



# SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

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## Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, June 13, 2024

- I. **Call to Order & Flag Salute** – President Reeves called the meeting to order at 7:04 pm.
- II. **Roll Call** – President Reeves, Vice President Graham, Director Kriek, Chief Pricher, Lt. DuBois, Lt. Anderson, FF Zimbrick, FF Liebig, FF Dietz, FA Heath, David Ulbricht.  
  
Director Sorenson & Director Gift had excused absences.
- III. **Public Hearing for 2024-25 Approved District Budget** – President Reeves opened the public hearing on the 2024-2025 Approved Budget at 7:05 pm. No comment from the public. The hearing closed at 7:05 pm.
- IV. **Public Comment** – There were no comments.
- V. **Consent Agenda**
  - A. **Approve Minutes from 5-9-2024 regular meeting** – No comments.
  - B. **Approve May 2024 Profit & Loss Detail** – Director Graham inquired about Pro Automotive expenses, specifically labor charges and the corporate activity tax they charge. Lt. Anderson explained the charges. Director Kriek asked for an explanation of ESO expenses. Chief Pricher explained that ESO is the name of the company that bought out Emergency Reporting. We pay into that so we can access our data.
  - C. **Approve May 2024 Budget vs. Actual** – Director Kriek said many revenues were over 100% collected and we are doing a good job of budgeting on the safe side. Director Graham moved to approve the consent agenda. Director Kriek seconded. **The motion carried unanimously.**
- VI. **Statistical Data**
  - A. **Ambulance Activity Report** – Directors commented on another busy month. Director Kriek noticed the mutual aid graph didn't match the graph (pg. 39) of where

we responded. Chief Pricher explained why the graph on pg. 32 doesn't match the map on pg. 39.

- B. **Community Paramedic Report** – Directors said it was nice to have this data every month.
- C. **Response Activity Report** – No comments or questions.
- D. **UAS Flight Summary** – Director Graham asked for a description of the Newport UAS exercise.

## VII. **Staff Reports**

- A. **Chief's Report**- Chief Pricher spoke about the final inspection on the new engine. His time was also spent between the high school grant project which wrapped up this week; Urban Renewal District work with the city continued. There will be some staffing changes effective July 1, 2024 as an ERT will move to the fire side. Columbia County Emergency Management position funding also consumed the Chief's time in May.
- B. **Operations & EMS Report** – No comments.
- C. **Fire Marshal & Training Report** – Directors commented on the driveway and food cart inspections on this report.
- D. **Member Outreach** – Director Kriek asked about the Timberwolf, asking if this was the new engine. The specific model of the Rosenbauer engine we currently own is the Timberwolf. The next engine will not be a Timberwolf model.
- E. **Finance Report** – Director Kriek asked if the credit card expenses are all reported. FA Heath explained that every credit card expense appears on the Profit & Loss report.

## VIII. **Old Business**

- A. **2024-2025 Budget Resolution No. 2024-01** – President Reeves read the 2024-2025 Budget Resolution aloud. Director Graham moved to approve the 2024-2025 Budget Resolution No. 2024-01. Director Kriek seconded.  
**The motion carried unanimously.**
- B. **Renewal of Fire Chief's Contract** – President Reeves asked Chief Pricher to discuss any changes to the contract. These included dates, a change from a 4-year contract to a 3-year contract, a change in vacation days per year from 20 to 25 days per year, and a move to a salary schedule with a built-in formula for Chief Officers that includes a buffer between company officer pay in relation to the Division Chief's salary. Director Graham moved to approve the 3-year contract renewal. Director Kriek seconded. President Reeves requested a copy of the Chief's job description.  
**The motion carried unanimously.**

## IX. **Committee Reports**

- A. **Management Team** – The committee met prior to this board meeting.
- B. **Long Range Planning Committee** – No meeting.
- C. **Awards & Incentives** – No meeting.

X. **Miscellaneous** – No miscellaneous agenda items.

XI. **New Business**

A. **Letter of Engagement with SDAO** – Mr. David Ulbricht, an SDAO specialist working as a bond consultant attended the meeting to describe the bond measure process to the board. Mr. Ulbricht spoke about his history and the work he will do on our behalf if/when SFRD goes out for a bond. He shared his history of the last election results in districts with both a local option levy and bond measure. He also spoke to the commitment SDAO has in helping special districts obtain financing and completing the necessary paperwork when the decision is made to move forward. He suggested that it is best to stagger the measures so they don't appear in back-to-back election cycles. Director Kriek moved to sign the Letter of Engagement with SDAO and continue to discuss the bond measure with a focus on renewal of the local option levy as the priority. Director Graham seconded.

**The motion carried unanimously.**

B. **Evaluation for the Fire Chief** – President Reeves distributed evaluation forms to the board members. The forms will be returned to the Board President, who will combine the board's comments for the final copy. President Reeves spoke to the evolution of the evaluation and self-evaluation forms. Director Kriek moved to approve the Fire Chief's performance evaluation forms and self-evaluation forms. Director Graham seconded.

**The motion carried unanimously.**

XII. **Communications** - None

XIII. **Good of the Order** – The new engine is scheduled to start its journey to Spokane early next week. We expect to have it here for the pancake breakfast.

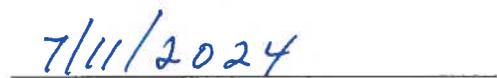
Director Graham asked if there had been any fundraising going on for the pancake breakfast.

XIV. **Adjourn** at 8:23 pm.

**Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.**



David Graham – Board Vice President



Date

Submitted by Maria Heath