

Scappoose Rural Fire District

BOARD OF DIRECTORS REGULAR MEETING
Board Members and Required Staff met in-person at
Scappoose Fire District Main Station
Also held electronically via GoToMeeting and telephone call-in number
Thursday, December 10, 2020

After due and legal notice, President Sorenson called to order the Regular Board meeting of the Scappoose Rural Fire District at 7:08 p.m. and led the flag salute.

The following Directors were in attendance: D. Sorenson, A. Kriek, M. Gift, D. Graham, and R. Cairns.

Others in attendance: Chief Pricher, Chief Marks, S Booth, FD Tardif, M Heath
Attending virtually: Four participants attended.

Public Comment: None

SRFD Consent Agenda: Mr. Kriek moved to accept the consent agenda. Mr. Cairns seconded. Mr. Sorenson asked about the cost of a new treadmill that was partially paid for with OFCA grant funds.

Mr. Sorenson referred to the financial report stating that SRFD has received 93% of the budgeted property tax collections.

There was a question regarding contracts in the budget vs actual report. Chief Pricher said this would be investigated and he would report back to the board. This may have been a reimbursed item through the CARES funding we received, specifically for the REMS Team UTV rental.

Discussion followed regarding the need for a supplemental budget.

Mr. Kriek mentioned that gas royalties and G.E.M.T. (Medicare) funding are positive spots in the consent agenda.

Response and Activity Reports – After researching the call volume, Chief Pricher found an issue with our data management system. There was a discrepancy of approximately 800 calls per year. Chief Pricher stated that SRFD's call volume has decreased from 2019.

Ambulance Billing and Transport report totals are significantly less than budgeted, which supports the previous discussion regarding fewer transports in 2020. This drop may be due to the pandemic.

Motion to approve the consent agenda carried unanimously.

Staff Reports:

- Chief's Report: Mr. Kriek inquired about the contract with Devon Wells, who was hired to set up the assessment center and hiring process for the Division Chief of Operations. Chief Pricher explained the need to hire an outside, impartial person to lead this process.
- Operations Report: The boathouse painting/sheetrock damage and Holbrook roof damage/need for replacement was discussed. Repairs/replacement will be an upcoming expense that will need to be budgeted for. Chief Pricher spoke to the new engine build process and recent meeting with Rosenbauer.
- Fire Marshal Report: Large projects are ongoing. Chief Pricher explained our involvement in the NFPA Community Risk Reduction program.
- Training Report: Chief Marks spoke to the changes in the training schedule, given the newest regulations from OSHA. Chief Marks has been working on the NFPA physical requirements. He will update the board when he knows more.
- Financial Report: Mr. Kriek asked how the 2020 tax collections compared to the 2019 tax collections. Mr. Tardif said he would research that and prepare a report for the board in January. Mr. Gift asked if Mr. Tardif could estimate a budget shortfall based upon collections to date.

Old Business:

Committee Reports:

- Management Team: This committee met prior to the board meeting.
- Long Range Planning Committee: Will soon be working on May levy/bond now that all board members have updated iPads.
- Awards & Incentives: Has not met.

Fire Chief Vision and Contract: Mr. Sorenson spoke to changes to the contract package. Mr. Graham moved to approve the Fire Chief Vision & Contract. Mr. Kriek seconded.

Motion to approve the Fire Chief Vision & Contract passed unanimously.

Miscellaneous:

- Add FD Tardif as a bank signer
Mr. Kriek moved to add FD Tardif as a bank signer. Mr. Cairns seconded.
Motion to add FD Tardif as a bank signer carried unanimously.

New Business:

- Purchase Proposal for FIT testing Machine. Chief Pricher explained the need to purchase a new FIT testing machine that will test N95s. The current FIT testing machine only tests SCBAs. This approximate \$16,000 charge will be reimbursed through CARES funds. Mr. Graham moved to purchase the FIT test machine not to exceed \$17,000. Mr. Gift seconded.

The motion to purchase a new FIT test machine carried unanimously.

- Purchase Proposal for Ambulance Power Loaders. Three power loaders and upgrades to two current cots at an approximate combined cost of \$100,000, reimbursable through CARES funds. The goal will outfit the three ambulances very similarly. Mr. Kriek moved to purchase the power loaders not to exceed \$103,000. Mr. Cairns seconded. The motion to purchase 3 new power loaders and upgrade two current stretchers carried unanimously.

New Board Member: The board received a letter from Susan Reeves as an applicant for the board position being vacated by Ron Cairns in January. Board members discussed the past involvement of the applicant and said she is well-versed in the financial aspects of the District, as well as being a former volunteer.

Mr. Graham moved to accept Susan Reeves as a new board member. Mr. Gift seconded.

The motion to accept Susan Reeves as a new board member passed unanimously.

Enterprise Zone Expansion: Chief Pricher explained the impact the proposed expansion of the enterprise zone to the District. He pointed out the need to be involved in the community planning and decision-making that financially impacts the District. Discussion followed on urban renewal districts and enterprise zones. Mr. Tardif offered to bring the urban renewal district plans and enterprise zone plans for the board to discuss at January's regular meeting.

Public Comment: None

Good of the Order: The Board thanked Ron Cairns for his service to the District.

Wording for Executive Session: The wording for executive sessions will be changed on future agendas to: Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

Adjourn: 9:00 meeting adjourned