

Scappoose Rural Fire District

SCAPPOOSE FIRE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 9, 2022

Board Members and Required Staff met in-person at
Scappoose Fire District Main Station
Also held electronically via GoToMeeting and telephone call-in number

<https://meet.goto.com/276493781>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 276-493-781

Call to Order & Flag Salute: President Sorenson called the meeting to order at 7:00 pm and led the flag salute.

Present: Chief Pricher, Chief Marks, President Sorenson, Director Graham, Director Krieck, Director Gift, FD Bloomquist, Lt. Anderson, FF Krieck, FF Mathews, NIFF Curio, Rick Stewart, Damon Stewart, Jeanette Stewart, Jack Stewart, Jason Norton

Director Reeves attended electronically and one caller who chose not to identify themselves.

Public Comment:

"This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President."

Audience Participation: No comment.

Award Presentation:

- Rick Stewart, an ODOT employee, was recognized for assisting SRFD while on a transport April 12, 2022. There was a patient with a weapon, who was attempting to harm himself and then an SRFD employee in an ambulance while stopped at Cornelius Pass Road and Hwy 30. Mr. Stewart was awarded with a Medal of Heroism.

Budget Hearing: Director Sorenson opened the budget hearing for comment. There was no public comment. The hearing was then closed.

Consent Agenda:

Director Graham motioned to approve the consent agenda. Director Gift seconded.

Directors Kriek and Director Sorenson asked why there are three dishwashers on the expense account. Director Sorenson asked about expenses associated with EMS week.

Director Sorenson asked if we investigated SDAO accounting assistance for accurate accounting. Director Gift asked if we could also use the auditor, which other directors supported. FD Bloomquist will follow-up on this prior to the next board meeting. Chief Pricher assured directors that checklists for accounting accuracy would be used.

Director Kriek asked what was purchased at Cowlitz River Rigging. Better notes in Quickbooks would be advised. FD Bloomquist will reformat the expense report. Director Sorenson asked about charges for Mystery Ranch and Smart Sign. Director Graham asked for clarification on Nearspace Corporation.

Discussion on Budget Vs. Actual on specific line items, especially budget #730. President Sorenson asked FD Bloomquist to investigate this account and send out an explanation to the board.

- Approve minutes from the May 12, 2022, regular board meeting
- Approve 5.31.22 Expense Account Activity
- Approve 5.31.22 Budget vs. Actual

Motion carried unanimously.

Statistical Data:

- Ambulance Activity Report – Director Kriek asked when ambulance fees had last been updated. Chief Pricher said the last review was 2.5 years ago, and suggested we look at these fees again in a year. Chief Pricher said the feasibility of charging transports from OSHU clinic to inter-facility rates vs. 911 rates is under investigation. ASA contracts are for 5-year periods and the current contract is due this year.
- Response Activity Report – Director Gift asked if we have more patient refusals. NIFF Curio suggested the number was holding steady.
- UAS Flight Summary – Director Graham asked what types of flights were reflected in the flight summary. President Sorenson asked for an easier to-follow-summary of flights.

Staff Reports:

- Chief's Report – Chief Pricher verbally reported he is focused on processes to support the finance director with financial operations and reporting. Additionally, Chief Pricher attended numerous meetings throughout the month.

- Operations Report – New radios were installed, with some immediately needing repairs. Senate Discretionary Funding request is moving forward. SRFD's application has moved up to consideration with all other state applications. If we make it pass this level, it will be published, and funding will take place in fall of 2022.
- EMS Operations –Chief Marks updated the board on RAW stations and meetings regarding need and collaborator support. Roof repairs are on hold until decisions are made regarding building upgrades. Chief Marks recommends fixing the single leak until it is decided what building upgrades will be done. Chief Marks has applied for and received an OHA ambulance upgrade grant. Materials include medical and non-medical items. He and NIFF Curio have also applied for a grant for Rural & Frontier EMS for upgrading AEDs. Grant notification is expected June 15th. We have a new EMS only volunteer.
- Fire Marshal Report / Training Report – Director Gift asked if boater education cards have been updated. Those with deckhand training have updated boater education cards. Seven members successfully completed the rope rescue training.
- Financial Report – Present Audit/Financials - FD Bloomquist updated the board on his processes and growing understanding of his responsibilities. He is working to build desk level procedures to help the agency with continuity in the finance office.

Old Business:

- Budget Review – FD Bloomquist will send the addendum to all budget committee members.
- President Sorenson requested an update on the SDAO Best Practices Program. Maria will forward the link to all trainings to Director Kriek and Director Graham. President Sorenson asked about the high school program. Chief Pricher said this is tied to the Senate Discretionary Funding request.

Committee Reports:

- Management Team - This team met prior to tonight's meeting.
- Long Range Planning Committee – Director Kriek asked for a planning committee meeting prior to a consultant search. Director Kriek will contact M Heath to schedule a meeting with Chief Pricher.
- Awards & Incentives – No meeting.

Miscellaneous:

New Business:

- Budget Resolution – Director Graham motioned to adopt the 2022-2023 SRFD Budget as presented on the Resolution. Director Kriek seconded. **Motion carried unanimously.**
- Letter to Mayor Burge - The city asked if they could pay the second \$100,000 payment for the new ambulance in federal FY22-23.

- Street name change - Chief Pricher explained the situation of naming 6th Street. Chief Pricher expressed his gratefulness at the level of collaboration with the city.

Good of the Order -

Director Sorenson thanked everyone for the flowers for his mother-in-law's passing.

Adjourn to executive session at 8:29 pm.

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

Return to regular session at 8:55 pm.

Director Graham moved to adjourn the regular meeting; Director Gift seconded at 8:59 pm.