in company bankruptcy. If water is used for fire suppression, it will then have to be collected in order to prevent fuel contamination.

The Fire Marshall can now charge for plan review in Scappoose, but not for all the meetings that are necessary. The plans for the new St. Helens middle school are being reviewed, as well as a new subdivision. More driveway inspectors are being trained.

Purchase proposal for 2 positive pressure battery-powered fans: The District currently has 5 gas fans, 2 of which are obsolete and must be retired. The electric fans will take their place. These can be safely managed by a single person. Mr. Krieck moved to purchase 2 positive pressure electric ventilation fans for $7,300. Mr. Graham seconded the motion.

The motion to purchase 2 fans passed unanimously.

Purchase proposal for lettering, striping and decals for the new ambulance for an amount not to exceed $4,250. Mr. Sorenson moved and Mr. Krieck seconded approving the lettering, striping and decals for the new ambulance for an amount not to exceed $4,250.

The motion to purchase carried unanimously.

Raxar IT Contract – Chief Pricher said the Fire Marshal's office is currently using 4 different software programs to accomplish its work. Scappoose has been paying the cost of these for both districts. Raxar performs all these functions in one application. Raxar has agreed to discount its cost by about $7,500 in order to introduce its program to this region. The company will also come to the District and customize their program to our use. Startup cost of $5,000 will be paid from CRF&R's Fire Marshal 2017-18 budget. The annual fee of $5,000 will be shared equally between the 2 districts. The annual fee is due July 1 when the program goes live.

This program gives unlimited users access to a data bank for information on hydrants, burn permits, businesses and residences. This information will be available to staff in the field and will allow them to write work orders and citations on location. Chief Pricher said other districts report that Raxar is working better than expected. It even has a mapping feature that will organize a list of inspections in the most efficient order even for locations without addresses. The District iPads can accommodate the memory needs of the program.

The contract is for one year with a 2 year extension available. Mr. Cairns noted that the contract includes a quarterly servicing fee of $2,499. Chief Pricher will ensure that this error is removed prior to signature.

Mr. Grant said that it looked like a good deal. At the same time, he expressed concern that every month is bringing another information technology expense of $5,000 to $7,000 that we never had before the

IGA. Traditional thinking is that money would be better spent hiring more emergency response personnel. However, it seems that now the information technology and personnel must go hand in hand to complete tasks more productively and efficiently.

OLD BUSINESS: Committee Reports & Other Items.

A. Awards & Incentives Committee – The next meeting with the Board is February 28.

B. Management Team Committee – Mr. Cairns reported that they met before the meeting and discussed the items on the agenda. The board discussed plans for the SDAO conference. Ms. Salisbury will make reservations at Norma's for 6:30 pm on Friday.

C. Planning Committee – Mr. Krieck reported that there was a meeting to discuss how to purchase new apparatus. Different people have been assigned research projects. The next meeting will be March 22nd. Mr. Sorenson said he realized from the meeting that the best option is a capital option levy to finance these purchases. The biggest item is the Quint. We should be ready to put it on the May 2019 ballot.

D. Budget Discussion – Chief Greisen said SCBA bottles will be the most expensive items we have to purchase. The budget workbook will contain more sub-accounts so that it is clear how much is available for identified purposes.

NEW BUSINESS Revised Board Policy on Purchasing – first reading. Chief Greisen said that Section C is mostly from CRF&R's policy, except that he added public improvements to it. CRF&R's policy gives the Fire Chief contracting authorization up to $20,000, in accordance with Oregon State law. Chief Greisen changed it to $10,000 for Scappoose. The Board will review the policy and come to the next meeting with questions or concerns.

The California mobilization presentation has been postponed to March because staff has been busy with grant applications.

AUDIENCE: None

GOOD OF THE ORDER: Mr. Grant acknowledged the thank you note. Chief Pricher shared one of the new sprinkler reports that came from the Compliance Engine, a program that was approved earlier this year. He noted that it provides the required information efficiently and clearly identifies any deficiencies.

The joint meeting with CRF&R is 7 p.m. Tuesday, February 27th at the Best Western in St. Helens.

The board briefly discussed the January alarm report.

ADJOURNMENT: Mr. Graham moved to close the meeting, Mr. Sorenson seconded, and the motion passed unanimously. President Grant adjourned the meeting at 8:30 p.m.

Signed this 8th day of March, 2018.

David Grant, President

Andy Krieck, Secretary/Treasurer