

# Scappoose Rural Fire District

Board of Directors Regular Meeting

Thursday, July 14, 2022

## Microsoft Teams meeting

**Attendees – D. Graham, A. Kriek, M. Gift, on the phone S. Reeves, Staff – D.C. J. Marks, D.C. M. Bautista, , FF E. Dietz, FF K. Mathews, FF A. Zimbrick, FF L. Gandara, on the phone Chief Pricher, NIFF R. Still, 1 public visitor, 2 public call in visitors**

### I. Call to Order & Flag Salute

Meeting start time: 7:01pm

### II. Public Comment:

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

Audience Participation: **No public comment**

### III. Organizational Meeting

### IV. Consent Agenda

#### A. Approve Minutes from 6.9.22 regular meeting

Minutes approved.

#### B. Approve 6.30.22 Expense Account activity

Director Gift mentioned he wants to increase the level of scrutiny/clarity of expense activity.

#### C. 6.30.22 Budget vs. Actual

Motion: Director Gift motioned to approve the consent agenda. Vice President Reeves seconded.

Motion passed unanimously.

Director Graham asked about reliability of GEMT revenue going forward. Uncertain. Need to follow up with Chief Pricher about it.

### V. Statistical Data

#### A. Ambulance Activity Report

Chief P. - GEMT is slated to end in 2023, some discussion about the program going further, but unknown at this time how long we can rely on this revenue.

#### B. Response Activity Report

Director Gift asked how the ambulances are holding up.

Chief Marks mentioned Feb/Mar 2023 is expected arrival of new ambulance.

C. UAS Flight Summary

## VI. Staff Reports

A. Chief's report

Chief Pricher mentioned red flags and fire starts in Central and Souther Oregon starting.

New mobile radios had some challenges. Chip component failure; being replaced at the moment; unknown how long it will take for parts/replacement.

B. Operations report

New mobile radios had some challenges. Chip component failure; being replaced at the moment; unknown how long it will take for parts/replacement.

Chief Marks gave update on sprinkler system leaks. All leaks repaired. Service manager told JM the year the pipes were installed, a thin pipe was used, which is causing issues now (pipe failure).

Chief Bautista gave an update on part-time two employees becoming FF/Para and FF/EMT. Also, 1 year of service for MB.

FD Bloomquist the size of General Fund spend is growing – from 366k to 452k in one year. EMS revenue was ~250k over budget; GEMT netted 80k; unexpected Grant Revenue – UASI grant netted us 100k;

C. EMS Operations report

D. Fire Marshal & Training report

E. Finance report

FD Bloomquist - Cash position at the moment is healthy and revenue vs budget looks good. Some big questions remain about what the hard cost part of our spend will look like going forward as CPI comes in at 9% and PPI in double digits.

## VII. Old Business

Chief P - ? Difficult to understand what was said due to low call quality.

## VIII. Committee Reports

A. Management Team

B. Long Range Planning Committee

C. Awards & Incentives

## IX. Miscellaneous

## X. New Business

A. In accordance with Board Policy 2.18

1. Select President, Vice President, and Secretary/Treasurer of Board

Director Graham nominates Susan Reeves for President; Director Gift seconds; unanimously accepted.

Director Graham nominates Mark Gift as Vice President; Director Kriek seconds; Director Reeves 3rds; unanimously accepted.

Director Kriek nominates Director Graham as Sec. Treasurer; Director Gift seconds; unanimously approved.

2. State official newspaper

Director Kriek moved to keep the Spotlight as the official newspaper; Director Gift seconds; approved.

3. State regular Board meeting date, time, and place

Director Gift moved to keep all the same; Director Reeves seconds; approved.

4. Establish employee evaluation month

Chief Pricher requests month be changed to the month of August. April/March timeframe overlaps with budget season.

Director Gift motioned to change the date to October; Director Kriek seconded; approved.

5. Review the status of legal counsel

Director Kriek motions to maintain existing counsel; Director Gift seconds; approved.

6. Review current contracts

Delay of review due to ongoing labor negotiations.

B. Annual ethics disclosure

Director Graham discloses business relationship with Crow Water.

Director Kriek discloses he is the father of a firefighter, Justin, with SRFD.

C. Committee appointments by President

D. Declare 3 CPAP units as surplus

Director Gift motions to have a surplus; Director Kriek seconded; approved.

## XI. Good of the Order

August 10 is a swearing in ceremony.

The 2022 Pancake Feed fed 760 people; overall successful event.

## XII. Adjourn

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

Director Graham motions to adjourn; Director Kriek seconded;

## Chief Pricher's Agenda Review

7.14.2022

**ORGANIZATIONAL MEETING**

Board Policy 2.18 states that the Board will complete the following at their July Board meeting at the beginning of each fiscal year.

**Selection of President, Vice President, and Secretary/Treasurer of the Board.** *The Vice President will open the floor for nominations for the above positions.* The term of the office will be for fiscal year 2022-2023. The job descriptions are listed in the Board Policies. Any Board member may make a motion to nominate another Board member for any position. A Board member must also make a motion to close nominations for each position. Sometimes the motions are put together. For example: “*I make a motion to nominate \_\_\_\_\_ for President of the Board and close nominations.*”

**Vice Pres:** I will now entertain a motion for the office of Board President.

**Director:** I make a motion to nominate \_\_\_\_\_ for Board President and to close nominations. 2<sup>nd</sup> by: \_\_\_\_\_

**Vice Pres:** I will now entertain a motion for the office of Board Vice President.

**Director:** I make a motion to nominate \_\_\_\_\_ for Board Vice President and to close nominations. 2<sup>nd</sup> by: \_\_\_\_\_

**Vice Pres:** I will now entertain a motion for the office of Board Secretary/Treasurer.

**Director:** I make a motion to nominate \_\_\_\_\_ for Board Secretary/Treasurer and to close nominations. 2<sup>nd</sup> by: \_\_\_\_\_

**State Official Newspaper** – The Board may discuss their options and then the ***new President*** will entertain a motion to maintain The Chronicle, the South County Spotlight, or the Oregonian as the District’s official newspaper.

**New Pres:** I will entertain a motion to maintain 7:00 p.m. on the second Thursday of every month in the Scappoose Fire Station Board Room (or another selection).

**Director:** I make a motion to maintain 7:00 p.m. on the second Thursday of every month in the Scappoose Fire Station Board Room. 2<sup>nd</sup> by \_\_\_\_\_.

**Review of status of legal counsel** – The Board may discuss their opinions of current legal counsel.

**Pres:** I will entertain a motion to choose Local Government Law Group LLC as official legal counsel.

**Director:** I move to retain Local Government Law Group LLC as the District’s legal counsel. 2<sup>nd</sup> by \_\_\_\_\_.

**Establish employee evaluation date**- The Board may discuss their options.

**Pres:** I will entertain a motion to establish August as the employee evaluation month.

**Director:** I make a motion to establish August as the employee evaluation month. 2<sup>nd</sup> by \_\_\_\_\_.

**Review current contracts** – No action is required.

Annual Ethics Disclosure – While not in Policy 2.18, the Board approved this item for the organizational meeting agenda in 2009. Identify existing or possible conflicts of interest, including related party transactions between Board member(s) and the District.

**CONSENT AGENDA-** A motion is required to approve the consent agenda.

Motioned by:

2<sup>nd</sup> by:

**Committee appointments by President** – The new President for the fiscal year appoints Board members to the three committees. This can be completed at the August meeting if the President prefers. Chief Pricher sits on all committees and appoints the offices to the Planning Committee. The Volunteer Association appoints the volunteer members to the Awards & Incentives Committee.