

**Columbia River Fire and Rescue & Scappoose Rural Fire District
Host District: Scappoose Rural Fire District
BOARDS OF DIRECTORS**

REGULAR JOINT BOARD MEETING AGENDA

April 9, 2020

7:00 P.M.

Members of the public may attend the open portion of the meeting from a computer, table or smartphone.

<https://global.gotomeeting.com/join/981452133>

Or dial in using a phone

1-872-240-3212

Access Code: 981-452-133

The GoTo Meeting app can be downloaded at:

<https://global.gotomeeting.com/join/981452133>

Please note: Members of the Boards of Directors will be attending the meeting via teleconference. Public comment will be taken. Please email jsalisbury@srfd.us to be included on the sign in sheet. All attendees should mute their mics when not called on for comment.

CALL JOINT REGULAR MEETING TO ORDER: President Graham

FLAG SALUTE: President Graham

CHANGES TO AGENDA: Presidents Graham & Feige

PUBLIC COMMENT: Comments from the public

LOCALS #3215 & #1660 COMMENTS:

CRF&R VOLUNTEER FIREFIGHTERS ASSOCIATION: President Jeramy Lehner

SRFD VOLUNTEER FIREFIGHTERS ASSOCIATION: President KC Cates

CORRESPONDENCE

SRFD CONSENT AGENDA -

Minutes from Board Meeting March 12, 2020

Checks to be approved (33877-33946 for \$449,670)

Budget Vs Actual Income Statement March 31, 2020 (cash basis)

CRFR CONSENT AGENDA -

Minutes from Board Meeting March 12, 2020

Checks to be approved (71137-71223 for \$215,837.93)

Budget Vs Actual Income Statement February 29, 2020

REPORTS :

- A. Chief Hoke
- B. D/C Smythe-Operations
- C. D/C Pricher-Fire Marshal
- D. D/C Marks-Training
- E. D/C Holsey-EMS
- F. D/C O'Connor-Logistics
- G. R&R Motherway
- H. Finance/Admin - Nelson
- I. Finance/Admin- Salisbury
- J. Safety Meeting Minutes
- K. Other Meeting Minutes
- L. Miscellaneous

JOINT OLD BUSINESS:

- A. Planning Committee Update
- B. Miscellaneous

SRFD OLD BUSINESS:

- A. Miscellaneous

CRFR OLD BUSINESS:

- A. Miscellaneous

JOINT NEW BUSINESS

- A. Miscellaneous

SRFD NEW BUSINESS:

- A. Board Member Appointment & Oath of Office
- B. Miscellaneous

CRFR NEW BUSINESS:

- A. Volunteer 2019 LOSAP Contribution List
- B. 2018-19 Audit Review
- C. Budget Committee Vacancy
- D. Agenda Item: Video Laryngoscope purchase
- E. Resolution 2019-20-006 RSVP Supplemental Budget
- F. Miscellaneous

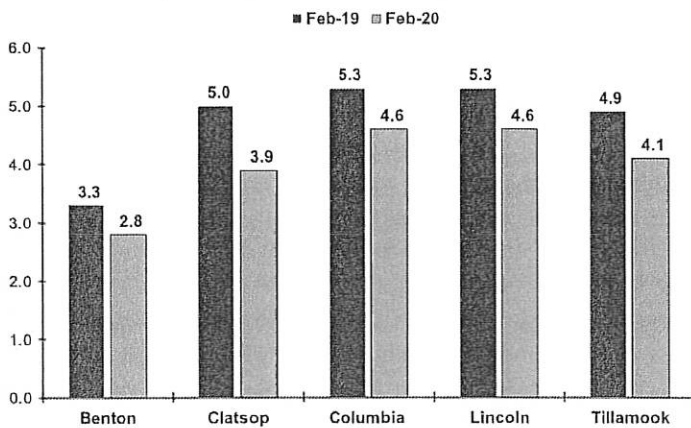
BOARD MEMBERS' COMMENTS:

GOOD OF THE ORDER:

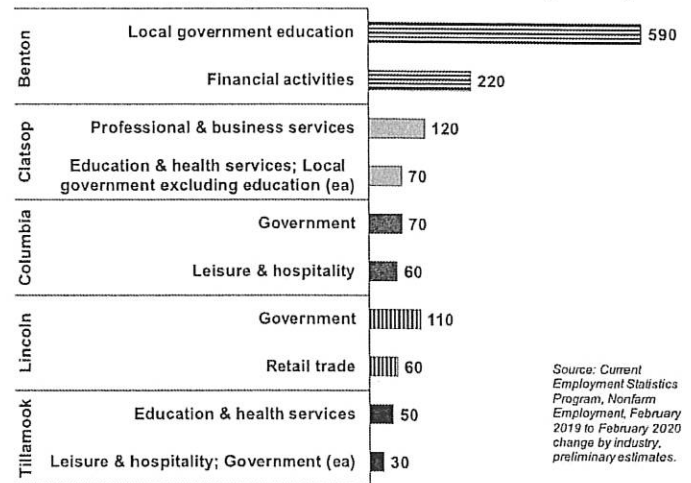
ADJOURN:

Northwest Oregon Economic Indicators
 For Benton, Clatsop, Columbia, Lincoln & Tillamook Counties March 2020

**February's Unemployment Rates Still Down Significantly
 From Year Before in NW Oregon Counties**
 (Preliminary Estimates, Not Seasonally Adjusted)

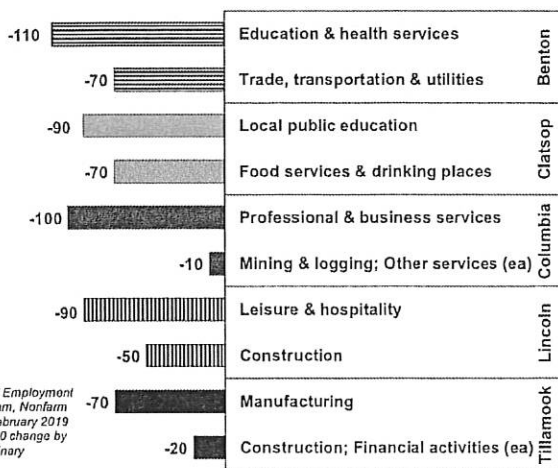


Industries Adding the Most Jobs in Past Year by County



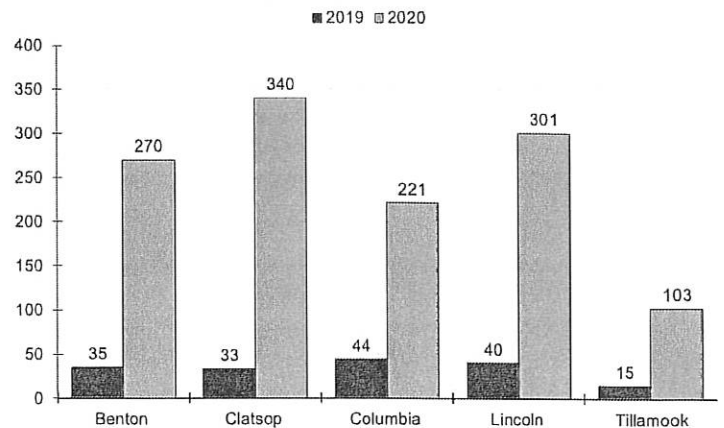
Source: Current Employment Statistics Program, Nonfarm Employment, February 2019 to February 2020 change by industry, preliminary estimates.

Industries Losing the Most Jobs in Past Year by County



Source: Current Employment Statistics Program, Nonfarm Employment, February 2019 to February 2020 change by industry, preliminary estimates.

**COVID-19 Causes Spikes in Unemployment Claims
 Processed by County for the Week of March 21**



For more economic or labor market data or to be added to this monthly email list, contact:

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Erik Knoder, Regional Economist

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Want to learn more about the Oregon economy? Visit our web site at www.QualityInfo.org

Read our blog at: oregonemployment.blogspot.com Follow us on Twitter at [Twitter.com/@OED_Research](https://twitter.com/OED_Research)

FOR IMMEDIATE RELEASE: March 31, 2020

CONTACT INFORMATION:
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Erik.A.Knoder@oregon.gov
(541) 574-2306

Employment in Columbia County: February 2020

Employment changes significantly from February to March

Although Columbia County employment rose slightly in February on a seasonally adjusted basis, it appeared to be falling dramatically in late March due to business closures and layoffs from the COVID-19 restrictions. Data that reflect the economic impact from COVID-19 restrictions won't be released until May.

Even though regular employment estimates for late March are not yet available, during the week of March 15-21, 2020 the Oregon Employment Department received about 220 new claims for unemployment insurance from Columbia County residents. That was nearly five times the average of the preceding four weeks. Statewide the department processed around 22,800 Unemployment Insurance claims, four times more than the 4,900 processed the week prior. The department received a total of 76,500 new claims online and by phone, around 20 times the workload experienced in a typical week.

The Employment Department is rapidly redeploying its staff, opening additional phone lines, and hiring new staff in an attempt to address this unprecedented surge in claims. The department is still offering job seeker and employer services with additional, socially distanced options. We are present to help Oregonians who have experienced tremendous disruptions, while also doing our part to follow health and safety guidelines for our communities.

More information on Unemployment Insurance benefits can be found here:
https://govstatus.egov.com/ORUnemployment_COVID19

Data and analysis related to COVID-19 can be found here: <https://www.qualityinfo.org/covid-19>

February employment

Seasonally adjusted nonfarm payroll employment grew by 10 in February to 11,740 jobs. Seasonally adjusted figures compare expected changes with actual changes. A gain of 50 jobs is normal for the month, but the county's employment climbed by 60. Local government education added 50 jobs. Other industries had smaller changes.

Total nonfarm employment in February was 120 more than one year before, a gain of 1.0 percent. Leisure and hospitality added 60 jobs over the year, retail trade grew by 40 jobs, and paper manufacturing added 30 jobs. Professional and business services shed 100 jobs over the year. Local government education was up 50 jobs over the year. Other industries had smaller changes.

Columbia County's seasonally adjusted unemployment rate was 4.3 percent in February, essentially unchanged from the previous month (4.5%) but lower than the year before (5.1%). The rate was higher than the statewide rate (3.3%) and the national rate (3.5%).

Next Press Releases

The Oregon Employment Department plans to release the March county and metropolitan area unemployment rates on Tuesday, April 21, and the statewide unemployment rate and employment survey data for March on Tuesday, April 14.

Columbia County Current Labor Force and Industry Employment

	--Change From--				
	February 2020	January 2020	February 2019	January 2020	February 2019
Labor Force Status					
Civilian labor force	24,614	24,516	24,530	98	84
Unemployed	1,122	1,163	1,292	-41	-170
Unemployment rate	4.6%	4.7%	5.3%	-0.1	-0.7
<i>Unemployment rate (seasonally adjusted)</i>	4.3%	4.5%	5.1%	-0.2	-0.8
Employed	23,492	23,353	23,238	139	254
Nonfarm Payroll Employment					
Total nonfarm employment	11,630	11,570	11,510	60	120
<i>Total nonfarm employment (seasonally adjusted)</i>	<i>11,740</i>	<i>11,730</i>	<i>11,620</i>	<i>10</i>	<i>120</i>
Total private	9,390	9,370	9,340	20	50
Mining, logging, and construction	830	830	840	0	-10
Mining and logging	210	210	220	0	-10
Construction	620	620	620	0	0
Manufacturing	1,630	1,630	1,580	0	50
Durable goods	1,090	1,090	1,090	0	0
Wood product manufacturing	270	270	270	0	0
Nondurable goods	540	540	490	0	50
Paper manufacturing	170	170	140	0	30
Trade, transportation, and utilities	2,270	2,270	2,220	0	50
Retail trade	1,490	1,500	1,450	-10	40
Information	50	50	50	0	0
Financial activities	570	570	560	0	10
Professional and business services	800	790	900	10	-100
Education and health services	1,460	1,440	1,460	20	0
Leisure and hospitality	1,380	1,390	1,320	-10	60
Other services	400	400	410	0	-10
Government	2,240	2,200	2,170	40	70
Federal government	70	70	70	0	0
State government	180	180	170	0	10
Local government	1,990	1,950	1,930	40	60
Local education	1,300	1,250	1,250	50	50
Local government excluding educational services	690	700	680	-10	10

The most recent month is preliminary, the prior month is revised. Prepared in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

Civilian labor force includes employed and unemployed individuals 16 years and older by place of residence. Employed includes payroll employment, self-employed, unpaid family workers, domestics, agriculture, and labor disputants. Unemployment rate is calculated by dividing unemployed by civilian labor force.

Nonfarm Payroll Employment: Data are by place of work and cover full- and part-time employees who worked or received pay for the pay period that includes the 12th of the month. The data exclude the self-employed, volunteers, unpaid family workers, and domestics.

Oregon Seasonally Adjusted Unemployment Rates by Area (1)

	February 2020	January 2020	February 2019
United States	3.5	3.6	3.8
State of Oregon	3.3	3.3	4.2
<u>Metropolitan Statistical Areas:</u>			
Albany (Linn County)	3.9	4.1	4.9
Bend-Redmond (Deschutes County)	3.4	3.6	4.4
Corvallis (Benton County)	2.7	2.8	3.3
Eugene (Lane County)	3.7	3.8	4.6
Grants Pass (Josephine County)	4.4	4.7	5.7
Medford (Jackson County)	3.9	4.0	5.0
Portland-Vancouver-Hillsboro (2)	3.3	3.5	4.0
Salem (Marion and Polk counties)	3.7	3.8	4.5
<u>Counties (1):</u>			
Baker	4.4	4.6	5.5
Benton	2.7	2.8	3.3
Clackamas	3.2	3.3	3.9
Clatsop	3.5	3.6	4.4
Columbia	4.3	4.5	5.1
Coos	4.4	4.5	5.7
Crook	5.0	5.1	6.0
Curry	4.8	5.0	6.5
Deschutes	3.4	3.6	4.4
Douglas	4.6	4.7	5.6
Gilliam	4.0	3.7	4.8
Grant	6.1	6.3	8.0
Harney	4.5	4.7	6.6
Hood River	2.9	3.0	3.6
Jackson	3.9	4.0	5.0
Jefferson	4.5	4.6	5.7
Josephine	4.4	4.7	5.7
Klamath	6.1	6.2	7.0
Lake	4.4	4.8	6.4
Lane	3.7	3.8	4.6
Lincoln	4.0	4.1	5.0
Linn	3.9	4.1	4.9
Malheur	3.7	3.8	4.9
Marion	3.7	3.8	4.5
Morrow	3.7	3.8	4.6
Multnomah	3.0	3.1	3.8
Polk	3.8	3.9	4.7
Sherman	4.1	4.0	3.9
Tillamook	3.6	3.7	4.6
Umatilla	4.2	4.4	5.3
Union	4.3	4.5	5.8
Wallowa	5.3	5.5	6.3
Wasco	3.9	4.0	4.6
Washington	2.9	2.9	3.6
Wheeler	4.0	4.2	4.4
Yamhill	3.1	3.2	3.9

(1) Seasonally adjusted rates for the United States and Oregon are official Bureau of Labor Statistics (BLS) series. Source of Metro data is BLS and LAUS. Source of county data is OED.

(2) Portland-Vancouver-Hillsboro MSA includes Clackamas, Columbia, Multnomah, Washington, and Yamhill counties in Oregon and Clark and Skamania counties in Washington.

The Oregon Employment Department and the U.S. Bureau of Labor Statistics (BLS) work cooperatively to develop and publish monthly payroll employment and labor force data for Oregon's metropolitan areas and counties. The estimates of monthly job gains and losses are based on a survey of businesses. The estimates of unemployment are based on a survey of households and other sources.

The Oregon Employment Department payroll employment estimates are revised quarterly using information from unemployment insurance tax records. All department publications use data from this *official Oregon series* unless noted.

The department also makes the BLS-produced nonfarm payroll employment series for metropolitan areas available. These are revised annually by BLS.

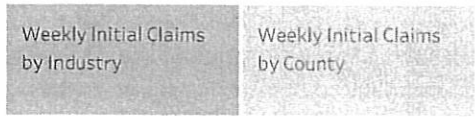
The pdf version of the news release, including tables and graphs, can be found at www.qualityinfo.org/press-release/. To obtain the data in other formats such as in Excel, visit www.QualityInfo.org, select *Economic Data*, and choose *LAUS* or *CES*. To request the press release as a Word document, contact the person shown at the top of this press release.

You can subscribe to receive notification of new articles and publications from www.QualityInfo.org. To subscribe, go to <https://www.qualityinfo.org/p-sofrm>, enter your email address and click Sign In. In the Publication section, click on the + sign next to a report type category and then click on the geography(s) you are interested in. Take some time to browse the other publications on the page and see if there are some you'd like to receive an email notification for. You can receive notifications on a daily, weekly, or monthly schedule – whichever is most convenient for you. You can change your preferences – or unsubscribe – at any time.

For help finding jobs and training resources, visit one of the state's WorkSource Oregon Centers or go to: www.WorkSourceOregon.org.

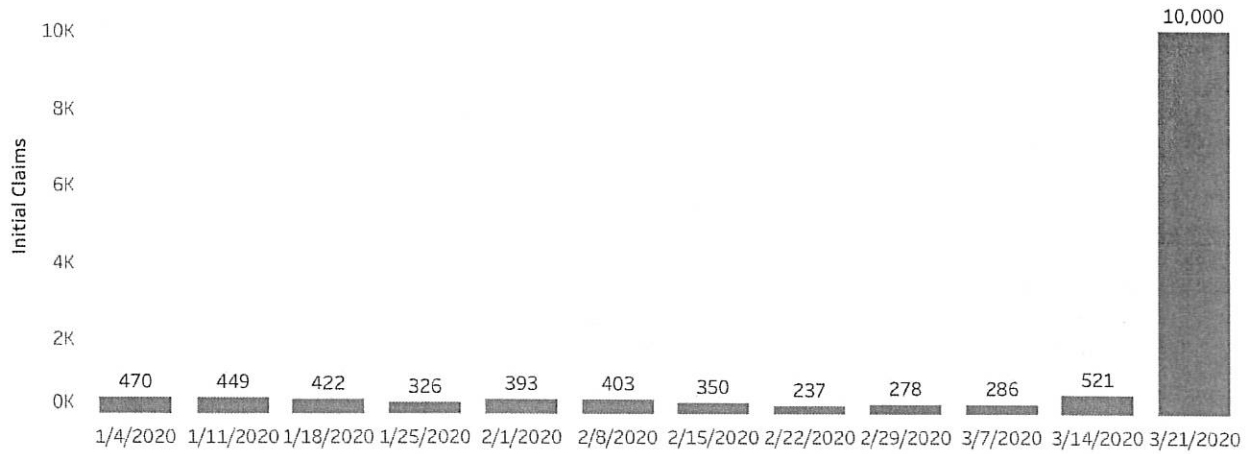
Equal Opportunity program — auxiliary aids and services available upon request to individuals with disabilities. Contact: (503) 947-1794. For the deaf and hard of hearing population, call 711 Telecommunications Relay Services.

Oregon's Weekly Initial Unemployment Claims



Industry: Accommodation and Food Services Year: 2020

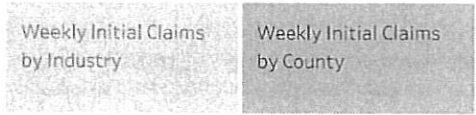
Accommodation and Food Services



Source: Oregon Employment Department

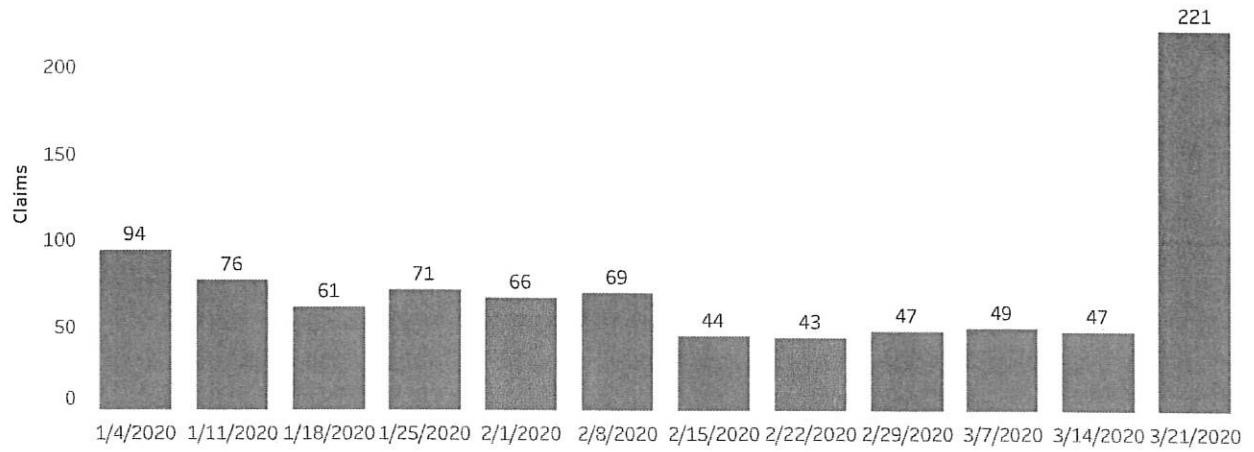
*Information for some industries remains confidential. These values will show up as null values.

Oregon's Weekly Initial Unemployment Claims



County: Columbia County Year: 2020

Columbia County



Source: Oregon Employment Department

*Information for some counties remains confidential. These values will show up as null values.

Columbia River Fire & Rescue and Scappoose Rural Fire District
SHSD Office 474 N 16th, St. Helens OR
Regular Joint Meeting of the Board of Directors
March 12, 2020 7:00 pm

Regular Meeting: After due and legal notice the Regular Joint Board meeting of the Scappoose Rural Fire District and Columbia River Fire & Rescue Board of Directors was called to order at 7:00 pm by CRFR Board President Hans Feige.

President Feige read a statement regarding a quorum of directors being present and that the meeting will allow deliberation, decision making and take public comment per the posted agenda.

Present: Hans Feige, Kelly Niles, Gary Hudson, Mark Kreutzer, Kim McLane, David Grant, David Graham, David Sorenson, Ron Cairns, Andy Kriek

Absent: None

Others: Chief Hoke, DC Smythe, DC Holsey, DC O'Connor, DC Marks, FF Kriek, Lt. Anderson, FF Booth, FF Webber, FD Nelson, FD Salisbury, RR Motherway, FF Uhl, FF Kish, FF Fletcher, Lt. Wonderly, FF Culligan, FF Heuer, FF Chandler, FF Conrath, EMS Horning, Capt. Cole, Lt. Pulito, Lt. Neilson, FF Dubois

President Feige lead the flag salute.

Changes to the agenda: None

Public Comment: None

Local 3215 Comments: Capt. Cole noted that the union and management were in the middle of negotiations. Another meeting just took place and looking to have another soon. It is going well. Otherwise business as usual.

Local 1660 Comments: FF Kriek noted that there were representatives at the latest Fire Authority planning meeting. There is a proposed staffing level change they would like to discuss as it is a change in working conditions.

CRFR Volunteer Association Comments: None

Scappoose Volunteer Association Comments: None

Correspondence: None

CRFR Consent agenda: Included in the consent agenda are the minutes from the Regular Board meeting on February 13, 2020 and Board workshop on February 23, 2020, checks 71044-71136 for \$256,482.09 and the financial statement for January 2020.

VP Niles moved to approve. Director McLane 2nd the motion. There were questions about miscellaneous income calculations and ambulance revenue projections.

No further discussion. Unanimous vote, motion approved.

SRFD Consent agenda Included in the consent agenda are the minutes from the Regular Board meeting on February 13, 2020 and Board workshop on February 23, 2020, Check 33813-33876 for \$112,752.95 and the financial statement as of February 29, 2020. Director Sorenson moved to approve. Director Cairns 2nd the motion.

No further discussion. Unanimous vote, motion approved.

Reports:

Chief Hoke provided a COVID-19 update. Buildings closed to public and large gatherings cancelled. Districts are following OHA standards to keep public and responders safe.

DC Smythe's Operations report was included in the packet. He provided an update on the progress of building the fire engines and walked through the joint maintenance facility cost projections.

DC Pricher noted that building in the area continues to be strong. He explained the TV Dashboard system funded by the Johnson Foundation.

DC Marks stated that volunteer recruit training has been suspended until further notice. Shifts are allowed to continue training under certain parameters.

DC Holsey is keeping up on the changing COVID-19 protocols and working very closely with Public Health.

DC O'Connor received no proposals for the dorm remodel at St. Helens station. One vendor expressed interest but was unable to submit a proposal by the deadline. He will follow up and explore other options. Turnouts and SCBAs are being inventoried and will be distributed.

FD Nelson's report was in the packet.

FD Salisbury is working on processes to decrease the current budget deficit gap. There was a short discussion about assessed value and urban renewal impacts.

Safety Committee just took place in the last few days. Minutes will be provided at the next Board meeting.

Joint Old Business:

A. Oversight Committee-Joint Workshop

- a. There was discussion on terminating the Oversight Committee and replacing it with the Planning Committee.
- b. VP Niles noted that he is still not sold on the concept of creating a Fire Authority. He believes there are negative financial impacts to CRFR. Believes there are other options.
- c. There was a discussion about capital bonds and operating levies. Director Sorenson noted there are options at levy renewal at SRDPD.
- d. President Feige noted that at the February meeting, the idea of terminating the IGA was discussed and vote deferred so that Secretary Hudson could discuss.
- e. Secretary Hudson spoke, expressing his support of continuing creation of a Fire Authority. He believes that an eventual merger is the right thing to do. Resolution of problems/issues needs to take place or the process will be further behind and cost additional money.
- f. Director Cairns asked FD Salisbury about the financial strain. SRFPD will continue to exist with or without creation of a Fire Authority.
- g. There was discussion about all members agreeing, the messaging of split votes, ability to accomplish more together, aggressive deadlines and overall support.
- h. Chief Hoke asked the Boards what the end goal of these ideas were? Fire Authority, IGA or not, there is not currently a master plan. A tactical pause may be the best idea for both agencies to resolve their hurdles individually and then come

back together at a later date. Wait for better timing. Terminating the IGA may be the course to take. There does not seem to be much support going forward.

- i. There was discussion about merger being the ultimate goal at some point.
 - j. VP Niles moved to terminate the IGA per section 9.2. Director McLane 2nd the motion.
 - k. There was discussion about personnel and equipment, funding hurdles and needing time to rectify those issues. What is the ramification of the earlier approval of moving forward toward creating a Fire Authority?
 - l. It was noted that appropriate parliamentary procedure was not followed. VP Niles withdrew his motion.
- B. Miscellaneous
- a. None

CRFR Old Business:

A. Miscellaneous:

VP Niles moved to terminate the IGA per section 9.2. Director McLane 2nd the motion.

- a. Director Kreutzer believes that the IGA should move forward and that this is a move in the wrong direction. A Fire Authority is in the best interest of the district and its citizens.
- b. President Feige noted that he believes a Fire Authority is ultimately what is best for both districts, but the process is not moving forward. The Boards are not setting a good example. A tactical pause is not a bad thing.
- c. Secretary Hudson still believes that continuing with the IGA and moving toward a Fire Authority is ultimately the right thing. It will be an opportunity missed if the IGA is terminated.
- d. Director McLane does not believe it will work in its current state. Issues must be resolved first.
- e. No further discussion. AYE—Niles, McLane, Feige NAY—Kreutzer, Hudson
 - i. Motion passed. President Feige will work with Chief Hoke to get through the appropriate process. A Planning Committee meeting is tentatively scheduled for March 24 and will be publicly noticed.

SRFPD Old Business:

A. Committee Reports

- a. None

B. Miscellaneous

- a. Director Cairns is disappointed in the CRFR vote. He believes they did not give the Chief enough time and thought he would have done an excellent job.
- b. Director Grant noted that the SRFPD Board may want to consider if they even want to try an IGA again. He disagrees with how it was handled.

Joint New Business

A. Battalion Chief Job Description

- a. Tabled to a later date.

CRFR New Business

A. Ordinance 2019-20-001 Billing for Master Fee Schedule

- a. Director McLane moved to approve. Secretary Hudson 2nd the motion.
- b. This is a master fee schedule for all fees that would be approved for the District to impose including traffic control, auto accidents and lift assists.
- c. Unanimous vote, motion approved.

B. EF Recovery Contract Review

- a. VP Niles asked about a fee. EF Recovery adds their fee to the claim. No money is paid by the District.
- b. VP Niles moved to approve. Director McLane 2nd the motion.

- c. Unanimous vote, motion approved.
- C. Budget Committee Reappointment
 - a. Three positions are up for renewal and all are interested in renewing for another 3-year term: Mark Cross, Dan Garrison, Ronda Melton
 - b. Director Kreutzer moved to re-appoint Mark Cross, Dan Garrison and Ronda Melton to 3-year terms on the Budget Committee. VP Niles 2nd the motion.
 - c. Unanimous vote, motion approved.

SRFPD New Business:

- A. Ordinance 20-01 Billing for Master Fee Schedule
 - a. Director Kriek moved to approve. Director Cairns 2nd the motion.
 - b. Unanimous vote, motion approved.
- B. Resolution 2020-03 Surplus Property
 - a. Director Sorenson moved to approve. Director Cairns 2nd the motion.
 - b. The vehicle being surplussed is the Impala.
 - c. Unanimous vote, motion approved.
- C. UASI Contract Execution Authority
 - a. Director Sorenson moved to approve. Director Cairns 2nd the motion.
 - b. The UASI project would support drone regional training.
 - c. Unanimous vote, motion approved.
- D. RFP 000020-02 Regional Unmanned Aerial Systems Review
 - a. Director Grant moved to approve RFP 000020-02. Director Kriek 2nd the motion.
 - b. This was a reimbursable grant and was already budgeted
 - c. Unanimous vote, motion approved.
- E. EF Recovery Contract
 - a. Will address when the 2nd reading of the ordinance takes place

Board Comments:

Director Cairns: Nothing at this time

Director Grant: Nothing at this time

Director Kriek: Nothing at this time

Director Sorenson: Nothing at this time

President Graham: Nothing at this time

President Feige: Nothing at this time

VP Niles: Nothing at this time

Secretary Hudson: Nothing at this time

Director McLane: Nothing at this time

Director Kreutzer: Would like the Chief to confirm when the Planning Committee will meet and to also put together a Board workshop to discuss what went right and what went wrong. And what can we do to fix it.

Being no further SRFPD business, the meeting was adjourned at 9:00 pm.

Per ORS 192.660 (2)(d) the CRFR Board of Directors went into Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 9:00 pm

The CRFR Board of Directors came out of Executive Session at 9:25 pm.

Being no further CRFR business, the meeting was adjourned at 9:25 pm.

Next regular meeting is scheduled for April 9, 2020 at 7:00 pm at the Scappoose Senior Center,
33342 SW Meadow Dr, Scappoose

04/02/20
Accrual Basis

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Ma...	Budget	\$ Over Bud...	% of Bu...
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,951,510	1,909,977	41,533	102%
Conflagration	58,328	95,000	-36,672	61%
EMS Receipts	535,609	700,000	-164,391	77%
Fire Marshal	3,600	40,000	-36,400	9%
FireMed	43,040	41,175	1,865	105%
G.E.M.T. (Medicaid)	37,440	30,000	7,440	125%
Gas Royalties	6,343			
Grant Awards	0	5,000	-5,000	0%
Interest Earned on Investments	35,857	45,000	-9,143	80%
Intergovernmental	55,831	105,000	-49,169	53%
Miscellaneous Revenue	21,630	15,000	6,630	144%
Property Taxes				
Taxes - Current				
Local Option Levy	1,550,471	1,668,964	-118,493	93%
Permanent Rate Levy	1,393,996	1,480,025	-86,029	94%
Total Taxes - Current	2,944,467	3,148,989	-204,522	94%
Taxes - Prior Years	94,314	125,000	-30,686	75%
Total Property Taxes	3,038,781	3,273,989	-235,208	93%
Total 1. GENERAL FUND REVENUES	5,787,968	6,260,141	-472,173	92%
2. GRANT FUND REVENUE				
Grant Award	31,039	165,000	-133,961	19%
Total 2. GRANT FUND REVENUE	31,039	165,000	-133,961	19%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	334,328	337,252	-2,924	99%
Grant Income	0	333,333	-333,333	0%
Interest Earned on Investments	5,522	4,500	1,022	123%
Transfers In	0	55,463	-55,463	0%
Total 3. PROPERTY FUND REVENUES	339,850	730,548	-390,698	47%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	86,261	133,644	-47,383	65%
Interest Earned on Investments	1,156	2,900	-1,744	40%
Transfers In	0	100,000	-100,000	0%
Total 4. PERSONNEL SVCS FUND REVEN	87,417	236,544	-149,127	37%
Total Income	6,246,274	7,392,233	-1,145,959	84%
Gross Profit	6,246,274	7,392,233	-1,145,959	84%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	445,796	668,572	-222,776	67%
560 Personnel Salaries	1,642,738	2,338,641	-695,903	70%
570 SocSec/Medicare(FICA)	130,434	188,121	-57,687	69%
580 Volunteer Services	26,758	52,175	-25,417	51%
590 Personnel Benefits	407,488	716,199	-308,711	57%
Total 1.1 GENERAL FUND PERSONNEL...	2,653,214	3,963,708	-1,310,494	67%
1.2 GENERAL FUND MATERIAL & SVC				

04/02/20
Accrual Basis

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Ma...	Budget	\$ Over Bud...	% of Bu...
670 Contract Services	91,555	143,000	-51,445	64%
680 Communications Maintenance	7,198	23,700	-16,502	30%
720 Public Fire Services	8,177	14,800	-6,623	55%
730 Property & Liability Insur.	53,986	56,000	-2,014	96%
740 Uniforms	8,993	20,000	-11,007	45%
750 Maintenance on Equipment	61,804	143,500	-81,696	43%
760 Administration	35,017	56,500	-21,483	62%
765 Information Technology	76,462	71,900	4,562	106%
770 Operating Materials/Suppli	2,920	5,000	-2,080	58%
775 Emerg. Operating Supplies	5,655	65,000	-59,345	9%
780 Building & Grounds Maint.	52,018	101,500	-49,482	51%
790 Training	51,224	100,000	-48,776	51%
810 Utilities	22,560	35,570	-13,010	63%
870 EMS Operations	54,708	90,000	-35,292	61%
880 FireMed	18,714	23,000	-4,286	81%
Total 1.2 GENERAL FUND MATERIAL &...	550,990	949,470	-398,480	58%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	93,603	341,500	-247,898	27%
Total 1.3 GENERAL FUND CAPITL OUT...	93,603	341,500	-247,898	27%
Total 1...	3,297,807	5,254,678	-1,956,871	63%
1.4 GENERAL FUND TRANSFER OUT				
Transfers to Personnel Services	0	100,000	-100,000	0%
Transfers to Property Fund	0	55,463	-55,463	0%
Total 1.4 GENERAL FUND TRANSFER OUT	0	155,463	-155,463	0%
1.5 GENERAL FUND CONTINGENCY	0	200,000	-200,000	0%
1.6 GENERAL RESERVED FOR FUTURE	0	650,000	-650,000	0%
Total 1..GENERAL FUND EXPENDITURES	3,297,807	6,260,141	-2,962,334	53%
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES	30,684	165,000	-134,316	19%
Total 2. GRANT FUND EXPENSE	30,684	165,000	-134,316	19%
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements	0	80,000	-80,000	0%
EMS Apparatus & Equipment	0	100,000	-100,000	0%
Fire Apparatus & Equipment	370,277	540,548	-170,272	69%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	370,277	730,548	-360,272	51%
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	40,000	231,544	-191,544	17%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 4. PERSONNEL SVC FUND EXPENSE	40,000	236,544	-196,544	17%
Total Expense	3,738,767	7,392,233	-3,653,466	51%
Net Income	2,507,507	0	2,507,507	100%

Columbia River Fire & Rescue and Scappoose Rural Fire District
SHSD Office 474 N 16th, St. Helens OR
Regular Joint Meeting of the Board of Directors
March 12, 2020 7:00 pm

Regular Meeting: After due and legal notice the Regular Joint Board meeting of the Scappoose Rural Fire District and Columbia River Fire & Rescue Board of Directors was called to order at 7:00 pm by CRFR Board President Hans Feige.

President Feige read a statement regarding a quorum of directors being present and that the meeting will allow deliberation, decision making and take public comment per the posted agenda.

Present: Hans Feige, Kelly Niles, Gary Hudson, Mark Kreutzer, Kim McLane, David Grant, David Graham, David Sorenson, Ron Cairns, Andy Kriek

Absent: None

Others: Chief Hoke, DC Smythe, DC Holsey, DC O'Connor, DC Marks, FF Kriek, Lt. Anderson, FF Booth, FF Webèr, FD Nelson, FD Salisbury, RR Motherway, FF Uhl, FF Kish, FF Fletcher, Lt. Wonderly, FF Culligan, FF Heuer, FF Chandler, FF Conrath, EMS Horning, Capt. Cole, Lt. Pulito, Lt. Neilson, FF Dubois

President Feige lead the flag salute.

Changes to the agenda: None

Public Comment: None

Local 3215 Comments: Capt. Cole noted that the union and management were in the middle of negotiations. Another meeting just took place and looking to have another soon. It is going well. Otherwise business as usual.

Local 1660 Comments: FF Kriek noted that there were representatives at the latest Fire Authority planning meeting. There is a proposed staffing level change they would like to discuss as it is a change in working conditions.

CRFR Volunteer Association Comments: None

Scappoose Volunteer Association Comments: None

Correspondence: None

CRFR Consent agenda: Included in the consent agenda are the minutes from the Regular Board meeting on February 13, 2020 and Board workshop on February 23, 2020, checks 71044-71136 for \$256,482.09 and the financial statement for January 2020.

VP Niles moved to approve. Director McLane 2nd the motion. There were questions about miscellaneous income calculations and ambulance revenue projections.

No further discussion. Unanimous vote, motion approved.

SRFD Consent agenda Included in the consent agenda are the minutes from the Regular Board meeting on February 13, 2020 and Board workshop on February 23, 2020, Check 33813-33876 for \$112,752.95 and the financial statement as of February 29,2020. Director Sorenson moved to approve. Director Cairns 2nd the motion.

No further discussion. Unanimous vote, motion approved.

Reports:

Chief Hoke provided a COVID-19 update. Buildings closed to public and large gatherings cancelled. Districts are following OHA standards to keep public and responders safe.

DC Smythe's Operations report was included in the packet. He provided an update on the progress of building the fire engines and walked through the joint maintenance facility cost projections.

DC Pricher noted that building in the area continues to be strong. He explained the TV Dashboard system funded by the Johnson Foundation.

DC Marks stated that volunteer recruit training has been suspended until further notice. Shifts are allowed to continue training under certain parameters.

DC Holsey is keeping up on the changing COVID-19 protocols and working very closely with Public Health.

DC O'Connor received no proposals for the dorm remodel at St. Helens station. One vendor expressed interest but was unable to submit a proposal by the deadline. He will follow up and explore other options. Turnouts and SCBAs are being inventoried and will be distributed.

FD Nelson's report was in the packet.

FD Salisbury is working on processes to decrease the current budget deficit gap. There was a short discussion about assessed value and urban renewal impacts.

Safety Committee just took place in the last few days. Minutes will be provided at the next Board meeting.

Joint Old Business:

A. Oversight Committee-Joint Workshop

- a. There was discussion on terminating the Oversight Committee and replacing it with the Planning Committee.
- b. VP Niles noted that he is still not sold on the concept of creating a Fire Authority. He believes there are negative financial impacts to CRFR. Believes there are other options.
- c. There was a discussion about capital bonds and operating levies. Director Sorenson noted there are options at levy renewal at SRDPD.
- d. President Feige noted that at the February meeting, the idea of terminating the IGA was discussed and vote deferred so that Secretary Hudson could discuss.
- e. Secretary Hudson spoke, expressing his support of continuing creation of a Fire Authority. He believes that an eventual merger is the right thing to do. Resolution of problems/issues needs to take place or the process will be further behind and cost additional money.
- f. Director Cairns asked FD Salisbury about the financial strain. SRFPD will continue to exist with or without creation of a Fire Authority.
- g. There was discussion about all members agreeing, the messaging of split votes, ability to accomplish more together, aggressive deadlines and overall support.
- h. Chief Hoke asked the Boards what the end goal of these ideas were? Fire Authority, IGA or not, there is not currently a master plan. A tactical pause may be the best idea for both agencies to resolve their hurdles individually and then come

back together at a later date. Wait for better timing. Terminating the IGA may be the course to take. There does not seem to be much support going forward.

- i. There was discussion about merger being the ultimate goal at some point.
 - j. VP Niles moved to terminate the IGA per section 9.2. Director McLane 2nd the motion.
 - k. There was discussion about personnel and equipment, funding hurdles and needing time to rectify those issues. What is the ramification of the earlier approval of moving forward toward creating a Fire Authority?
 - l. It was noted that appropriate parliamentary procedure was not followed. VP Niles withdrew his motion.
- B. Miscellaneous
- a. None

CRFR Old Business:

A. Miscellaneous:

VP Niles moved to terminate the IGA per section 9.2. Director McLane 2nd the motion.

- a. Director Kreutzer believes that the IGA should move forward and that this is a move in the wrong direction. A Fire Authority is in the best interest of the district and its citizens.
- b. President Feige noted that he believes a Fire Authority is ultimately what is best for both districts, but the process is not moving forward. The Boards are not setting a good example. A tactical pause is not a bad thing.
- c. Secretary Hudson still believes that continuing with the IGA and moving toward a Fire Authority is ultimately the right thing. It will be an opportunity missed if the IGA is terminated.
- d. Director McLane does not believe it will work in its current state. Issues must be resolved first.
- e. No further discussion. AYE—Niles, McLane, Feige NAY—Kreutzer, Hudson
 - i. Motion passed. President Feige will work with Chief Hoke to get through the appropriate process. A Planning Committee meeting is tentatively scheduled for March 24 and will be publicly noticed.

SRFPD Old Business:

A. Committee Reports

- a. None

B. Miscellaneous

- a. Director Cairns is disappointed in the CRFR vote. He believes they did not give the Chief enough time and thought he would have done an excellent job.
- b. Director Grant noted that the SRFPD Board may want to consider if they even want to try an IGA again. He disagrees with how it was handled.

Joint New Business

A. Battalion Chief Job Description

- a. Tabled to a later date.

CRFR New Business

A. Ordinance 2019-20-001 Billing for Master Fee Schedule

- a. Director McLane moved to approve. Secretary Hudson 2nd the motion.
- b. This is a master fee schedule for all fees that would be approved for the District to impose including traffic control, auto accidents and lift assists.
- c. Unanimous vote, motion approved.

B. EF Recovery Contract Review

- a. VP Niles asked about a fee. EF Recovery adds their fee to the claim. No money is paid by the District.
- b. VP Niles moved to approve. Director McLane 2nd the motion.

- c. Unanimous vote, motion approved.
- C. Budget Committee Reappointment
 - a. Three positions are up for renewal and all are interested in renewing for another 3-year term: Mark Cross, Dan Garrison, Ronda Melton
 - b. Director Kreutzer moved to re-appoint Mark Cross, Dan Garrison and Ronda Melton to 3-year terms on the Budget Committee. VP Niles 2nd the motion.
 - c. Unanimous vote, motion approved.

SRFPD New Business:

- A. Ordinance 20-01 Billing for Master Fee Schedule
 - a. Director Kriek moved to approve. Director Cairns 2nd the motion.
 - b. Unanimous vote, motion approved.
- B. Resolution 2020-03 Surplus Property
 - a. Director Sorenson moved to approve. Director Cairns 2nd the motion.
 - b. The vehicle being surplussed is the Impala.
 - c. Unanimous vote, motion approved.
- C. UASI Contract Execution Authority
 - a. Director Sorenson moved to approve. Director Cairns 2nd the motion.
 - b. The UASI project would support drone regional training.
 - c. Unanimous vote, motion approved.
- D. RFP 000020-02 Regional Unmanned Aerial Systems Review
 - a. Director Grant moved to approve RFP 000020-02. Director Kriek 2nd the motion.
 - b. This was a reimbursable grant and was already budgeted
 - c. Unanimous vote, motion approved.
- E. EF Recovery Contract
 - a. Will address when the 2nd reading of the ordinance takes place

Board Comments:

Director Cairns: Nothing at this time

Director Grant: Nothing at this time

Director Kriek: Nothing at this time

Director Sorenson: Nothing at this time

President Graham: Nothing at this time

President Feige: Nothing at this time

VP Niles: Nothing at this time

Secretary Hudson: Nothing at this time

Director McLane: Nothing at this time

Director Kreutzer: Would like the Chief to confirm when the Planning Committee will meet and to also put together a Board workshop to discuss what went right and what went wrong. And what can we do to fix it.

Being no further SRFPD business, the meeting was adjourned at 9:00 pm.

Per ORS 192.660 (2)(d) the CRFR Board of Directors went into Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 9:00 pm

The CRFR Board of Directors came out of Executive Session at 9:25 pm.

Being no further CRFR business, the meeting was adjourned at 9:25 pm.

Next regular meeting is scheduled for April 9, 2020 at 7:00 pm at the Scappoose Senior Center,
33342 SW Meadow Dr, Scappoose

Columbia River Fire & Rescue Bank Register Report - General Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
71140	Accounts Payable	Computer Check	3/12/2020	Centerlogic Inc	\$0.00	\$3,331.00	(\$3,331.00)	3/12/2020	Outstanding
71163	Accounts Payable	Computer Check	3/19/2020	Kaiser Permanente	\$0.00	\$2,736.00	(\$6,067.00)	3/19/2020	Outstanding
71172	Accounts Payable	Computer Check	3/19/2020	PETERSON TRUCK	\$0.00	\$6,911.53	(\$12,978.53)	3/19/2020	Outstanding
71174	Accounts Payable	Computer Check	3/19/2020	Robben & Sons	\$0.00	\$11,192.00	(\$24,170.53)	3/19/2020	Outstanding
71176	Accounts Payable	Computer Check	3/19/2020	Scappoose Rural Fire District	\$0.00	\$8,974.16	(\$33,144.69)	3/19/2020	Outstanding
71181	Accounts Payable	Computer Check	3/19/2020	Wilcox & Flegel	\$0.00	\$2,029.94	(\$35,174.63)	3/19/2020	Outstanding
71186	Accounts Payable	Computer Check	3/24/2020	Columbia 911 Communications Dist	\$0.00	\$1,616.00	(\$36,790.63)	3/24/2020	Outstanding
71190	Accounts Payable	Computer Check	3/24/2020	Columbia River PUD	\$0.00	\$2,320.33	(\$39,110.96)	3/24/2020	Outstanding
71200	Accounts Payable	Computer Check	3/24/2020	PEAK ELECTRIC GROUP, LLC.	\$0.00	\$13,737.10	(\$52,848.06)	3/24/2020	Outstanding
71201	Accounts Payable	Computer Check	3/24/2020	PETERSON TRUCK	\$0.00	\$4,950.97	(\$57,799.03)	3/24/2020	Outstanding
71204	Accounts Payable	Computer Check	3/24/2020	Scappoose Rural Fire District	\$0.00	\$8,974.16	(\$66,773.19)	3/24/2020	Outstanding
71208	Accounts Payable	Computer Check	3/24/2020	WHA Insurance agency, Inc.	\$0.00	\$2,094.95	(\$68,868.14)	3/24/2020	Outstanding
71213	Accounts Payable	Computer Check	4/1/2020	Fire Rescue Equipment NW, LLC	\$0.00	\$9,386.00	(\$78,254.14)	4/1/2020	Outstanding
71214	Accounts Payable	Computer Check	4/1/2020	FirstNet Services provided by At&T	\$0.00	\$1,858.78	(\$80,112.92)	4/1/2020	Outstanding
71215	Accounts Payable	Computer Check	4/1/2020	Life-Assist	\$0.00	\$1,959.88	(\$82,072.80)	4/1/2020	Outstanding
71219	Accounts Payable	Computer Check	4/1/2020	Special Districts Insurance Services	\$0.00	\$101,543.89	(\$183,616.69)	4/1/2020	Outstanding
71220	Accounts Payable	Computer Check	4/1/2020	Standard Insurance	\$0.00	\$1,646.78	(\$185,263.47)	4/1/2020	Outstanding
71222	Accounts Payable	Computer Check	4/1/2020	Stryker Medical	\$0.00	\$3,038.10	(\$188,301.57)	4/1/2020	Outstanding

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$188,301.57)
Total Payments:	(\$188,301.57)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$188,301.57)

Columbia River Fire & Rescue Monthly Financial Statement

	Month 2/29/2020	YTD 2/29/2020	YTD Budget	Annual Budget	Balance
00 - General Fund					
Revenue	\$218,269	\$8,434,175	\$6,282,333	\$9,423,500	(\$989,325)
Expenses					
Personal Services	\$643,022	\$4,925,546	\$5,604,667	\$8,407,000	(\$3,481,454)
Materials & Services	\$54,229	\$474,375	\$523,333	\$785,000	(\$310,625)
Contractual Services	\$15,620	\$213,303	\$234,333	\$351,500	(\$138,197)
Capital Outlay	(\$7,938)	\$197,592	\$477,667	\$716,500	(\$518,908)
Other Expenses	\$0	\$133,023	\$652,333	\$978,500	(\$845,477)
Total Expenses	<u>\$704,933</u>	<u>\$5,943,839</u>	<u>\$7,492,333</u>	<u>\$11,238,500</u>	<u>(\$5,294,661)</u>
 NET SURPLUS/(DEFICIT)	 <u>(\$486,664)</u>	 <u>\$2,490,336</u>	 <u>(\$1,210,000)</u>	 <u>(\$1,815,000)</u>	 <u>\$4,305,336</u>

Columbia River Fire & Rescue

Monthly Financial Statement

		Month 2/29/2020	YTD 2/29/2020	% Actual	Annual Budget	% YTD	Balance
00 - General Fund							
Revenue							
00-00-4000	Prior Taxes	19,438	163,250		260,000		(96,750)
00-00-4010	Current Taxes	49,810	6,874,436		7,071,000		(196,564)
00-00-4020	Interest Earned	12,055	78,458		85,000		(6,542)
00-00-4030	Donations & Grants	-	200		-		200
00-00-4040	Ambulance Revenue	131,407	1,032,625		1,545,000		(512,375)
00-00-4060	Fire-Med Revenue	450	61,372		53,000		8,372
00-00-4070	Lifeflight Revenue	455	44,390		40,000		4,390
00-00-4100	Address Sign Revenue	(18)	337		400		(63)
00-00-4110	Sale of Equipment & Property	134	23,875		40,000		(16,125)
00-00-4120	Royalties & Rights	-	-		15,000		(15,000)
00-00-4130	Training Revenue	1,500	17,000		16,000		1,000
00-00-4140	Fines & Billable Response	-	-		-		-
00-00-4150	Public Education Donations	-	4,565		4,500		65
00-00-4160	Fire Service Agreements	-	6,479		6,000		479
00-00-4170	Conflagration Revenue	-	102,744		200,000		(97,257)
00-00-4180	Lease Proceeds	-	-		-		-
00-00-4190	Insurance Refund	-	-		-		-
00-00-4200	Miscellaneous Revenue	30	307		1,000		(693)
00-00-4205	Third Party Contract Billing	3,008	24,138		36,600		(12,462)
00-00-4999	Transfers In	-	-		50,000		(50,000)
Total Revenue		218,269	8,434,175	89.5%	9,423,500	66.67%	(989,325)

Expenses

Personal Services

00-10-5000	Base Salaries	330,777	2,555,037		4,177,000		(1,621,963)
00-10-5100	Overtime	32,468	228,259		420,000		(191,741)
00-10-5130	Acting Lieutenant	1,052	8,801		15,000		(6,199)
00-10-5135	FLSA	7,351	32,854		40,000		(7,146)
00-10-5140	Longevity	-	8,230		11,000		(2,770)
00-10-5145	EMT Differentials & Recertification	23,002	182,724		289,600		(106,876)
00-10-5146	Mechanics On Call	443	3,286		5,200		(1,914)
00-10-5150	Volunteer Reimbursement	-	5,000		5,000		-
00-10-5155	Length of Service	-	-		12,500		(12,500)
00-10-5160	Conflagration	-	44,581		100,000		(55,419)
00-10-5200	FICA	30,625	235,163		390,800		(155,637)
00-10-5205	PERS	98,697	751,509		1,271,950		(520,441)
00-10-5210	Unemployment	1,938	6,843		2,500		4,343
00-10-5215	Workers Compensation	8,671	69,122		115,000		(45,878)
00-10-5220	Life Insurance	155	2,479		5,150		(2,671)
00-10-5225	Medical Insurance	99,624	733,503		1,389,000		(655,497)
00-10-5230	Disability Insurance	1,348	10,807		14,500		(3,693)
00-10-5235	Employee Asst Program	182	1,638		2,500		(862)
00-10-5240	PEHP	5,989	42,837		82,800		(39,963)
00-10-5300	Directors Reimbursement	699	1,823		5,000		(3,177)
00-10-5350	Retirement/Recognition	-	1,051		2,500		(1,449)
00-10-5400	Sick Leave/Retirement Payout	-	-		50,000		(50,000)
Total Personal Services		643,022	4,925,546	58.6%	8,407,000	66.67%	(3,481,454)

Materials & Services

00-20-6000	Vehicle Maintenance	12,694	103,654		165,000		(61,346)
00-20-6010	Station Maintenance	11,153	51,405		60,000		(8,595)

Columbia River Fire & Rescue

Monthly Financial Statement

		Month 2/29/2020	YTD 2/29/2020	% Actual	Annual Budget	% YTD	Balance
00-20-6015	Utilities	10,673	81,907		115,000		(33,093)
00-20-6020	Administrative	2,750	26,777		51,000		(24,223)
00-20-6025	Training & Travel	1,983	20,331		44,000		(23,669)
00-20-6026	Promotional Training & Travel	-	1,096		6,000		(4,904)
00-20-6030	Uniforms & PPE	3,152	24,419		73,000		(48,581)
00-20-6032	Volunteer Recruitment/Retention	248	6,224		20,000		(13,776)
00-20-6035	Interest/Bank Charges	723	5,530		10,000		(4,470)
00-20-6040	Physical Fitness	70	970		7,500		(6,530)
00-20-6045	Firefighting Equipment	238	17,810		25,000		(7,190)
00-20-6050	Medical Supplies	10,337	72,740		100,000		(27,260)
00-20-6100	Radio Equipment	-	1,575		20,000		(18,425)
00-20-6105	Breathing Apparatus	-	1,349		20,000		(18,651)
00-20-6110	Hazardous Materials	-	-		-		-
00-20-6115	District Mapping/Address Signs	-	1,536		1,000		536
00-20-6200	Fire Prevention	-	603		5,000		(4,397)
00-20-6205	Fire Investigations	201	2,011		5,000		(2,989)
00-20-6210	Public Education	-	8,691		10,000		(1,309)
00-20-6215	Life Flight Memberships	-	44,590		40,000		4,590
00-20-6300	Conflagration	-	841		7,500		(6,659)
00-20-6900	Miscellaneous Expenses	8	317		-		317
	Total Materials & Services	54,229	474,375	60.4%	785,000	66.67%	(310,625)
Contractual Services							
00-30-7000	Contractual Svcs - Audit	-	-		18,000		(18,000)
00-30-7005	Contractual Svcs - Legal	-	5,469		20,000		(14,531)
00-30-7010	Contractual Svcs - Service Contracts	5,753	96,518		150,000		(53,482)
00-30-7015	Contractual Svcs - I.T. Service	1,050	27,924		35,000		(7,077)
00-30-7020	Contractual Svcs - Office Assistant	-	9,085		7,000		2,085
00-30-7021	Contractual Svcs - Shop Maintenance	-	-		-		-
00-30-7030	Contractual Svcs- District Physician Adv	1,660	15,070		25,000		(9,930)
00-30-7035	Contractual Svcs- Hose & Ladder Testin	-	1,213		13,000		(11,787)
00-30-7040	Contractual Svcs - PPE Care	-	3,201		10,000		(6,799)
00-30-7045	Contractual Svcs - Property Lease	100	900		1,300		(400)
00-30-7050	Contractual Svcs - Liability Insurance	6,562	49,264		70,000		(20,736)
00-30-7055	Contractual Svcs - Legal Notices	-	-		1,200		(1,200)
00-30-7060	Contractual Svcs - Civil Service	495	798		1,000		(202)
00-30-7100	Fire Med Services	-	3,862		-		3,862
	Total Contractual Services	15,620	213,303	60.7%	351,500	66.67%	(138,197)
Capital Outlay							
00-40-8000	Capital Outlay - Administrative	-	-		-		-
00-40-8005	Capital Outlay - Building Improvements	12,665	114,262		249,000		(134,738)
00-40-8010	Capital Outlay - Equipment	(20,603)	70,755		205,500		(134,745)
00-40-8015	Capital Outlay - Apparatus	-	12,575		262,000		(249,425)
00-40-8020	Capital Outlay - Breathing Apparatus	-	-		-		-
00-40-8025	Capital Outlay - Tools	-	-		-		-
	Total Capital Outlay	(7,938)	197,592	27.6%	716,500	66.67%	(518,908)
Other Expenses							
00-50-9000	Debt Service Principal	-	133,023		228,500		(95,477)
00-50-9005	Debt Service Interest	-	-		-		-
00-50-9500	Contingency Funds	-	-		375,000		(375,000)
00-50-9999	Transfer Out	-	-		375,000		(375,000)
	Total Other Expenses	-	133,023	13.6%	978,500	66.67%	(845,477)
Total Expenses		704,933	5,943,839	52.9%	11,238,500	66.67%	(5,294,661)

	Month 2/29/2020	YTD 2/29/2020	YTD Budget	Annual Budget	Balance
04 - Retired Senior Volunteer Program (RSVP)					
Revenue	\$7,002	\$53,648	\$47,956	\$71,934	(\$18,286)
Expenses					
Personal Services	\$5,443	\$43,118	\$41,356	\$62,034	(\$18,916)
Materials & Services	\$1,558	\$12,409	\$8,667	\$13,000	(\$591)
Contractual Services	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$7,002	\$55,527	\$50,023	\$75,034	(\$19,507)
NET SURPLUS/(DEFICIT)	\$0	(\$1,879)	(\$2,067)	(\$3,100)	\$1,221

Columbia River Fire & Rescue

Monthly Financial Statement

		Month	YTD	%	Annual Budget	%	Balance
		2/29/2020	2/29/2020	Actual		YTD	
04 - Retired Senior Volunteer Program (RSVP)							
Revenue							
04-00-4020	Interest Earned	-	-		-		-
04-00-4030	Grants Revenue-RSVP	7,002	51,898		68,934		(17,036)
04-00-4200	Miscellaneous Revenue-RSVP	-	1,750		3,000		(1,250)
Total Revenue		7,002	53,648	74.6%	71,934	66.67%	(18,286)
Expenses							
Personal Services							
	00-10-5000 Base Salaries	4,149	33,195		48,820		(15,625)
04-10-5200	FICA-RSVP	299	2,395		3,935		(1,540)
04-10-5205	PERS-RSVP	953	7,260		8,900		(1,640)
04-10-5210	Unemployment-RSVP	18	77		50		27
04-10-5215	Workers Compensation-RSVP	3	21		30		(9)
04-10-5220	Life Insurance-RSVP	3	27		50		(23)
04-10-5225	Medical Insurance-RSVP	-	-		64		(64)
04-10-5230	Disability Insurance-RSVP	18	142		185		(43)
	Total Personal Services	5,443	43,118	69.5%	62,034	66.67%	(18,916)
Materials & Services							
04-20-6015	Utilities-RSVP	-	-		-		-
04-20-6016	Rent Expense-RSVP	-	-		-		-
04-20-6020	Administrative-RSVP	36	1,589		-		1,589
04-20-6025	Training & Travel-RSVP	909	2,035		2,500		(465)
04-20-6400	Volunteer Transports-RSVP	57	953		2,000		(1,048)
04-20-6405	RSVP Meals	105	727		1,500		(773)
04-20-6410	Recognition-RSVP	451	6,690		7,000		(310)
04-20-6415	Volunteer Training-RSVP	-	-		-		-
04-20-6900	RSVP-Misc Expense	-	415		-		415
	Total Materials & Services	1,558	12,409	95.5%	13,000	66.67%	(591)
Contractual Services							
04-30-7010	Contractual Services - Service Contracts	-	-		-		-
04-30-7045	Contractual Services - Property Lease RS	-	-		-		-
04-30-7050	Contractual Services - Liability Insurance	-	-		-		-
	Total Contractual Services	-	-		-		-
Total Expenses		7,002	55,527	74.0%	75,034	66.67%	(19,507)

	<u>Month</u> <u>2/29/2020</u>	<u>YTD</u> <u>2/29/2020</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>Balance</u>
08 - Special Revenue					
Revenue	\$50,000	\$358,995	\$927,086	\$1,390,629	(\$1,031,634)
Expenses					
Personal Services	\$16,617	\$97,204	\$173,420	\$260,130	(\$162,926)
Materials & Services	\$0	\$39,288	\$240,000	\$360,000	(\$320,712)
Contractual Services	\$5,500	\$5,500	\$3,667	\$5,500	\$0
Capital Outlay	\$20,603	\$56,074	\$110,000	\$165,000	(\$108,926)
Total Expenses	\$42,720	\$198,066	\$527,087	\$790,630	(\$592,564)
NET SURPLUS/(DEFICIT)	\$7,280	\$160,929	\$399,999	\$599,999	(\$439,070)

Columbia River Fire & Rescue

Monthly Financial Statement

		Month 2/29/2020	YTD 2/29/2020	% Actual	Annual Budget	% YTD	Balance
08 - Special Revenue							
Revenue							
08-00-4030	Donations & Grants-Special Revenue	50,000	183,938		490,629		(306,691)
08-00-4200	Miscellaneous Revenue	-	175,057		900,000		(724,943)
Total Revenue		50,000	358,995	25.8%	1,390,629	66.67%	(1,031,634)
Expenses							
Personal Services							
00-10-5000	Base Salaries	9,386	58,417		148,500		(90,083)
08-10-5135	FLSA-SAFER	-	-		-		-
08-10-5145	EMT Differentials & Recertification-SAI	-	-		-		-
08-10-5155	Length of Service-SAFER	-	-		25,000		(25,000)
08-10-5200	FICA	716	4,132		9,895		(5,763)
08-10-5205	PERS	2,181	11,171		25,461		(14,290)
08-10-5210	Unemployment	46	144		65		79
08-10-5215	Workers Compensation	5	26		5,000		(4,974)
08-10-5220	Life Insurance	7	37		75		(38)
08-10-5225	Medical Insurance	4,127	22,697		45,834		(23,137)
08-10-5230	Disability Insurance	49	281		300		(19)
08-10-5240	PEHP	100	300		-		300
Total Personal Services		16,617	97,204	37.4%	260,130	66.67%	(162,926)
Materials & Services							
08-20-6020	Administrative	-	34,262		306,000		(271,738)
08-20-6025	Training & Travel	-	4,386		51,000		(46,614)
08-20-6030	Uniforms & PPE	-	-		-		-
08-20-6032	Volunteer Recruitment/Retention-SAFER	-	640		1,500		(860)
08-20-6100	Radio Equipment-SAFER	-	-		1,500		(1,500)
Total Materials & Services		-	39,288	10.9%	360,000	66.67%	(320,712)
Contractual Services							
08-30-7010	Contractual Svc - Svc Contracts-Special	5,500	5,500		5,500		-
08-30-7020	Contractual Services - Assistant-SAFER	-	-		-		-
Total Contractual Services		5,500	5,500	100.0%	5,500	66.67%	-
Capital Outlay							
08-40-8010	Capital Outlay - Equipment/Dispatch	(12,506)	22,965		30,000		(7,035)
08-40-8025	Capital Outlay - Tools/Server Room	33,109	33,109		135,000		(101,891)
Total Capital Outlay		20,603	56,074	34.0%	165,000	66.67%	(108,926)
Total Expenses		42,720	198,066	25.1%	790,630	66.67%	(592,564)

	Month 2/29/2020	YTD 2/29/2020	YTD Budget	Annual Budget	Balance
09 - Maintenance Enterprise Fund					
Revenue	\$0	\$51,772	\$86,667	\$130,000	(\$78,228)
Expenses					
Personal Services	\$2,623	\$21,609	\$43,667	\$65,500	(\$43,891)
Materials & Services	\$4,058	\$38,626	\$43,000	\$64,500	(\$25,874)
Contractual Services	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$6,681	\$60,235	\$86,667	\$130,000	(\$69,765)
 NET SURPLUS/(DEFICIT)	 (\$6,681)	 (\$8,463)	 \$0	 \$0	 (\$8,463)

Columbia River Fire & Rescue

Monthly Financial Statement

		Month 2/29/2020	YTD 2/29/2020	% Actual	Annual Budget	% YTD	Balance
09 - Maintenance Enterprise Fund							
Revenue							
09-00-4080	Maintenance Shop Revenue	-	51,772		130,000		(78,228)
Total Revenue		-	51,772	39.8%	130,000	66.67%	(78,228)
Expenses							
Personal Services							
	00-10-5000 Base Salaries	1,494	11,839		37,000		(25,161)
	00-10-5100 Overtime	-	-		-		-
09-10-5200	FICA	115	910		3,025		(2,115)
09-10-5205	PERS	333	2,717		9,200		(6,483)
09-10-5210	Unemployment	7	32		150		(118)
09-10-5215	Workers Compensation	51	307		1,200		(893)
09-10-5220	Life Insurance	1	10		25		(15)
09-10-5225	Medical Insurance	580	5,463		14,000		(8,537)
09-10-5230	Disability Insurance	8	60		150		(90)
09-10-5240	PEHP	34	270		750		(480)
	Total Personal Services	2,623	21,609	33.0%	65,500	66.67%	(43,891)
Materials & Services							
09-20-6000	Vehicle Maintenance	3,799	35,034		56,000		(20,966)
09-20-6015	Utilities	140	1,890		2,000		(110)
09-20-6020	Administrative	60	532		-		532
09-20-6025	Training & Travel	60	1,170		6,500		(5,330)
	Total Materials & Services	4,058	38,626	59.9%	64,500	66.67%	(25,874)
Contractual Services							
09-30-7021	Contractual Services - Shop Maintenance	-	-		-		-
	Total Contractual Services	-	-		-		-
Capital Outlay							
09-40-8025	Capital Outlay - Tools	-	-		-		-
	Total Capital Outlay	-	-		-		-
Total Expenses		6,681	60,235	46.3%	130,000	66.67%	(69,765)

Board report- Chief Hoke

Consumed with COVID 19 issues

Peak is coming mid April- First week or two of May

Made significant changes in how we respond, how we treat and level of PPE

Staff developing a plan for isolation of employees if needed. Sent to the Unions for comments

Local hotel

Feeding needs

Staffing concerns if we reduced workforce

We are OK for now on PPE but this may change based on call volume

Working on getting some reimbursement for FEMA on COVID 19 cost

Replaced the phone system in Scappoose resulting in a \$175/mo savings. Increased capability and back up

Developing plans for budget issues in Scappoose

Master Fee schedule will be presented for final reading in May. Letters will go out in May and June notifying facilities for the bill for lift assist.

Chief of Operations – Smythe
March Board Report

- **Lexipol** – The Chief Officers have completed the first run through of all 5 Tiers created by Chief Greenup. We have approximately 30 that require further work and changes. Chief Hoke has given some of the policies to the Local Union for review and comment. We will continue to develop these policies/procedures together as both Districts move forward.
- **Rosenbauer Apparatus** – Covid-19 has caused delays in receiving information from the Rosenbauer Factory. I have received confirmation that the factory is back up and operational and we should receive the CAD drawings and updated contractual information we requested in the coming weeks. Chief Hoke has asked to contact Rosenbauer regarding potential cancelling of the SRFD Engine, I have forwarded that request and will be waiting for a response from Rosenbauer.
- **Union/Management Negotiations:** Negotiations continue, we have had some great discussions and completed a large portion of the contract update through T/A. We continue to work to conclude the contract in the coming weeks.
- **Fire Defense Board** – Covid-19 and large group meetings have been suspended. We are working on telecommunication meetings so that we may continue to work despite the social distancing rules that are in place.
- **Budget Items** – OPS, EMS, and Safety have submitted their budget requests for the 2020/21 FY. We have trimmed several projects and purchases to take a “pause”. We feel that a “pause” to observe what the potential economic affect Covid-19 has on the economy, our call volume, our personnel, and the bottom-line budget of the District(s). We have the equipment and members to respond to the public requests for service. We will continue to monitor and adjust our budget(s) to ensure we are financially stable through this truly historic event.
- **CORVID 19** – We have weekly reports to the Columbia County Emergency Management, Office of State Fire Marshal, and Oregon Health Authority. Teleconferences are occurring each week with updates. Chief Holsey and Chief O’Connor have done an excellent job staying ahead of the curve regarding isolation, personnel protective equipment, and keeping our members informed on the latest update. This is a fluid process and changes

are occurring as often as every 72 hours. We feel that we have the best resources and plans to meet the needs of our citizens should it occur.

- **2019/20** Run Calls to date: CRFR **4237**, SRFD **2245**
Trend for the Fiscal Year 19/20 – CRFR **5649** SRFD **2993**
- Combined District Projected Total: **8642 for FY 19/20**



SPECIAL NOTICE

Columbia River Fire & Rescue / Scappoose Fire District



3/30/2020

To: Fire Defense Board Chief Officers and Administrative Personnel

Re: Call Volume, Burn Rate, and Response Trends

Today I requested that CCOM provide me with some data regarding our current call volume based upon previous years totals and monthly averages. To monitor and provide information to OSFM, OHA, and the State the following information has been listed for your review. It is listed by District with the 2019 total, the average monthly request for service, and February/March/April average compared to the previous year. We do not have April's call numbers but CCOM provided what each District ran for the month in 2019. This gives us a starting point for call trends up or down, and how it affects our "burn rate" for PPE. OSFM has requested we continue to update them weekly on our use of PPE, any members we have quarantined, and any potential needs. Please review and comment on the information provided and I will continue to update this list as we move towards summer.

District	2019 Total	Average Monthly	Feb 19/20	Mar 19/20	Apr 19/20
Clatskanie	1182	98.5	99/101	107/122	92/0
Columbia River	5190	432.5	407/390	466/429	400 /0
Mist	234	19.5	21/12	26/11	15/0
Scappoose	2954	246.2	263/211	229/243	222/0
Vernonia	741	61.75	55/57	60/47	45/0

District	Percentage +/-	February	March
Clatskanie RFPD		+ 2%	+12%
Columbia River F&R		-4%	- 8%
Mist/Birkenfeld RFPD		-43%	-58%
Scappoose RFPD		-20%	+6%
Vernonia RFPD		+3.5%	-22%

As data is received it will be added to our list and calculated for local Fire Districts and the State Agencies that are requesting the information. There are multiple factors that contribute to requests for service that increase or decrease our responses. This has a direct affect on our “burn rate” for PPE as it applies to Covid-19 or similar communicable disease processes.

It is important that as a County we communicate our needs, request for assistance, and share resources as necessary. Each month the data will be added and set to the respective Districts. Thank you for your time and patience, we will all get through this together.

Chief Eric Smythe
 Chief of Operations, CRFR/SRFD
 Columbia County Fire Defense Board Chief

Problem	Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
AB - ABDOMINAL PAIN	EMS	12	14	7	9	13	8	8	9	9	0	0	0	89
AB1 - ABDOMINAL PAIN C1	EMS	3	1	3	5	2	3	0	3	1	0	0	0	22
AL - ALLERGIC REACTION	EMS	1	4	2	2	2	4	5	2	2	0	0	0	24
AL1 - ALLERGIC REACTION C1	EMS	0	0	0	1	0	0	0	0	0	0	0	0	1
ANB - ANIMAL BITES/ATTACKS	EMS	1	1	3	1	1	0	0	1	0	0	0	0	8
ANB1 - ANIMAL BITES/ATTACKS-1	EMS	2	0	0	0	0	0	0	0	1	0	0	0	3
ASLW - ASSAULT WEAPONS	EMS	0	0	1	0	2	0	0	0	0	0	0	0	3
AST - ASSAULT PHYSICAL	EMS	1	0	4	0	5	2	0	0	0	0	0	0	12
BA - BACK PAIN	EMS	6	3	7	3	4	8	2	3	2	0	0	0	38
BA1 - BACK PAIN C1	EMS	0	2	1	0	3	3	3	1	2	0	0	0	15
BHI - BEHAVIORAL HEALTH	EMS	4	10	7	9	7	12	11	12	8	0	0	0	80
BL - BLEEDING PROBLEM	EMS	5	3	6	6	3	10	10	11	6	0	0	0	60
BL1 - BLEEDING PROBLEM C1	EMS	2	1	5	2	4	1	3	0	3	0	0	0	21
BR - BREATHING PROBLEM	EMS	23	27	26	23	30	44	28	26	47	0	0	0	274
BR1 - BREATHING PROBLEM C1	EMS	0	1	0	3	1	2	0	3	1	0	0	0	11
BU - BURNS	EMS	0	1	1	1	0	0	0	0	1	0	0	0	4
BU1 - BURNS C1	EMS	0	0	0	0	0	0	1	0	0	0	0	0	1
CH - CHEST PAIN/HEART	EMS	38	37	38	35	38	40	52	36	34	0	0	0	348
CK - CHOKING	EMS	0	1	0	2	3	1	1	3	0	0	0	0	11
CK1 - CHOKING C1	EMS	0	0	0	1	1	0	1	0	2	0	0	0	5
CPR - CARDIAC ARREST	EMS	6	2	11	4	10	6	6	4	8	0	0	0	57
CVA - STROKE	EMS	12	12	6	7	10	15	13	9	9	0	0	0	93
DI - DIABETIC PROBLEMS	EMS	9	7	12	11	6	8	9	4	7	0	0	0	73
DI1 - DIABETIC C1	EMS	0	1	1	0	0	0	3	0	0	0	0	0	5
FA - FALL	EMS	40	44	32	36	26	33	20	26	29	0	0	0	286
FA1 - FALLS C1	EMS	12	11	9	17	6	6	11	9	9	0	0	0	90
HCE - HEAT/COLDS EXPOSURE	EMS	1	1	0	0	0	0	0	0	0	0	0	0	2
HED - HEADACHE	EMS	0	2	0	1	2	1	4	1	2	0	0	0	13
HED1 - HEADACHE C1	EMS	0	0	0	1	0	0	1	0	1	0	0	0	3
HRI - HIT AND RUN INJ	EMS	0	0	0	1	0	0	0	0	1	0	0	0	2
LA - LIFT ASSIST	EMS	25	17	18	24	22	26	25	8	22	0	0	0	187
OVD - OVERDOSE/POISON	EMS	2	6	7	6	6	9	9	8	7	0	0	0	60
PR - PREG/CHILDBIRTH/MISCAR	EMS	4	2	0	0	1	1	1	2	0	0	0	0	11
SICK PERSON ALPHA	EMS	0	0	0	0	0	0	1	0	0	0	0	0	1
SK - SICK PERSON	EMS	39	50	48	48	47	50	52	35	47	0	0	0	416
SK1 - SICK PERSON C1	EMS	36	29	33	21	16	32	28	18	15	0	0	0	228
SZ - SEIZURES	EMS	13	8	7	9	11	11	7	4	13	0	0	0	83
TAI - TRAFFIC ACCIDENT INJURY	EMS	8	3	1	10	4	7	9	6	12	0	0	0	60
TOX1 - TOXIC EXPOSURE C1	EMS	0	0	0	0	0	0	0	1	0	0	0	0	1
TR - TRAUMA	EMS	8	6	8	10	6	7	5	6	4	0	0	0	60
TR1 - TRAUMA C1	EMS	4	7	4	6	7	7	6	3	5	0	0	0	49
UN - UNCONSCIOUS/FAINTING	EMS	2	8	11	17	7	6	7	8	8	0	0	0	74
ALFC - COMMERCIAL FIRE ALAR	Fire	8	12	9	4	10	6	5	8	6	0	0	0	68
ALFR - RESIDENTIAL ALARM	Fire	2	3	3	2	2	0	0	1	4	0	0	0	17
ALM - MEDICAL ALARM-1	Fire	11	9	19	16	24	15	8	9	11	0	0	0	122
AMB1 - MEDICAL TRANSPORT CODE	Fire	7	12	2	5	5	6	5	4	9	0	0	0	55
AMB3 - MEDICAL TRANSPORT CODE	Fire	3	6	4	7	5	6	5	3	1	0	0	0	40

BARK - BARK DUST FIRE	Fire	0	2	1	0	0	0	0	0	0	0	0	0	0	3
BARN - BARN FIRE	Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	1
BRUSH - BRUSH FIRE	Fire	6	9	6	2	3	0	0	0	1	0	0	0	0	27
BURN - ILLEGAL BURN	Fire	10	9	15	14	17	9	15	15	15	0	0	0	0	99
CAR - CAR FIRE	Fire	1	2	2	1	0	3	2	0	2	0	0	0	0	13
CFIRE - COMMERCIAL FIRE	Fire	2	1	2	1	2	0	3	3	0	0	0	0	0	14
CHIM - CHIMNEY FIRE	Fire	0	0	0	1	2	2	2	1	1	0	0	0	0	9
HAZMAT - HAZMAT INCIDENT	Fire	2	0	0	0	2	0	3	1	1	0	0	0	0	9
INFF - INFORMATION FIRE	Fire	1	0	0	1	0	0	0	0	1	0	0	0	0	3
MISCELLANEOUS - FIRE	Fire	6	6	5	9	1	6	10	8	3	0	0	0	0	54
MISCN - MISC NON FIRE	Fire	2	4	8	3	1	0	2	3	0	0	0	0	0	23
MOVEUP - MOVE UP	Fire	12	12	11	6	4	9	12	3	6	0	0	0	0	75
MR2** - MARINE RESCUE EMRGNCY	Fire	1	0	1	0	0	0	0	0	1	0	0	0	0	3
MUA - MUTUAL AID	Fire	0	0	0	1	0	0	0	0	0	0	0	0	0	1
NGAS - NATURAL GAS LEAK	Fire	0	0	1	1	0	0	0	1	1	0	0	0	0	4
ODOR - ODOR INVESTIGATION	Fire	2	1	0	1	1	2	2	1	2	0	0	0	0	12
PA - PUBLIC ASSIST	Fire	37	33	24	41	49	32	35	33	26	0	0	0	0	310
RFIRE - RESIDENTIAL FIRE	Fire	3	5	2	4	3	3	4	5	5	0	0	0	0	34
SEND1 - SEND MEDICAL CODE 1	Fire	23	27	17	10	5	6	7	14	5	0	0	0	0	114
SEND3 - SEND MEDICAL CODE 3	Fire	2	6	2	3	0	1	0	3	2	0	0	0	0	19
SERV - SERV	Fire	3	2	7	3	0	1	1	1	2	0	0	0	0	20
SHT - SHOOTING	Fire	1	0	0	0	0	1	0	0	0	0	0	0	0	2
SMOKE - SMOKE IN THE AREA	Fire	5	4	3	4	3	1	1	0	1	0	0	0	0	22
SUA - SUICIDE ATTEMPT	Fire	1	3	3	6	3	2	6	7	3	0	0	0	0	34
TAT - TRAFFIC ACCIDENT ENTRAPM	Fire	0	0	0	0	0	0	0	1	0	0	0	0	0	1
TAU - TRAFFIC ACCIDENT UNK INJ	Fire	14	16	17	17	17	13	17	12	18	0	0	0	0	141
TECHR - TECHNICAL RESCUE	Fire	0	0	0	0	0	0	0	1	0	0	0	0	0	1
TRUCK - TRUCK FIRE	Fire	2	0	1	0	0	0	0	0	1	0	0	0	0	4
Total EMS	EMS	319	322	319	332	306	363	342	262	318	0	0	0	0	2883
Total Fire	Fire	167	184	165	163	159	124	135	128	129	0	0	0	0	1354
Total	All	486	506	484	495	465	487	477	390	447	0	0	0	0	4237

Problem	Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
AB - ABDOMINAL PAIN	EMS	5	7	5	6	1	6	3	2	3	0	0	0	38
AB1 - ABDOMINAL PAIN C1	EMS	1	1	1	2	1	2	2	1	3	0	0	0	14
AL - ALLERGIC REACTION	EMS	1	1	1	4	0	2	1	0	1	0	0	0	11
AL1 - ALLERGIC REACTION C1	EMS	0	1	0	1	0	0	0	0	0	0	0	0	2
ANB - ANIMAL BITES/ATTACKS	EMS	2	0	1	0	0	1	0	0	0	0	0	0	4
ANB1 - ANIMAL BITES/ATTACKS-1	EMS	1	1	0	0	0	0	0	1	0	0	0	0	3
ASLW - ASSAULT WEAPONS	EMS	0	0	1	0	2	0	0	0	0	0	0	0	3
AST - ASSAULT PHYSICAL	EMS	0	1	0	1	1	0	0	1	0	0	0	0	4
BA - BACK PAIN	EMS	0	1	0	1	1	1	1	0	1	0	0	0	6
BA1 - BACK PAIN C1	EMS	0	1	0	0	0	1	3	1	1	0	0	0	7
BHI - BEHAVIORAL HEALTH	EMS	1	2	0	2	4	5	2	3	3	0	0	0	22
BL - BLEEDING PROBLEM	EMS	3	1	4	4	4	4	3	1	1	0	0	0	25
BL1 - BLEEDING PROBLEM C1	EMS	1	0	1	1	2	1	2	2	3	0	0	0	13
BR - BREATHING PROBLEM	EMS	15	14	10	16	11	21	13	11	27	0	0	0	138
BR1 - BREATHING PROBLEM C1	EMS	1	0	0	1	1	1	0	1	1	0	0	0	6
BU - BURNS	EMS	0	3	1	0	0	0	0	2	0	0	0	0	6
CH - CHEST PAIN/HEART	EMS	15	16	22	13	13	22	19	18	16	0	0	0	154
CK - CHOKING	EMS	0	0	2	0	0	2	0	0	0	0	0	0	4
CPR - CARDIAC ARREST	EMS	6	3	11	7	11	9	5	5	10	0	0	0	67
GVA - STROKE	EMS	5	3	7	7	5	7	5	5	6	0	0	0	50
DI - DIABETIC PROBLEMS	EMS	2	2	3	6	1	1	0	2	0	0	0	0	17
FA - FALL	EMS	8	13	17	15	12	18	15	10	12	0	0	0	120
FA1 - FALLS C1	EMS	5	5	4	9	10	0	10	7	2	0	0	0	52
HCE - HEAT/COLDS EXPOSURE	EMS	0	1	0	0	0	0	1	0	0	0	0	0	2
HED - HEADACHE	EMS	1	2	0	0	0	1	1	1	1	0	0	0	7
HED1 - HEADACHE C1	EMS	0	1	0	0	0	0	1	0	0	0	0	0	2
HRI - HIT AND RUN INJ	EMS	0	0	0	1	0	0	0	0	1	0	0	0	2
LA - LIFT ASSIST	EMS	5	11	5	12	15	10	6	7	21	0	0	0	92
OVD - OVERDOSE/POISON	EMS	0	2	2	2	1	1	1	3	1	0	0	0	13
PR - PREG/CHILDBIRTH/MISCAR	EMS	1	0	0	0	1	0	3	0	0	0	0	0	5
SK - SICK PERSON	EMS	16	15	24	21	16	19	15	12	18	0	0	0	156
SK1 - SICK PERSON C1	EMS	10	5	7	8	11	9	9	8	15	0	0	0	82
SZ - SEIZURES	EMS	4	2	3	1	2	4	2	0	2	0	0	0	20
TAI - TRAFFIC ACCIDENT INJURY	EMS	8	3	1	10	4	6	11	5	12	0	0	0	60
TOX - TOXIC EXPOSURE	EMS	0	1	0	0	0	0	0	0	0	0	0	0	1
TR - TRAUMA	EMS	9	8	8	11	7	8	7	8	3	0	0	0	69
TR1 - TRAUMA C1	EMS	3	1	3	4	3	1	3	1	2	0	0	0	21
UN - UNCONSCIOUS/FAINTING	EMS	4	6	7	5	1	4	8	1	2	0	0	0	38
AIR3** - AIRCRAFT CRASH 3	Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
ALFC - COMMERCIAL FIRE ALAR	Fire	10	15	14	8	13	8	9	13	8	0	0	0	98
ALFR - RESIDENTIAL ALARM	Fire	3	2	4	1	2	0	0	1	1	0	0	0	14
ALFS - SCHOOL FIRE ALARM	Fire	0	0	0	0	0	0	0	1	0	0	0	0	1
ALM - MEDICAL ALARM-1	Fire	2	0	6	3	7	9	8	7	1	0	0	0	43
AMB1 - MEDICAL TRANSPORT CODE	Fire	8	12	4	9	6	8	6	7	11	0	0	0	71
AMB3 - MEDICAL TRANSPORT CODE	Fire	2	1	3	1	0	2	3	1	1	0	0	0	14
BARK - BARK DUST FIRE	Fire	2	0	0	2	0	0	0	0	0	0	0	0	4
BRUSH - BRUSH FIRE	Fire	6	10	6	4	2	1	0	0	1	0	0	0	30

BURN - ILLEGAL BURN	Fire	15	12	22	8	14	1	3	2	1	0	0	0	78
CAR - CAR FIRE	Fire	2	2	3	2	2	3	1	0	4	0	0	0	19
CFIRE - COMMERCIAL FIRE	Fire	2	1	2	1	2	0	2	3	0	0	0	0	13
CHIM - CHIMNEY FIRE	Fire	0	0	0	1	3	2	2	1	3	0	0	0	12
HAZMAT - HAZMAT INCIDENT	Fire	4	4	1	1	2	1	3	4	1	0	0	0	21
INFF - INFORMATION FIRE	Fire	3	3	1	4	5	1	1	1	2	0	0	0	21
MISCELLANEOUS - FIRE	Fire	9	9	6	12	3	8	11	11	5	0	0	0	74
MISCN - MISC NON FIRE	Fire	2	5	7	5	1	2	4	4	0	0	0	0	30
MOVEUP - MOVE UP	Fire	0	0	0	1	0	1	2	1	0	0	0	0	5
MR2** - MARINE RESCUE EMRGNCY	Fire	2	0	1	0	0	0	0	0	1	0	0	0	4
MUA - MUTUAL AID	Fire	0	0	1	1	0	1	1	0	0	0	0	0	4
NGAS - NATURAL GAS LEAK	Fire	0	0	2	2	1	0	0	1	2	0	0	0	8
ODOR - ODOR INVESTIGATION	Fire	2	2	0	0	2	2	2	1	2	0	0	0	13
PA - PUBLIC ASSIST	Fire	3	4	4	3	9	1	9	5	4	0	0	0	42
RFIRE - RESIDENTIAL FIRE	Fire	2	3	1	4	3	4	3	5	4	0	0	0	29
SEND1 - SEND MEDICAL CODE 1	Fire	7	6	5	4	4	4	2	1	2	0	0	0	35
SEND3 - SEND MEDICAL CODE 3	Fire	0	2	1	1	0	2	0	0	0	0	0	0	6
SERV - SERV	Fire	3	3	3	3	0	0	2	0	2	0	0	0	16
SHT - SHOOTING	Fire	1	0	0	1	0	1	0	1	0	0	0	0	4
SMOKE - SMOKE IN THE AREA	Fire	6	5	7	5	6	1	1	1	1	0	0	0	33
SUA - SUICIDE ATTEMPT	Fire	3	3	3	6	5	3	6	7	3	0	0	0	39
TAF - TRAFFIC ACCIDENT ON FIRE	Fire	0	0	0	0	0	0	0	1	0	0	0	0	1
TAT - TRAFFIC ACCIDENT ENTRAPM	Fire	0	0	0	0	0	0	0	1	0	0	0	0	1
TAU - TRAFFIC ACCIDENT UNK INJ	Fire	7	14	12	16	13	12	18	10	19	0	0	0	121
TECHR - TECHNICAL RESCUE	Fire	0	0	0	0	0	0	0	1	0	0	0	0	1
TRUCK - TRUCK FIRE	Fire	2	0	0	0	0	0	0	0	1	0	0	0	3
Total EMS	EMS	133	134	151	171	141	167	152	119	168	0	0	0	1336
Total Fire	Fire	108	118	119	109	105	78	99	92	81	0	0	0	909
Total	All	241	252	270	280	246	245	251	211	249	0	0	0	2245

Fire Marshal Report April 2020

Meetings Attended

18 meetings (Various topics and subjects)

Training

Provided Training on PPE for COVID19 to crews

Projects

Imagetrend (Location/Occupancy/Inspections)

Intterra and REGIS participation

Fire Code Guide Update (In Progress-Should be completed by May)

TV Dashboards – On Hold

sUAS Regional COA (*In Progress – 7 proposals received*)

Special Operations (Ongoing)

READY Set GO (Both Districts)

Plan Reviews

2

Driveway Inspections

6

System Tests

3

General Inspections

4

Fire Investigations

6

UAS (Drone) Missions

0

Other Information

Received orders to lead a team to set up the Oregon Medical Station in Salem Oregon. Significant code challenge with new Hanger building, meetings with state and regional code officials and Port of Columbia County.

TRAINING REPORT
APRIL 2020
CHIEF MARKS

ITEMS FROM MARCH

- DUTY CHIEF
- STFF MEETINGS
- CONTINUED COLLEGE WORK
- WEEK IN BOISE FOR FAMILY

LARGE PROJECTS

Reorganizing the Annual Training Plan

Increase in Target Solutions Training

With the decrease of hands on training for the crews, I have been assigning Fire Courses on Target Solutions.

Volunteer Academy has been postponed until further notice.

The organization had a plan for social distancing and screening all participants with the option to cancel. The final decision was made with a weekend of large increases of Covid numbers across the state. I am working with outside instructors to find new dates in the future.

EMS Division Chief Erick Holsey

April 9, 2020

March Board Report

- Board Goals
 - Board goals continue to be on radar, in focus, and on track.
- Community Paramedic
 - Community Paramedic
 - Has worked Diligently on ensuring transportation resources from CPCCO are proper for clients and do not over use our system resources
 - Still providing care to clients and attempts to do as much alternative contact as possible.
 - CPCCO Meetings
 - PMPM model has been produced and I am evaluating it. Meetings have been cancelled so no further discussion has been held on it this month.
 - CPCCO has agreed to fund the purchase of a Clorox 360 disinfecting machine for the District.
- Compliance
 - CQI Update- Project has been delayed for COVID 19 response
 - ASA-
 - Continually working on Multnomah County Border discussions
 - ASA committee last meeting discussed COVID 19 no new business
 - OHA- Guidance has been constantly changing averaging every 3 days for COVID response. Operational protocols and reporting have been adjusted to meet new requirements.
 - EMS Files- Files have been checked for compliance and list has been developed of needed updates.
 - Licensing- Will have EMR recert in the next coming months. Evaluating training needs and will be providing additional EMS training to meet those needs.
- EMS Medical Director- Working on scope of practice issues with some medications. Developed protocols for COVID 19 responses. Have discussed operations should declining workforce occurs.
- Single Role EMS
 - CRFR- Under normal operations, is a high risk unit for exposure.
 - Scappoose- Single role EMT's have come on-line and are currently starting shift work. New start time of 0900 has been implemented on 4/3/20.
 - Public Health Updates
 - Kudos to Jeff Lockhart and Katy Curio for all their work on PPE numbers and burn rates to ensure our PPE needs are met through the COVID pandemic
 - Potential COVID reports have been accepted and provided with follow up where necessary.
 - Corona Virus
 - 846,156 (total) 181,099 (US) confirmed cases

- 41,494 (total) 3721 (US) deaths
- 176,171 (Total) 6,038 (US) recovered
- 128 cases in US 8 deaths in King County Washington
- Number cases in Oregon
 - 690 positive
 - 18 Deaths
 - 1 positive Columbia County 117 negative
 - All Deaths have been older than 60 at this point
 - Almost equal distribution of male vs female in cases and death
 - Hospitals are under capacity currently
- Requires use of contact, droplet, and airborne precautions for EMS
- Requires reduction of personnel to minimize possible exposures
- Requires disinfectants that are effective against corona virus
- Will require reporting and follow up if potential exposure exists
- In summary it is a virus that normally transmits from animal to human but has mutated to human to human transition in airborne droplets currently. Symptoms of fever and lower respiratory. Has produced more than one strain
- Have developed High Risk Exposure SOG for crews responding to emergencies that have exposure risks. Additional Protocols for COVID 19 responses have been developed and distributed. Protocol training has been given.
- Has caused decrease in alarm volumes. ED's report operating at about half capacity
- Crews are wearing P100 masks for all medical alarm contacts.
- Compliance Officer
 - Offer has been made to prospective candidate.
- Capital Projects
 - Video Laryngoscopes see agenda item.
 - Working on Narcotics compliance programs and equipment for DEA requirements

MARCH 2020

SAFETY & RESOURCE MANAGEMENT

SAFETY/WELLNESS

COVID19 – Work with various staff to create guidelines for when to come to work vs stay at home due to flu like sickness. Work with several line staff members for return to work due to injuries; Work with Chief Holsey to develop policy and guideline for personal protective equipment use, virus contact & exposure, equipment disinfection process, etc. Review daily COVID19 information, this changes regularly; CRFR and SRFD Safety meetings 3/11; updating/auditing station MSDS books;

FACILITIES

Worked with Peak Electric for estimate to replace/repair burn tower interior lighting for \$15,000, need to work with other vendors for estimates.

IT

Updated various software via CenterLogic; set up virtual meetings and developed “how to” guides for users.

VOLUNTEERS

Current volunteer academy was put on hold due to COVID 19; no volunteer training is taking place except what’s available online; volunteers are asked to respond to incidents but otherwise not congregate at the fire stations to avoid spreading potential virus’. Volunteer activity will be minimal until “normal” returns. 3 volunteers successfully completed part 1 of EMT training. Part 2 was cancelled due to COVID19 with a yet to be determined start time for part 2. The EMT training is part of the SAFER grant.

MISC

PPE and SCBA inventory was completed for both Scappoose and CRFR on 3/16 with vendor. Firefighters Peterson, Lockhart, Gandara, Goering, Liebig all assisted for a full day to inventory over a million dollars in equipment. In service training for new SCBA was completed and video recorded for distribution to staff; PPE will be distributed following completion of district logos on jackets; SCBA must have training and FIT testing completed by all staff prior to being put in service, timeline is being developed; Worked on budget items for 20/21; Completed AFG grant applications for CRF&R for a new water tender and SRFD for a ladder truck; Started working of Volunteer Fire Assistance Grant (VFA) for Scappoose, CRF&R does not qualify. Asking for funding for personal protective equipment.

Recruitment & Retention Coordinator Report – Motherway March 2020

March

- Attended Joint Board Meeting
- Attend bi-weekly staff meetings
- Started a Newsletter – sent Friday's to staff in both districts
- Updating photo boards
- Assisted with hiring process of two new Scappoose EMS Only Employees (background check, offer letters, etc.)
- Active911 renewal
- Facebook updates for incidents/etc.
- Keeping up to date with internal and external Covid-19 PIO details/releases
- Started working with crews for videos to share via YouTube of read aloud, CPR, fire training and more (this will be an ongoing project)
- Assisted with the PPE inventory/drop off turnouts at NW Safety Clean
- Work on vehicle wrap with multiple companies for recruitment message on Tahoe
- Working on Reader board sign quotes with three companies for install at St. Helens station for the SAFER grant award
- Working with PCC to engage further for student programs (on hold until schools open again)
- Responded on 3/5 Rocky Point/Hwy 30 car wreck
- Wrote document for open board position for Chief Hoke and posted
- Ordered plaque for Scappoose member/years of service
- Phone call about first responder childcare needs for our district
- Staged some photo opportunities to incorporate for district PR

Continuous Work:

- Uniforms for all staff (includes ordering, delivery, pickup, etc.)
- Website updates for both Scappoose Fire District and CRFR
- Continued involvement in the Oregon Fire Recruitment Network
- Constant communication via email, Facebook groups, Active911 to ask for help, send out upcoming dates to remember/etc. for volunteers.
- Social Media/PIO, keeping the community up to date
- Respond to calls for PIO purposes/photos/etc.
- Writing and posting press releases and weekly media reports
- Assist Chief Officers - run errands, send emails on behalf/etc.
- Assist with FF PPE gear collection/turning items in to the uniforms dept.
- Attend weekly morning/evening drills to answer questions, participate on any level needed and be a face for the organization for volunteer firefighters
- Ongoing Firefighter recruitment & retention

CRFR Director of Finance/HR Nelson

April 2020

- February 2020 financials included in the Board packet. 66% of the fiscal year is complete. Overall General Fund expenses are at 52.8% and revenue is at 89.5%. No major red flags. There will be some corrections made in March for station maintenance projects that may have been budgeted as capital improvements. This will be done to balance project cost against original budget and is strictly a line item transfer. There was a correction made to Capital Outlay Equipment to correctly post expenses incurred for the Physical Fitness Grant. CRFR has already received grant reimbursement for these expenses.
- All other funds trending normally as compared to previous years. RSVP fund received a funding increase from Corporation for National & Community Service (CNCS). A supplemental budget resolution is under New Business to account for the \$7500 increase that must be spent by June 30, 2020. As reported last month, FEMA has not yet provided the ability to request reimbursement for the SAFER Volunteer grant, but we are tracking the expenses and as soon as the capability is available, we will pull those funds.
- Budget request forms were received and put into an "all inclusive" budget as a starting point for consideration. Chief Officers reduced their project costs to assist with balancing by March 31st. A final proposed document for review will be completed shortly. Release of the Proposed Budget is scheduled for April 17, 2020. Current tentative Budget Committee meeting is May 12, 2020. It is my expectation that this will be a virtual meeting unless conditions with COVID-19 change dramatically.
- CRFR Audit has been received and sent to Board members for review. Discussion and/or questions will take place under New Business.
- Civil Service meeting has been postponed until late April/early May. We will try to meet virtually if meeting in person is not appropriate. It is not certain if the Commissioners are equipped with the appropriate technology at this time. I will be working with the Chief Examiner, Jean Ripa, to make it happen as timely as possible.
- Chief Holsey and I are working on hiring the Medical Services Compliance Specialist. As his report reflects, an offer has been made to a candidate. Timing for hire has been delayed due to the COVID-19 restrictions.
- The District is tracking all COVID-19 related expenses for reimbursement by FEMA (through the State, through the County, to us). I am tracking staffing daily and reporting to the DC's for action at predetermined trigger points. This will continue until we are advised otherwise.

J. Salisbury
Finance Administrator
April 2020

- As of March 31, the District is 75% into the fiscal year. General Fund Personnel is at 67% and Materials & Services is at 58% of budget. These ratios were about the same at this time in the prior fiscal year. EMS receipts are at 77% of budget, while the prior year ratio at this time was 83%. Based on prior year experience, we had hoped EMS receipts would exceed budget by at least \$50,000. This now seems unlikely.
- I read an economic report recently that described our current economic situation with COVID as the beginning of a slow-moving tsunami. Right now the water is up to our knees, and we have to make projections for the uncertain future. The budget picture that is forming will cause a big difference in our operations. My current estimate of 2020-21 revenue is about \$465,000 less than it was in late February. The details are being provided to the Scappoose Board.
- The 2 single role EMT positions started work March 23. These EMTs will team with the 2 single role paramedics to provide daily 12-hr staffing of a first-out medic, thus reducing out-of-district time for the firefighters.
- Our insurance agent has informed us that the OFCA Board decided to stay with the current group rating model for next fiscal year to avoid exposing districts to a larger rate increase in these challenging times. This means our health insurance cost will increase by about 5%. Our workers compensation rates went down, saving the District about \$8,000.
- The Ordinance for Cost Recovery and the Master Fee Schedule are not included for a second reading this month. Public notice must be published in the newspaper prior to the meeting. We were not able to formalize our electronic meeting details prior to the newspaper deadlines that would provide the required number of days' notice. Also, most of our public is not yet accustomed to electronic meetings. We can adopt in May when everyone is more familiar with those. The ordinance will still be effective July 1, 2020.
- The 50 SCBAs purchased from SeaWestern have arrived and the \$350,000 bill was paid at the end of March. FEMA sent an email this morning stating that our request was approved and we will receive the \$333,333.33 reimbursement in a few days.
- Please don't hesitate to call or email me with questions.

<u>Name</u>		<u>2019 Hours</u>
	<i>LOSAP Eligible</i>	
Jacob	Erickson	416.5
Jeramy	Lehner	148.5
Keith	Mathews	293.82
Ashley	Murray	192.75
Kenneth	Murray	298.75
Steven	Raichel	852.74
Cary	Wacker	210.47

AGENDA ITEM

COLUMBIA RIVER FIRE & RESCUE

SUBJECT/ITEM: Video Laryngoscopes

FOR AGENDA OF: 04/09/20

APPROVED FOR AGENDA: xx/xx/xx

DIVISION OF ORIGIN: EMS

DATE SUBMITTED: 03/31/20

ACTION REQUESTED: Request for Purchase

BUDGET IMPACT

EXPENDITURE REQUIRED: \$17,314.80	AMOUNT BUDGETED: \$50,000 Fiscal Year 2019-20	APPROPRIATION REQUIRED: Yes
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Airway management is a critical procedure that is routinely performed by the District's Paramedics to support proper breathing and respiratory function. Supporting the respiratory function of patients is a top priority for survivability and reduced mortality in our critical patients.

Currently, the District has many ways of supporting respiratory function. The most definitive procedure our Medics perform is endotracheal intubation. This procedure isolates the trachea and allows for the most effective measures to be taken to ensure respiratory support. This maneuver is considered a standard of care and is currently performed by direct laryngoscopy (Paramedics must visually watch the endotracheal tube pass through vocal cords).

With the current COVID-19 pandemic, it has been found that direct laryngoscopy is considered high risk and places our crews in further danger from exposure. Oregon Health Authority has produced guidance to reduce risk by using video laryngoscopy and making this the new standard of care for this procedure.

Purchase of this equipment is a step forward to reducing the risk our members are taking while providing care to our constituents. COVID-19 infections are requiring aggressive airway management and frequent intubation for their care. Purchasing six (6) new McGrath Video Laryngoscopes with budgeted capital outlay funds at a cost of \$17,314.80 will equip all District ambulances but our reserve unit with this vital lifesaving equipment.



11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 Sales Order fax 800.732.0956
 Service Plan fax 800.772.3340

To COLUMBIA RIVER FIRE AND RESCUE
 Attn: Jeff Lockhart
 270 COLUMBIA BLVD
 SAINT HELENS, OR 97051
 (503) 860-3082
lockhartj@crfr.com

Quote Number 00178712
 Revision # 1
 Created Date 6/6/2019
 Sales Consultant Ben Wintermute
ben.wintermute@stryker.com

FOB Redmond, WA
 Terms All quotes subject to credit approval and the following terms and conditions
 NET Terms NET 30
 Expiration Date 9/4/2019

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
11996-000393	McGRATH MAC EMS Video Laryngoscope	6.00	2,805.00	-504.90	2,300.10	13,800.60
11996-000394	McGRATH 3.6V EMS Battery	2.00	62.00	-11.16	50.84	101.68
11996-000413	McGRATH MAC 1 Laryngoscope Blades, Box of 10	6.00	164.00	-29.52	134.48	806.88
11996-000414	McGRATH MAC 2 Laryngoscope Blades, Box of 10	6.00	164.00	-29.52	134.48	806.88
11996-000415	McGRATH MAC 3 Laryngoscope Blades, Box of 10	6.00	164.00	-29.52	134.48	806.88
11996-000416	McGRATH MAC 4 Laryngoscope Blades, Box of 10	6.00	164.00	-29.52	134.48	806.88

Subtotal USD 17,129.80
 Estimated Tax USD 0.00
 Estimated Shipping & Handling USD 185.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total USD 17,314.80

Pricing Summary Totals
 List Price Total USD 20,890.00
 Total Contract Discounts Amount USD 0.00
 Total Discount USD -3,760.20
 Trade In Value USD 0.00
 Tax + S&H USD 185.00

GRAND TOTAL FOR THIS QUOTE

USD 17,314.80

Please provide a company Issued Purchase Order that includes Billing and Shipping Address.
PO must reference payment terms of Net 30 days.

- OR -

Required information if no Purchase Order is provided

Billing Address <input type="checkbox"/> same as address on quote	Shipping Address <input type="checkbox"/> same as Billing Address
Account Name _____	Account Name _____
Address _____	Address _____
City _____	City _____
State _____ Zip Code _____	State _____ Zip Code _____
Accounts Payable Contact Information	
Accounts Payable Contact _____	Accounts Payable Phone Number _____
Accounts Payable Email _____	Customer is Tax Exempt? <input type="checkbox"/> Yes <input type="checkbox"/> No
Authorized Customer Signature	
Name _____	Signature _____
Title _____	Date _____

Optional information:

Special Ship to Address _____

Comments _____

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number BW/00191801/207549

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

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Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

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Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.

RESOLUTION NO. 2019-20-006

RESOLUTION OF COLUMBIA RIVER FIRE AND RESCUE
TO APPROVE SUPPLEMENTAL BUDGET
FY 2019-20

WHEREAS, ORS 294.471 & 294.473 permits the governing body of a local government to approve budget adjustments to appropriation categories by creating a supplemental budget and approval by resolution; and

WHEREAS, Columbia River Fire and Rescue received a Notice of Grant Award increasing the year 3 award by \$7500 for the Retired Senior Volunteer Program (RSVP) from the Corporation for National and Community Service (CNCS) and;

WHEREAS, Expenses within the RSVP fund are required by CNCS to meet the revised award which ends on June 30, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Columbia River Fire & Rescue that the following changes to appropriations be made by supplemental budget for Fiscal Year 2019-20:

<u>Category</u>	<u>Previous Appropriation</u>	<u>New Appropriation</u>	<u>Change</u>
RSVP Revenue	\$75,034	\$82,534	\$ 7500
RSVP Personal Services	\$62,034	\$65,034	\$ 3000
RSVP Materials & Services	\$13,000	\$16,500	\$ 3500
RSVP Contractual Services	\$ -	\$ 1,000	\$ 1000

PASSED BY MAJORITY THIS 9TH DAY OF April 2020

Board President

Witness