

Scappoose Rural Fire District

BOARD OF DIRECTORS REGULAR MEETING

Board Members and Required Staff met in-person at
Scappoose Fire District Main Station
Also held electronically via GoToMeeting and telephone call-in number
Thursday, September 16, 2021

September Regular Board Meeting
Thu, Sep 16, 2021 7:00 PM - 10:00 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/362960293>

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United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 362-960-293

Call to Order & Flag Salute

Public Comment:

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

Consent Agenda:

- Approve minutes from the August 12, 2021 Regular meeting
- Approve 8.31.21 Expense Account activity
- 8.31.21 Budget vs. Actual

Statistical Data:

- Ambulance Activity Report
- Response Activity Report

Staff Reports:

- Chief's Report

- Operations Report
- Fire Marshal Report
- Training Report
- Financial Report

Old Business:

1. Policy Manual Updates (*This will be ongoing over the next several months*)
2. Discussion on board policy 4.21 Residency Requirement
3. Discussion on Board Goals

Committee Reports:

- Management Team
- Long Range Planning Committee
- Awards & Incentives

Miscellaneous:**New Business:****Good of the Order****Adjourn**

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

PREVIOUS MEETING MINUTES

Scappoose Rural Fire District

BOARD OF DIRECTORS REGULAR MEETING

Board Members and Required Staff met in-person at
Scappoose Fire District Main Station
Also held electronically via GoToMeeting and telephone call-in number
Thursday, August 12, 2021

August Regular Board Mtg.
Thu, Aug 12, 2021 7:00 PM - 10:00 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/351532461>

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Access Code: 351-532-461

Attendance: President D. Sorenson, Director A. Kriek, Director D. Graham, Staff: Chief Pricher, D.C. Marks, D.C. Bautista, FD A. Tardif, FF L. Gondara FF E. Dietz, FF Z. Ahlers. Vice President S. Reeves on the phone. Absent: Director M. Gift-excused

Call to Order & Flag Salute

The meeting was called to order by President D. Sorenson at 7:01pm. Flag Salute followed.

Public Comment: There was no public comment

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Any further action deemed appropriate will be taken promptly. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

Consent Agenda:

- Approve minutes from the July 8, 2021 Regular meeting
- Approve 7.31.21 Expense Account activity
- 7.31.21 Budget vs. Actual

Director D. Graham moved to approve the consent agenda. Director A. Kriek seconded the motion. Director D. Sorenson enquired about the Costco membership, and the decals for conflagration. FD Tardif explained why the Costco membership was deducted from salaries, and Chief Pricher explained the decal and the need for consistency for Columbia County task force. **The motion carried unanimously.**

Statistical Data:

- Ambulance Activity Report – Discussion on transports.
- Response Activity Report – Director D. Sorenson complimented the reporting and the charts. The board held a discussion on peak times, concluding they are 10am-10pm.

Staff Reports:

- Chief's Report – Director D. Sorenson asked about the Holbrook roof repairs. Chief Pricher informed the board the roof at Holbrook has been completed, however, it will need some finishing work. Director D. Sorenson enquired about pending grant applications. There was no update for the board currently. Director D. Sorenson led the board in a discussion on the UTV and what it will need to be wildland ready. Chief Pricher notified the board he will be headed to Minnesota to inspect the new engine soon. Chief Pricher informed the board he would be speaking with the city in hopes of establishing a partnership to provide funding for replacing an ambulance.
- Operations Report – The board had a discussion on surplus property and or selling the ford with the front-end pump, due to mechanical issues. The board held a discussion on the need for vehicle uniformity, particularly regarding streamlining maintenance.
- Fire Marshal Report – The board enquired about driveway inspection projects; discussion ensued.
- Training Report – DC Marks highlighted his upcoming training at NFA. DC Marks talked about the impala extrication training.
- Chief Bautista report – DC Bautista led discussion on community risk program. DC Bautista updated the board on his upcoming training classes at NFA, and his course for certified fire marshal training.
- Financial Report – no questions

Old Business:

1. Policy Manual Updates (*This will be ongoing over the next several months*)
2. Discussion on board policy 4.21 Residency Requirement – **hold to next month**

Committee Reports:

- Management Team – no report
- Long Range Planning Committee – no report
- Awards & Incentives – no report

Miscellaneous:

New Business:

- Discussion on Board Goals – Please think about what your top goals for the agency are and come ready to discuss at next months meeting.
- Director D. Graham moved to approve the audit contract. Director A. Kriek seconded the motion. **The motion carried unanimously.**
- Chief Pricher highlighted the potential audit being clean with no JE's needed. He highlighted the hard work of the district while being without an FD and how the team works well to complete tasks and complete them correctly.

Good of the Order - Chief Pricher informed the board that regionally and nationally the fire service is in PL 5. This means the nation is short on resources. Chief Pricher explained how important our training is and how useful it is for the whole fire service.

Adjourn – Director D. Graham moved to adjourn the meeting. Director A. Kriek seconded the motion. **The motion carried unanimously and the meeting adjourned at 8:02pm.**

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

EXPENSE ACCOUNT ACTIVITY

Scappoose Rural Fire District
Itemized Account Activity
August 2021

Date	Name	Source Name	Memo	Paid Amount
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance				
08/02/2021			Janine July Health ins...	-758.03
08/03/2021	audit & PR svcs	Paychex Invoice	July PR	207.25
08/03/2021			J. Salisbury Insurance ...	-2,274.09
08/12/2021	health insurance	HRA VEBA Trust	District contributions	8,066.64
08/12/2021	health insurance	Special Districts In...	Health Benefits	24,557.23
08/12/2021	life insurance	Standard Insurance	Life & LTD Insurance	1,278.79
08/13/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	31.56
08/17/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	225.00
08/19/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	316.79
08/26/2021	audit & PR svcs	Paychex Invoice	July PR	189.10
08/26/2021	workers comp	Paychex - tax	ER Work Benefit	44.69
08/26/2021	health insurance	Paychex Payroll	Flex spend health ins c...	10,096.84
08/26/2021	health insurance	HRA VEBA Trust	District contributions	8,066.64
08/26/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	1,200.00
08/30/2021	Salisbury, Janine		J Salisbury Health insu...	-758.03
08/30/2021	health insurance	Benefit Help Soluti...	Flex Savings reimb	77.40
Total 550 Insurance				50,567.78
560 Personnel Salaries				
08/11/2021	salaries	Paychex Payroll	Salary	5,207.34
08/12/2021	salaries	HRA VEBA Trust	Employee PEHP contri...	2,797.00
08/12/2021	salaries	Voya-State of Oreg...	Oregon Savings & Gro...	14,974.25
08/12/2021	salaries	American Heritage ...	Case # 84457 PR Ded...	136.90
08/12/2021	salaries	Principal Financial ...	Life Ins policy 480983...	109.99
08/12/2021	salaries	Principal Financial ...	Life ins Policy 480735...	42.41
08/12/2021	salaries	Special Districts In...	Sec 125 Deductions	1,488.55
08/12/2021	salaries	Standard Insurance	STD staff PR deductions	526.74
08/12/2021	salaries	Tualatin Valley Fire...	Union Dues - PR dedu...	1,743.09
08/12/2021	salaries	Inroads Credit Union	Staff food fund-- July P...	760.00
08/12/2021	salaries	P.E.R.S.	Employee 6% IAP plus...	11,604.15
08/26/2021	salaries	Paychex - tax	Employee taxes withheld	42,402.20
08/26/2021	salaries	Department of Just...	JUNE PR deduction	805.00
08/26/2021	other wages	Paychex Payroll	Deferred comp	3,349.00
08/26/2021	OT Salaries	Paychex Payroll	FLSA Overtime	2,305.56
08/26/2021	other wages	Paychex Payroll	FF incentives	1,839.63
08/26/2021	other wages	Paychex Payroll	Longevity	920.35
08/26/2021	data communicat...	Paychex Payroll	Phone Pay	100.00
08/26/2021	OT Salaries	Paychex Payroll	Overtime	16,326.60
08/26/2021	salaries	Paychex Payroll	Balance of net pay	77,107.03
08/26/2021	salaries	Paychex Payroll	Shift Diff	39.12

11:12 AM
09/01/21
Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
August 2021

Date	Name	Source Name	Memo	Paid Amount
08/26/2021	salaries	Tualatin Valley Fire...	Union Dues - PR dedu...	1,743.09
08/26/2021	salaries	HRA VEBA Trust	Employee PEHP contri...	2,679.00
08/26/2021	salaries	Voya-State of Oreg...	Oregon Savings & Gro...	10,659.80
08/27/2021	salaries	P.E.R.S.	Employee 6% IAP plus...	1,127.64
Total 560 Personnel Salaries				200,794.44
570 SocSec/Medicare(FICA)				
08/26/2021	social security	Paychex - tax	Emplyr FICA	13,839.21
Total 570 SocSec/Medicare(FICA)				13,839.21
580 Volunteer Services				
08/12/2021	volunteer services	Greenup, Cade	reimb cell phone August	34.00
Total 580 Volunteer Services				34.00
590 Personnel Benefits				
08/12/2021	PERS	P.E.R.S.	Employer PERS	50,729.21
08/27/2021	PERS	P.E.R.S.	Employer PERS	3,578.50
Total 590 Personnel Benefits				54,307.71
Total 1.1 GENERAL FUND PERSONNEL SVCS				319,543.14
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services				
08/12/2021	Lexipol LLC	Lexipol LLC	policy manual & trainin...	4,799.00
Total 670 Contract Services				4,799.00
680 Communications Maintenance				
08/12/2021	data communicat...	Complete Wireless...	half wave mobile Ant.-...	186.25
08/26/2021	Day Wireless Sy...	Day Wireless Syst...	Desktop Mobile Micturbo	130.00
Total 680 Communications Maintenance				316.25
720 Public Fire Services				
08/12/2021	Ace Hardware - ...	Ace Hardware - Sc...	U-post and fasteners	70.85
Total 720 Public Fire Services				70.85
740 Uniforms				
08/12/2021	Alterations by He...	Alterations by Heat...	Basic Hem x2 - M. Bau...	26.00
08/12/2021	Cruise Master Pri...	Cruise Master Pris...	Leather Helmet Shield ...	35.00
08/12/2021	Curtis	Curtis	Womans navy blue fire...	125.67
08/12/2021	Curtis	Curtis	Navy Blue mens pants...	1,056.56
08/12/2021	Curtis	Curtis	Nomex Firefighter pants	247.59

Scappoose Rural Fire District
Itemized Account Activity
August 2021

Date	Name	Source Name	Memo	Paid Amount
08/12/2021	Scappoose Outfit...	Scappoose Outfitters	uniform items invoice ...	823.00
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Ace Gloves WL gore c...	99.95
Total 740 Uniforms				2,413.77
750 Maintenance on Equipment				
08/11/2021	fuel	Pilot Truck Stop	Fuel	24.75
08/12/2021	maintenance	Curtis	SCBA carrying case	273.02
08/12/2021	Curtis	Curtis	Suction Gasket	14.40
08/12/2021	maintenance	Pro Automotive & ...	Oil Change, front end, ...	1,736.74
08/12/2021	maintenance	Sunset Auto Parts	32 bug Cleaner	25.14
08/12/2021	maintenance	Sunset Auto Parts	Telescopic mirror	7.69
08/12/2021	maintenance	Sunset Auto Parts	Air Filter 2019 F250	54.49
08/26/2021	SeaWestern Fire...	SeaWestern Fire A...	BlowHard Quicke	3,750.00
08/26/2021	maintenance	Sunset Auto Parts	fluid oil pump	10.29
08/26/2021	maintenance	Sunset Auto Parts	napa 5gal DEX III	87.99
08/26/2021	EMS Operations	Fire Rescue Equip...	Holmatro GCT 3150	1,695.00
08/26/2021	Ace Hardware - ...	Ace Hardware - Sc...	sockets	15.18
08/26/2021	maintenance	Fast Lube and Oil	oil change 2015 GMC ...	139.85
Total 750 Maintenance on Equipment				7,834.54
760 Administration				
08/01/2021	Admin Oper	Elavon Visa Proce...	July Visa processing fe...	148.69
08/02/2021			LGIP transfer fee - Au...	0.05
08/05/2021			Reimbursement from S...	-259.29
08/09/2021	Admin Oper	SPOT	Spot trace	139.35
08/12/2021	Admin Oper	A+ Engraving, LLC	Nameplates - division ...	41.50
08/12/2021	Admin Oper	Flora Designs	Hales flowers	150.00
08/12/2021	election	Multnomah County	May 2021 election exp...	558.18
08/12/2021	office supplies	Pacific Office Auto...	August monthly billing	47.92
08/12/2021	legal notice	Pamplin Media - S...	Public Notice Revenue	296.65
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Shipping	48.50
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Shipping	14.20
08/12/2021	Wild Currant	Wild Currant	Employee appreciation	750.00
08/13/2021	US Bank	US Bank	August Service Charge	15.95
08/15/2021			Service Charge	3.68
08/18/2021	Dotster	Dotster	annual subscription	11.99
08/26/2021	office supplies	Pacific Office Auto...	quarterly billing	194.88
08/26/2021	Conflagration Act	Heath, Maria	Petty cash	129.00
08/31/2021			Service Charge	1.41
Total 760 Administration				2,292.66
765 Information Technology				
08/11/2021	IT Service Provid...	JAMF Software, LLC	monthly subscription r...	156.00

Scappoose Rural Fire District Itemized Account Activity

August 2021

Date	Name	Source Name	Memo	Paid Amount
08/12/2021	IT Service Provid...	Active911, Inc.	pager service for 65 de...	812.50
08/12/2021	IT software	TriTech Emergenc...	7/15/2021-7/14/2022 ...	250.00
08/12/2021	IT Service Provid...	Centerlogic, Inc.	Network Consultant - n...	500.00
08/12/2021	IT Service Provid...	Centerlogic, Inc.	Monthly Billing for Aug...	670.50
08/12/2021	IT Service Provid...	Comcast	Acct#8778 10 202 063...	243.35
08/12/2021	EMS Technology...	EMS Technology S...	Operative IQ inventory...	150.00
08/12/2021	EMS Technology...	EMS Technology S...	Operative IQ fleet man...	120.00
08/12/2021	data communicat...	Verizon Wireless	ACCT 672550930-000...	7.72
08/12/2021	data communicat...	Verizon Wireless	ACCT 342023411-000...	575.01
08/12/2021	IT Service Provid...	Comcast	Acct#8778 10 202 016...	30.72
08/17/2021	IT Service Provid...	Centerlogic, Inc.	Network Consultant - n...	40.00
08/17/2021	Centerlogic, Inc.	Centerlogic, Inc.	Credit from prior billing	-40.00
08/26/2021	hardware	Apple Inc.	Apple Pencil	119.00
08/26/2021	hardware	Apple Inc.	Lightning to USB 6x	204.00
08/26/2021	IT Service Provid...	AT&T Mobility	FirstNet Acct# 287287...	452.09
08/26/2021	IT Service Provid...	Centerlogic, Inc.	Network Consultant - n...	190.00
08/26/2021	IT Service Provid...	CenturyLink	Chapman phone charge	74.95
08/26/2021	data communicat...	City of Portland	800 MHz access August	151.92
Total 765 Information Technology				4,707.76
770 Operating Materials/Suppli				
08/11/2021	Amazon	Amazon	Downy fabric softener	18.29
08/11/2021	Amazon	Amazon	Ivory Soap	21.00
08/11/2021	Amazon	Amazon	Jet-dry	33.81
Total 770 Operating Materials/Suppli				73.10
780 Building & Grounds Maint.				
08/12/2021	Ace Hardware - ...	Ace Hardware - Sc...	Paint	34.94
08/12/2021	Ace Hardware - ...	Ace Hardware - Sc...	Jumbo Mini Kit 4.5 inch	11.99
08/12/2021	grounds maint	Alonzo Yard Maint...	Holbrook fire station S...	200.00
08/12/2021	grounds maint	Alonzo Yard Maint...	Chapman fire station S...	200.00
08/12/2021	grounds maint	Columbia NW Heat...	Commercial Diagnostic	358.00
08/12/2021	grounds maint	Columbia NW Heat...	7 lbs of refrigerant	1,055.00
08/12/2021	Point Monitor	Point Monitor	annual fire alarm test	718.00
08/12/2021	Point Monitor	Point Monitor	online report fee	30.00
08/26/2021	Ace Hardware - ...	Ace Hardware - Sc...	U bolt 1/4 x 3-1/2"	6.57
08/26/2021	Ace Hardware - ...	Ace Hardware - Sc...	Wood protector and fa...	43.94
08/26/2021	Ace Hardware - ...	Ace Hardware - Sc...	Paint Roller Misc faste...	18.99
08/26/2021	Ace Hardware - ...	Ace Hardware - Sc...	tie downs	10.00
Total 780 Building & Grounds Maint.				2,687.43
790 Training				
08/03/2021	National academy	National academy	Firefighter Academy	79.95

Scappoose Rural Fire District Itemized Account Activity

August 2021

Date	Name	Source Name	Memo	Paid Amount
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	Precheck - drug test	144.00
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	Stryke Pant w/flex tac	74.99
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	uniform for school	201.97
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	college of EMS param...	1,025.37
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	Book - caroline emerg ...	101.97
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	workbook	160.71
08/12/2021	Jeremiah Hughes	Jeremiah Hughes	ACLS/PALS manuals -...	122.00
08/12/2021	training office	Occupational Safet...	Annual Post exposure ...	822.50
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Pro-tech extrication ce...	400.00
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Pro-tech extrication Ce...	400.00
08/12/2021	SeaWestern Fire...	SeaWestern Fire A...	Ace Gloves with WL g...	99.95
08/26/2021	Construction Exa...	Construction Exam...	M. Bautista ICC cours...	950.00
Total 790 Training				4,583.41
810 Utilities				
08/12/2021	water/sewer	City of Scappoose	water/sewer acct#000...	34.65
08/12/2021	water/sewer	City of Scappoose	Water/Sewer acct#000...	339.40
08/12/2021	electricity	CRPUD	boathouse electricity	38.99
08/12/2021	electricity	CRPUD	main station electricity	804.17
08/12/2021	telephone	Graybar Financial ...	VOIP phone rental	299.25
08/12/2021	EMS Supplies	Life-Assist, Inc.	medical supplies PO 1...	118.80
08/12/2021	electricity	P.G.E.	electricity for Holbrook ...	122.99
08/12/2021	garbage	Waste Manageme...	monthly Garbage/Recy...	127.45
08/12/2021	electricity	W.O.E.C.	Chapman electricity - ...	282.00
08/26/2021	telephone	CenturyLink	Main station fax & Cha...	124.40
08/26/2021	electricity	CRPUD	boathouse electricity	35.44
08/26/2021	electricity	CRPUD	main station electricity	750.93
08/26/2021	EMS Supplies	Life-Assist, Inc.	medical supplies PO 1...	577.67
08/26/2021	telephone	Spectrum VoIP	VOIP internet backup	27.06
08/26/2021	water/sewer	City of Scappoose	water/sewer acct#000...	35.52
08/26/2021	water/sewer	City of Scappoose	Water/Sewer acct#000...	361.29
Total 810 Utilities				4,080.01
870 EMS Operations				
08/12/2021	EMS Supplies	Airgas - USA, LLC	medical Supplies - IN ...	196.49
08/12/2021	EMS Supplies	Airgas - USA, LLC	Medical Supplies - IN ...	86.32
08/12/2021	EMS Supplies	Airgas - USA, LLC	Medical Supplies - In 9...	72.03
08/12/2021	EMS Supplies	Airgas - USA, LLC	Medical Supplies - IN ...	293.99
08/12/2021	EMS Supplies	Environmental Co...	1 biohazard containers	50.00
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	42.42
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	13.92
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	405.40
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	256.08
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	118.60

11:12 AM

09/01/21

Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
August 2021

Date	Name	Source Name	Memo	Paid Amount
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	72.00
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	447.28
08/12/2021	EMS Supplies	Stryker Sales Corp.	medical supplies - pati...	204.63
08/12/2021	EMS Technology	TriZetto Provider S...	EMS billing fee	106.10
08/12/2021	EMS Contracts	Sasek, Dean MD	Physician Advisor - Au...	691.67
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	19.50
08/12/2021	EMS Supplies	Life-Assist, Inc.	Medical Supplies PO 1...	673.32
Total 870 EMS Operations				3,749.75
Total 1.2 GENERAL FUND MATERIAL & SVC				37,608.53
Total 1...				357,151.67
Total 1..GENERAL FUND EXPENDITURES				357,151.67
TOTAL				357,151.67

BUDGET VS ACTUAL

09/01/21
Cash Basis

Scappoose Rural Fire District
Profit & Loss Budg et vs. Actual
July through August 2021

	Jul - Aug 21	Budg et	\$ Over Bu d...	% of Bud get
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,882,876.16	1,625,103.00	257,773.16	115.9%
Conflagration	7.07	30,000.00	-29,992.93	0.0%
EMS Receipts	139,494.06	532,963.00	-393,468.94	26.2%
Fire Marshal	360.00	10,000.00	-9,640.00	3.6%
FireMed	150.00	36,000.00	-35,850.00	0.4%
G.E.M.T. (Medicaid)	0.00	30,000.00	-30,000.00	0.0%
Gas Royalties	38,715.82	15,000.00	23,715.82	258.1%
Grant Awards	0.00	1,000.00	-1,000.00	0.0%
Interest Earned on Investments	1,502.62	5,000.00	-3,497.38	30.1%
Miscellaneous Revenue	196.65	20,000.00	-19,803.35	1.0%
Property Taxes				
Taxes - Current				
Local Option Levy	17,186.89	2,779,127.00	-2,761,940.11	0.6%
Permanent Rate Levy	15,447.43	1,556,451.00	-1,541,003.57	1.0%
Total Taxes - Current	32,634.32	4,335,578.00	-4,302,943.68	0.8%
Taxes - Prior Years	16,933.11	92,069.00	-75,135.89	18.4%
Total Property Taxes	49,567.43	4,427,647.00	-4,378,079.57	1.1%
Total 1. GENERAL FUND REVENUES	2,112,869.81	6,732,713.00	-4,619,843.19	31.4%
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	34,360.43	0.00	34,360.43	100.0%
Grant Award	0.00	100,000.00	-100,000.00	0.0%
Total 2. GRANT FUND REVENUE	34,360.43	100,000.00	-65,639.57	34.4%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	161,205.57	154,668.00	6,537.57	104.2%
Interest Earned on Investments	145.26	0.00	145.26	100.0%
Transfers In	0.00	63,539.00	-63,539.00	0.0%
Total 3. PROPERTY FUND REVENUES	161,350.83	218,207.00	-56,856.17	73.9%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	88,208.84	58,128.00	30,080.84	151.7%
Interest Earned on Investments	83.94	0.00	83.94	100.0%
Transfers In	0.00	50,000.00	-50,000.00	0.0%
Total 4. PERSONNEL SVCS FUND REVEN	88,292.78	108,128.00	-19,835.22	81.7%
Total Income	2,396,873.85	7,159,048.00	-4,762,174.15	33.5%
Gross Profit	2,396,873.85	7,159,048.00	-4,762,174.15	33.5%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	84,236.99	643,584.00	-559,347.01	13.1%
560 Personnel Salaries	381,435.54	2,460,425.00	-2,078,989.46	15.5%
570 SocSec/Medicare (FICA)	30,690.75	197,775.00	-167,084.25	15.5%
580 Volunteer Services	68.00	20,000.00	-19,932.00	0.3%
590 Personnel Benefits	106,212.09	751,740.00	-645,527.91	14.1%
Total 1.1 GENERAL FUND PERSONNEL...	602,643.37	4,073,524.00	-3,470,880.63	14.8%
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	4,991.50	52,000.00	-47,008.50	9.6%

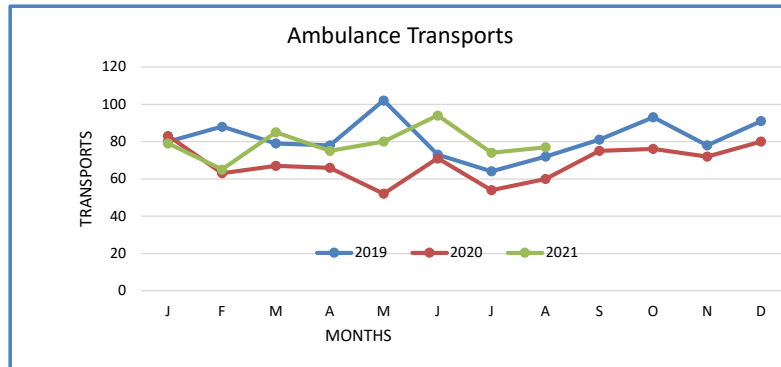
09/01/21
Cash Basis

Scappoose Rural Fire District
Profit & Loss Budg et vs. Actual
July through August 2021

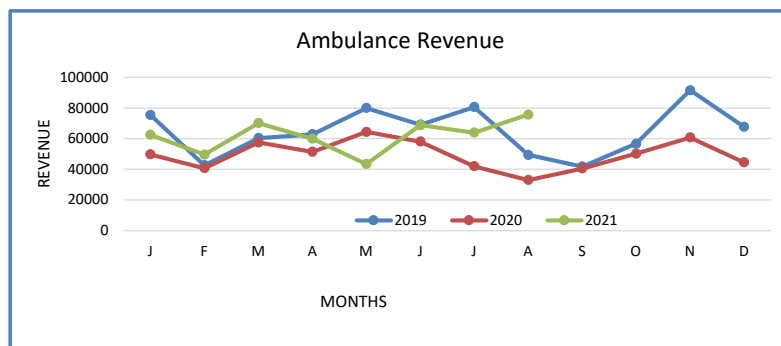
	Jul - Aug 21	Budg et	\$ Over Bu d...	% of Bud get
680 Comm un icat ions Maintenance	3,044.22	15,000.00	-11,955.78	20.3%
720 Public Fire Services	1,035.85	15,000.00	-13,964.15	6.9%
730 Property & Liabil it y Insur.	0.00	63,000.00	-63,000.00	0.0%
740 Uniforms	3,641.77	15,000.00	-11,358.23	24.3%
750 Maintenan ce on Equipm ent	11,434.84	130,000.00	-118,565.16	8.8%
760 Administ ration	10,021.27	50,500.00	-40,478.73	19.8%
765 Informat ion Technolo gy	9,674.49	115,000.00	-105,325.51	8.4%
770 Operating Materials/Su ppli	588.82	5,000.00	-4,411.18	11.8%
775 Emerg. Operat ing Supplie s	2,926.66	65,000.00	-62,073.34	4.5%
780 Build ing & Grounds Maint.	3,939.61	94,000.00	-90,060.39	4.2%
790 Training	6,262.41	70,000.00	-63,737.59	8.9%
810 Utilit ies	6,037.54	36,150.00	-30,112.46	16.7%
870 EMS Operations	15,191.85	155,000.00	-139,808.15	9.8%
Total 1.2 GENERAL FUND MATERIAL &...	78,790.83	880,650.00	-801,859.17	8.9%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	0.00	200,000.00	-200,000.00	0.0%
Total 1.3 GENERAL FUND CAPITL OUT...	0.00	200,000.00	-200,000.00	0.0%
1.4 GENERAL FUND DEBT				
930 Debt	0.00	65,000.00	-65,000.00	0.0%
Total 1.4 GENERAL FUND DEBT	0.00	65,000.00	-65,000.00	0.0%
Total 1...	681,434.20	5,219,174.00	-4,537,739.80	13.1%
1.5 GENERAL FUND TRANSFER OUT				
Transfers to Perso nnel Services	0.00	50,000.00	-50,000.00	0.0%
Transfers to Prop erty Fund	0.00	63,539.00	-63,539.00	0.0%
Total 1.5 GENERAL FUND TRANSFER OUT	0.00	113,539.00	-113,539.00	0.0%
1.6 GENERAL FUND CONTINGENCY	0.00	400,000.00	-400,000.00	0.0%
1.7 GENERAL RESERVED FOR FUTURE	0.00	1,000,000.00	-1,000,000.00	0.0%
Total 1..GENERAL FUND EXPENDITURES	681,434.20	6,732,713.00	-6,051,278.80	10.1%
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES	0.00	100,000.00	-100,000.00	0.0%
Total 2. GRANT FUND EXPENSE	0.00	100,000.00	-100,000.00	0.0%
3. PROPERTY FUND CAPITAL OUTLAY				
EMS Apparatus & Equipm ent	0.00	87,000.00	-87,000.00	0.0%
Fire Apparatus & Equipm ent	0.00	126,207.00	-126,207.00	0.0%
Miscellaneous Real Property	0.00	5,000.00	-5,000.00	0.0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	0.00	218,207.00	-218,207.00	0.0%
4. PERSONNEL SVC FUND EXPENSE				
Liabil it y & Service	10,091.60	100,000.00	-89,908.40	10.1%
Reserved for Fu ture Exp enses	0.00	8,128.00	-8,128.00	0.0%
Total 4. PERSONNEL SVC FUND EXPENSE	10,091.60	108,128.00	-98,036.40	9.3%
Total Expense	691,525.80	7,159,048.00	-6,467,522.20	9.7%
Net Income	1,705,348.05	0.00	1,705,348.05	100.0%

AMBULANCE BILLING & TRANSPORT REPORT

	2019	2020	2021
J	80	83	79
F	88	63	65
M	79	67	85
A	78	66	75
M	102	52	80
J	73	71	94
J	64	54	74
A	72	60	77
S	81	75	
O	93	76	
N	78	72	
D	91	80	



	2019	2020	2021
J	75406	49,639	62,433
F	42641	40,764	49,564
M	60274	57,548	70,213
A	62786	51,391	59,929
M	80009	64,340	43,379
J	69047	58,014	68,789
J	80583	42,023	63,882
A	49376	33,007	75,612
S	41784	40,574	
O	56713	50,250	
N	91565	60,727	
D	67635	44,503	



MONTHLY RESPONSE & ACTIVITY PREPORTS

MONTHLY REPORT

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT



AUGUST 2021

OPERATIONS

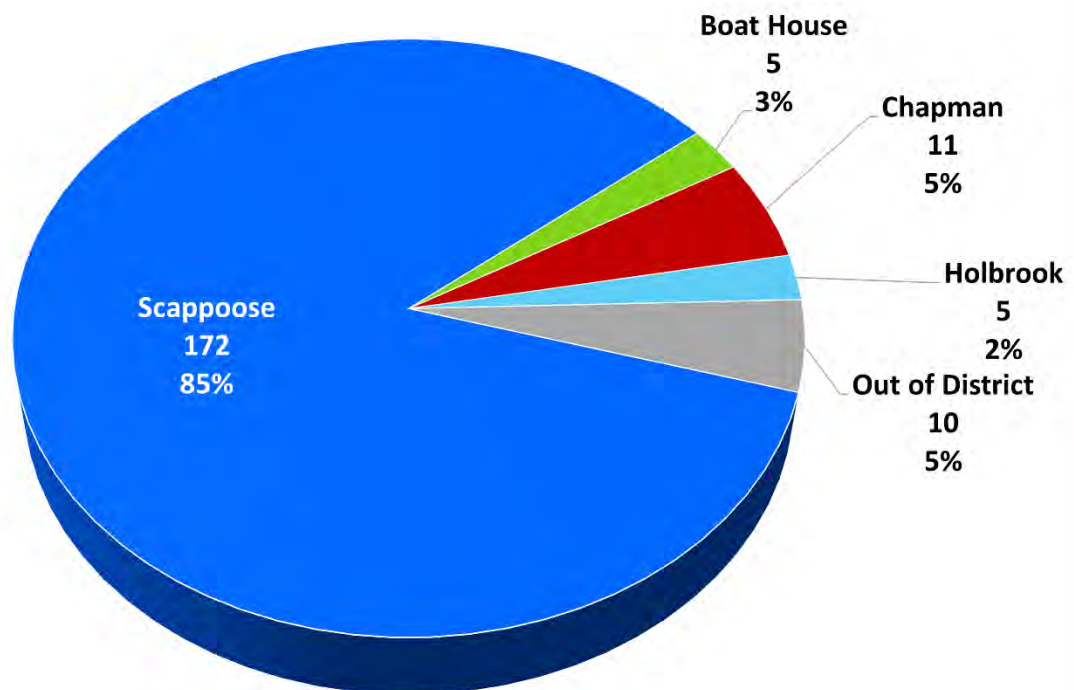
For the month of August, the ratio of EMS incidents to Fire incidents was **71%** to **29%** respectively. There were **144** EMS related calls for the month, where **151** patients were treated. COVID-19 was suspected or confirmed in **17** patients.

Approximately **53%** of the total call volume (**107** incidents) represents overlapping calls (at least one other call in progress). There was **1** incident where unit(s) were deployed for more than two days. Either of these situations could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

Total Fire & EMS calls for service during the month was **203**, with a total of **410** apparatus responses spending **248** hours and **16** minutes of time.

For the month of August, SRFD averaged **1.90** fire calls per day and **4.65** EMS calls per day for an overall daily average of **6.55** calls per day.

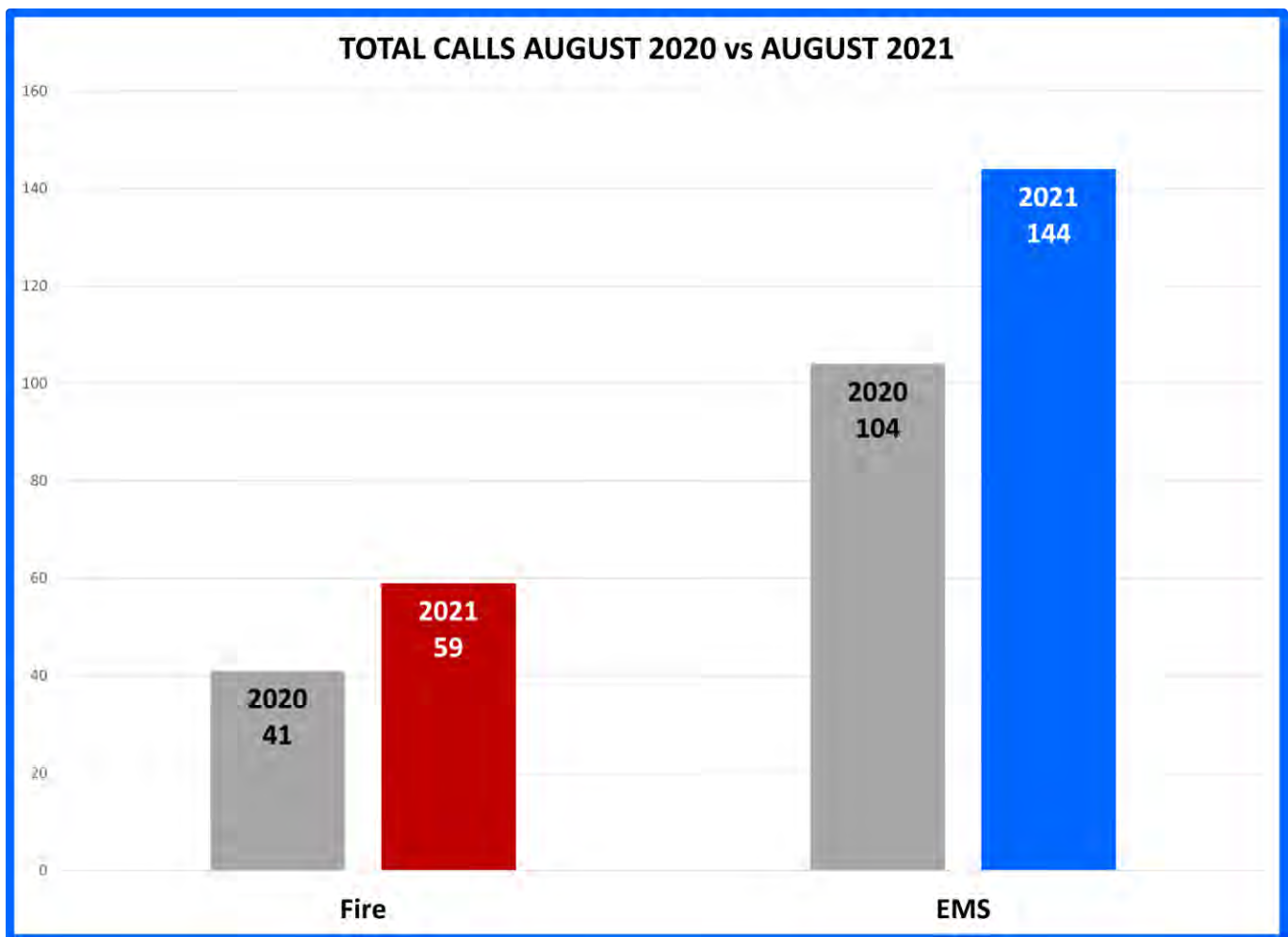
AUGUST 2021 - INCIDENTS BY STATION
203 Incidents with 410 Apparatus Responses



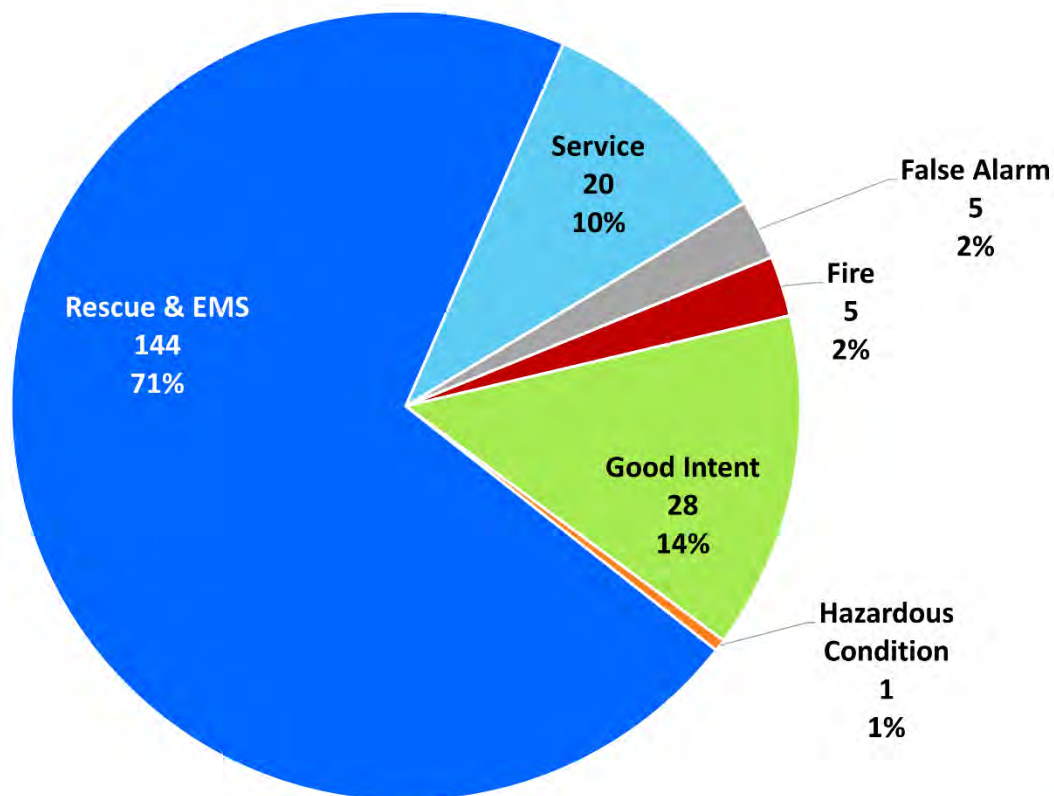
FIRE AND EMS CALL BREAKDOWN FOR AUGUST 2021

Fires	5
Hazardous Condition	1
Service Call	20
Good Intent	28
Other Assistance	0
False Alarm	5
FIRE CALLS TOTAL	59

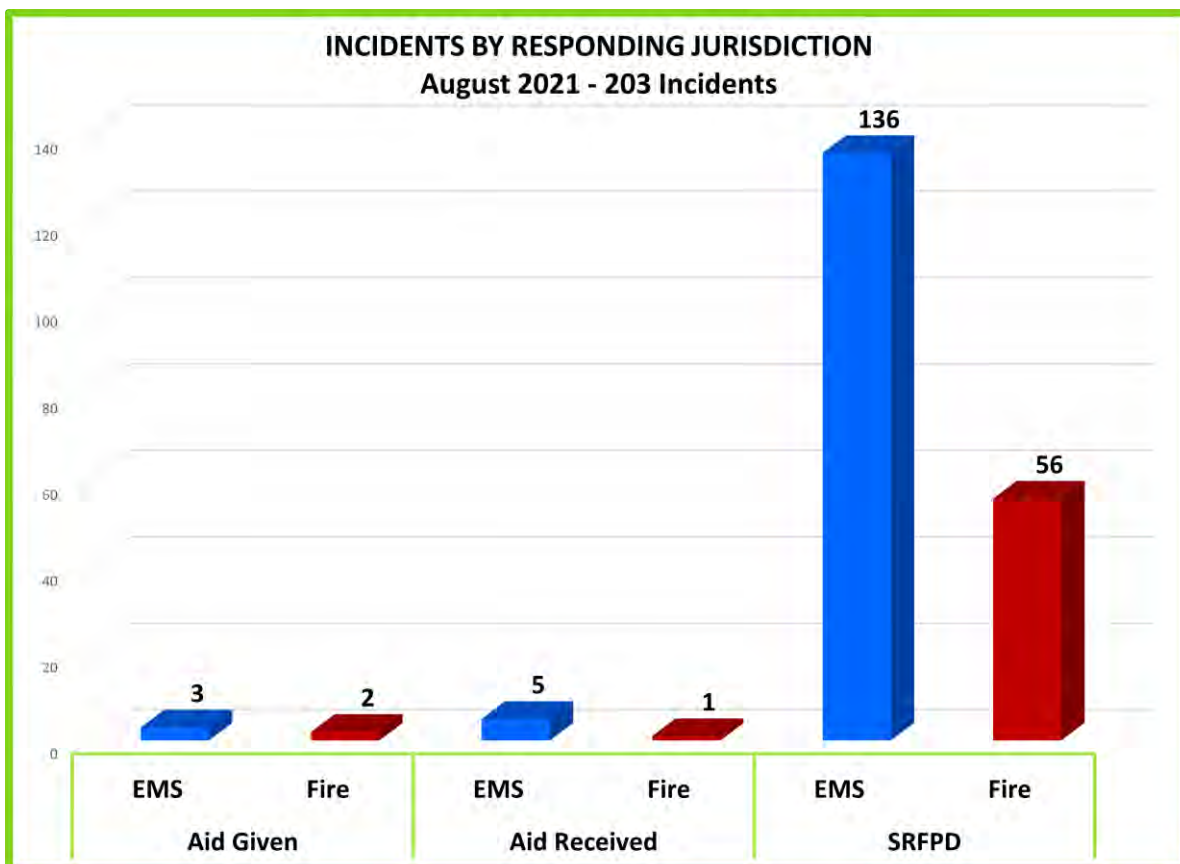
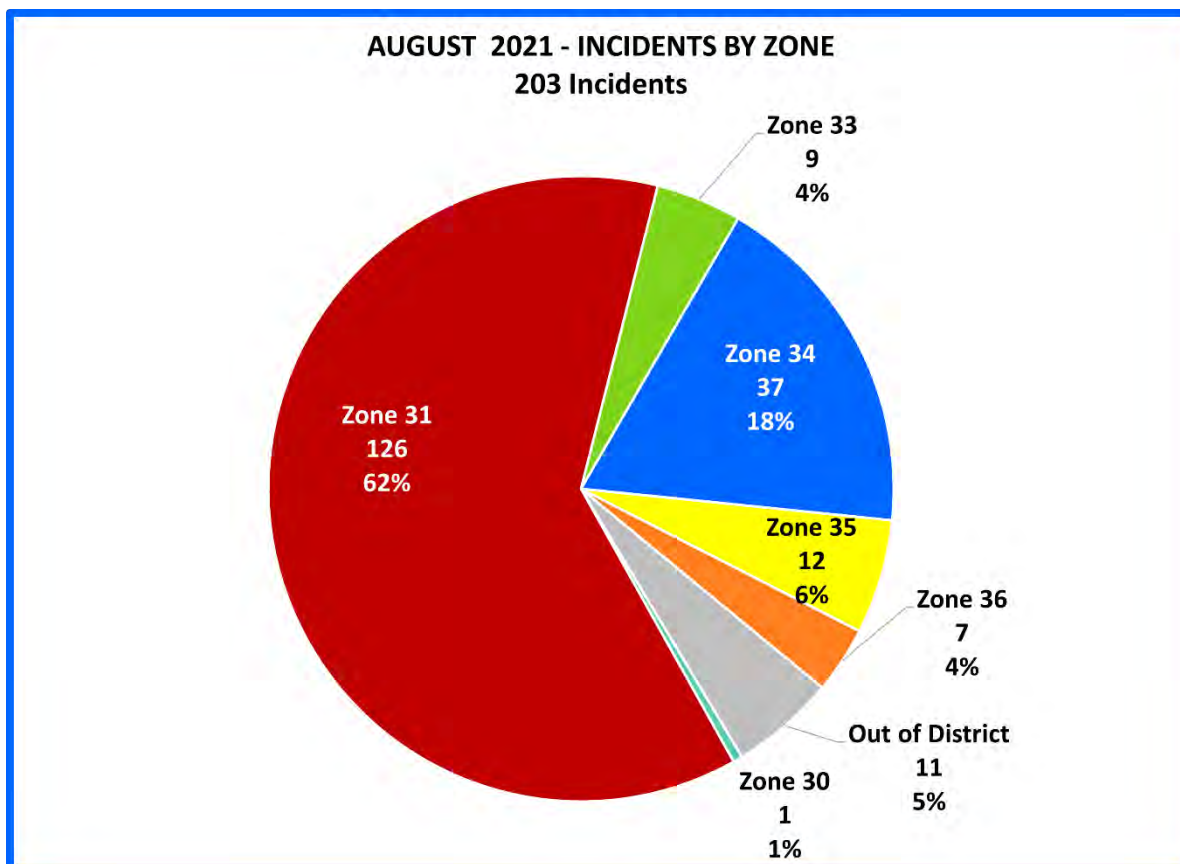
ALS Provided	90
BLS Provided	52
Investigate	0
Cancelled	0
Other Assistance	2
EMS CALLS TOTAL	144

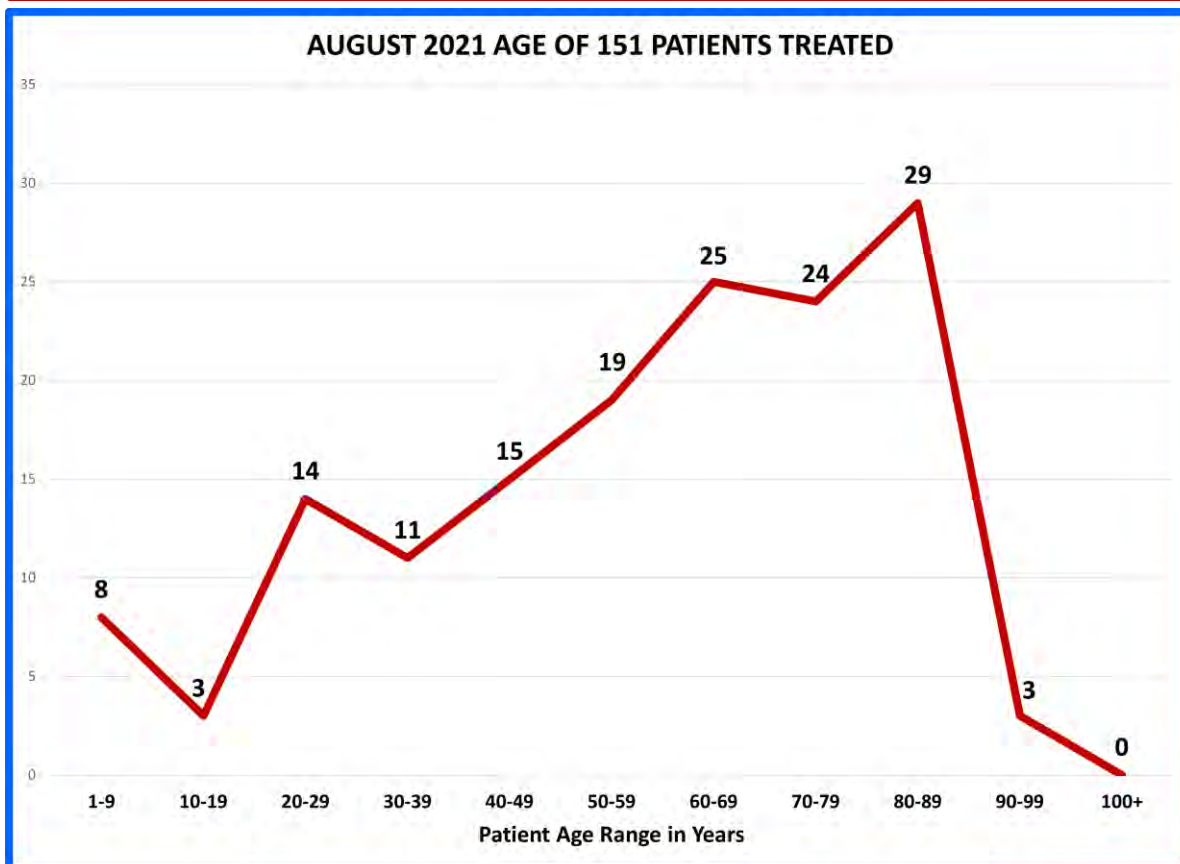
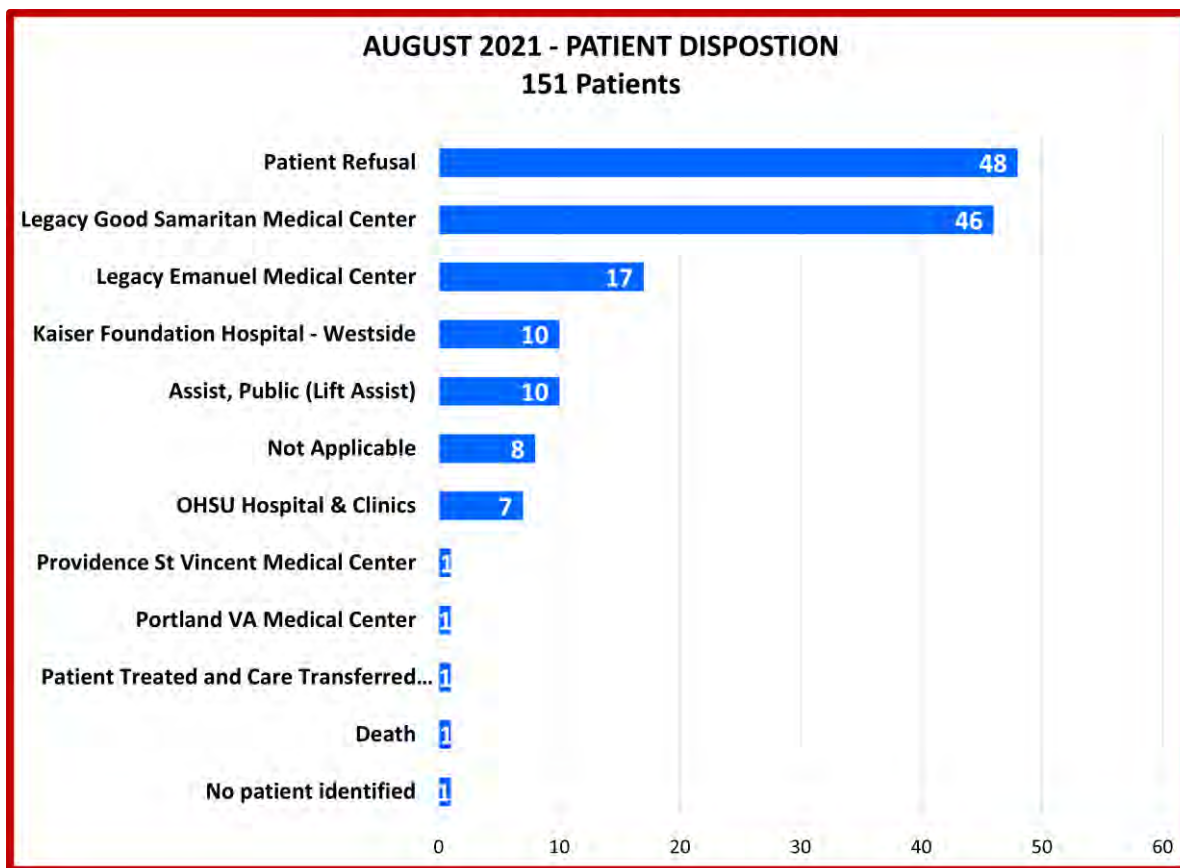


AUGUST 2021 - 203 CALLS BY TYPE

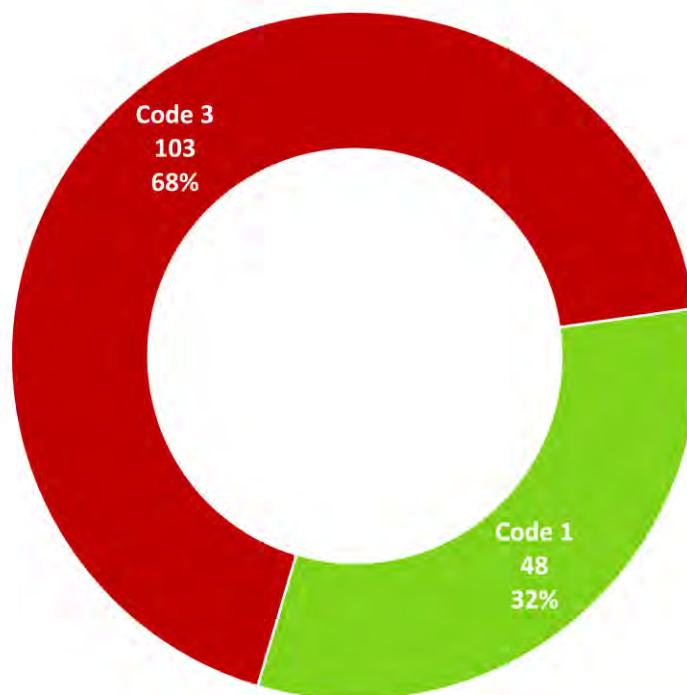


	Average Calls Per Day	Total Number of Calls	Percentage
Fire	1.90	59	29%
EMS	4.65	144	71%
TOTAL	6.55	203	100%

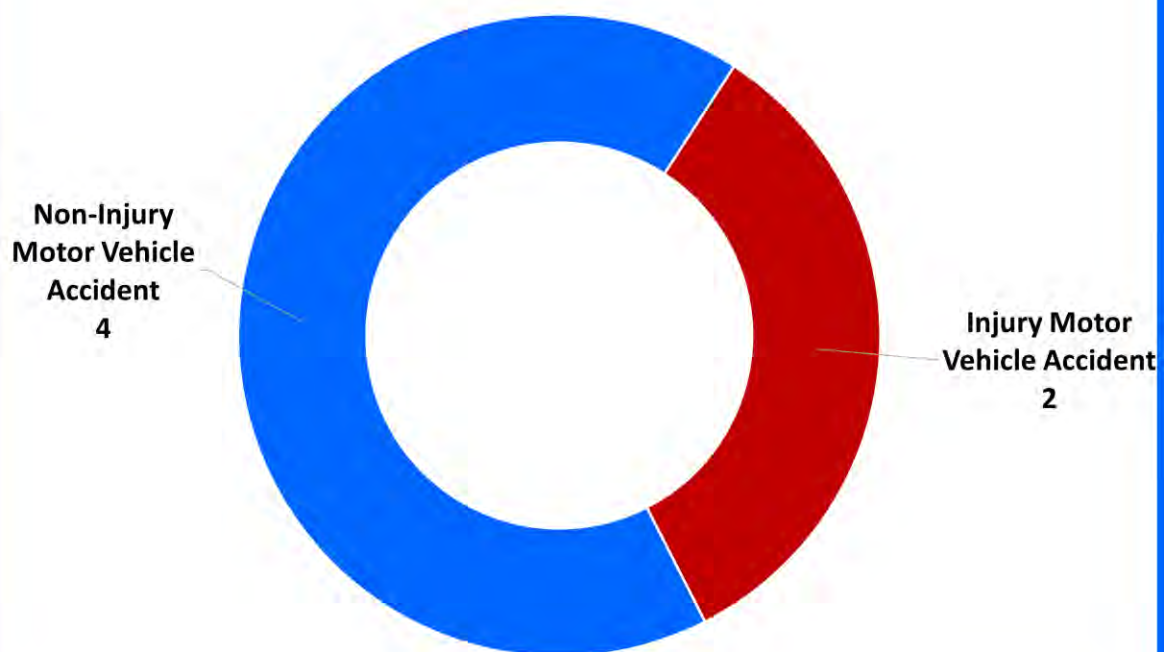


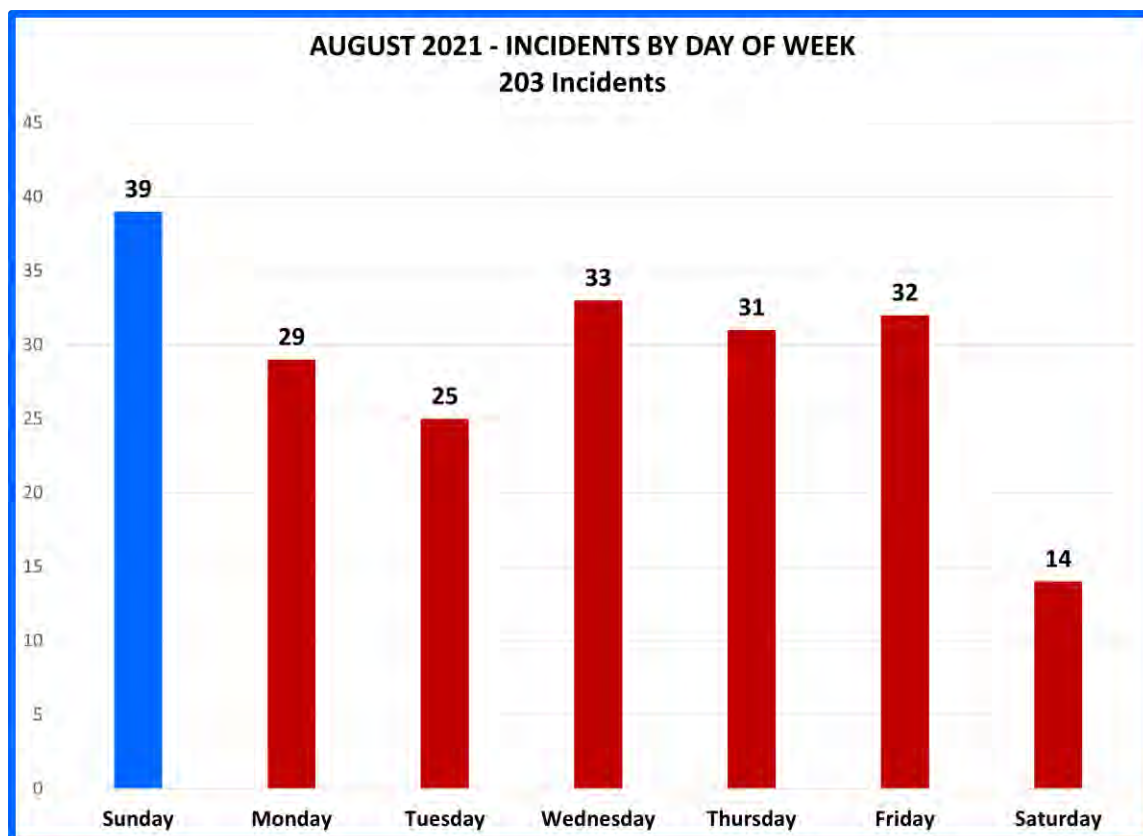
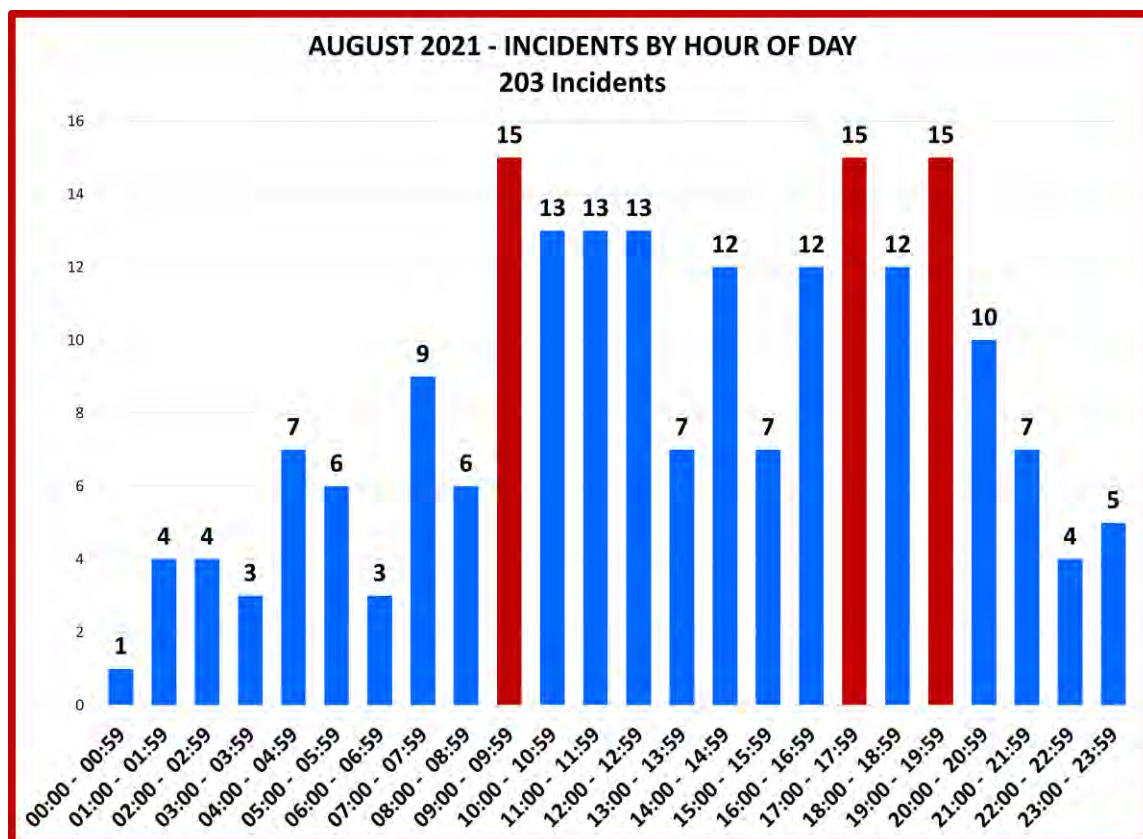


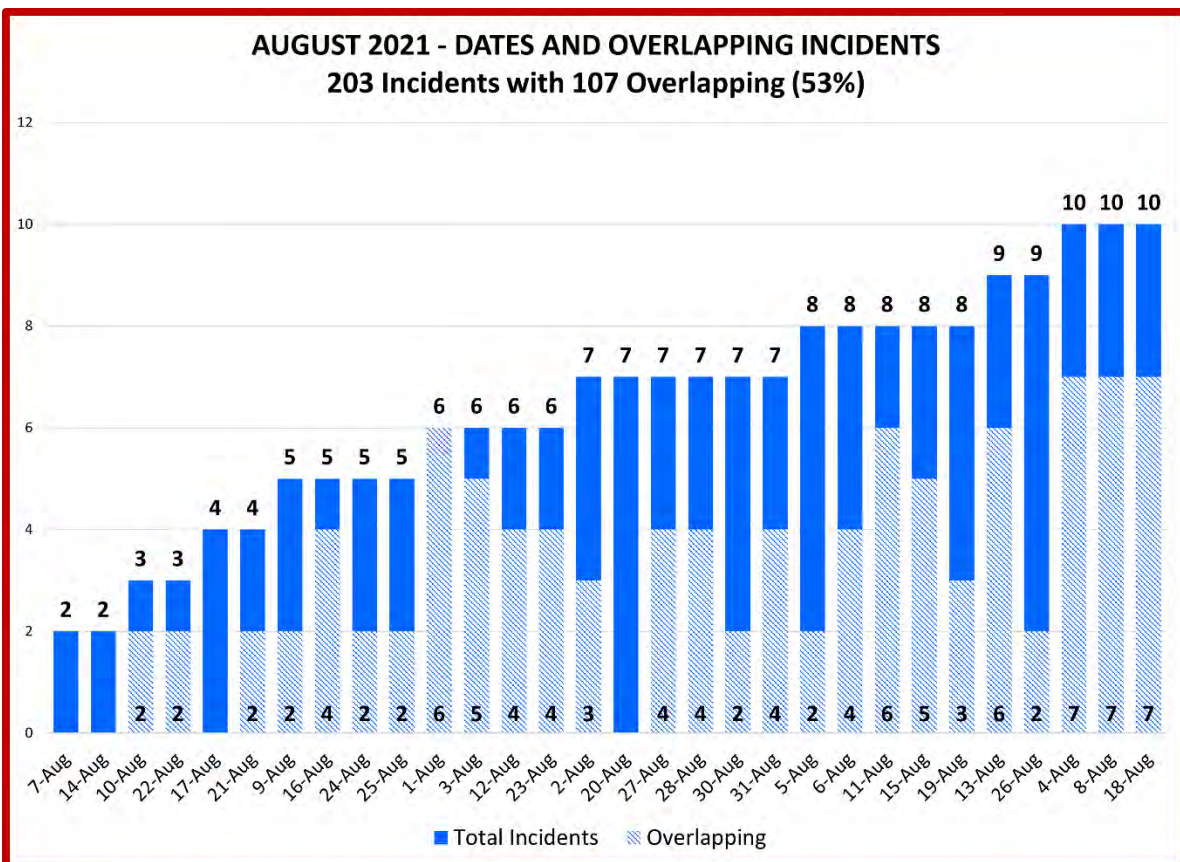
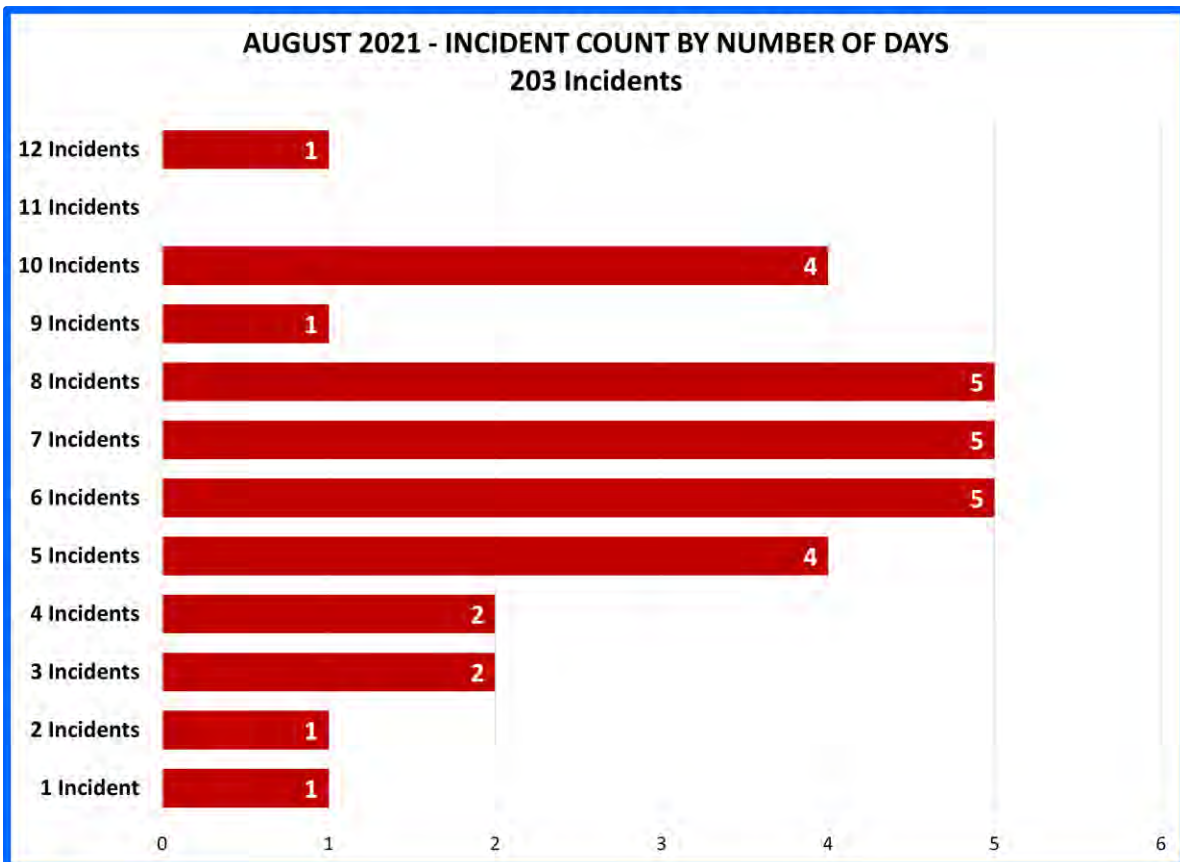
AUGUST 2021 - EMS RESPONSE MODE
151 Patients



AUGUST 2021 - 6 MOTOR VEHICLE ACCIDENTS







STAFF REPORTS

Fire Chief Report September 2021

Meetings Attended

Date	Topic	Date	Topic
8/3/21	Labor MGT Meeting	8/19/21	IAAI PDX Meeting
8/3/21	Meeting with the Auditor	8/21/21	Taught UTV Class to A Shift
8/3/21	Meeting with First Tactical	8/23/21	Meeting with B-Shift
8/3/21	Meeting with OSFM	8/24/21	Operations Committee MTG
8/4/21	Traffic Safety Meeting	8/24/21	Admin Meeting
8/5/21	Jamf meeting	8/25/21	Meeting with C-Shift
8/12/21	Present to Clackamas FDB	8/25/21	PIO Meeting at LBTC
8/12/21	Board Meeting	8/25/21	Meeting at SHS
8/15/21	Scappoose 100 year	8/26/21	River Safety Meeting
8/16/21	Officers Meeting	6/22/21	At Rosenbauer in MN
8/16/21	Presented to Scappoose Council	6/22/21	At Rosenbauer in MN
8/18/21	Phone Call MTG with OSFM and 4303	6/23/21	Meeting with CCOM and FDB Chiefs
8/19/21	UTV Train the Trainer		

Hours Worked January: 218 Hours (54.5 hrs/wk)

On Call in May: 164 Hours (7 Days)

TOTAL HOURS: 382

Training

Attended Drone Responder Conference

Presented our Drone Project at the Drone Responder Convention

Did a UTV Train the Trainer Class for 5 staff members

Taught a UTV Training Course to all Shifts and at 1 Volunteer Drill

Projects

Hiring – *In Progress*

Draft Strategic Plan – *In Progress*

Operations Manual – *Draft to print next month*

SHSG – Aircraft (\$86,000) ~ *Waiting to hear from OEM*

AFG Grant – Radios (\$248,000 project) ~ *Not Awarded*

AFG Grant – SAFER (\$1,282,804.02) ~ *Not Awarded*

RDPO UAS Grant ~ *80% complete*

REMS ~ *Completed*

Jamf – *Managing over 40 devices*

Fire Code Guide Update - *Tabled*

Special Operations – *Tabled*

August started off with another deployment with Team 12. Thankfully, we were able to get a quick knockdown on the fire and I was able to be released after a little over a week. The experience on this fire was incredible as a result of the large area of responsibility with limited resources nationally.

Two times in the month of August, we had to turn down assignments when requested by the Oregon State Fire Marshal's Office for conflagration responses. This occurred as a result of limited staffing by other districts including our Fire District.

August was very challenging with the volume of injects that admin staff was challenged with. We are facing a significant staffing shortage with injuries, scheduled medical leave, military duty and one resignation. We are staffing all shifts with the required minimums, however, there will be a significant uptick in mandates for the career staff. Unfortunately, our staffing challenges are not looking to be resolved till after the new year.

We have started a hiring process to fill a vacant NIFF Paramedic and EMT positions. We have completed the advertising and application process and are scheduling interviews in the next two weeks.

We have set a future date of hiring the next three Firefighter Paramedics for the 4th of April. This is necessary as a result of the current challenge we are having filling the Chief Examiner position with civil service, the lag time that will create for certifying a list (November or December), interviews, physical, background investigation and other onboarding logistics. Plus, with the return of one of our members who has been out for more than a year, this will provide relief for Chief Marks with all of the required training that will have to occur during this period.

We will also be leaving the vacant admin position open till April as we make some internal adjustments with the staff we have on hand. We have been moving people around internally to fill vacancies and areas needing coverage. If we move to fill this position before April, it will complicate current hiring timelines among other challenges.

Onboarding with Chief Bautista is on schedule and a considerable amount of time was spent between Chief Marks and I in training the new chief. Chief Bautista has been working on several training areas, and we have been mentoring him on calls and day to day operations. He will be attending a class on Command and Control at the National Fire Academy in the very near future.

Staff has been assigned a couple tasks in prepping for the draft Strategic Plan to go to the planning committee. We will be going through other examples of Strategic Plans in the next two weeks as we form the initial draft.

Unfortunately, we were not successful with our grants. While our grants were not rejected, potential challenges we faced were asking for too much with the radio request and steep competition with other areas in the country that were hit harder with the

economic effects of COVID. We will continue to submit grants to FEMA and others when the opportunity presents itself.

The REMS project has been completed. Unfortunately, due to limited staffing we have had to turn down several assignment requests for deployment.

I am pleased to announce that the new engine is here and has been completed to our specifications. We will begin training immediately and mounting all the required equipment as soon as time allows. It is my goal to have this in-service before the winter. The delivery of the engine in part was prompted by the teamwork of Chief Smythe and I as we met with factory officials and expressed the significant concerns of the board and staff for how long the process was taking. There may be an appearance from General Fire at next month's meeting. General Fire is the dealer, not the manufacturer.

Over the month of August, there were several meetings with the other Chiefs and the CCOM director about a draft report from Federal Engineering regarding options from replacement of the county radio system. The cost estimates were between 8,000,000 and 30,000,000. As the representative for the fire district, I am not willing to place our support for this project just yet. We (The fire chiefs of Columbia County) have asked for additional information. When we receive this, I will be briefing you before support is issued. Ultimately, the 911 district will be going out for a bond (County Wide) for the system replacement and upgrade.

Lastly, of significant concern are several aging infrastructures and rolling stock hotspots. This item will probably stay on my monthly report until we can schedule a planning meeting. We will need to budget and or plan for replacement of the following in the immediate future:

- **STATION:** We have received one quote from a local vendor to replace 3 of the 4 HVAC units. We will be reviewing their three proposals and continue to seek three more. This project will be very logistically challenging with permits, potential engineering, electrical upgrade and crane rental. We are continuing to execute plans to upgrade some of our work station computers (Various ages and processor speeds, \$10-16,000-high estimate), Tap out system for the station (\$15-30,000), remodel and expansion of kitchen and sleeping quarters in the main station (Unknown cost at this time), Vehicle exhaust system for the main station (Unknown cost at this time) and finishing the boat house (Tape, mud and paint unknown cost at this time). There are other items, but these are the most critical.
- **ROLLING STOCK:** Rescue (\$250,000), Type 1 Ambulance (\$200,000), Type 1 fire engine (\$550,000), Squads / Suburban's (\$60,000ea.)

FIRE MARSHAL REPORT

There have been a flurry of Referrals from the County with the passage of a recent senate bill. This bill is forcing the hand of timber property owners to submit potential property developments. If they do not submit, they might not be able to ever develop certain parcels of property.

Significant time was spent with a couple of developers and local businesses with code related questions and projects that will be coming soon.

Was requested by Mid-Columbia Fire and Rescue to fly a mission on a wildfire they had. They requested assistance with IR (Thermal) related oversight to make sure fire had not jumped containment lines. This mission was conducted in the dark and we had to obtain special permission from the FAA before flying. We will be looking to expand our number of pilots in the spring and possibly add a new aircraft as one of our aircraft is quickly becoming obsolete.

Plan Reviews

0

Driveway Inspections

3

System Tests

0

General Inspections

1

Fire Investigations

2

UAS (Drone) Missions

3

OPERATIONS REPORT

The new engine is here! Chief Smythe and I made an additional trip to Wyoming Minnesota to complete a final inspection. Unfortunately, upon our arrival, the engine was not complete. Almost immediately we began discussions that included our displeasure and what needed to be satisfied as a result of this waste of time. Thankfully, Rosenbauer went the extra mile and promised to expedite the delivery of the engine. They were told that the engines had to be here before a deadline of the next board meeting. Everything we asked for was accomplished and all of the modifications and shipping costs to the factory and back were borne by Rosenbauer. Our warranty period has been extended as a result of not taking possession thill Tuesday.

Unfortunately, the Rescue had yet another mechanical issue and was taken out of service for two more days. Staff is actively looking for a solution. The ones we are looking at include re-chassis, purchasing a used rescue or buying a new rescue. We hope to bring a recommendation to the board at the next meeting for action.

Our ladder tower has had to be taken out of service due to the buck controls intermittently working. We hope to have this resolved soon, but with the tower being a 1992 vintage, this may pose a challenge.

Holbrook station: Reroofing has been completed. A water test was completed at the Holbrook station as a result of a perceived and potential contamination of the water. This test came back negative. The test also resulted in us becoming re-acquainted with the water agreement we have with the next-door neighbor.

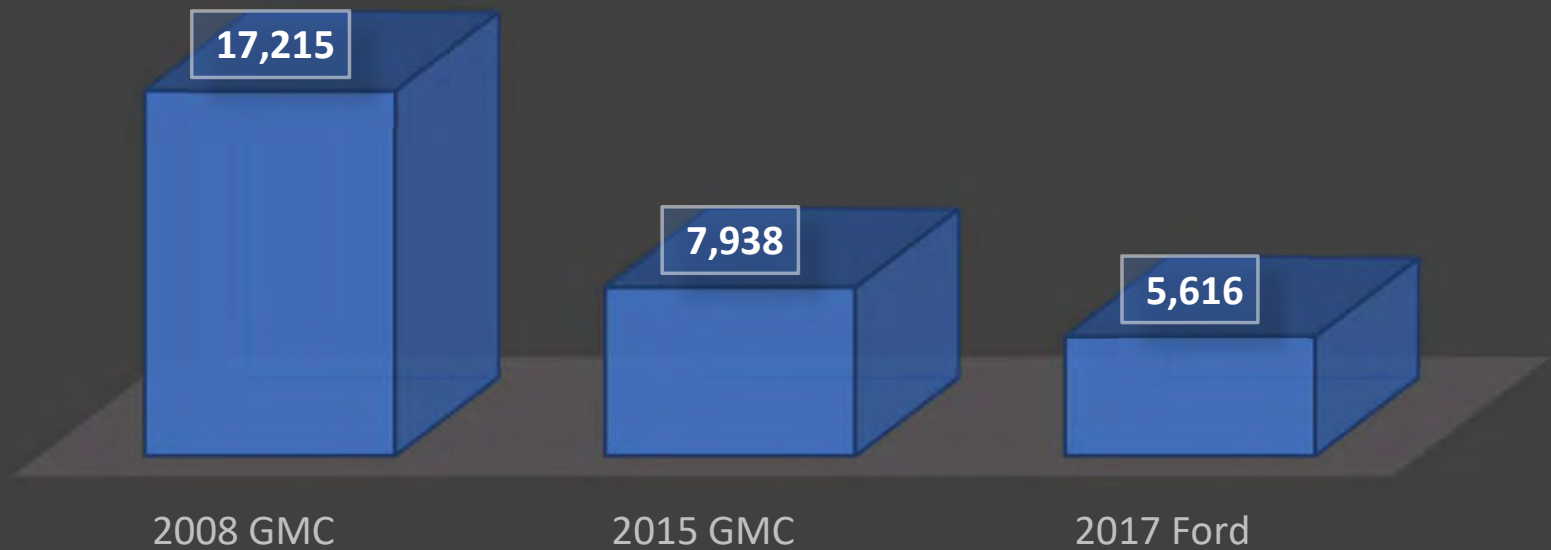
Chapman station: At this time, there are no outstanding deficiencies and is operating within limits.

The boat House station: We still need to make some adjustments to the chains that secure the structure to the dock.

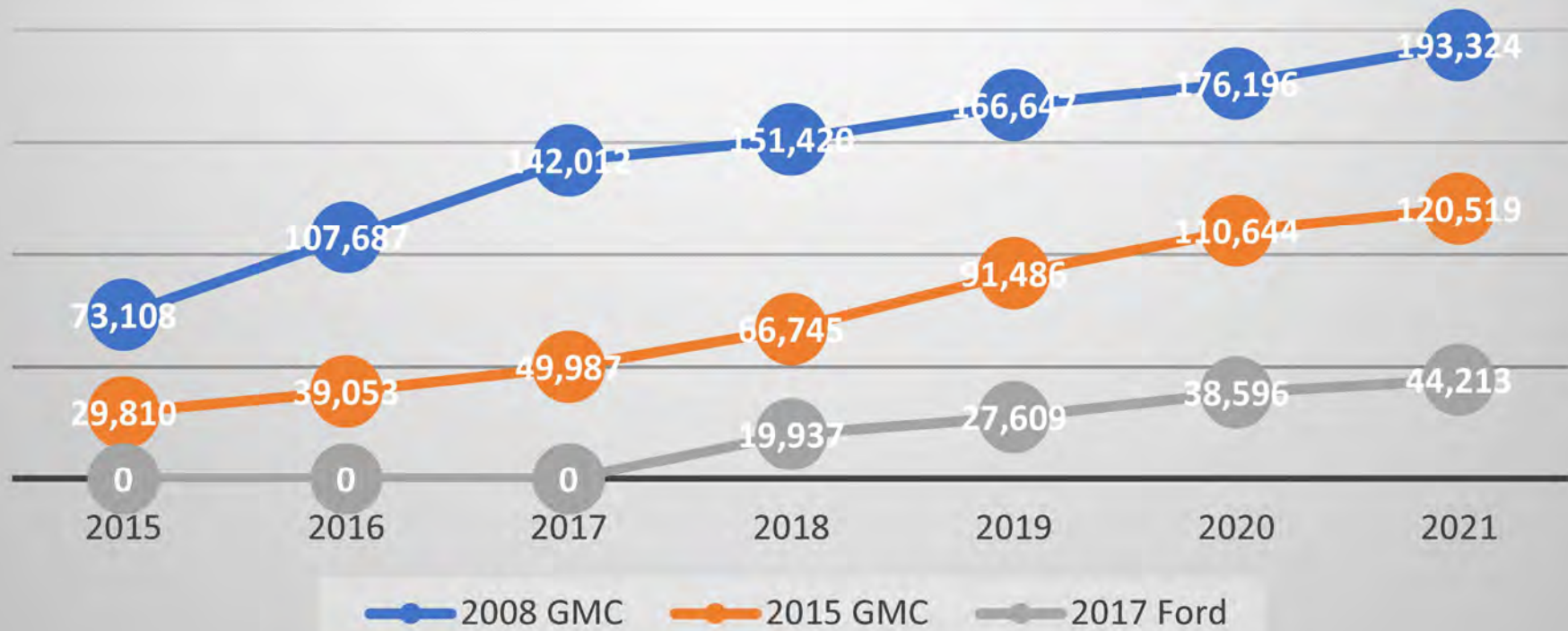
Scappoose station: Outside of the items identified above, future projects will be brought forward as we begin the strategic plan process. WE are also looking to repaint the station and give it a little TLC. It has been a while since the station was painted and it is looking a little rough in a couple of spots. One project that will be starting up soon is possibly getting a RFI on a station expansion / upgrade. There is a potential for a station upgrade grant becoming available in the very near future. Projects will be successful if they are close to shovel ready.

Included in this report are several charts depicting wear and tear on the ambulance. Aside from the high milage on our oldest medic, we are happy that the rotation plan is working as scheduled. Specific to the ambulance, I will be back in attendance at the next city council meeting to hopefully receive confirmation of their support in providing \$200,000 towards the purchase of an ambulance. If this occurs, we will most likely approach the board to put in an order immediately. With supply and demand challenges, ordering early is a must.

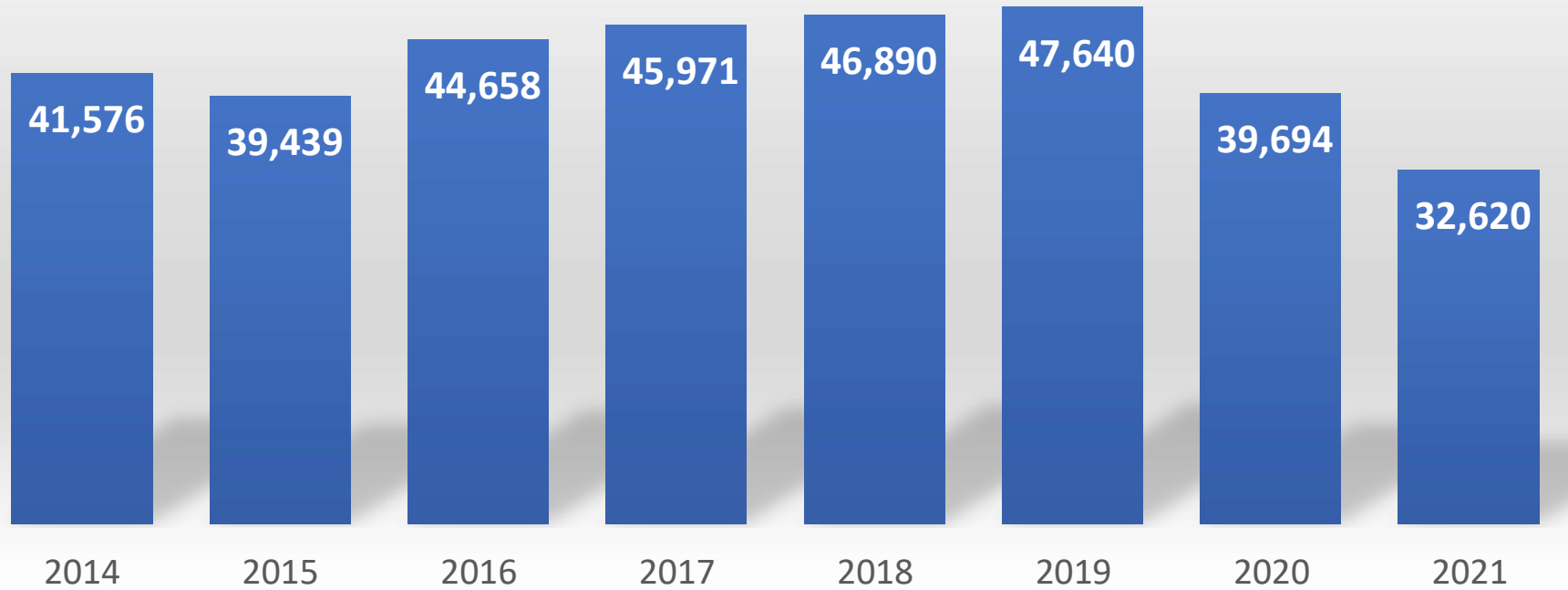
2021 MEDIC MILES YEAR TO DATE



Total Mileage (Mileage Spacing)



Medics Total Aggregate Miles per Year



Chief Bautista Report

September 2021

August Projects:

Working through Driveway Inspection and Planning Review requests with Chief Pricher

Uniform project with Firefighter Booth

- Demo items should be ready in the next few weeks
- Wear tests are being conducted on a few items

Exterior Station Painting

- Contacted seven (7) local and regional paint companies and only received two bids. Seeking one more bid.

Fire Alarm Upgrade Security Grant Application

- Contacted Point Monitoring for a quote needed to apply for the grant, waiting for appointment to be scheduled.

Fire Prevention and Investigation training courses:

- Youth Fire Setter Program Manager – Course Costs Received
- Marine Fire Investigation Course – Course Costs Received
- Wildland Fire Investigator – Meeting with primary instructor late September 2021
- Advance Arson Investigation – Course Costs Received

Researching available grants to help fund district services and projects

- Working on preparing FM Global grant to fund fire investigation training
- Working with district members to prepare a grant application for Firehouse Subs to secure firefighting equipment

Drills/ Activities/ Meetings in August included:

- Been attending volunteer drills weekly
- Taught a virtual ICS 300 course for outside agency
- Attended the virtual NFPA CRR: Insights to Action Conference
- I attended the auto extrication volunteer drill and introduced myself to members have had not met since I started
- Planning to schedule the Fire Codes and Standards exam from the International Code Council (ICC) in September. This is one of three exams for the Certified Fire Marshal certification

I continue to work with Chief Pricher and Chief Marks on preparing for entering the duty officer rotation. Continue to review scenarios and district familiarization. I have also been responding to emergency calls throughout the month as part of my preparation.

Meetings in August included:

- 8/3/2021 – Meeting with Oregon State Fire Marshal's Office (OSFM) State Deputy Fire Marshal for region to discuss fire prevention and wildfire support
- 8/9/2021 - Columbia County Fire Defense Board – Virtually
- 8/16/2021 – Officer's Meeting
- 8/17/2021 – ArchiveSocial – Scappoose Fire District Onboarding – Virtually
- 8/18/2021 – Meeting with OSFM State Deputy Fire Marshal to discuss fire suppression systems in aircraft hangars.
- 8/18/2021 – Pre-Application meeting for fire suppression tank and building construction review
- 8/19/2021 – International Association of Arson Investigators (IAAI) Oregon Chapter 31, Portland District Meeting - Virtual
- 8/23/2021 – Fire prevention services in Columbia County meeting with Columbia River Fire & Rescue Fire Marshal Tad Pedersen
- 8/24/2021 – Admin staff meeting
- 8/31/2021 – Assisted Columbia River Fire & Rescue with a high-risk youth firesetter screening

Training:

- Completed cone course for Medic and Rescue units
- Working through FTEP task book as time allows
- Working on Rope Rescue Operations task book, attended training drill with Empact Northwest on Saturday 8/14/2021 in Port Orchard, WA to participate in performance evaluations. This training will assist me in supporting our districts Special Operations teams.
- Train the Trainer course completed for UTV operation
- Working through Blue Card training program, at 50% completion

Total hours worked in August are 193 hours

A. Tardif Finance Director September 2021 Meeting

On August 31, the District completed the second month of the 21-22 fiscal year, or 16.7% of the year.

Personnel salaries and payroll taxes are at 14.8%. This fund is currently under budget. However, we will not have a clear picture of how this fund is doing until after 11/30, when contract obligations have been met and all positions are filled. The district has begun recruitment for 1 NIFF-EMT and 1 NIFF-Paramedic, those positions are expected to be filled by mid to late October.

Materials & Services overall is at 8.9%, of the budget. At this time 16.7% would be equal to 2 months, if allocated evenly. The district expects to spend more on materials and services in Q2, Q3, and Q4 based on when revenue is received.

EMS receipts to date total \$139,494.06 or 26% of what was budgeted. The Monthly average for EMS receipts is \$69,747. In order to meet this year's budgeted revenue of \$532,963, the district needs to collect \$44,414 a month. Currently the district is on track to exceed this amount.

**Training Report
Chief Marks
September 2021**

July Projects:

- Duty Shifts
- Probationary Test building
- Training Program for Apparatus
- Peacock (Fire Danger Sign)

Drills / Activities / Meetings in August included

- Board Meeting
- LCRTOA
- Admin and Officers Meetings
- Safety Meeting
- Fire Training

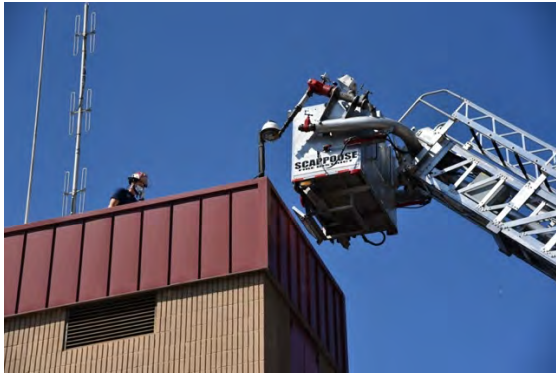
I am beginning to work on the 2022 Volunteer Recruit training academy schedule. At the August LCRTOA meeting, all member agencies agreed to have a county wide academy. This will bring all county agencies back to sharing the load of instruction. The location of the academy will rotate around the county.

I am working on pre-course work for an NFA class I will be attending in September. This is a safety course which will assist me with improving the safety division inside the organization.

My Time Worked in August 2021	168.18hours
Call Time in August 2021	315.75 Hours (call shifts minus 80 hours office time)
Total Hours	483.93 Hours
Total August Training Hours	118.5 Hours
Total Volunteer Hours in August 2021	461.84 between 16 individuals



Logie Trail Incident



Tower 431 Training

OLD BUSINESS

Section 4.21 Residency Requirements for Chief Officers

- A. Chief Officers are responsible for the day-to-day operations of the District, including supervision of personnel, emergency response, control and command, structure fires, wildland fires, motor vehicle accidents, medical and ambulance response, hazardous materials spills, disasters, and other requests for assistance in emergency and non-emergency situations.

Reducing response time to the Scappoose Fire Station is vital for Chief Officers employed by the District due to the District's responsibilities in responding to emergency incidents. Chief Officers are charged with directing the District's response and must be on-site to be effective. In the event of emergency, Chief Officers are critical to the District's prompt response.

- B. This policy shall apply to all Chief Officer positions filled after the effective date of this policy February 13, 2014. The policy applies to positions filled by promotion and through a hiring process.

Policy

1. All persons filling a Chief Officer position after the effective date of this policy shall, within six months of the date of hire or promotion, establish residency. Residency is:
 - a. Within the Scappoose Rural Fire Protection District boundaries, or
 - b. Within a 6 air-mile radius of the Scappoose Fire Station in Columbia or Multnomah County, excluding Sauvie Island, and
 - c. The District shall maintain a map showing this residency boundary.
2. Chief Officers shall provide their residency address to the District. It is the responsibility of the Chief Officer to maintain a current residency address on file with the District.
3. Any later-in-time alteration of a Chief Officer's residency shall also comply with this policy.

Section 4.21 Residency Requirements for Chief Officers (continued)

Extensions

- C. For good cause shown, the six-month time period within which to establish residency may be extended once for up to an additional 4 months. Extensions must be requested in writing by the Chief Officer to the Board President. The request must be made before the expiration of the 6-month time period for establishing residency. Extension requests will be decided by the Board and answered in writing.

Violations

- D. Violations of this residency policy will subject the Chief Officer to immediate discipline, up to and including termination.

Definitions

- E. "Chief Officer" means the Fire Chief, Assistant Chief, Deputy Chief, Division Chief, Battalion Chief, Operations Chief, Training Chief, EMS Chief, and any other officer position specifically made applicable to this policy during the hiring process by the Fire Chief.

"Residency" means the Chief Officer's principal place of residence – the residence the Chief Officer declares for voter registration purposes and for the Chief Officer's driver's license. The principal place of residence is the residence that the Chief Officer intends to actually remain at permanently and on a full-time basis for a definite or indefinite length of time. Maintaining two households will be evidence that the Chief Officer has not established residency within the District if one of the households is not within the residency boundary. Simply maintaining a post-office box or other mailing address within the residency boundary is not sufficient to establish residency.

Approved:

President, Sandy Newman SN

Secretary, David Sorenson DS

Date: February 13, 2014

NEW BUSINESS



All SRFD!

SO VERY MUCH

I want to thank you all
for the opportunity to be a part
of Scappoose Fire. Don't be strangers!
I'm not far away and you can
always send me a message.

Stay in touch-

Shelly