

Scappoose Rural Fire District

BOARD OF DIRECTORS REGULAR MEETING

Board Members and Required Staff met in-person at the
Scappoose Fire Station

Also held electronically via GoToMeeting and telephone call-in number
July 9, 2020

Regular Meeting: After due and legal notice the Regular Board meeting of the Scappoose Rural Fire District was called to order at 7:00 p.m.

The following directors were in attendance: D. Graham, D. Sorenson, R. Cairns, A. Kriek, and M. Gift.

Others in attendance: Interim Chief Pricher, D/C Marks, FD Salisbury, Lt Nielson, FF Booth, FF Maginn, NIFF Quinn and NIFF Still.

Call to order and flag salute: President Graham called the meeting to order at 7:00 pm and led the flag salute.

Public Comment: No comments.

Organizational Meeting

Election of Officers –

Vice President Cairns opened the floor for nominations for President. Mr. Gift made a motion to nominate David Sorenson for Board President and to close nominations. Mr. Kriek seconded the motion.

The motion electing **David Sorenson as Board President** carried unanimously.

Vice President Cairns opened the floor for nominations for Vice President. Mr. Sorenson made a motion to nominate Mark Gift for Vice President and to close nominations. Mr. Kriek seconded the motion.

The motion electing **Mark Gift as Vice President** carried unanimously.

Vice President Cairns opened the floor for nominations for Secretary/Treasurer. Mr. Graham made a motion to nominate Andy Kriek for Secretary/Treasurer and to close nominations. Mr. Sorenson seconded the motion.

The motion electing **Andy Kriek as Secretary/Treasurer** carried unanimously.

President Sorenson then took the gavel.

Official Newspaper – Mr. Graham made a motion to maintain the Spotlight as the District's official newspaper of record. Mr. Cairns seconded the motion.

The motion to retain the Spotlight as the official newspaper carried unanimously

Regular Board meeting – Mr. Graham made a motion to continue holding the regular Board meeting on the second Thursday of every month at the Main Station. Mr. Kriek seconded the motion.

The motion to hold the regular board meeting at 7 pm on the second Thursday of every month carried unanimously.

District Legal Counsel – Mr. Graham made a motion to retain Speer Hoyt LLC as the District’s legal counsel. Mr. Gift seconded the motion.

The motion to retain Speer Hoyt LLC as legal counsel carried unanimously.

Employee evaluation date – Mr. Gift made a motion to maintain March as the employee evaluation month. Mr. Cairns seconded the motion.

The motion to maintain March as the employee evaluation month carried unanimously.

Current Contracts – The current list of contracts was reviewed. Ms. Salisbury gave the board an updated list in which the Occupational Safety Health & Wellness contract was added and the expiration date on the D.P.S.S.T. contract was updated.

Annual Ethics Disclosure – The Board annually identifies existing or possible conflicts of interest, including related party transactions between Board member(s) and the District. Mr. Graham stated that he owns Crow Water, a business which does work for the District. Mr. Kriek stated that his son Justin Kriek is an employee of the District.

SRFD Consent Agenda

Mr. Graham moved to approve the consent agenda. Mr. Gift seconded. Mr. Kriek asked about the COVID surcharge on the Systems Design West bill. Mr. Sorenson expressed concern about the expenses associated with Holbrook and Chapman stations.

The motion to approve the consent agenda carried unanimously.

Staff Reports:

- **Chief/Fire Marshal:** Chief Pricher said that the PCC construction was progressing rapidly. The sprinkler system is in. More of the Dutch Canyon subdivision will start soon. The road extended on the east side of the airport is being graded all the way around to Ring Ring and should be almost done by the time it gets wet. President Sorenson recognized Katy Curio for her work in getting the two child seats.
- **Training:** Chief Marks said he had been working with CRFR staff on the transition out of the IGA. He has finished the majority of the recruit academy and noted that we have had good volunteer response on fires this last month.
- **FD Salisbury:** Mr. Sorenson noted that total 2019-20 EMS revenues were much less than 2018-19, and also much more than the 2020-21 budget amount. Ms. Salisbury agreed and said that the District always budgets revenue conservatively because payroll depends on it. This year it was much more difficult to determine what was conservatively certain in context of the sudden drop-off of EMS calls and related revenues. Mr. Gift thanked staff for the sacrifices they made to save on payroll and operational expenses in order to prevent employee layoffs.

Old Business

Committee Reports: Mr. Graham said that the Management Team met with Chief Pricher. The meeting agenda and expectations were discussed.

True North contract for Sutphen truck repairs. Chief Pricher explained that the primary problem is failure of the communication system between the truck and the bucket. The ladder truck is critical to our lowered ISO rating of 3. The estimate is for \$15,000, and the request is for a not-to-exceed amount of \$20,000 in case they uncover something else. Mr. Graham made a motion to approve repairs to the Sutphen truck as outlined in True North's estimate up to a maximum of \$20,000. Mr. Cairns seconded the motion.

The motion to approve the Sutphen truck repairs passed unanimously.

Minor changes to Rosenbauer engine specs. Chief Pricher said that there is no tank fill gauge on the outside of the apparatus (\$1,155) and no LED compartment lighting (\$3,143) for a total of \$4,298. Option 1: we can pay for these items. Option 2: If we don't paint the roll-up doors, we will get a \$5,000 credit which will offset the 2 additions. Mr. Gift moved to accept Option 2 and not paint the roll-up doors. Mr. Kriek seconded the motion.

The motion to approve Option 2 carried unanimously.

Miscellaneous: Chief Pricher demonstrated the dashboard station communication project funded by Senator Betsy Johnson's \$5,000 donation in honor of Chief Greisen.

Chief Pricher then requested direction from the Board on how to recognize David Grant's many years of service as a Board member. The suggestions included a card, gift card, Spotlight article, plaque, and a fire boat clock. Chief Pricher will research options and keep the Board informed by email.

New Business

Committee Appointments by President:

Management Team: David Sorenson and Mark Gift

Planning: Andy Kriek and Ron Cairns

Awards & Incentives: David Graham and Mark Gift

Surplus Property Resolution 2020-05: Mr. Graham moved to adopt Surplus Property Resolution 2020-05. Mr. Cairns seconded the motion. The District currently has no potential buyers or donees for this property. The SCBAs must be given away by the terms of the grant. The District will publish their availability on Daily Dispatch.

The motion to adopt the Surplus Property Resolution carried unanimously.

Contract with Life Flight for FireMed membership services: Mr. Graham made a motion for the District to contract with Life Flight for FireMed membership services. Mr. Kriek seconded the motion. FireMed is a service to the community and the District does not offer it to make money. The price has not been increased before and the increase will help cover costs.

The motion to contract with Life Flight for FireMed membership services carried unanimously.

Increase FireMed annual membership fee: Mr. Kriek made a motion to increase the FireMed annual membership fee to \$60. Mr. Gift seconded the motion. No discussion. The motion to increase the FireMed fee to \$60 passed unanimously.

Miscellaneous – Chief Pricher presented a \$5,250.91 quote from Pro Automotive to repair the old ambulance. He explained that this work needs to be done whether it is used as a flatbed truck or for the Oregon Department of Forestry wildland EMS contract. Mr. Gift requested that questions be asked about parts markup and an additional quote from another company obtained before the District moves forward with Pro Automotive. Chief Pricher agreed to do so.

Chief Pricher updated the Board on the Holbrook station water and mold damage caused by the gutters overflowing. He said there is black mold in the wall and water in the roofing insulation. Repairs and restoration could cost between \$15,000 and \$20,000. He will have more information at the next meeting.

Strengths, Weaknesses, Opportunities and Threats Analysis (SWOT) - The staff SWOT analysis will be July 23rd from 10 a.m. to 2 p.m. The Board SWOT analysis will be August 1 from 9 a.m. to 1 p.m. Chief Pricher will schedule the scoping interviews with local citizens, businesses and government partners and inform the Board. No more than 2 Board members can attend at one time so that it does not become a public Board meeting.

Executive Session - President Sorenson adjourned the public meeting at 8:25 pm and the Board went into Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by governing body to carry on labor negotiations.

Executive Session was adjourned and the Board returned to public session at 8:47 p.m.

In response to Board questions, Chief Pricher briefly discussed the following topics:

- Staff return from military leave
- July all-staff meeting
- Concerns about the new phone system
- The acting chief and acting lieutenant positions

Public Comment: No comment.

Good of the Order: Chief Pricher displayed a picture donated by Chief Hoke to the District. The Board expressed their appreciation and asked that a thank you note be written.

The meeting was adjourned at 9:09 p.m.