



SCAPPOOSE FIRE DISTRICT

P.O. BOX 625 SCAPPOOSE, OREGON 97056

REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, TUESDAY, JULY 9, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

OATH OF OFFICE: Chief Greisen administered the Oath of Office to David Grant, Ron Cairns, and David Sorenson.

ATTENDANCE: Board members: D. Grant, D. Graham, R. Cairns, A. Kriek and D. Sorenson

ALSO PRESENT: Fire Chief M. Greisen and J. Salisbury Chief Marks & Chief Smythe

AUDIENCE: CRFR Board members M. Kreutzer and G. Hudson, Lt. Nielson, FF Z. Ahlers, FF L. Gandara, FF B. Booth, J. Motherway, R. Maruska, and KC Cates.

CALL TO ORDER: President Cairns called the meeting to order at 7:08 p.m. and led the flag salute.

ORGANIZATIONAL MEETING: President Cairns turned over the meeting to Vice President Graham.

ELECT OFFICERS: Vice President Graham opened the floor for nominations for President. Mr. Sorenson nominated Mr. Graham for President and Mr. Kriek seconded. There were no further nominations.

Mr. Graham was unanimously elected Board President.

Vice President Graham resumed the meeting as President Graham, and opened the floor for nominations for Vice President. Mr. Grant nominated Mr. Cairns as Vice President and Mr. Kriek seconded. There were no further nominations.

Mr. Cairns was unanimously elected Vice President.

President Graham opened the floor for nominations for Secretary/Treasurer. Mr. Kriek nominated Mr. Sorenson as Secretary/Treasurer and Mr. Grant seconded. There were no further nominations.

Mr. Sorenson was unanimously elected Secretary/Treasurer.

OTHER ORGANIZATIONAL ITEMS:

Mr. Sorenson moved to maintain the South County Spotlight as the **Newspaper of Record**. Mr. Grant seconded the motion.

The motion to keep the Spotlight Newspaper carried unanimously.

Mr. Kriek moved and Mr. Grant seconded maintaining the second Thursday of each month at 7:00 P.M. as the **Official Meeting Time** unless otherwise announced. There was no discussion.

The motion to keep the same meeting time carried unanimously.

Mr. Grant moved and Mr. Sorenson seconded maintaining Speer Hoyt LLC as **Legal Counsel of Record**. There was no discussion.

The motion to keep Speer Hoyt LLC carried unanimously.

Mr. Sorenson moved and Mr. Grant seconded maintaining March as **Employee Evaluation Month**. The evaluation schedule for the new Fire Chief was brought into the discussion. It was explained that this contract is separate from the regular employees and is on its own schedule.

The motion to keep March as Employee Evaluation Month carried unanimously.

The 2019 Contract List was reviewed with no comment.

ETHICS DISCLOSURE: David Graham again formally stated that his business, Crow Water Systems, is a District vendor. Andy Kriek said that his son Justin Kriek is employed by the District. It was noted that related party transactions must be disclosed at the time they occur. The board established this annual disclosure practice as a reminder of the importance of board ethics, objectivity, and transparency.

CONSENT AGENDA: President Graham opened discussion on the consent agenda items. A motion was made by Mr. Grant to approve the consent agenda as presented. Mr. Cairns seconded the motion. Mr. Sorenson asked about the large cash carryover from 2018-19. This is mostly due to property taxes, ambulance receipts, conflagration, and fire marshal revenues exceeding expectations.

The motion to approve the consent agenda carried unanimously.

CHIEFS' REPORTS:

Fire Chief Report. The Dyno Nobel equipment is delayed during the period of public comment which will end on July 24th.. Some groups are unhappy because no funding was awarded to them.

SDW Report Veterans Administration claims previously took a year or more to pay. SDW is able to collect more of those funds and receive them faster, so this is unexpected additional revenue for the District.

Training Chief. Chief Marks said the homeowner at the Rainier barn fire was very happy we saved the barn in which his sports car was stored. Chief Marks also mentioned that we had large response numbers from volunteers because it was a drill night.

Operations Chief Report. Chief Smythe will have reports for both districts next month. We are still tweaking the reports and have recently received some ideas from Bend Fire District. Today a group worked at packing hose the same way on both CRFR and SRFD engines.

Safety & Resource Management. Chief O'Connor and Ron Maruska have been cleaning up behind the station area.

Volunteer Recruitment & Retention Coordinator. CRFR Volunteer Association gives 2 \$1000 scholarships per year, usually 1 to Rainier and 1 to St. Helens.

Ron Maruska reported that SRFD Volunteer Association gave 5 scholarships this year in a total amount of \$7,500.

Miscellaneous. Purchase of used Holmatro equipment for \$9,000. We could convert our old equipment, but the representative said we could do better by purchasing refurbished equipment. An Amkus spreader was taken that was only 3 years old. Chief Marks said that LCRTOA is going to use a grant to bring the Holmatro trainer back out for two days of extrication training at \$100 per person.

Mr. Kriek moved to declare the Amkus rescue tools surplus. Mr. Sorenson seconded.

The motion to surplus the Amkus rescue tools carried unanimously.

OLD BUSINESS: Committee Reports & Other Items.

A. Awards & Incentives Committee – nothing to report.

B. Management Team Committee – Mr. Graham said that they discussed the tool purchase as well as the candidates for Fire Chief. The Meet & Greet will be on Sunday, July 28th from 4 to 6 pm. 5 of the 9 applicants will meet with the Interview Panel all day July 29th. Board members can be on a panel or observe, but either way they must attend all 5 interviews. Information about candidates will probably be made public Friday, July 26. A joint board meeting between SRFD and CRFR will take place Monday, July 29th at 3 pm at Warren Community Church. If necessary, an additional joint board meeting will be held Tuesday, July 30th.

C. Oversight Committee discussed Appendix 4. Mr. Sorenson said he has met with Ms. Motherway and reconsidered his stance on Appendix 4. Mr. Sorenson moved to sign Appendix 4, and Mr. Kriek seconded. Mr. Grant said this position is important and he would like more time before committing to the position. Mr. Sorenson said that the District can cancel at any time during the year. Other board members also expressed concern that they are not seeing enough benefits from the Volunteer Coordinator position to justify the expense.

The motion to approve Appendix 4 passed unanimously.

D. Planning Committee – has not met.

NEW BUSINESS:

A. President Graham stated his preference that people stay in their current assignments. These include Cairns and Sorenson on the Oversight Committee; Grant and Graham on Awards & Incentives; Graham and Cairns on Management; and Kriek and Sorenson on Planning.

B. Mr. Grant moved and Mr. Cairns seconded approving a Fire Service contract with Dalton Paull on Dixie Mountain Rd. Chief Greisen said they do not receive any insurance savings.

Motion to approve the Fire Service contract carried unanimously.

C. Chief Greisen said that the Lexipol contract will cost half of what was budgeted.

AUDIENCE: Mark Kreutzer, CRFR board member, shared the process the Oversight Committee used to narrow the number of candidates for Fire Chief from 9 to 5.


GOOD OF THE ORDER: Mr. Sorenson complimented the volunteers on a great 4th of July event. Mr. Maruska said it took everyone working together. The Pancake Feed gross revenues were \$12,933 and over 1,300 people were served. Thank you notes were acknowledged. Mr. Grant gave special recognition to FF Gandara and FF Booth.

ADJOURNMENT: President Cairns adjourned the meeting at 8:21 p.m.

Signed this 9th day of August, 2018.



Dave Graham, President



David Sorenson, Secretary/Treasurer