



# SCAPPOOSE FIRE DISTRICT

P.O. BOX 625 SCAPPOOSE, OREGON 97056

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## SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

### ORDINANCE NO. 20-01

#### AN ORDINANCE ADOPTING EMERGENCY SERVICES COST RECOVERY AND FIRE PREVENTION PERMIT FEES

Recitals:

- A. Scappoose Rural Fire Protection District provides special services, including emergency services, fire prevention services and other services required by state law.
- B. The District is authorized under ORS 478.410 (4) to establish fees and charges that are reasonably based upon the related costs to the District providing these services.

WHEREAS, Scappoose Rural Fire Protection District responses for fire prevention, medical and public assistance, rescue, and/or vehicular accidents continue to increase each year, and

WHEREAS, the cost of maintaining equipment and personnel to be available for immediate response, as well as the cost for a response, have been reviewed, and the Board of Directors has determined that the costs in the Master Fee Schedule, incorporated herein by reference, represent a reasonable estimate of actual costs incurred by the District for the provision of services involved;

WHEREAS, the Board of Directors desires to implement a fair and equitable procedure to collect said fees and shall establish a billing system in accordance with State and Federal laws;

**IT IS HEREBY ORDAINED** that Scappoose Rural Fire Protection District does hereby adopt Ordinance 20-01, which provides for cost recovery for the delivery of Emergency Services and Fire Prevention Services and that Scappoose Rural Fire Protection District shall initiate fees for the delivery of these services. The fees shall be that which is the usual, customary and reasonable (UCR) cost of the services, and may fluctuate accordingly.

**Section 1:** Service fees for Scappoose Rural Fire Protection District are established in the attached Master Fee Schedule, incorporated herein by reference. The fees and charges established by this ordinance are reasonably based upon related costs to the District.

**Section 2:** The cost recovery fees and related administrative fees may be reviewed annually and adjusted for inflation based upon the Consumer Price Index (CPI) each March. Any increase in the fees shall be effective July 1 of the upcoming fiscal year. The fees shall be rounded to the nearest dollar based on the CPI. In the event that there is deflation the fees shall remain the same.

**Section 3:** Copies of this ordinance shall be maintained in the Administrative Office of Scappoose Rural Fire Protection District

**Section 4:** Classification of the fees. These cost recovery charges and fire prevention permit fees are classified as not subject to the limits of Section 11 b of Article XI of the Oregon Constitution.

**Section 5:** The Emergency Services cost recovery and associated administrative processing fees shall be first filed to the involved party's insurance carrier, representing an add-on-cost of the claim for damages of the vehicle, property and/or injuries. In absence of adequate insurance, or inability to secure insurance information at the scene, or other inability to file claim with a responsible insurance provider, claim costs may also be filed to the owner of the involved vehicle, property, or the responsible parties thereof. Fees for service will be limited to cost recovery. Methods of calculating cost of services shall be generally based on the average cost of providing the service unless otherwise states. Cost calculations will include direct costs (apparatus, personnel, and consumable supplies), and indirect costs (administrative overhead).

**Section 6:** Fire Prevention fees for operational and construction permits shall be charged as allowed by the Oregon Fire Prevention Ordinance. These are necessary for maintaining compliance with various operations that could affect the fire and life safety of the citizens of the District.

**Section 7:** The Board of Directors or their designees are hereby authorized to execute any and all documents and/or implement any and all procedures necessary to effectuate the collection of fees in order to support services by Scappoose Rural Fire Protection District.

**Section 8:** Response shall be based on standard operating procedures as established by the District.

**Section 9:** Appeals by either persons or entities, both public and private, shall be presented to the Fire Chief in writing within 30 days from the date of invoice. The decision of the Fire Chief with respect to any such appeal shall be final and binding.

**Section 10:** All former Resolutions and Ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance as adopted herein are hereby repealed; and

**BE IT FURTHER ORDAINED** that Scappoose Rural Fire Protection District does adopt the attached Master Fee Schedule for emergency services cost recovery and fire prevention permit fees.

**Record of Public Readings and Final Adoption**

1<sup>st</sup> Reading: March 12, 2020

2<sup>nd</sup> Reading: May 14, 2020

**DATE OF EFFECT**

**This Ordinance shall take effect and be in force July 1, 2020.**

ADOPTED THIS 14<sup>TH</sup> DAY OF MAY, 2020.

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS

By:   
David Graham – Board President

Attest:   
David Sorenson – Board Secretary